



**MUNICIPAL DISTRICT OF BONNYVILLE NO. 87
REGULAR MEETING OF COUNCIL
AGENDA**

**Tuesday, July 22, 2025, 9:00 a.m.
Council Chambers
4905 - 50 Avenue, Bonnyville, AB**

Pages

1.	Call to Order	
2.	Adoption of Agenda	
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Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council
Meeting Date: July 22, 2025
Originated By: Ben Berlinguette, Chief Administrative Officer
Title: Adoption of Minutes – July 8, 2025

PROPOSAL & BACKGROUND

Attached are the minutes for the July 8, 2025 Regular Meeting of Council.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

N/A

REFERENCE TO STRATEGIC PLAN

N/A

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

N/A

COSTS & SOURCE OF FUNDING

N/A

COMMUNICATIONS STRATEGY

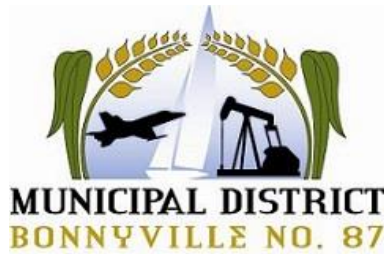
N/A

ADMINISTRATION RECOMMENDED ACTION

THAT Council approves adoption of the minutes of the July 8, 2025 Regular Meeting of Council, as presented.

COUNCIL OPTIONS

1. THAT Council approves adoption of the minutes of the July 8, 2025 Regular Meeting of Council, as presented.
2. THAT Council approves adoption of the minutes of the July 8, 2025 Regular Meeting of Council with the following amendment(s):



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

July 8, 2025

Present	Reeve Barry Kalinski Councillor Josh Crick, Ward 1 Deputy Reeve Darcy Skarsen, Ward 2 Councillor Dana Swigart, Ward 5 Councillor Ben Fadeyiw, Ward 6 (<i>Virtual Attendance</i>)
Regrets	Councillor Mike Krywiak, Ward 3 Councillor Don Slipchuk, Ward 4
Staff Present	Ben Berlinguette, Chief Administrative Officer Matt Janz, Deputy CAO/General Manager of Environmental and Protective Services Monty Doonanco, Interim General Manager of Infrastructure Services Ian Frankton, Director of Community Services Stephanie Severin, Manager of Legislative and Information Services Tracey Tiedemann, Manager of Finance Greg Sheppard, Manager of Parks and Recreation Sam Sadlowski, Manager of Human Resources Scott Kovatch, Economic Development Officer Jackie Beers, Team Lead I, Customer Service Kristy Poirier, Development Officer Lisa VandenBerg, Development Officer Ryan Piche, Capital Projects Coordinator Kelsey Laye, Records Management Coordinator Kaitlyn Walzak, Planner Katryna Paul, Digital Media Technician Wendy Wiley, Planning Technician

1. Call to Order

Reeve Kalinski called the meeting to order at 9:21 a.m.

All attendees were present in Council Chambers, with the exception of Councillor Fadeyiw who attended virtually, with the meeting being recorded.

2. Adoption of Agenda

25.295

Moved by Deputy Reeve Skarsen

THAT Council approves adoption of the agenda as presented.

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 Adoption of Minutes – June 24, 2025

25.296

Moved by Councillor Swigart

THAT Council approves adoption of the minutes of the June 24, 2025 Regular Meeting of Council, as presented.

CARRIED

4. Public Hearings

5. Delegations

5.1 9:30 a.m. – HM Aero Aviation Consulting

Ben Crooks and Andrew Macdonald, Airport Planning Consultants for HM Aero Aviation Consulting were in attendance virtually to present Council with Deliverable 1 – Interim Project report from the Bonnyville Regional Airport Master Plan Project.

25.298

Moved by Councillor Swigart

THAT Council accepts the presentation by HM Aero Aviation Consulting regarding the Interim Project Report for the Bonnyville Regional Airport Master Plan Project as information and furthermore directs Administration to proceed with finalizing the Airport Master Plan with option 3 to adopt a focused

approach to pursuing scheduled passenger air service connectivity at the airport including completing further market feasibility research and preliminary air service development efforts.

CARRIED

5.2 10:00 a.m. – McSweeney and Associates Consulting Inc.

Ian Duff, President, and Kevin McPhillips, Director, Research and Innovation, with McSweeney and Associates Consulting Inc. were in attendance virtually to present Council with an Industrial Gap Analysis.

25.299

Moved by Deputy Reeve Skarsen

THAT Council accepts the presentation by McSweeney and Associates Consulting Inc. with respect to an Industrial Gap Analysis as information.

CARRIED

Reeve Kalinski recessed the meeting at 10:45 a.m.

The meeting reconvened at 10:55 a.m. with all present as prior to the recess and proceeded to item 7.2 Development Application No. 2025-D-138 Temporary Work Camp.

6. Business Arising from Minutes

7. Development Applications

7.1 Development Application No. 2025-D-121 – Temporary Work Camp

25.297

Moved by Councillor Swigart

THAT Council approves development permit application no. 2025-D-121 for a temporary work camp at NW-16-64-3-W4M as a discretionary use pursuant to Part 6, Section 66, and Part 7, Section 69.2 of the Land Use Bylaw for Hurland Services Ltd with the following conditions:

1. Applicable building, electrical, plumbing, and sewer permits are required as per Alberta Safety Codes Act;
2. Shall comply with Consolidated Public Safety Bylaw No. 1812;

3. Shall comply with all Provincial and Federal Regulations;
4. The camp is approved until January 16, 2026, at which time a new permit is required, or reclamation shall be undertaken.

CARRIED

Reeve Kalinski recessed the meeting at 9:26 a.m.

The meeting reconvened at 9:30 a.m. with all present as prior to the recess and proceeded to scheduled item 5.1 HM Aero Aviation Consulting delegation.

7.2 Development Application No. 2025-D-138 – Temporary Work Camp

25.300

Moved by Councillor Swigart

THAT Council approves development permit application no. 2025-D-138 for a temporary work camp for two (2) years at SW-36-66-3-W4M as a discretionary use pursuant to Part 6, Section 66, and Part 7, Section 69.2 of the Land Use Bylaw for Imperial Oil Resources Limited with the following conditions:

1. Applicable building, electrical, plumbing, and sewer permits are required as per Alberta Safety Codes Act;
2. Shall comply with Consolidated Public Safety Bylaw No. 1812;
3. Shall comply with all Provincial and Federal Regulations;
4. The camp is approved until June 30, 2027, at which time a new permit is required, or reclamation shall be undertaken.

CARRIED

8. Subdivision Applications

8.1 Subdivision Application No. 2025-S-009 – Plan 072 7818, Block 1, Lot 1 and South Part of SE-16-61-7-W4M

25.301

Moved by Councillor Crick

THAT Council approves Subdivision Application No. 2025-S-009 for the consolidation of Plan 072 7818, Block 1, Lot 1 and South Part of SE-16-61-7-W4M to create a 36-acre parcel and a 50-acre parcel for the M.D. of Bonnyville No. 87., as per the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts, and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 661 and 662 of the Municipal Government Act that the owner/developer dedicate a 30 meter wide service road right-of-way across the entire frontage of the proposed 36-acre parcel along Highway 660 to be registered by **CAVEAT** at no cost to Alberta Transportation and Economic Corridors;
3. Applicant to contact TELUS Communications Inc. regarding a Utility Right-of-Way Agreement;
4. Pursuant to Section 654 of the Municipal Government Act, all outstanding property taxes be paid.

CARRIED

8.2 Subdivision Application No. 2025-S-011 – Plan 812 1442 Lt A and SW 10-61-5 W4M

25.302

Moved by Councillor Crick

THAT Council approves subdivision application no. 2025-S-011 for a consolidation of 1.72 acres from SW 10-61-5 W4M for the Town of Bonnyville on behalf of Clement and Marlene Cote, as per the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the existing lot described as Plan 812 1422 Lot A (Title # 812 157 024) be consolidated with the proposed 1.72 acre parcel prior to or concurrent with registration;
2. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

CARRIED

9. New Business

9.1 Notice of Motion

9.2 Corporate Services

9.2.1 Policy No. C-2B.042 Corporate Credit Card Policy – Amendment

25.303

Moved by Councillor Swigart

THAT Council adopts amended Policy No. C-2B.042 Corporate Credit Card Policy, as presented.

CARRIED

9.2.2 Bylaw No. 1899 Amending Master Rates Bylaw

25.304

Moved by Councillor Swigart

THAT Bylaw No. 1899, being a Bylaw of the Municipal District of Bonnyville No. 87, to amend the Master Rates Bylaw, be given second reading.

CARRIED

25.305

Moved by Deputy Reeve Skarsen

THAT Bylaw No. 1899 be given third reading.

CARRIED

9.2.3 2026 Departmental Business Plan Presentations

25.306

Moved by Councillor Crick

THAT Council accepts the 2026 Departmental Business Plan Presentations for the CAO Office, Infrastructure Services, Community Services, and Economic Development as information.

CARRIED

9.3 Planning and Development

9.3.1 Bylaw No. 1898 Roadway Closure and Disposal Bylaw

25.307

Moved by Deputy Reeve Skarsen

THAT Bylaw No. 1898 being a bylaw of the Municipal District of Bonnyville No. 87, for the purpose of closing for public travel and disposing of portions of a public roadway, be given first reading.

CARRIED

10. Correspondence and Information

25.308

Moved by Councillor Crick

THAT Council accepts the following correspondence as information:

1. Email from Lakeland Industry and Community Association (LICA) – Ducks Unlimited Wetland Workshops
2. Letter from MLA Scott Cyr to the Minister of Education and Childcare – Inclusion of Cold Lake in the Childcare Affordability Grant Program
3. Letter from MLA Scott Cyr to the Minister of National Defense and Minister of Jobs and Families – Inclusion of Cold Lake in the Childcare Affordability Grant Program
4. Email from Ronald McDonald House Charities – Thank You Lakeland
5. Letter from Kiev's-K-Hi Camp – Thank You
6. Beaver River Regional Waste Management Commission – June 25, 2025 Draft Meeting Minute

CARRIED

11. Reports from Members of Council

Councillors represented on various boards and/or committees and presented reports on the following:

1. Cold Lake Regional Utility Services Commission (CLRUSC)
2. Bonnyville and District Family and Community Support Services (FCSS)
3. Cold Lake Public Library Board

12. Closed Session

13. Business Arising from Closed Session

14. Adjournment

25.309

Moved by Councillor Crick

THAT this meeting adjourn.

Time of Adjournment 11:42 a.m.

CARRIED

REEVE

MANAGER,
LEGISLATIVE AND INFORMATION SERVICES

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council
Meeting Date: July 22, 2025
Originated By: Kristy Poirier, Development Authority Officer
Title: Development Application No. 2025-D-142 – Minor Rural Industrial Use

PROPOSAL & BACKGROUND

Administration has received and is presenting development application no. 2025-D-142 for Council consideration. The applicant is applying for a minor rural industrial use for a non-hazardous waste collection business.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

As per the background report in Appendix A, the applicant would like to continue operating Wildrose Disposal Inc. at a parcel with existing shops and offices between Fort Kent and Ardmore.

Attached for Council's review:

- Appendix A: 2025-D-142 Background Report
- Appendix B: 2025-D-142 Location. Aerial, Application, and Site Comparison
- Appendix C: LUB No. 1667, Section 58, Part 8 Definition Rural Industries

REFERENCE TO STRATEGIC PLAN

Goal 1: Building a viable and diversified regional economy

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

Municipal Government Act 2024
Lower Athabasca Regional Plan (2012)

COSTS & SOURCE OF FUNDING

The applicant paid a \$300.00 application fee.

COMMUNICATIONS STRATEGY

The decision will be advertised in the subsequent week's newspaper and on the M.D. of Bonnyville's website.

ADMINISTRATION RECOMMENDED ACTION

THAT Council approves development permit application no. 2025-D-142 for a minor rural industrial use for a non-hazardous waste collection business on Part of NW-34-61-4-W4M as a discretionary use pursuant to Part 6, Section 58 and Part 7, Section 69.2 of the Land Use Bylaw for Wildrose Disposal Inc. with the following conditions:

1. As per section 52 of the Land Use Bylaw No. 1667:
Outdoor lighting shall be located so that rays of light:
 - (a) are not directed at an adjacent site;
 - (b) do not adversely affect an adjacent site; and,
 - (c) do not adversely affect traffic safety;
2. Shall comply with Consolidated Public Safety Bylaw No. 1812;
3. Shall comply with all Provincial and Federal Regulations;
4. The permit is valid for the current scope of the business. If expansion is projected, a new development permit shall be required;
5. This permit may be revoked at any time if, in the opinion of the Development Authority, the use is or has become non-compliant, detrimental, or a nuisance to the character and amenities of the neighborhood.

COUNCIL OPTIONS

1. THAT Council approves development application no. 2025-D-142 for a minor rural industrial use for a non-hazardous waste collection business on Plan 052 6672 Block 1 Lot 1 within NW-9-61-5-W4M as a discretionary use pursuant to Part 6, Section 58 and Part 7, Section 69.2 of the Land Use Bylaw for Wildrose Disposal Inc. with the following conditions...[listed as recommended or revised list of conditions]
2. THAT Council refuses development permit application no. 2025-D-142 for the following reasons
_____.

Report Approval Details

Document Title:	Development Application No. 2025-D-142 Minor Rural Industrial Use.docx
Attachments:	<ul style="list-style-type: none">- Appendix A - 2025-D-142 Background Report.pdf- Appendix B - 2025-D-142 Location, Aerial, Application and Site Comparison.pdf- Appendix C - LUB No. 1667, Section 58, Part 8 Definitions Rural Industries.pdf
Final Approval Date:	Jul 11, 2025

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Lisa Folliott was completed by delegate Kristy Poirier

Lisa Folliott

Stephanie Severin

BACKGROUND REPORT

July 22, 2025

DEVELOPMENT PERMIT #2025-D-142

Applicant: Wildrose Disposal Inc – Desmond Hunter
Owner: Dalco Services Inc
Land Location: Part of NW-34-61-4-W4M – 61529 Rge Rd 443
Roll: 6104342002
Zoning: Agriculture “A” **Size:** 56.38 acres
Statutory Plans: N/A

DESCRIPTION OF APPLICATION:

The applicant is applying for a minor rural industrial use for non-hazardous waste collection business.

ADJACENT PROPERTY:

The property is located 3 mile east of the Hamlet of Fort Kent, and 1.5 miles west of the Hamlet of Ardmore on the north side of Highway 28 and the Iron Horse Trail. Adjacent properties are residential lots and quarter section remnants.

CONSIDERATIONS:

Mr. Hunter has purchased Wildrose Disposal Inc. and is proposing to relocate the business from a 10-acre parcel where they utilized 3.75 acres to a new parcel which contains an existing shops and offices, and the business footprint will be approximately the same. They operate Monday to Thursday from 7am to 5pm, Friday 7am to 4pm, and 1 truck operates for 3 hours on Saturdays. They have 8 employees; 4 drivers, 1 shop hand, 1 mechanic, 1 bookkeeper, and a manager. They have 5 front end garbage trucks, 2 roll off trucks, 2 tractor/trailer combos, 1 company pick up, 1 loader, and 1 track hoe. They have about 1250 dumpsters but 98% are at customer locations. The remainder stay on site to serve customers on demand. Only staff private vehicles and company vehicles/equipment come and go from site throughout the day, no customers attend the property. The waste is collected from customer locations throughout the day, brought to the site, unloaded into sealed metal bins and then ships to local landfills.

An application for an Alberta Transportation roadside Development Permit has been obtained.

Adjacent Landowner letters were sent out on June 27, 2025, and we have not received any concerns at the time of report generation.

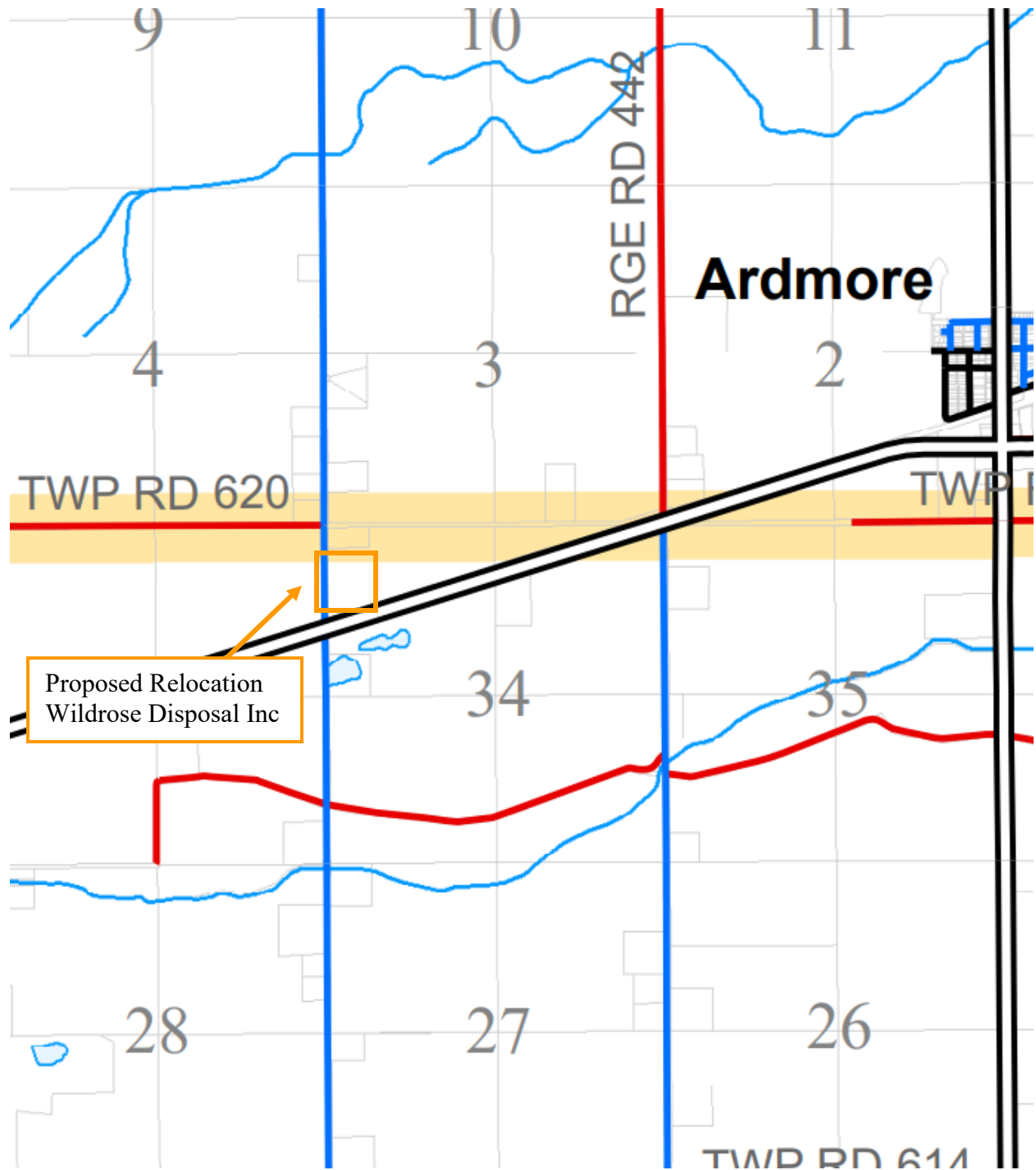
RECOMMENDATION:

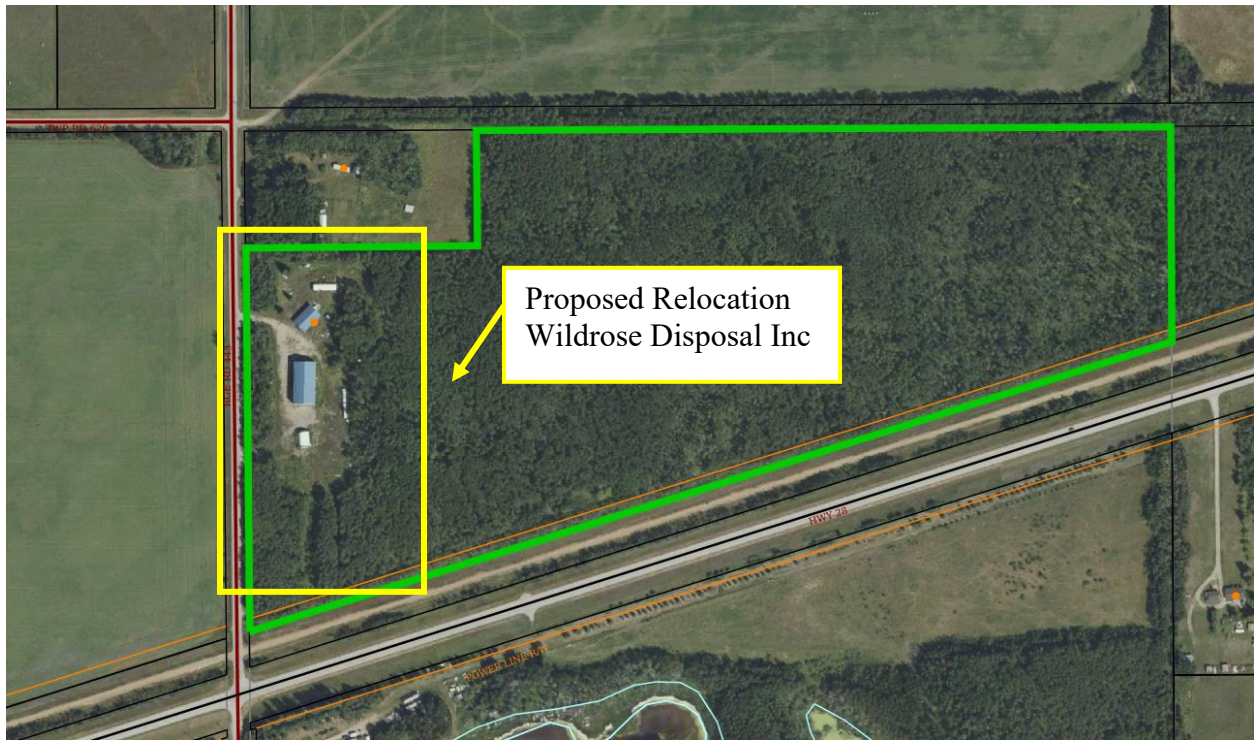
Recommendation for development permit application no. 2025-D-142 is **approve** the request for a minor rural industrial use for a non-hazardous waste collection business as a discretionary use as per Part 6, Section 58, and Part 7, Section 69.2 of the Land Use Bylaw with the following Conditions:

1. As per section 52 of the Land Use Bylaw No. 1667:
Outdoor lighting shall be located so that rays of light:
 - (a) are not directed at an adjacent site;
 - (b) do not adversely affect an adjacent site; and,
 - (c) do not adversely affect traffic safety.
2. Shall comply with Consolidated Public Safety Bylaw No. 1812.
3. Shall comply with all Provincial and Federal Regulations
4. The permit is valid for the current scope of the business. If expansion is intended, a new development permit shall be required.
5. This permit may be revoked at any time if, in the opinion of the Development Authority, the use is or has become non-compliant, detrimental, or a nuisance to the character and amenities of the neighborhood.

APPENDIX B

2025-D-142







MUNICIPAL DISTRICT OF BONNYVILLE NO. 87
Bag 1010, Bonnyville AB T9N 2J7
Ph: 780-826-3171 E: planning@md.bonnyville.ab.ca

Application No.
2025-D-142
DEVELOPMENT PERMIT
OFFICE USE ONLY

DEVELOPMENT PERMIT APPLICATION

I hereby make application under the provisions of the M.D. of Bonnyville No. 87 Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.

APPLICANT INFORMATION:

Name of Applicant: WIND ROSE DISPOSAL INC. Contact Name: DESMOND HUNTER
Daytime Phone #: [REDACTED] Email Address: [REDACTED]
Mailing Address: Box 8227 BONNYVILLE AB. Postal Code: T9N 2J5
Registered owner: 316772 ALBERTA LTD ^{#Dalco Services Inc.} Daytime Phone #: 780 292 4680
Mailing Address: Box 41025 YELLOWBIRD RPO EDMONTON Postal Code: T6J 6M7

LAND INFORMATION:

Plan: - Block - Lot - Roll No. 6104342002
Part (eg NW, SW, NE, SE): NW 1/4 Section: 34 Township: 61 Range: 4 W4M
Rural Address: 61529 RANGER ROAD 443 Is the property currently under subdivision? No
Zoning: A Ward: 1 Parcel Size: 56 ACRES +/- Subdivision: N/A

Proposed Use:

☐ Residential ☐ Agricultural ☐ Commercial ☒ Industrial ☐ Recreational

Development Description:

☐ SFD ☐ SFD with Garage ☐ Detached Garage ☐ RTM ☐ RTM with Garage ☐ Mobile Home ☐ Shop
☐ Deck ☐ Basement Development Other: Minor rural Industrial - Windrose Disposal.
TRUCKING OPERATION WASTE MANAGEMENT.

Square Footage: 7200 Building Height: 26 ft Setbacks: Front - Rear - Side1 - Side2 -

Required Services: ☐ Temp Electrical ☐ Temp Gas ☐ Electrical ☐ Gas ☐ Plumbing ☐ Sewer
Have the utility service providers been contacted to ensure serviceability for this project? ☒ Yes ☐ No

NOTE: For all developments other than home businesses, a SITE PLAN SKETCH MUST accompany this permit application, indicating the location of the development in relation to the property.

Estimated project start date: Asap Estimated completion date: Ongoing
Estimated project cost or contract price: \$500,000 Development Fee: \$ 300.00

The M.D. of Bonnyville will be disclosing to TELUS, ONLY FOR THE PURPOSE OF 911, the property owner names, legal land descriptions and the rural serviceable addresses for the properties that are created or modified as a result of the approval of this application. This release of information and disclosure of release to you, is in accordance with Section 17 of the Freedom of Information and Protection of Privacy Act, which authorizes disclosure based upon compelling circumstances affecting anyone's health or safety. Should you require additional information, please contact the municipality's FOIP coordinator.

I hereby give my consent to allow all authorized persons the right to enter the above land and/or buildings, with respect to this application only. I understand and agree that this application for a development permit and any development permit issued pursuant to this application, or any information related thereto, is not confidential information and may be released by the M.D. of Bonnyville.

20 May 2025
Date
Receipt #: 39209

[Signature]
Signature of Applicant

Date: JUN 26 2025



no flood lighting Planned .
 Security lighting with motion detection . to be installed
 on office + Shop .
 Lighting = ←
 Trees will remain .

Re: Fw: More AT Info Request

From Wildrose Disposal [REDACTED]

Date Tue 2025-06-24 12:42 PM

To desmond hunter [REDACTED]

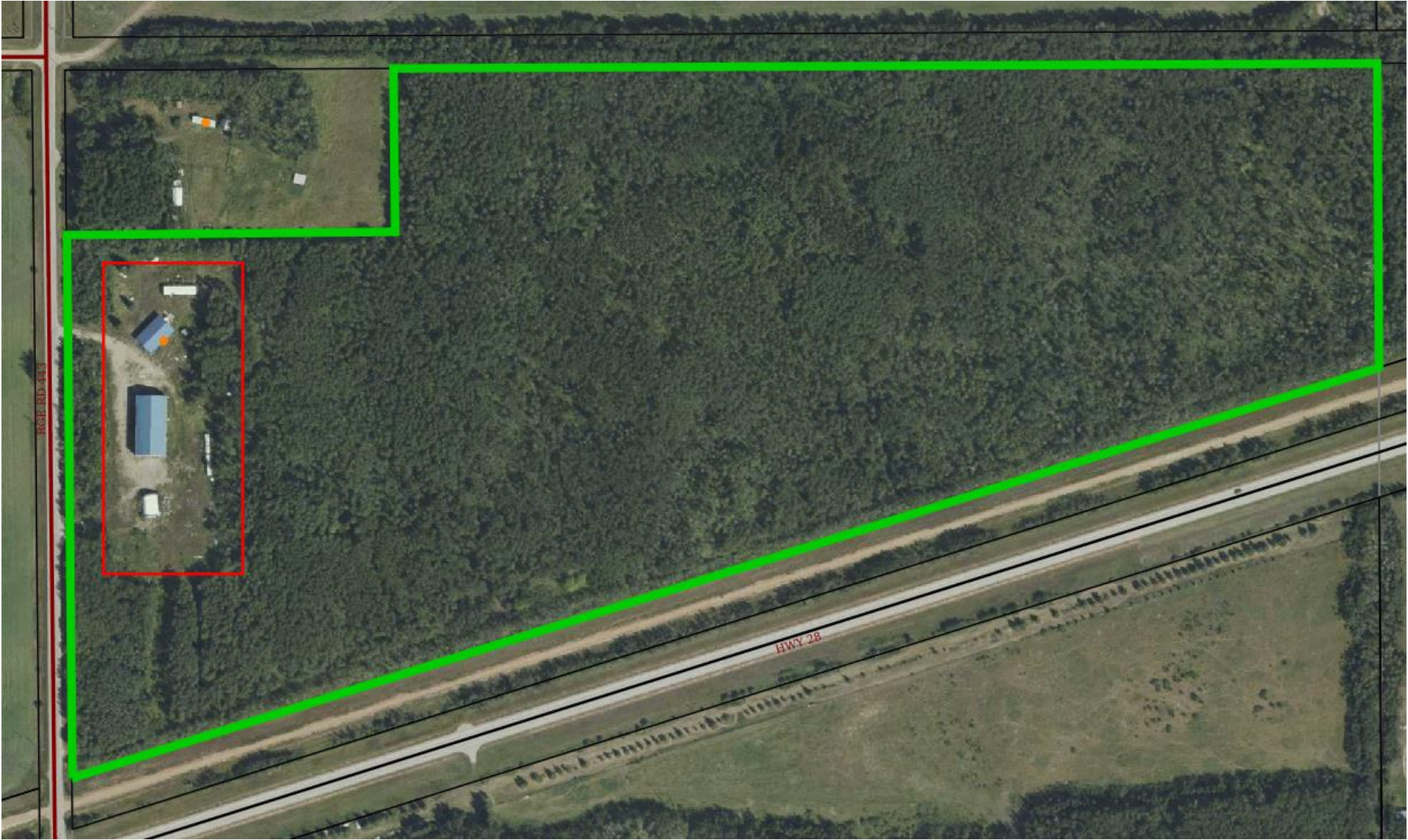
1. Hours of operation are Monday to Thursday 7am to 5pm, Friday 7-4 and Saturday 1 truck goes out for 3 hours max.
2. Wildrose Disposal has 8 employees:
 - 4-Drivers
 - 1-Shop Hand
 - 1-Mechanic
 - 1-Bookkeeper
 - 1-Manager
3. Company Vehicles and Equipment List
 - 5-Front End garbage trucks
 - 2-Roll off trucks
 - 2-Tractor/trailer combos (with walking floor trailers)
 - 1-Company Pick up
 - 1-Loader
 - 1-Track hoe
4. A typical day for Wildrose Disposals traffic looks as follows: 4 drivers, bookkeeper, manager arrive at 7 o'clock in their personal vehicles. Each person in their own. They get ready and head out of the shop around 7:15 AM. The trucks leaving the shop at this time are typically 2 front end, 1 roll off and the semi exit. Around 9 the mechanic and the shop hand arrive also both in their own vehicle. Around noon the semi will return to the yard and the driver will either go out in another front end truck or stay in the yard to refill the semi. Anytime after 2:30 the other 3 trucks will return to the yard depending on what route they are on that day. 3 o clock the manager leaves, 4 o clock the bookkeeper leaves in their own vehicles. Drivers/shop hand and mechanic all leave in their own vehicle depending on when their work is completed for the day. The only traffic we have coming and going is our own traffic as customers don't come directly to our facility often.

Current Location (3.75 acres of development)





Proposed Location (4 acres marked off)









APPENDIX C



Section 58 Rural Industries

58.1 Development permits for rural industrial development, other than in the Rural Industrial District, shall not be approved unless the Development Authority is satisfied that:

- (a) there is adequate legal and physical access to appropriate transportation facilities;
- (b) the site is suitable for on-site sewage disposal and water supply;
- (c) there would be no substantial conflicts with existing adjacent land uses; and
- (d) any other factors which the Development Authority may consider necessary have been met.

58.2 Rural industrial activities may be subject to a Development Agreement between the developer and the municipality.

58.3 No subdivision shall be allowed and no development permit shall be issued for a proposed rural industrial use where it would result in more than one (1) minor rural industrial use and one (1) major rural industrial use in one quarter section unless the Council has first reclassified such lots to the Rural Industrial District.

58.4 Development permits can be applied for a major rural industrial use on agriculture parcels greater than 8.09 hectares (20 acres).

58.5 Development permits can be applied for a minor rural industrial use on agriculture parcels greater than 1.21 hectares (3.0 acres).

58.6 One (1) surveillance suite may be permitted per Rural Industrial lot.

Part 8 DEFINITIONS

RURAL INDUSTRIES means those industrial uses involved in agriculture district:

Minor requires 1.2 hectares (3.0 acres) or more and means:

Industrial/business uses for the purposes of this definition, include small scale industrial shops, minor equipment and RV storage, the parking and maintenance of equipment, and the storage of goods and materials related to tradesperson's business including contractors for plumbing, heating, electrical, carpentry, masonry, mechanical, autobody and the like.

Major requires 8.09 hectares (20 acres) or more and means:

Storage facilities, work camps, the processing of raw materials, manufacturing or assembling of goods, products or equipment, fabrication or transshipping of materials, goods and equipment, including petro-chemical products and supplies, distribution or wholesaling of goods which require a relatively large lot; and, the activities which would not be appropriate or should not locate within an urban area because they are potentially hazardous or may emit a high level of noise, dust, odor, vibration or require a large parcel of land.

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council

Meeting Date: July 22, 2025

Originated By: Lisa VandenBerg, Subdivision Authority Officer

Title: Subdivision Application No. 2025-S-012 – Plan 112 1798 Block 1, Lot 1 and NW and NE 22-63-4 W4M

PROPOSAL & BACKGROUND

Administration is presenting Subdivision Application 2025-S-012 for Council consideration. The applicant is to consolidate Plan 112 1798 Block 1 Lot 1 into NE 22-63-4 W4M; furthermore; subdivide a 10 acre parcel from NW corner NE 22-63-4 W4M; subdivide 3.5 acre parcel from NE corner NW 22-63-4 W4M and consolidate new parcels to create a 13.5 acre parcel.as shown on the map attached as Appendix A.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

Notification of the proposed subdivision was sent to referral agencies and adjacent landowners, with a deadline of June 25, 2025, for submitting concerns to be considered at the July 22, 2025, Council Meeting. No concerns were received.

More detailed information regarding this subdivision request is provided in Appendix B, attached.

Attached for Council's review:

Appendix A – Location Map

Appendix B – Subdivision Report

REFERENCE TO STRATEGIC PLAN

n/a

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

Municipal Government Act

Lower Athabasca Regional Plan

COSTS & SOURCE OF FUNDING

The \$525 application fee was paid by the applicant.

COMMUNICATIONS STRATEGY

Notification of the decision will be circulated to the applicant and applicable agencies

ADMINISTRATION RECOMMENDED ACTION

THAT Council approves subdivision application no. 2025-S-012 to consolidate Plan 112 1798 Block 1 Lot 1 into NE 22-63-4 W4M; furthermore; subdivide a 10-acre parcel from NW corner NE 22-63-4 W4M; subdivide 3.5-acre parcel from NE corner NW 22-63-4 W4M and consolidate new parcels to create a 13.5-acre parcel for Thelma Lapointe on behalf of Thelma and Jean Lapointe and Kevin and Amanda Walters, as per the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 661 & 662 of the Municipal Government Act, that:

If the subdivision is registered through a Plan of Survey, that the owner/developer dedicate to the Municipal District of Bonnyville No. 87, a 5.18 meter (17 feet) wide strip of land for road widening along the entire frontage of the NORTH side of the remnants and proposed parcels to be registered by separate road plan; additionally the owner/developer enter into a Land Acquisition Agreement with the Municipal District of Bonnyville No. 87 for a 5.18 metre (17 feet) wide strip of land for road widening along the entire frontage of the WEST side of the remnant parcel NW 22-63-4 W4M and entire frontage of the EAST side of the remnant parcel NW 22-63-4 W4M;

OR

If the subdivision is registered by Descriptive Plan, the owner/developer enter into a Land Acquisition Agreement with the Municipal District of Bonnyville No. 87 for a 5.18 metre (17 feet) wide strip of land for road widening along the entire frontage of the NORTH and WEST side of the remnant parcel NW 22-63-4 W4M and EAST side of remnant parcel NE 22-63-4 W4M to be registered by caveat;

3. Pursuant to Section 655 of the Municipal Government Act, that the existing lot described as Plan 112 1798 Block 1 Lot 1 be consolidated to the remnant prior to the registration of the proposed parcels;
4. Pursuant to Section 655 of the Municipal Government Act, submission and review of a Real Property Report or Sketch Plan submitted from an Alberta Certified Land Surveyor to confirm that all structures located on the proposed parcels comply with setbacks from all property lines as established by the Land Use District of the Land Use Bylaw;
5. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the owner/developer, for the sewage disposal, shall install and comply with the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;
6. Pursuant to Section 654 of the Municipal Government Act, all outstanding property taxes be paid.

COUNCIL OPTIONS

1. THAT Council approves subdivision application no. 2025-S-012 to consolidate Plan 112 1798 Block 1 Lot 1 into NE 22-63-4 W4M; furthermore; subdivide a 10-acre parcel from NW corner NE 22-63-4 W4M; subdivide 3.5-acre parcel from NE corner NW 22-63-4 W4M and consolidate new parcels to create a 13.5-acre parcel for Thelma Lapointe on behalf of Thelma and Jean Lapointe and Kevin and Amanda Walters, as per the following conditions:... [listed as recommended or revised list of conditions].
2. THAT Council refuses subdivision application no. 2025-S-012 to consolidate Plan 112 1798 Block 1 Lot 1 into NE 22-63-4 W4M; furthermore; subdivide a 10-acre parcel from NW corner NE 22-63-4 W4M; subdivide 3.5-acre parcel from NE corner NW 22-63-4 W4M and consolidate new parcels to create a 13.5-acre parcel for Thelma Lapointe on behalf of Thelma and Jean Lapointe and Kevin and Amanda Walters, for the following reasons: _____.

Report Approval Details

Document Title:	2025-S-012.docx
Attachments:	- Appendix A- Location Map.pdf - Appendix B - Subdivision Report.pdf
Final Approval Date:	Jul 11, 2025

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Lisa Folliott was completed by delegate Kristy Poirier

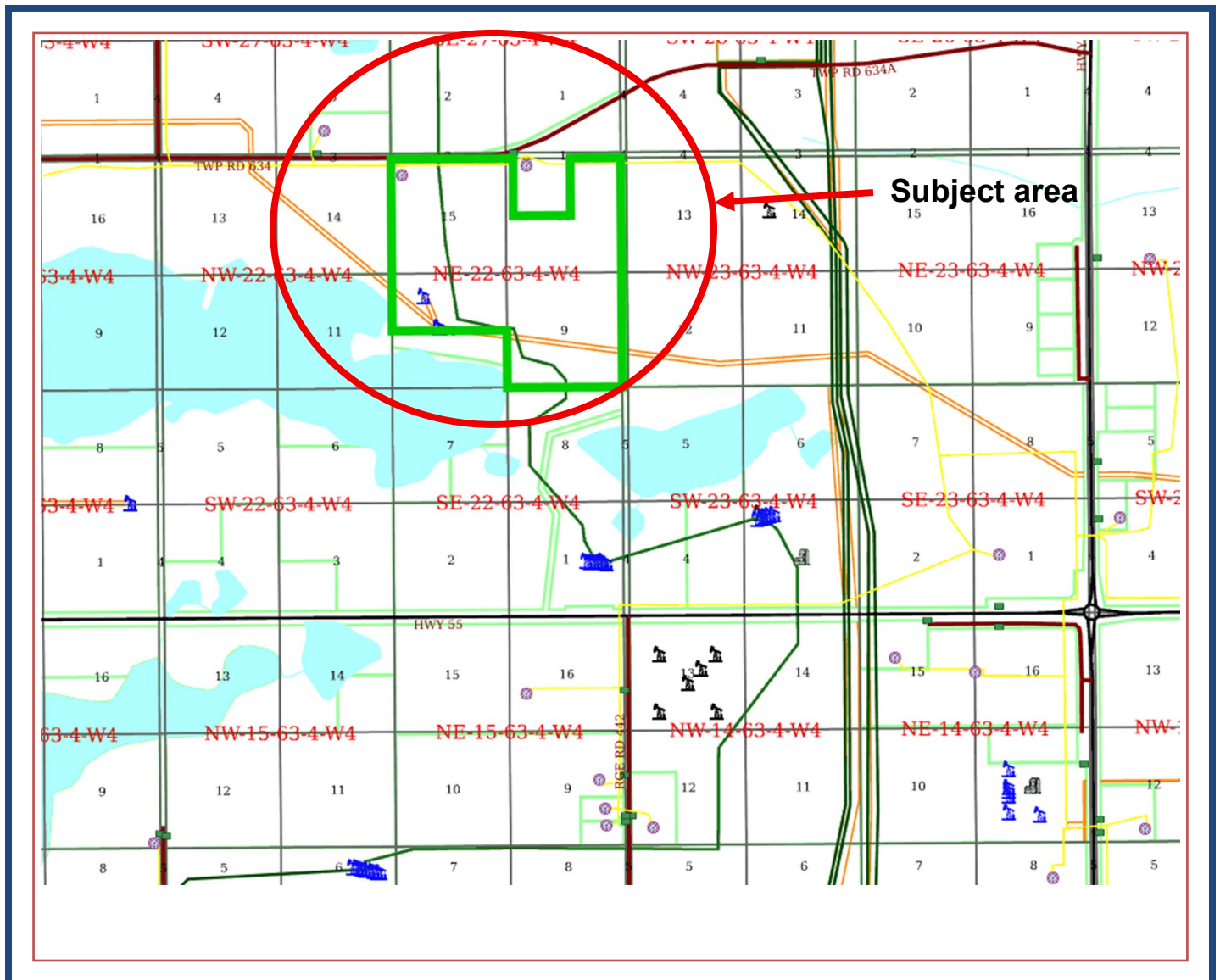
Lisa Folliott

Stephanie Severin

APPENDIX A

Subdivision File 2025-S-012 Location Plan

PROPOSED CONSOLIDATION of Plan 112 1798 Block 1 Lot 1 into NE 22-63-4 W4M;
 SUBDIVISION of 10 acre parcel from NW corner NE 22-63-4 W4M;
 SUBDIVISION of 3.5 acre parcel from NE corner NW 22-63-4 W4M to be consolidated with
 proposed 10 acre parcel to create new 13.5 acre parcel for Jean and Thelma Lapointe & Kevin
 and Amanda Walters



Subdivision Report

File No.: 2025-S-012
Date of Meeting: July 22, 2025

This application proposes to consolidate Plan 112 1798 Block 1 Lot 1 into NE 22-63-4 W4M; furthermore; subdivide a 10 acre parcel from NW corner NE 22-63-4 W4M; subdivide 3.5 acre parcel from NE corner NW 22-63-4 W4M and to consolidate new parcels to create a 13.5 acre parcel.

I. Background Information

Location:	The subject site is located 1 mile North of Hwy 55 along Twp Road 634, 1 mile north and 1.5 miles west of the traffic circle.
Legal Description:	N1/2 22-63-4 W4M and Plan 112 1798 Block 1 Lot 1
Applicants:	Thelma Lapointe
Owners:	Jean & Thelma Lapointe and Kevin & Amanda Walters
Date of Acceptance	June 5, 2025
Expiry Date:	August 4, 2025
Title Area:	130.29 acres (52.73 ha) 10.01 acres (4.05 ha) 80.20 acres (32.48 ha)
Proposed Land Use:	Country Residential
Proposed Number of Lots:	One (1) Lot
Area of Each Proposed Lot:	13.5 acres (5.46 hectares)
Land Use Bylaw:	Agriculture "A"
Area Structure Plan:	None

II. Recommendations

II. Recommendations

That this application for subdivision be **APPROVED** subject to the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 661 & 662 of the Municipal Government Act, that:

If the subdivision is registered through a **Plan of Survey**, that the owner/developer dedicate to the Municipal District of Bonnyville No. 87, a 5.18 meter (17 feet) wide strip of land for road widening along the entire frontage of the **NORTH** side of the remnants and proposed parcels to be registered by **separate road plan**; additionally the owner/developer enter into a **Land Acquisition Agreement** with the Municipal District of Bonnyville No. 87 for a 5.18 metre (17 feet) wide strip of land for road widening along the entire frontage of the **WEST** side of the remnant parcel NW 22-63-4 W4M and entire frontage of the **EAST** side of the remnant parcel NW 22-63-4 W4M;

OR

If the subdivision is registered by **Descriptive Plan**, the owner/developer enter into a **Land Acquisition Agreement** with the Municipal District of Bonnyville No. 87 for a 5.18 metre (17 feet) wide strip of land for road widening along the entire frontage of the **WEST** and **NORTH** sides of the remnant parcel NW 2-63-4 W4M and **EAST** side of remnant parcel NE 22-63-4 W4M to **be registered by caveat**.

3. Pursuant to Section 655 of the Municipal Government Act, that the existing lot described as Plan 112 1798 Block 1 Lot 1 be consolidated to the remnant prior to the registration of the proposed parcels.
4. Pursuant to Section 655 of the Municipal Government Act, submission and review of a Real Property Report or Sketch Plan submitted from an Alberta Certified Land Surveyor to confirm all structures located on the proposed parcels comply with setbacks from all property lines as established by the Land Use District of the Land Use Bylaw;
5. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the owner/developer, for the sewage disposal, shall install and comply to the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;
6. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

NOTES:

1. *To avoid unnecessary complications, you are advised that no work should commence, on the proposal prior to endorsement of the registrable instrument and without prior consultation with the Municipal District of Bonnyville No. 87.*
2. *The parcels being created are located adjacent to an area designated for agriculture in the Land Use Bylaw. The primary purpose of the Agricultural District is to provide landowners with the right to farm. Any potential purchasers of the parcels are to be advised that the adjacent agricultural activities in the Agricultural District may have precedence.*

3. *Prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcels and to the remnant, and upgrading of external roads required by the MD is to be provided at the developer's expense and to the specifications and satisfaction of the MD of Bonnyville No. 87.*
4. *Pursuant to Section 654(1)(c) of the Municipal Government Act, the on-site sewage disposal shall comply to the Alberta Safety Codes Act, the Nuisance and General Sanitation Regulations and Part 2 of the Province of Alberta Public Health Act.*
5. The following information is provided as required by Section 656(2)(a) of the Municipal Government Act. *An appeal of this decision lies to the **Land and Property Rights Tribunal**, 1229 91 St NW Edmonton AB T6X 1E9*

III. Summary of Comments from Referral Agencies

1. The following agencies have no objections to the proposed subdivision:

- **Alberta Environment & Parks**
- **Alberta Health Services**

As required in Section 15 of the *Nuisance and General Sanitation Regulation* (A.R. 243/2003), a water well shall not be located within:

10 metres of any watertight septic tank, pump out tank or other watertight compartment of a sewage or waste water system;
 15 metres of a weeping tile field, an evaporative treatment mound or an outdoor privy;
 30 metres of a leaching cesspool;
 50 metres of sewage effluent on the ground surface;
 100 metres of a sewage lagoon, or
 450 metres of any landfill.

- **Apex Utilities Inc.**
- **ATCO Electric**
- **East Central Francophone School Division**
- **Lakeland Catholic School Division**
- **MD Agricultural Services**
- **MD Environment**
- **Parks, Recreation & Culture**
- **MD Public Safety**
- **MD Infrastructure Services**
 Road Widening required for East and West
- **Telus Communications Inc.**
- **AER** - No abandoned wellsites located within the proposed parcels.

2. The following agencies have not responded at the time of writing this report:

- **Bonnyville Regional Fire Authority**
- **Canada Post**
- **Cenovus Energy**
- **North East Gas Co-op**
- **Northern Lights School Division**

IV. Analysis

1. Site and Surrounding Area Approaches:

To proposed parcel(s): **Existing approach to the proposed 13.5-acre parcel
Ag approach required to NW 22-63-4 W4M**

Municipal Road:

Surface conditions: **Gravel**

Site Lines for access to proposed subdivision parcel(s): **N/A**

Description of Property:

	Area to be Subdivided	Remnant
Tree cover:	n/a	70%
Under cultivation:	80%	30%
Pasture land:	n/a	n/a
Soils:	16.2	
% (Poor 14%-32%)		
Drainage:	Appears to be good	
Topography:	Flat to Rolling	

Description of Adjacent Lands and Uses:

Uses and activities on the adjacent lands: **Industrial, Country Residential and Agricultural**

Adjacent farming activities such as feedlots, wintering sites, game farms, cattle grazing: **Crop Farming and cattle grazing**

Pipelines/Oil & Gas Facilities:

Wellsite – existing in use, inactive, tank farm, location in relation to proposed subdivision: **n/a**

Gas Facilities – well site, compressor station: **n/a**

Pipelines – location, type of product (gas, oil, water): **n/a**

2. Subdivision History

- **2011** – 10 ac parcel to be consolidated back to remnant.

3. Conformity with the Municipal Government Act and Subdivision and Development Regulation.

- **Yes**

4. Compliance with the Lower Athabasca Regional Plan.

- **Yes**

5. Compliance with the Municipal Development Plan.

- **Yes**

6. Compliance with the Moose Lake Area Structure Plan.

- **Yes**

7. Compliance with the Land Use Bylaw.

Yes

V. Conclusion

This subdivision application does meet the requirements of the Municipal Government Act, Subdivision and Development Regulation, and Lower Athabasca Regional Plan, and the regulations of the Municipal Development Plan and Land Use Bylaw.

It is recommended that the proposed subdivision be conditionally approved as per conditions.

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council
Meeting Date: July 22, 2025
Originated By: Lisa Vandenberg, Subdivision Authority Officer
Title: Subdivision Application No. 2025-S-010 – SE 27-63-3 W4M

PROPOSAL & BACKGROUND

Administration is presenting Subdivision Application 2025-S-010 for Council consideration. The applicant is proposing a 52-acre parcel as a natural fragmentation, from agricultural ¼ section SE 27-63-3 W4M as shown on the map attached as Appendix A.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

Notification of the proposed subdivision was sent to referral agencies and adjacent landowners, with a deadline of June 19, 2025, for submitting concerns to be considered at the July 22, 2025, Council Meeting.

Alberta Environment and Parks has recommended a 10m ER (Environmental Reserve) to be dedicated on either side of the unnamed water course.

This application for a fragmented 52 acre parcel, does comply with the Municipal Government Act, Lower Athabasca Regional Plan, Municipality's Municipal Development Plan, and the Land Use Bylaw.

More detailed information regarding this subdivision request is provided in Appendix B, attached.

Attached for Council's review:

Appendix A – Location Map

Appendix B – Subdivision Report

REFERENCE TO STRATEGIC PLAN

n/a

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

Municipal Government Act

Lower Athabasca Regional Plan

COSTS & SOURCE OF FUNDING

The \$420 application fee was paid by the applicant.

COMMUNICATIONS STRATEGY

Notification of the decision will be circulated to the applicant and applicable agencies.

ADMINISTRATION RECOMMENDED ACTION

THAT Council approves subdivision application no. 2025-S-010 for a natural fragmentation of a 52-acre parcel from agricultural ¼ section SE 27-63-3 W4M for Angela Cook on behalf of Richard and Shirlee Cook as per the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 661 & 662 of the Municipal Government Act, that the owner/developer dedicate to the Municipal District of Bonnyville No. 87, a 5.18 meter (17 feet) wide strip of land for road widening along the entire frontage of the **SOUTH** side of the proposed and remnant parcel **to be registered by separate road plan**;
3. Pursuant to Section 661 of the Municipal Government Act, and recommendation from Alberta Environment and Parks, Lands Division, that the owner/developer dedicate to the Municipal District of Bonnyville No. 87, a 10 meter (32.81 feet) wide strip of land for Environmental Reserve on both sides, along the entire length of the unnamed water course;
4. Pursuant to Section 655 of the Municipal Government Act, submission and review of a Real Property Report or Sketch Plan submitted from an Alberta Certified Land Surveyor to confirm all structures located on the proposed parcels comply with setbacks from all property lines as established by the Land Use District of the Land Use Bylaw;
5. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the owner/developer, for the sewage disposal, shall install and comply to the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;
6. Pursuant to Section 654 of the Municipal Government Act, all outstanding property taxes be paid.

COUNCIL OPTIONS

1. THAT Council approves subdivision application no. 2025-S-010 for a natural fragmentation of a 52-acre parcel from agricultural ¼ section SE 27-63-3 W4M for Angela Cook on behalf of Richard and Shirlee Cook as per the following conditions: ... [listed as recommended or revised list of conditions].
2. THAT Council refuses subdivision application no. 2025-S-010 for a natural fragmentation of a 52-acre parcel from agricultural ¼ section SE 27-63-3 W4M for Angela Cook on behalf of Richard and Shirlee Cook for the following reasons_____.

Report Approval Details

Document Title:	2025-S-010.docx
Attachments:	- Appendix A - Location Map .pdf - Appendix B - Subdivision Report .pdf
Final Approval Date:	Jul 11, 2025

This report and all of its attachments were approved and signed as outlined below:

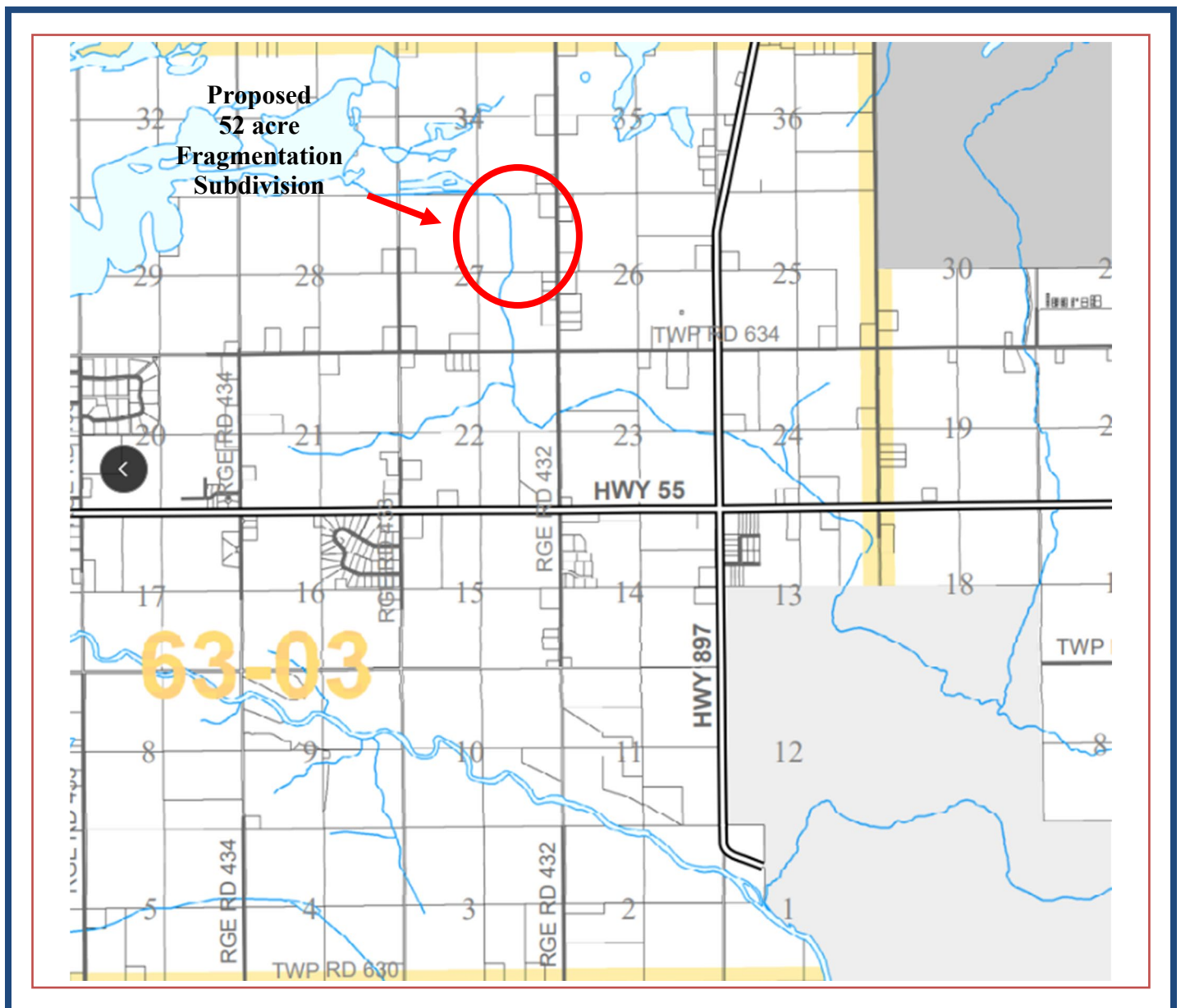
No Signature - Task assigned to Lisa Folliott was completed by delegate Kristy Poirier

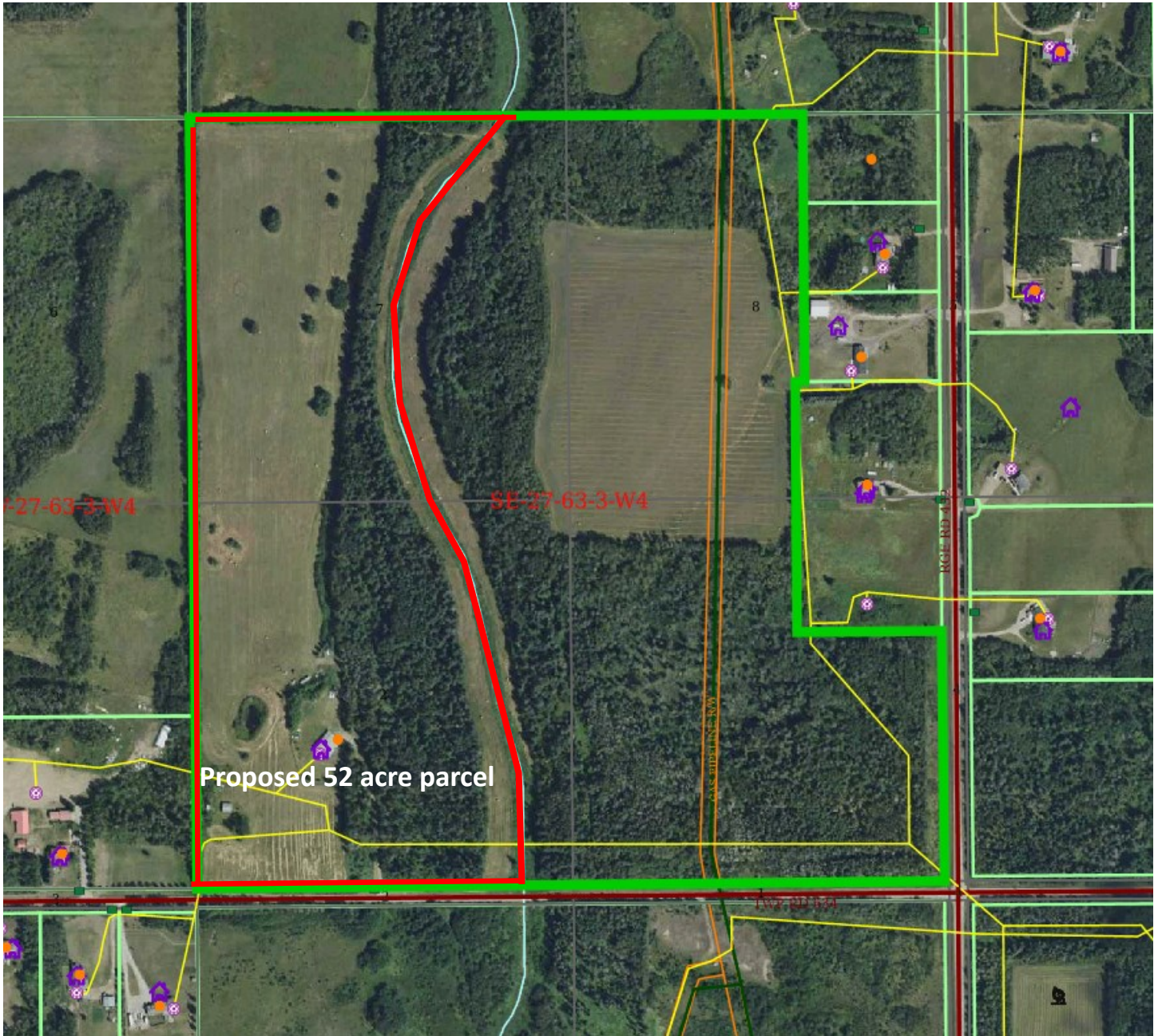
Lisa Folliott

Stephanie Severin

Subdivision File 2025-S-010 Location Plan

PROPOSED SUBDIVISION of SE 27-63-3 W4M for Angela Cook on behalf of Clinton & Shirlee Cook





M.D. Of Bonnyville No. 87

Subdivision Sketch Plan

SE 27-63-3 W4M W4M

File # 2025-S-010

Angela Cook on behalf of Clinton & Shirlee Cook



Active Wells



Abandoned Wells



Proposed Subdivision



Active Gas Line



Registered Pipeline



Right of Way

NOT TO SCALE

Disclaimer: This map is not a legally recorded map nor survey and is not intended to be used as such. The source data may contain errors.

Subdivision Report

File No.:	2025-S-010	This application proposes to subdivide a fragmented 52-acre parcel from a previously subdivided agricultural ¼ section
Date of Meeting:	July 22, 2025	

I. Background Information

Location:	The subject site is located 1 mile North of Hwy 55 along Twp Road 634 and Rge Rd 432.
Legal Description:	SE 27-63-3 W4M
Applicants:	Angela Cook
Owners:	Richard & Shirlee Cook
Date of Acceptance	May 30, 2025
Expiry Date:	July 29, 2025
Title Area:	136 +/- acres (55.04 hectares)
Proposed Land Use:	Country Residential
Proposed Number of Lots:	One (1) Lot
Area of Each Proposed Lot:	52 acres (21.04 hectares)
Land Use Bylaw:	Agriculture "A"
Area Structure Plan:	None

II. Recommendations

II. Recommendations

That this application for subdivision be **APPROVED** subject to the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 661 & 662 of the Municipal Government Act, that the owner/developer dedicate to the Municipal District of Bonnyville No. 87, a 5.18 meter (17 feet) wide strip of land for road widening along the entire frontage of the **SOUTH** side of the proposed and remnant parcel **to be registered by separate road plan**;
3. Pursuant to Section 661 of the Municipal Government Act, and recommendation from Alberta Environment and Parks, Lands Division, that the owner/developer dedicate to the Municipal District of Bonnyville No. 87, a 10 meter (32.81 feet) wide strip of land for Environmental Reserve, along the entire length and on both sides of the unnamed water course.
4. Pursuant to Section 655 of the Municipal Government Act, submission and review of a Real Property Report or Sketch Plan submitted from an Alberta Certified Land Surveyor to confirm all structures located on the proposed parcels comply with setbacks from all property lines as established by the Land Use District of the Land Use Bylaw;
5. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the owner/developer, for the sewage disposal, shall install and comply to the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;
6. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

NOTES:

1. *To avoid unnecessary complications, you are advised that no work should commence, on the proposal prior to endorsement of the registrable instrument and without prior consultation with the Municipal District of Bonnyville No. 87.*
2. *The parcels being created are located adjacent to an area designated for agriculture in the Land Use Bylaw. The primary purpose of the Agricultural District is to provide landowners with the right to farm. Any potential purchasers of the parcels are to be advised that the adjacent agricultural activities in the Agricultural District may have precedence.*
3. *Prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcels and to the remnant, and upgrading of external roads required by the MD is to be provided at the developer's expense and to the specifications and satisfaction of the MD of Bonnyville No. 87.*
4. *Pursuant to Section 654(1)(c) of the Municipal Government Act, the on-site sewage disposal shall comply to the Alberta Safety Codes Act, the Nuisance and General Sanitation Regulations and Part 2 of the Province of Alberta Public Health Act.*
5. *The following information is provided as required by Section 656(2)(a) of the Municipal Government Act. An appeal of this decision lies to the **Land and Property Rights Tribunal**, 1229 91 St NW Edmonton AB T6X 1E9*

III. Summary of Comments from Referral Agencies

1. The following agencies have no objections to the proposed subdivision:

- **Alberta Environment & Parks** – 10 m ER dedication on either side of unnamed water course (Maloney Creek)
- **Alberta Health Services**
As required in Section 15 of the *Nuisance and General Sanitation Regulation* (A.R. 243/2003), a water well shall not be located within:
10 metres of any watertight septic tank, pump out tank or other watertight compartment of a sewage or waste water system;
15 metres of a weeping tile field, an evaporative treatment mound or an outdoor privy;
30 metres of a leaching cesspool;
50 metres of sewage effluent on the ground surface;
100 metres of a sewage lagoon, or
450 metres of any landfill.
- **Apex Utilities Inc.**
- **ATCO Electric**
- **East Central Francophone School Division**
- **Lakeland Catholic School Division**
- **MD Agricultural Services**
- **MD Environment**
- **Parks, Recreation & Culture**
- **MD Public Safety**
- **MD Public Works**
Road Widening required for south – registered plan
- **Strathcona Resources Ltd.**
- **Telus Communications Inc.**
- **AER**
No abandoned wellsites located within the proposed parcels.

2. The following agencies have not responded at the time of writing this report:

- **Bonnyville Regional Fire Authority**
- **Canadian Natural Resources**
- **Canada Post**
- **Department of National Defense**
- **Alta Gas**
- **North East Gas Co-op**
- **Northern Lights School Division**

IV. Analysis

1. Site and Surrounding Area Approaches:

To proposed parcel(s): **Existing approach to the proposed 52-acre parcel
Approach required to the remaining 77-acre parcel**

Municipal Road:

Surface conditions: **Gravel**

Site Lines for access to proposed subdivision parcel(s): **N/A**

Description of Property:

	Area to be Subdivided	Remnant
Tree cover:	50%	70%
Under cultivation:	20%	30%
Pasture land:	n/a	n/a
Soils:	16.3% (Poor 14%-32%)	
Drainage:	Appears to be good	
Topography:	Flat to Rolling	

Description of Adjacent Lands and Uses:

Uses and activities on the adjacent lands: **Industrial, Country Residential and Agricultural**

Adjacent farming activities such as feedlots, wintering sites, game farms, cattle grazing: **Crop Farming and cattle grazing**

Pipelines/Oil & Gas Facilities:

Wellsite – existing in use, inactive, tank farm, location in relation to proposed subdivision: **n/a**

Gas Facilities – well site, compressor station: **n/a**

Pipelines – location, type of product (gas, oil, water): **n/a**

2. Subdivision History

– **2006** – 10 ac parcel

– **2014** – 3 lots at 3.34 ac each

Conformity with the Municipal Government Act and Subdivision and Development Regulation.

– **Yes**

3. Compliance with the Lower Athabasca Regional Plan.

– **Yes**

4. Compliance with the Municipal Development Plan.

– **Yes**

5. Compliance with the Moose Lake Area Structure Plan.

– **Yes**

6. Compliance with the Land Use Bylaw.

Yes

V. Conclusion

This subdivision application does meet the requirements of the Municipal Government Act, Subdivision and Development Regulation, and Lower Athabasca Regional Plan, and the regulations of the Municipal Development Plan and Land Use Bylaw.

It is recommended that the proposed subdivision be conditionally approved as per conditions.

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council

Meeting Date: July 22, 2025

Originated By: Monty Doonanco, General Manager of Infrastructure Services

Title: Bridge File 8229 Replacement – 2025 Budget Adjustment

PROPOSAL & BACKGROUND

The replacement of Bridge File 8229 (RR451/Jackfish Creek) was included in the approved 2024 and 2025 capital budgets. Based on the tender prices the MD received on July 3, 2025; additional budget will be required to proceed with an award of the project.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

The request for tenders was posted on June 6 and it closed on July 3, 2025.

Existing Budget:

2024 Capital	\$100,000 allocated from Bridge Engineering Line Item
2025 Capital	\$1,500,000 from BF8229 Replacement Line Item

Required Budget:

Engineering	\$169,000
Construction	\$1,685,871
10% Contingency	\$168,587

Attached for Councils review:

- Appendix A: BF8229 Location Map
- Appendix B: Tender Evaluation Scores

REFERENCE TO STRATEGIC PLAN

Goal 1: Building a viable and diversified regional economy
Goal 2: Enhance safety in the community

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

Common law “Cone of Silence” requirement for procurement evaluations in progress.

COSTS & SOURCE OF FUNDING

Estimated Cost: \$2,023,458

Proposed Funding:

2024 Capital Budget – Bridge Engineering:	\$100,000 (existing)
2025 Capital Budget – BF8229 Replacement:	\$1,500,000 (existing)
Bridge Fund Reserve:	\$450,000 (new)

COMMUNICATIONS STRATEGY

N/A

ADMINISTRATION RECOMMENDED ACTION

THAT Council approves an unbudgeted expenditure in the amount of \$450,000 for the Bridge File 8229 Replacement Project to be funded from the Bridge Fund Reserve.

COUNCIL OPTIONS

1. THAT Council approves an unbudgeted expenditure in the amount of \$450,000 for the Bridge File 8229 Replacement Project to be funded from the Bridge Fund Reserve.
2. THAT Council refers the Bridge File 8229 Replacement Project 2025 budget amendment request back to Administration for additional information regarding _____ and to bring it back to a future meeting of Council.
3. THAT Council directs Administration to cancel the tender for the Bridge File 8229 Replacement Project and bring the project back during 2026 budget deliberations for consideration.

Report Approval Details

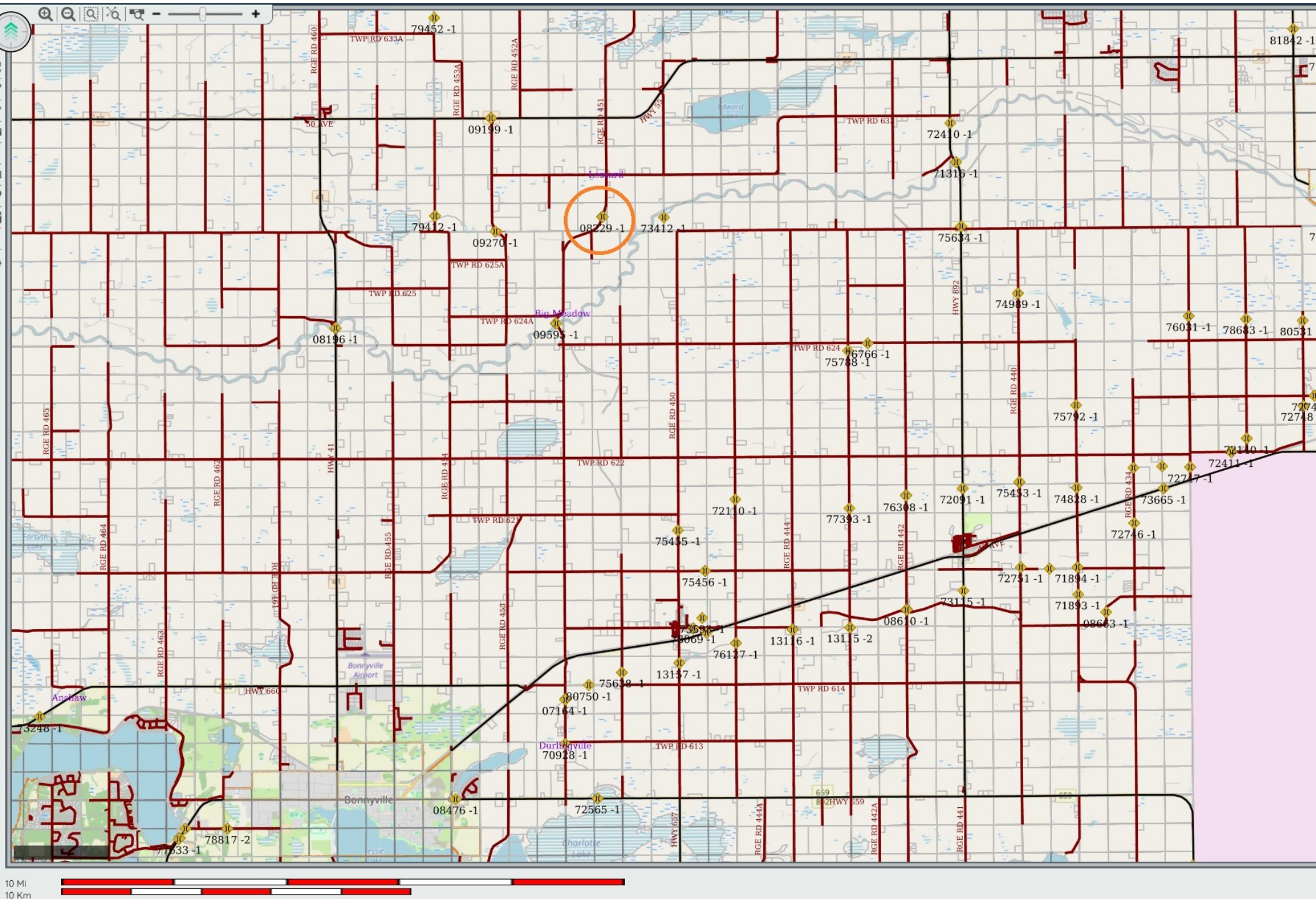
Document Title:	Bridge File 8229 Replacement - 2025 Capital Budget Adjustment.docx
Attachments:	- APPENDIX A - BF8229 RFD -Map.pdf - APPENDIX B - BF8229 -Tender Evaluation Scores.pdf
Final Approval Date:	Jul 16, 2025

This report and all of its attachments were approved and signed as outlined below:

Monty Doonanco

Stephanie Severin

APPENDIX A





Project: Bridge Replacement and Other Work, BF8229

Project Number: BR-32-0055

Owner: Municipal District of Bonnyville

Scoring Price

Contractor	Amount of Bid		
Lafarge Canada Inc.	\$1,685,871.00		
Volker Stevin	\$1,741,000.00		
Surespan Construction	\$2,812,073.32		

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council
Meeting Date: July 22, 2025
Originated By: Ian Frankton, Director of Community Services
Title: Municipal Scholarship Program

PROPOSAL & BACKGROUND

As per the M.D. of Bonnyville Municipal Scholarship Program Policy (No. C-3C.021), all applications submitted by the June 30th deadline will be reviewed by Administration and then provided to Council with an award recommendation for their consideration and approval.

Administration is bringing this item today for Council's deliberation and decision.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

Copies of all submitted applications were provided to Council for their review prior to today along with a scoring sheet.

Twenty two (22) applications were received by the deadline intake in the following categories:

Medical Doctor Program: Two (2)
Doctor of Veterinary Medicine Program: One (1)
Registered Nurse or Nurse Practitioner Program: Nineteen (19)

Attached for Council information are:

- Appendix A – Municipal Scholarship Program Policy
- Appendix B – 2025 Scoring Results – Municipal Scholarship Program

REFERENCE TO STRATEGIC PLAN

Goal 3: Promote Community Development

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

N/A

COSTS & SOURCE OF FUNDING

2025 Operating Budget for Municipal Scholarship Program to be awarded in each of the following categories:

Medical Doctor Program: \$14,000

Doctor of Veterinary Medicine Program: \$10,500

Registered Nurse or Nurse Practitioner Program: \$7,000

COMMUNICATIONS STRATEGY

Each applicant will receive an email detailing the scholarship award results through the Community Services Team, as well as being advertised and communicated on our social media pages and website through the Marketing & Communications department.

ADMINISTRATION RECOMMENDED ACTION

THAT Council approves the award of municipal scholarships under Policy No. C-3C.021 Municipal Scholarships Program as recommended by Administration in Appendix B.

COUNCIL OPTIONS

1. THAT Council approves the award of municipal scholarships under Policy No. C-3C.021 Municipal Scholarships Program as follows:
 - Medical Doctor Program: \$_____ to: _____;
 - Doctor of Veterinary Medicine Program: \$_____ to: _____; and
 - Registered Nurse or Nurse Practitioner Program: \$_____ to: _____.
2. THAT Council refers the award of municipal scholarships under Policy No. C-3C.021 Municipal Scholarships Program back to Administration for additional information regarding _____ and to bring back to a future meeting of Council.

Report Approval Details

Document Title:	Municipal Scholarship Program.docx
Attachments:	- Appendix A - Municipal Scholarship Program Policy.pdf - Appendix B - 2025 Scoring Results - Municipal Scholarship Program.pdf
Final Approval Date:	Jul 11, 2025

This report and all of its attachments were approved and signed as outlined below:

Greg Sheppard

Ian Frankton

Stephanie Severin

Municipal Scholarship Program Policy

C-3C.021

Section: 3.0 Planning and Community Services
- C. Community Association Support

Authority: Council

**Administering
Department:** Planning and Community Services

Statement

The Municipal District of Bonnyville (M.D.) is committed to medical service sustainability for all in our community today and into the future.

Purpose

The M.D. Municipal Scholarship Program was created to encourage local students to consider a career as a Medical Doctor, Registered Nurse or Nurse Practitioner, or a Doctor of Veterinary Medicine, and to return to the region to practice in one of these service areas upon successful completion of their program.

Definitions

For the purposes of this policy:

- (1) “Applicant” means a member of the public that meets the criteria outlined within this policy;
- (2) “Chief Administrative Officer” (CAO) means the Chief Administrative Officer of the M.D. appointed by Council, or their authorized delegate;
- (3) “Council” means the duly elected Council of the M.D.;
- (4) “Post-secondary Institution” means an accredited college, technical school, or university.

Policy

- (1) Guidelines
 - (a) The applicant must be a graduating high school student or current post-secondary student pursuing a two-year, four-year, or graduate degree as a Medical Doctor, Registered Nurse or Nurse Practitioner, or a Doctor of Veterinary Medicine.
 - (b) The applicant must be a resident of the M.D.
 - (c) The applicant may apply to the M.D. scholarship program once per year of study.
 - (d) The applicant must agree to work for one year of full-time employment within the M.D., the City of Cold Lake, the Town of Bonnyville or Village of Glendon in return for each year of scholarship support received upon completion of the eligible program.
 - (e) The applicant must sign a return of service agreement upon award of an M.D. scholarship.
 - (f) One scholarship per year will be awarded in each of the following categories:
 - (i) \$7,000 for a student in a Registered Nurse or Nurse Practitioner Program;

- (ii) \$10,500 for a student in a Doctor of Veterinary Medicine Program;
- (iii) \$14,000 for a student in a Medical Doctor Program.
- (2) Applications must include the following documentation:
 - (a) An essay (300 - 500 words) demonstrating the student's interest in one of these medical fields as a career in rural Alberta, and their contributions to and knowledge of our rural community (e.g. volunteerism, clubs, farming, etc.).
 - (b) A Reference Letter to demonstrate personal attributes. This can be from a teacher, employer or local community leader or other personal reference.
 - (c) Proof of full-time program enrollment from the post-secondary institution.
- (3) Applications must be submitted to the M.D. Planning and Community Services Department by June 30th of each year. Late applications will not be accepted.
- (4) Applications will be reviewed by the CAO and then provided to Council with an award recommendation for their consideration and approval.
- (5) Preference will be given to new applicants who have not received a scholarship in a previous year.
- (6) Funding for the scholarship program will be subject to annual budget availability.

Policy Review

Within five (5) years from date adopted / amended / reviewed.

For administrative use only:

Related Documentation:

(plans, bylaws, policies, procedures, etc.)

Form: Municipal Scholarship Application Form

APPENDIX B

Scoring Results of the 2025 Municipal Scholarship Program Review by Administration				
Program Name	Funding Amount	Applicant Number (Binder Tab)	Score	Recommend
Medical Doctor Program	\$14,000	MD-1	81	
		MD-2	86.5	Award
Doctor of Veterinary Medicine Program	\$10,500	DVM-3	89	Award
Registered Nurse or Nurse Practitioner Program	\$7,000	RN/NP-4	73.5	
		RN/NP-5	N/A	
		RN/NP-6	84	
		RN/NP-7	81.5	
		RN/NP-8	79.5	
		RN/NP-9	71	
		RN/NP-10	86	
		RN/NP-11	94	
		RN/NP-12	96	
		RN/NP-13	90	
		RN/NP-14	N/A	
		RN/NP-15	N/A	
		RN/NP-16	94	
		RN/NP-17	69.5	
		RN/NP-18	N/A	
		RN/NP-19	64	
		RN/NP-20	88	
		RN/NP-21	98	Award
		RN/NP-22	89	

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council
Meeting Date: July 22, 2025
Originated By: Ben Berlinguette, Chief Administrative Officer
Title: Correspondence and Information

PROPOSAL & BACKGROUND

Correspondence received for Council information.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

REFERENCE TO STRATEGIC PLAN

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

COSTS & SOURCE OF FUNDING

COMMUNICATIONS STRATEGY

ADMINISTRATION RECOMMENDED ACTION

THAT Council accepts the following correspondence as information:

1. M.D. Agricultural Service Board (ASB) Meeting Minutes – March 27, 2025
2. Email from Lakeland Centre for Fetal Alcohol Spectrum Disorder (LCFASD) – Invitation to Schedule Meeting
3. Invitation from M.D. ASB and Lakeland Agricultural Research Association (LARA) – Social Event
4. Letter from Alberta Coordinated Action for Recycling Enterprises (CARE) – 25th Annual Alberta CARE Conference registration
5. Letter from Royal Canadian Mounted Police - Commanding Officer Alberta Introduction
6. Letter from LCFASD - 2024/2025 Annual Report
7. Letter from LCFASD - Proclamation Request
8. Letter from the Minister of Education and Childcare - Alberta Career and Technology Studies Academy Support Letter
9. Email from Lakeland Industry and Community Association (LICA) - Alberta Air Hub Education Session
10. June 2025 Concerns List

COUNCIL OPTIONS

Report Approval Details

Document Title:	Correspondence and Information - July 22, 2025.docx
Attachments:	
Final Approval Date:	Jul 16, 2025

This report and all of its attachments were approved and signed as outlined below:

Stephanie Severin

**FIVE HUNDRED AND NINE
M.D. OF BONNYVILLE NO. 87
AGRICULTURAL SERVICE BOARD MEETING**

Minutes of March 27, 2025 Minutes of the Municipal District of Bonnyville No. 87 Agricultural Service Board meeting held on March 27, 2025.

Present: Present at the meeting were:

Josh Crick	Councillor/Chairman
Mike Krywiak	Councillor
Mark Davediuk	Farmer/Member
Luc Tellier	Farmer/Member
Alyssa Krawchuk	LARA
Matt Janz	Agricultural Fieldman
Janice Boden	Assistant Agricultural Fieldman
Sandy Slevinsky	Recording Secretary

Call to Order Councillor Josh Crick called the meeting to order at 9:01 AM.

Agenda Moved by Mark Davediuk that the agenda be adopted as presented.

CARRIED

Minutes Moved by Mark Davediuk that the minutes of the M.D. of Bonnyville No. 87 Agricultural Service Board Meeting held on November 29, 2024, be adopted as presented.

CARRIED

Delegation Lise Danyluk, Open Farm Days Lakeland Group

Moved by Mark Davediuk that the ASB Board accept Lise Danyluk’s presentation regarding Open Farm Days as information.

Moved by Mark Davediuk that the ASB Board sponsors \$1500.00 and in-kind donation to Open Farm days.

CARRIED

Assistant Agricultural Fieldman Report Janice Boden, Assistant Agricultural Fieldman, reported on the following:

1. Seasonal Staff
2. Pest Programs
3. Equipment Rentals
4. Seminars/Training
5. Bonnyville Seed Plant

LARA Report Alyssa Krawchuk, Executive Director of LARA, reported on the following:
1. Research and Demonstration Programs
2. Extension Program

Moved by Mark Davediuk that the Board accept the reports as presented.

CARRIED

Grazing School Moved by Councillor Mike Krywiak that the Board sponsor \$1000.00 for
for Women the 2025 Grazing School for Women and pay for registration fees up to
\$1000.00 for local farm women to attend the 2-day Fall Grazing School.

Agricultural Move by Luc Tellier that the Board accept the changes to the
Service Board Agricultural Services Board Terms of Reference.
Terms of
Reference

CARRIED

LARA Research Moved by Mark Davediuk that the Board provide a letter of support for
Project Proposal the project LARA is submitting to Results Driven Agriculture Research
Support – Copper (RDAR) titled: "Copper enrichment in fodder wheat, barley and oats – an
Enrichment option to improve cattle productivity."

CARRIED

Moved by Mark Davediuk that this meeting be adjourned.

Time of Adjournment 10:50 a.m.


CHAIRMAN


SECRETARY

Charity Croker

To: Stephanie Severin
Subject: RE: Lakeland Centre of FASD

From: Michele Huszar <MHuszar@lcfasd.com>
Sent: June 24, 2025 12:00 PM
To: Barry Kalinski <bkalinski@md.bonnyville.ab.ca>
Subject: Lakeland Centre of FASD

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Barry Kalinski,

The Lakeland Centre for FASD is a non-profit and registered charity serving northeast Alberta since 2000. Our mission is to ensure that accurate information, prevention strategies, diagnosis, and support services for Fetal Alcohol Spectrum Disorder (FASD) are accessible throughout the Lakeland Region. We envision a region with no new FASD births and where individuals with FASD are fully supported. Our strategic goals include ensuring diagnostic access across the lifespan, providing culturally responsive interventions services, supporting women at risk, increasing public and professional awareness, and building collaborative, evidence-based practices. Through strong leadership, community partnerships, and a commitment to equity, we strive to improve lifelong outcomes for individuals and families impacted by FASD.

I am reaching out to community members to meet with them to discuss the Lakeland Centre for FASD as we celebrate our 25 Anniversary this year on what we have accomplished through the years in supporting individuals with FASD. Please let me know if you would be interested in meeting with me to see how we could work together and shape the future for individuals with FASD.

Sincerely,

Michele Huszar

Program Developer
Accreditation Coordinator
Stakeholder Relations
www.lcfasd.com
780-594-9905

Dear Barry Kalinski,

I hope this message finds you well. I am writing to bring your attention to the invaluable work being done by the Lakeland Centre for Fetal Alcohol Spectrum Disorder in providing essential services to individuals and families affected by FASD in our community.

The Lakeland Centre for Fetal Alcohol Spectrum Disorder (LCFASD) is a registered not-for-profit society and charity of Canada. The LCFASD has offices throughout northeast Alberta and is committed to providing the highest quality services to people with FASD, including their families, schools, employers and community agencies.

Since 2000, LCFASD has been providing prevention, diagnostic and intervention services across the lifespan to children and adults prenatally exposed to alcohol; recent studies show that 4% of Albertans have FASD.

To continue our mission and make a lasting difference, we need the support of individuals like you. Your contribution can help us to deliver valuable programming to individuals with FASD and their families. Your support not only helps us today but also contributes to a brighter and more compassionate future.

I understand that there are numerous causes vying for your attention, therefore I would like to setup an appointment to share information about LCFASD with you and how we can work together to make a difference in the lives of individuals with FASD. LCFASD will continue to support individuals throughout their lifespan, and we hope that you will join us on this journey, creating a brighter future for individuals with FASD.

To book a time to meet with me, please use this link [Book time with Michele Huszar](#). I look forward to meeting you and hearing how we can work together.

Warm Regards,

Michele Huszar
Program Developer
Stakeholder Relations
Accreditation Coordinator
www.lcfasd.com

780-590-9905

To the MD of Bonnyville Council
& Agricultural Service Board

YOU ARE INVITED!

The Lakeland Applied Research
Association together with the the
MD of Bonnyville invite you to an
evening social on September 10th at
the Ardmore Community Hall
featuring Annessa Good-Hassard
with Peak Heritage Consulting Ltd.



5:00 - 5:30 pm - Registration
5:30 - 6:30 pm - Supper
6:30 - 8:00 pm - Farm Succession
Planning
8:00 - 10:00 pm - Social



The Original Grazing School for Women
Celebrating Women in Agriculture

25th Annual Alberta CARE Conference

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Cell: 1-780-668-6767
Email: executivedirector@albertacare.org
Web: www.albertacare.org

Who Should Attend?

- Municipal Elected Officials
- Waste Management Employees
- Public Works Employees
- Landfill Operators
- Government Waste Management Agencies
- Community Recycling Associations and Non-Profit Groups
- Waste Management Businesses
- Environmental Organizations
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

Silent Auction
Going once...
Going twice...

Beginning September 10th
Ending September 11th at 8pm

25th Annual Alberta CARE Conference

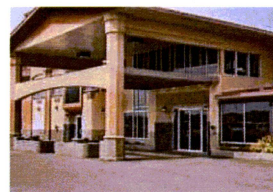
September 10th-12th

2025

Accommodations

Westlock Inn and Conference Centre
10411 100 Street Westlock, AB
1-780-349-4483

Group Reservation "Alberta CARE"



All Stay Inn
10520-100 Street, Westlock, AB
1-780-349-4102
Group Reservation "Alberta CARE"



Ramada Hotel
11311-100 Street, Westlock, AB
1-780-349-4112
Group Reservation "Alberta CARE"

25th Annual Alberta CARE Conference

September 10th-12th

2025

Westlock Inn and Conference Centre
10411 100 Street Westlock, AB



Town Clock



Grain Elevators

Tuesday, September 9th

Course: Course: SWANA - Landfill Fire Training

Where: Westlock Inn

Time: 8:30 a.m. to 4:30 p.m.

Who should attend: landfill operators, managers, scale house operators, equipment operators, spotters, labourers, Municipal Firefighting professionals, Emergency Response staff, landfill regulators, landfill designers, and other employees.

Cost per person: \$350.00

Register: executivedirector@albertacare.org

Wednesday, September 10th

9:00 a.m. - 11:00 a.m. Registration and Exhibit Set Up.

11:00 a.m. - 12:30 p.m. Light Lunch and Refreshments

12:30 p.m. TOUR 1

- Westlock Regional Landfill
 - Pilot Project with ARMA and Liberty Tire
 - Equipment Overview
 - Plastics

(Bus Provided)

AND

- 2:00 p.m. • Verticale Swiss Lettuce Farm
David Pfaffle, Owner Operator
Busby, AB

OR

TOUR 2

- 12:45 p.m. • Golf - Westlock Golf Club
18 Holes/ ½ Cart 1:03 p.m. Tee Time

(Travel on your own)

5:00 p.m. Cocktails (Cash Bar)

6:00 p.m. Welcoming Remarks from the Mayor of Westlock
Welcoming Remarks from the Reeve of Westlock County

6:15 p.m. BUFFET BANQUET

\$600.00 Registration Per Person
Register 3 or more Delegates
and receive a....

10% Discount!



Alberta CARE

Thursday, September 11th

9:00 a.m. Welcome -Tom Moore, MC

9:15 a.m. The Why and How to move from Authority to Commission
Co-Presenters - Lane Monteith, Big Lakes County Councilor, Rob Smith, and Tom Moore

10:00 a.m. Operational Scale Issues
Kendra Johnson, Newell Regional Solid Waste Authority

10:45 a.m. Alberta Recycling Management Authority
Ed Gugenheimer, CEO

11:30 a.m. Alberta Recycling Management Authority
Presenting Municipal Awards

(Coffee Side Board)

NOON BUFFET LUNCHEON

1:30 p.m. TOUR 3

- Robotic Dairy Farm New Technologies
Nelson Jespersen, Westlock County

(Bus Provided)

OR

TOUR 4

- Canadian Tractor Museum

(Travel on your own)

OR

TOUR 5

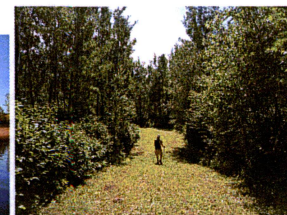
- Golf - Westlock Golf Club
18 Holes/ ½ Cart

(Travel on your own)

5:00 p.m. Cocktails

6:30 p.m. BUFFET BANQUET

8:00 p.m. Silent Auction Ends



County of Westlock

This Conference is Alberta Environment approved
for Continuing Education Units

Friday, September 12th

9:00 a.m. Managing Plastics within Rural, Remote and Indigenous Communities
Jule Asterisk, Project Manager

9:45 a.m. Clean Farms
Davin Johnson, Operations Advisor Alberta

10:30 a.m. Circular Materials Updates

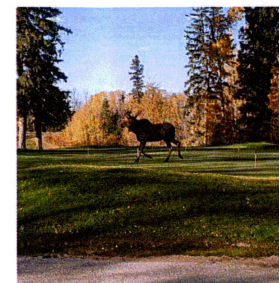
11:30 a.m. Closing Remarks - Tom Moore, MC
(Coffee Side Board During Morning Sessions)



Westlock Rotary Spiritual Centre



Westlock Aquatic Centre



A jaunt for a round of Golf



Westlock Rodeo

**Cancellation Deadline
August 29th 2025**

Printed on 100% Post-Consumer Recycled Paper

Page 70 of 112



ALBERTA Coordinated Action for
Recycling Enterprises (CARE)
1-780-980-8089 Office
1-780-668-6767 Cell

Registration Form

ALBERTA CARE Conference 2025

September 10th - September 12th 2025
Westlock Inn and Conference Centre, Westlock, AB
Block of Rooms under Alberta CARE

Names: _____

Organization: _____

Address: _____

Email Address: _____ Phone: _____

NO CHARGE FOR TOURS:

Please indicate the number attending Wednesday Tour #1 (Buses) _____

Please indicate the number attending Wednesday Tour #2 Golf (On your own) _____

Please indicate the number attending Thursday Tour #3 (Buses) _____

Please indicate the number attending Thursday Tour #4 (On your Own) _____

Please indicate the number attending Thursday Tour #5 Golf (On your own) _____

Westlock Golf Club Wednesday \$48.00 with ½ cart
Westlock Golf Club Thursday \$60.00 with ½ cart
Includes GST

Sub Total \$ _____

Conference Fee: \$600.00 p.p \$ _____

LESS 10% (if 3 or more attend) \$ _____

GST \$ _____

Spouses or Guests attending meals:

Breakfast Buffet @ \$25.00 p.p. \$ _____

Luncheon @ 30.00 p.p. \$ _____

Buffet @ 60.00 p.p. \$ _____

TOTAL \$ _____

MAIL PAYMENT TO: Alberta CARE, 5212 49 Street, Leduc, Alberta T9E 7H5

EMAIL: executivedirector@albertacare.org

Please indicate any food allergies: _____

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

June 25, 2025

Reeve Barry Kalinski
Municipal District of Bonnyville No. 87
P.O. Box 1010,
Bonnyville, AB T9 N2J7

Dear Reeve Barry Kalinski:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.

While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.

We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,



Trevor Daroux, O.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

June 17, 2025

Reeve Barry Kalinsky
4905 50 Ave
Bonnyville, AB
T9N 2J7

Dear Mr. Reeve Kalinsky,

The Lakeland Centre for Fetal Alcohol Spectrum Disorder (LCFASD) is proud to be celebrating our 25th anniversary in 2025. Since opening our doors in 2000, we have grown from a grassroots community committee into a nationally recognized, non-profit agency, now employing over 50 staff across the Lakeland region. Our main office is located in Cold Lake, with satellite offices in Bonnyville, St. Paul, and Lac La Biche.

Over the past 25 years, our programs and services have expanded significantly to meet the evolving needs of individuals, families, and communities affected by FASD. Our current services include:

1. FASD Diagnosis and assessment services for children and adults
2. Intervention
 - Post Diagnostic outreach supports for children and adults
 - Transition planning for youth to adult supports
 - Employment programming for adults
 - Court Support
 - Counselling services
 - Caregiver Support Groups
 - Summer Camp for kids
3. Prevention
 - Mothers to be Mentorship: Intensive outreach support for women at risk of having a child with FASD
 - 2nd Floor Women's Recovery Centre –long term live-in treatment
4. Training/Education
 - Prevention Conversation training for health and social service providers
 - Basic and Advanced FASD training upon request
 - Support and training to all FASD Diagnostic clinics in Alberta

We owe our accomplishments to the continued support of our community partners, supporters and donors. From all of us at LCFASD thank you for your encouragement and support. Please find attached the 2024-2025 Annual Report for your review.

We would love to present our work to your council in the next year, if possible.

Sincerely,


Lisa Murphy
Executive Director

25
Years

Lakeland Centre for

FASD

Fetal Alcohol Spectrum Disorder

CELEBRATING 25 YEARS OF EXCELLENCE

ANNUAL REPORT



2024-
2025

HELP: It's What We Do

www.lcfasd.com

Report Overview

- 1** Our Vision, Mission and Operating Principles
- 2** Strategic Plan Goals
- 3** Land Acknowledgement
- 4** About Us
- 5** A Message from Our Executive Director
- 7** Our Programs and Services
- 8** 2nd Floor Women's Recovery
- 9** Counselling
- 10** Mothers-To-Be Mentorship
- 11** The Prevention Conversation and Wrap 2.0
- 12** Conference and Customized FASD Training
- 13** International FASD Awareness Month
- 14** Rajani FASD Clinic Training
- 15** Diagnostics Services
- 16** Outreach and Court Support
- 17** Empowered through Support: A Court Support Journey
- 18** Transition and Employment
- 19** Summer Camp
- 20** Mocktails
- 21** Audrey McFarlane Award
- 22** Services Awards
- 23** Incident Reporting and Satisfaction Survey
- 24** Financial Snapshot
- 25** Donations

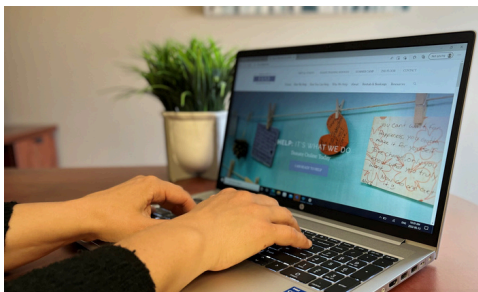


Our Vision and Mission



VISION

We envision a region with no new FASD births and where currently affected individuals are well supported.



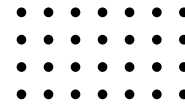
MISSION

To establish and ensure that accurate information about FASD, and effective prevention, diagnostics and support services are available in the Lakeland Service area.

Operating Principles

- Committed to maintaining the trust of partners and stakeholders by being accountable and transparent.
- Dedicated to creating an atmosphere in which all stakeholders feel valued, respected and engaged in our efforts.
- Committed to treating individuals with FASD, their parents and families with respect and dignity.
- Committed to client and family safety as it is an integral part of our organization and work.
- Promoting the use of FASD best practices and accurate information with community service providers.
- Dedicated to planning services based on identified needs, and by promoting best practices as they emerge in the field.
- Committed to achieving collective impact and quality service through collaboration with our community partners.
- Providing evidence based practice and when evidence is not available, will work with researchers to develop this evidence.
- Providing leadership in the field of FASD by sharing our experiences, developing evidence based practices and continually working to improve our services.
- Dedicated to our employees and their well-being.

Strategic Plan Goals



#1

Ensure Diagnostic services for children, youth and adults are available in the Lakeland Service area.

#2

Women will be informed about alcohol and pregnancy risks and have support programs available that meet their needs.

#4

Children, youth and adults diagnosed with FASD will have effective support services.

#6

LCFASD will have strong and healthy relationships with our communities, stakeholders, partners, and funders.

#3

Community members, stakeholders, and partners will be knowledgeable about FASD and relevant issues.

#5

The LCFASD team will be well supported by strong leadership.

#7

LCFASD will demonstrate leadership on a local, provincial and national level.



Land Acknowledgement



Treaty 6 Territory

We acknowledge the Lakeland Centre for FASD is located on Treaty 6 territory- the traditional and ancestral territory of the Cree, Dene, Blackfoot, Saulteaux and Nakota Sioux. We acknowledge that this territory is home to the Métis Settlements and the Métis Nation of Alberta, Districts 12 & 19 within the historical Northwest Métis Homeland. We acknowledge the many First Nations, Métis and Inuit who have lived in and cared for these lands for generations and whose footsteps have marked these lands for centuries.

In the Lakeland service area, there were two residential schools - the Lac La Biche Residential School/Notre Dame des Victoires which was later relocated to St Paul and named Blue Quills Residential. The high school and its residence closed in 1990. As many as 200 children enrolled annually at Blue Quills during its operation. We would also like to acknowledge the many survivors and their families in this area and those children who did not make it home. The Lakeland Centre for FASD has and continues to commit to aligning our values and actions with those guided by the TRC Call to action and United Nations Declaration on the Rights of Indigenous People. We commit to working in collaboration with Indigenous people to deliver culturally appropriate prevention, diagnosis, and intervention support to individuals and families with FASD . We make this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.

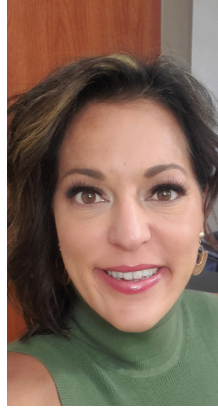
About Us



Lisa Murphy
Executive Director



Paula Dewan
Prevention Program
Manager



Candice Sutterfield
Mothers to Be
Supervisor



Stacy Mercier
FASD Outreach
Supervisor



Sandy Boyd
2nd Floor Women's
Recovery
Supervisor



Kendra Toporowski
Diagnostic Services
Manager

5

Administration

2

Diagnostics

12

Intervention

8

Mentorship



4

Camp



1

Counselling



20

2nd Floor

2

Rajani Clinic



3

Contractors

Board Members

Chair

Shelley Krook

Vice Chair

Victoria Sparklingeyes

Treasurer

Jennifer Leblanc

Secretary

Helene Serbu

Directors

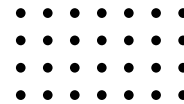
Joey Daniels

Michelle Dargis

Stephanie Oleksyn

John Orr

A Message From Our Executive Director



Dear Friends and Supporters,

As we enter our 25th year of service at the Lakeland Centre for FASD, I am filled with deep gratitude and pride for what we have accomplished together. The past year has been both challenging and inspiring. It has tested our resilience and affirmed our purpose. I am proud to say that we have made meaningful progress on our 2023–2026 Strategic Plan and have met key goals across all priority areas.

Our mission has always guided us: To establish and ensure that accurate information about FASD, and effective prevention, diagnostics, and support services are available in the region. This commitment is the foundation of every program, partnership, and initiative we undertake.

This year, we had to make the difficult decision to close our Transitional Housing Program after nearly 10 years, due to non-renewed funding. Despite this, our team responded with creativity and commitment—developing and launching a new Court Support Program, which has already received over 30 referrals in its first five months. This initiative fills a critical service gap and reflects our ability to adapt and respond to emerging community needs.

Our outreach and diagnostic services remain strong, and the transition of youth to adult supports continues to be a highlight—each plan tailored to the individual. We also hosted another successful camp season, offering six weeklong, overnight camps for children and youth ages 7–17, designed to be age- and gender-specific. These camps continue to be a cherished experience for participants, providing structure, fun, connection, and skill-building in a supportive environment.

We advanced our commitment to families through the expansion of our FASD Outreach Program, which continues to provide individualized, post-diagnostic support to individuals with FASD, and their families. As part of this effort, we launched a Caregiver Support Group across the Lakeland. This group has been well attended and offers a vital space for connection, shared learning, and emotional support for those caring for individuals with FASD. It is a natural extension of our outreach model and helps ensure families feel informed, equipped, and less alone in their journey.

Our Mothers-to-Be Mentorship Program supported 114 women this year, helping them build healthier lifestyles during pregnancy. In addition, we hosted Empowering Communities sessions throughout the region—engaging participants in conversations about wellness, identity, parenting, and support. These efforts reinforce our commitment to prevention and community-driven care.



At the 2nd Floor Women's Recovery Centre, we welcomed a Cultural Liaison who has enriched the program through culturally rooted healing practices. Additionally, we brought on a new physician to our adult diagnostic team who also supports women attending the 2nd Floor, increasing both access and continuity of care.

Public awareness and professional education remain at the forefront of our work. The Prevention Conversation and other training initiatives reached thousands this year. We also hosted our biennial FASD Conference, published a research paper in a peer-reviewed journal, and developed the Waitlist Toolkit to support diagnostic clinics province-wide.

We are now in the final year of our WRaP 2.0 program and are proud of the strong relationships we've built with all school divisions in the region, offering elbow-to-elbow support to educators and enhancing their capacity to support students with FASD.

This year, our efforts received tremendous recognition, including:

- Accreditation Canada – Primer Award (Spring 2024)
- 2024 Canadian Employer of Choice Award
- 2024 Business Resiliency Award – Outstanding Not-for-Profit (Bonnyville Chamber of Commerce)

These achievements are a testament to the professionalism and compassion of our team. As outlined in our Strategic Plan, we are committed to delivering effective diagnostics, supporting women through prevention-focused recovery, educating our community, and demonstrating leadership across Alberta and beyond.

While we are proud of our progress, we continue to face systemic challenges that impact service delivery in rural Alberta—including the lack of specialized services, limited transportation options, insufficient affordable housing, and even unreliable cellular and Wi-Fi connections in some communities. These barriers require ongoing advocacy, innovation, and collaboration.

Looking ahead, we are focused on strengthening partnerships, enhancing housing and recovery options, and advocating for evaluation frameworks that reflect the complexity of our clients' lives.

As we prepare to celebrate 25 years of service this fall, I want to thank each of you—staff, board, funders, partners, and community—for your ongoing support. Your belief in this work continues to make all the difference.

With appreciation,



Executive Director
Lakeland Centre for FASD



Our Programs and Services

As we enter a new year, LCFASD remains at the forefront of delivering comprehensive FASD support services across the Lakeland region. Our commitment continues to grow as we offer a holistic spectrum of Diagnostic, Intervention, and Prevention services. With a lifespan approach, we stand alongside individuals and families affected by FASD—providing consistent, compassionate support through every stage of life.



LCFASD served

537

unique individuals
and families.

The 2nd Floor Women's
Recovery Centre
served

27
women

Women served in the
Mother's to be
Mentorship Program

114



Diagnostics assessed

57
individuals



30

Individuals assisted
through Court
Support



109

Clients supported through the
Counselling Program

The Outreach
Program served

220

clients and families



Employment assisted

35

individuals

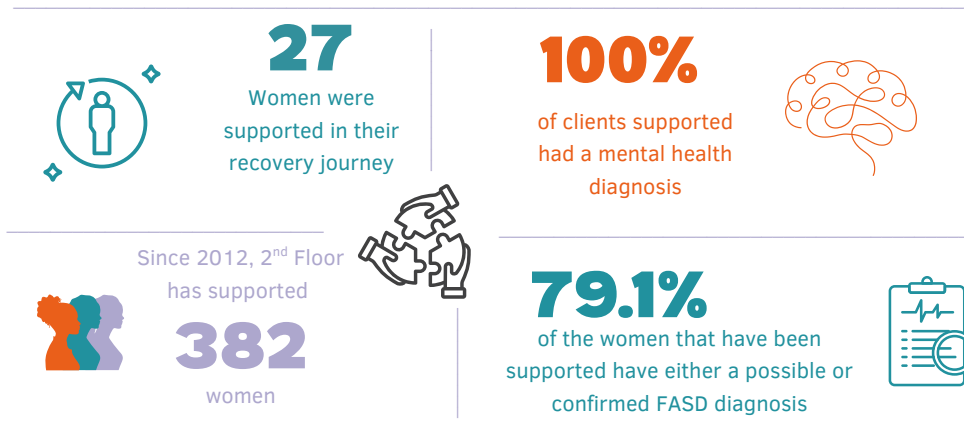


19

Individuals assisted
through Transition



2nd Floor Women's Recovery



“There are tough days just gotta keep busy and be positive about it. Tomorrow is a new day to do good and better” -Participant of 2nd Floor.

Highlights

- ✓ 2nd Floor led another successful year raising awareness for National Addictions Awareness Week (NAAW), partnering with various organizations across the Lakeland region. The 2024 theme, Forging Connections, emphasized collaboration to support education, resources, and treatment. We created **18 posters and distributed 133 copies** across communities in our region. A free community event featured the film *Beautiful Boy* and included information booths from FCSS, SSCS, EARVSS, LCFASD, and Mocktail Magic.
- ✓ We're excited to welcome **Dr. Kristina Rice**, who is now offering a monthly clinic on the 2nd floor for the women we support. This new service aims to reduce healthcare barriers and provide consistent, supportive care. We hope it empowers our clients to make informed, confident health decisions and improves their overall well-being.
- ✓ The 2nd Floor hosted two **8-week Cultural Liaison programs** this year to help women reconnect with their culture, often impacted by substance use. In response to the gap of culturally based services in the Lakeland area, we offered a nurturing space with practices like Smudge Ceremonies, Sharing Circles, Ribbon Skirt Making, the 7 Sacred Teachings, Rattle and Medicine Pouch Making, Smudge Box creation, Beading, Parfleche, and teachings on the 4 Sacred Medicines, 4 Dimensions of Health, and Grief and Loss.

Counselling

Throughout the year, the program has remained committed to delivering inclusive, culturally responsive services to a diverse clientele. Support has been provided through multiple avenues for self-expression, assisting clients in navigating the complex challenges they face. This includes the integration of traditional Indigenous practices—such as teachings, beading, and smudging—into sessions, fostering cultural connection and healing.

Art continues to serve as a foundational tool, promoting self-expression, building rapport, and creating a safe space for clients to share openly, even during vulnerable moments. Additionally, simple yet meaningful practices, such as offering tea during sessions, have been introduced to create a calming, secure, and welcoming environment that supports the development of healthy habits and emotional well-being.

Highlights



374

Individual
Counselling
Sessions

41

Clients that are engaging
and seeking services on a
regular basis



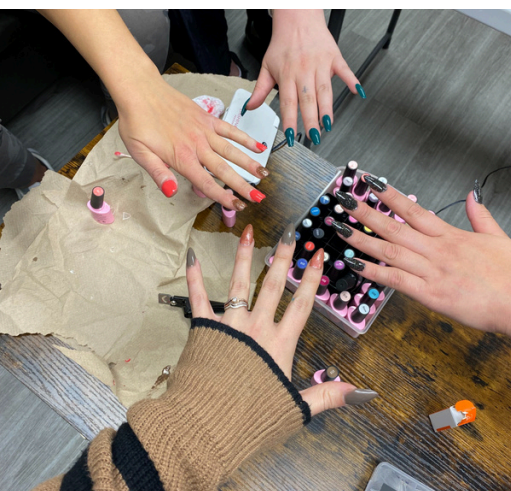
78

groups were held, including caregiver
support nights and women accessing the
2nd Floor Program



25

women were provided
services





Mothers-to-be Mentorship Program

“Before I started the program, I was really struggling. I was caught up in a cycle of drug use that was taking a toll on my life. I felt lost and hopeless, and it seemed like I couldn’t find a way out. But then I got onto this program, and it changed everything for me. Through their support and guidance, I was able to get clean and sober, which was the first step towards reclaiming my life.” - MTB Participant



***“I felt lost and hopeless,
and it seemed like I
couldn’t find my way.”***



***“I now feel empowered,
and ready to face the
future.”***

In October PCAP Mentors from across the province participated in Mentor Days to connect **PCAP programs**. This time was spent sharing successes and challenges, and participating in team-building activities.



63

REFERRALS



46

SIGNED
CONSENTS



The Prevention Conversation



The **Prevention Conversation** helps women, and their partners understand the risks of alcohol use during pregnancy, including before a pregnancy is known. Since 2013, the **Lakeland Centre for FASD** has worked to create safe, supportive spaces and trained professionals and general public to engage in these vital conversations.

Through innovative efforts, we have strengthened community awareness and fostered support for healthier futures in the Lakeland region. Our reach has expanded through a combination of virtual training sessions, increased social media engagement, and targeted outreach efforts—including radio advertisements aired on 96.7 Windspeaker FM.



Training

- FASD Foundations and Prevention Awareness
- Continued connections and engagement with First Nation and Métis communities in the Lakeland Region
- Engagement with professionals in Health/mental health, children's services, community and social services, justice, education, Indigenous relations, post-secondary education



Training Sessions

49



Participants

392



We are encouraged by the strong participation of area schools in the **WRaP 2.0 project** and by the growing connections these schools have built with the Lakeland Centre for FASD. Now in year five of our five-year partnership with Education, these relationships are laying a solid foundation for continued collaboration beyond the conclusion of the WRaP 2.0 program.

- Wrap 2.0 trained **65** school belonging to **14** unique school districts in FASD Foundations, Teaching Classroom Transition Strategies.
- Wrap 2.0 has received strong positive support from the schools and school divisions in our catchment area

65

of our **67** schools have been engaged

56

have received FASD training or coaching


"I really liked the reminders about how to be flexible and take different approaches for FASD students."

Conference

“Beyond the Spectrum” October 22-23, 2025

At Lakeland Centre for FASD, we see the person behind the diagnosis. Every individual has a unique story, not just a label or statistic. That’s why we use people-first language, trauma-informed care, and strengths-based approaches—to honour their dignity, individuality, and lived experience. To truly understand someone, we look **Beyond the Spectrum**.

In October 2024, we hosted our biennial Beyond the Spectrum Conference welcoming professionals, caregivers, researchers and individuals with living experiences to Edmonton for **two days of connection, learning and community building**.

Participants	Presenters	Keynote Speakers	Exhibitor Booths	Sponsors
190	37	3	12	3 

- ✓ **Comfort Room** provided quiet space for attendees to relax.
- ✓ **Sunflower Pins** were worn to signal hidden disabilities and promote inclusion.
- ✓ **FASD Ambassadors** helped attendees navigate the conference.
- ✓ **Red Shoes Rock Night** complete with appetizers and Mocktails by Mocktail Magic Bar Service
- ✓ **Sessions Included:**
 - FASD Programming & Best Practices
 - Wellness
 - Art & Pet Therapy
 - Lived Experiences



We are deeply grateful to our presenters, sponsors, volunteers and attendees who made the event a success.

Customized FASD Training

LCFASD offers tailored FASD training designed to meet the specific needs of your group or organization. Training sessions can focus on a wide range of topic areas such as FASD and the Justice System, FASD in the Workplace, Supporting Individuals with FASD in Educational Settings, and more. Content, format and length can be adapted to suit your audience and learning objectives.

Throughout the year, we provided training and awareness to over **6000 participants at 133 events**.



International FASD Awareness Month

September is **FASD Awareness Month!** On September 9th, we observed International **FASD Awareness Day**, promoting the importance of avoiding alcohol throughout pregnancy and raising awareness about Fetal Alcohol Spectrum Disorder (FASD).

This year, we brought back our popular mocktail challenge and hosted events across the region, combining education with fun.

Thank you to our teams, judges, and community members for your continued support in spreading **FASD awareness**.

FREE BBQ'S & Mocktails

Our Cold Lake 13th Annual Mocktail Contest Winners



1 The Dragon Fly Centre



2 Stepping Stones Crisis Society



3 New Dawn Metis Women Society

Our Bonnyville 2nd Annual Mocktail Contest Winners



1 Bonnyville and District FCSS and Lakeland Family Resource Network



2 WJS Canada

Our Lac La Biche 1st Annual Mocktail Contest Winners



1 The Dragon Fly Centre



2 LLB Community Learning

Our St. Paul 1st Annual Mocktail Contest Winners

1 Capella Centre



2 St. Paul and District Art Foundation

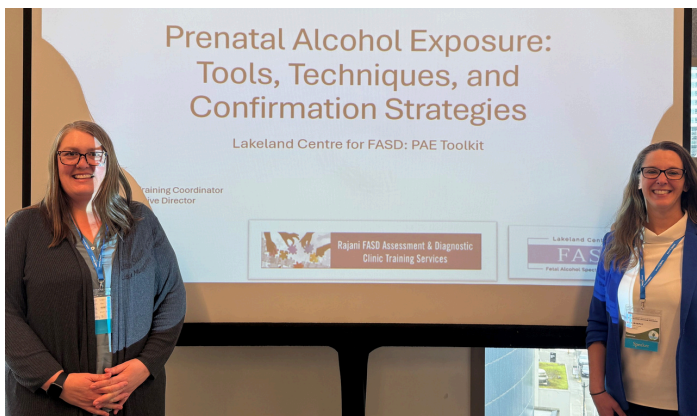


Rajani FASD Clinic Training

This year, the Rajani Clinic Training Services program achieved several significant milestones in strengthening FASD diagnostic capacity and knowledge-sharing across Alberta.

Highlights Include:

- ✓ The **Annual Alberta FASD Diagnostic and Assessment Team Seminar**, brought together clinic coordinators and clinicians from across the province for an evening of networking, followed by a full day of presentations tailored to the needs and requests of Alberta's diagnostic teams.
- ✓ The **Annual Clinic Coordinators Meeting**, held in Edmonton, offered another valuable opportunity for collaboration. Coordinators from clinics across the province engaged in a full day of information exchange, with insightful presentations and rich discussion that supported shared learning and strengthened inter-clinic connections.



- ✓ In addition, Rajani Clinic Training Services completed a key project in partnership with CanFASD: **"Prenatal Alcohol Confirmation: A Guide for FASD Diagnostic Clinics."** This important resource was presented at the Seattle FASD Conference, extending its impact to an international audience and reinforcing the organizations leadership in advancing best practices for FASD assessment.

Prenatal Alcohol Collection and Confirmation:

A Guide for FASD Diagnostic Clinics



Diagnostics Services

The diagnostic team remains dedicated to reducing barriers and increasing accessibility for all individuals. From its inception, the team has operated as a mobile clinic, continuously adapting to meet the needs of clients and their families. In response to ongoing feedback and evolving client needs, the diagnostic team continues to operate as a mobile hybrid clinic, offering both virtual and in-person assessments.

Based on valuable feedback from individuals attending the clinic, the diagnostic team introduced a revised assessment model. This transition included:

- ✓ A **single-day pediatric clinic** to streamline assessments and improve efficiency.
- ✓ A **two-day adult clinic**, where neuropsychological testing is conducted prior to the team meeting day.

Since implementing this model, the team has observed fewer missed appointments and improved the quality of information discussed during team meetings.



Adult Diagnostic
Assessments



Pediatric Diagnostic
Assessments



Dr. Rice joined the adult team as the family doctor. Her commitment and dedication have made her an invaluable asset to the team.



Karli Tenger joined the pediatric team as the education liaison. She has significantly contributed to the team's success, exceeding expectations in her role.



Outreach

- ✓ The FASD Outreach Program is an essential extension of our diagnostic services. Every individual who attends our multidisciplinary FASD Clinic is connected with our Outreach Team, ensuring access to post-diagnostic supports. These supports are tailored to each person's needs and may include advocacy, resource navigation, caregiver support, and connection to community-based services. This continuity of care helps individuals and families better understand the diagnosis and implement meaningful strategies in daily life.
- ✓ We have successfully built relationships with schools that were previously hesitant to engage with our support. Now, these schools proactively reach out for referrals, meetings, and updates, demonstrating increased trust and collaboration.
- ✓ Our monthly Caregiver Support Groups have provided a safe and supportive space for caregivers to share their challenges and successes. These sessions have fostered meaningful conversations, peer connections, and a sense of community among participants.
- ✓ We have built strong, collaborative relationships with community agencies, enhancing our ability to provide comprehensive support and resources that directly benefit our clients.

Active Clients

109
ADULTS



111
CHILDREN



Court Support

Launched in October 2024, **Court Support** is an innovative program and dedicated to supporting individuals involved in the criminal and family court systems, as well as those impacted by crime. Recognizing that the legal system can often feel complex and overwhelming, the program provides tailored, one-on-one assistance to help clients understand their rights, navigate court procedures, and access critical resources. By offering clear guidance and compassionate support, we aim to empower clients and reduce the stress and confusion that often accompany legal challenges.

30
Referrals



NAVIGATE
HELP
DIFFICULT
COURT
AWARE
COMPLEX
SUPPORT
ATTENTION
1:1
ASSIST
ACTION PLAN
TRAUMA
COMPASSION
Experience

"Thank you so much for being here with me, I would have had no idea what to do without you." – Participant

"This support is needed by so many individuals. It is great to see this program in the Lakeland area." - Lawyer

Empowered Through Support:

A Court Support Journey



An individual navigating the criminal justice system received court support services to assist with attending hearings and understanding legal obligations.

Facing involvement in both the criminal justice system and community supervision, the client was initially at risk of receiving a failure to appear due to challenges in attending court independently.

Through coordination with her legal counsel, information was provided to the court confirming that the client was engaged with support services and intended to appear. As a result, the judge granted an adjournment to the next docket date without issuing a failure to appear. The client successfully attended their next court appearance, where they received an 18-month Probation Order and was accepted into the Alternative Measures program.

To support compliance, the client was guided through their probation conditions using plain, accessible language. They were also accompanied to the probation intake appointment, where the first check-in was scheduled. Their Outreach Coordinator was fully briefed and continues to provide assistance with meeting probation requirements.

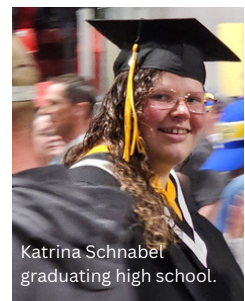
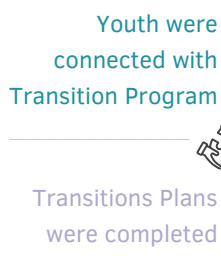
Over the past six months, the client has made notable strides in stability and engagement. They have completed the Alternative Measures portion of their sentencing and has 12 months remaining on the probation order. With continued support from the Outreach Coordinator—who maintains a collaborative relationship with the Probation Officer—the client has successfully attended appointments and remained in full compliance.

Importantly, the individual has had no further involvement with the criminal justice system. The individual is currently participating in a structured, 90-day live-in treatment program and remains actively committed to their personal recovery and long-term goals.

“This is the happiest I have ever been. I feel good, I look good. Thanks for always helping me.”

Transition

- ✓ Jenna's goal was to get her Learner's License and support from the Transition Coordinator's support and study resources, she successfully passed and was very thankful for the encouragement.
- ✓ Brook-Lynn began the program without knowing her goals, but through focused meetings, she identified key areas and made great progress. By the end, she had achieved several goals, was actively working on others and felt proud and confident about moving into adulthood.
- ✓ With support from the Transition Coordinator, Mataya identified her interest in childcare and was accepted into Lakeland College's Early Childhood Education program for Fall 2025. She shared that she "would be lost" without the Coordinator's guidance through career planning, applications, and family advocacy.



Employment

We believe employment is about more than income—it's about inclusion, confidence, and purpose. Many adults with FASD face unique challenges entering the workforce, which is why our Employment Program focuses on those with the most complex needs, often overlooked by traditional systems.



Over the 2024–2025 reporting period, the Employment Program delivered:

105 Group Sessions

219 Participants

35 Active participants in individualized employment support

13 New referrals since April

18 Participants secured paid employment

4 Participants placed in volunteer positions tailored to interests and abilities

- Expanded partnerships with local employers and employment agencies to support coordinated services
- Chamber of Commerce presentations, luncheons, and hosted gatherings to raise awareness about FASD in the workplace
- Staff participation in Leading and Effective Employer Engagement Training, offered through Alberta Supports

We're committed to breaking down barriers, reducing stigma, and creating inclusive employment opportunities for those who need it most.



Summer Camp



This summer's camp team included two returning leaders and two new faces, bringing a great mix of experience and fresh energy.



Ours summer camp recieved 61 applications



A memorable quote from last year came from a camper who confidently declared that we'd be out of a job—because he was going to start his own camp:

"My camp is going to be 60 stories high and would be a big game of hide and seek. The camp would be run by the campers and my team of robots!"

Our campers dream big—and we love to see it!



Highlights

- ✓ Campers enjoyed exciting field trips to the Humane Society and the Bonnyville Museum, where they had the chance to learn, explore, and connect with their community.
- ✓ Activities led by volunteers including baking cookies and relaxing yoga sessions, were always a highlight and brought lots of smiles.
- ✓ Anything involving water was a huge hit! From splashing at the pool and park to enjoying our beautiful lake, campers soaked up every moment.
- ✓ On the final day, friendships were sealed with the exchange of phone numbers and Xbox usernames.
- ✓ Through it all, campers built meaningful relationships and strengthened the social skills needed to carry those connections beyond camp.



Mocktail Magic Bar Service

The 2024/2025 year was an exciting and eventful one for **Mocktail Magic Bar Service**, Lakeland Centre for FASD's signature social enterprise. Offering delicious, alcohol-free beverages at community celebrations, fundraisers, and special events, Mocktail Magic delivers more than refreshments—it delivers a message of **prevention, education, and awareness** about the risks of prenatal alcohol exposure.

Staff and volunteers bring energy and creativity to every event, often dressing to match the theme and helping to create a fun, inclusive atmosphere. This year, Mocktail Magic was proud to serve at **over 33 events across the region**, promoting safe, welcoming spaces where everyone can enjoy the celebration—without alcohol.

By combining advocacy with community engagement, Mocktail Magic continues to make a meaningful impact—one mocktail at a time.



Audrey McFarlane Award



Each year, LCFASD proudly celebrates the achievements within the FASD community and the meaningful efforts that contribute to improving the lives of individuals, families, and communities affected by Fetal Alcohol Spectrum Disorder.

To honor these accomplishments, the **Audrey McFarlane Award** was established. This award recognizes outstanding contributions in two distinct categories:

- ✓ Individuals with FASD who have overcome an obstacle to achieve a goal in their life.
- ✓ Families and/or caregivers who have gone above and beyond to support individuals with FASD.

These awards not only highlight resilience and commitment but also serve as a powerful reminder of the strength found within the FASD community.



Congratulations!

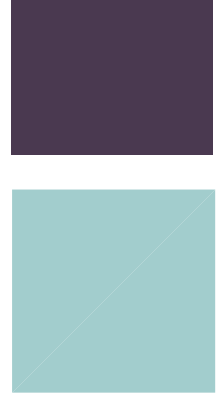
The winner of the 5th Annual Audrey McFarlane award went to:

Rainbow Watchmaker





Celebrating Service Milestones



At the heart of the Lakeland Centre for FASD is a team of dedicated, compassionate individuals who bring our mission to life every day. We are proud to recognize team members who reached service milestones. Each year of dedication reflects their commitment to supporting individuals, families and communities.



Thank-you for being an essential part of the Lakeland Centre for FASD.

10 Years of Service: Jaylene Haggerty (Missing)

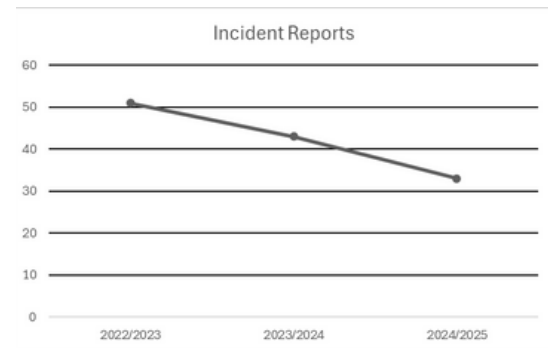
5 Years of Service: Michele Huszar, Amy Park, Pateresa Romuld, Amanda Roth

1 Year of Service: Aimie Kathan, Braden Campeau, Caitlan White, Fayona Smith (Missing), Katie Konechny, Kim Withers, Madison Gagnier, Trench Murray, Tory Grégoire, Kristy Hawes (missing), Clarissa Favel (missing)

Incident Reporting



At Lakeland Centre for FASD, reporting incidents is a vital part of our commitment to transparency, safety, and continuous improvement. As a not-for-profit, we ensure that any concerns affecting clients, staff, or services are documented and addressed promptly. This process helps us protect vulnerable individuals, maintain accountability, and uphold the high standards of care and support that our community relies on.



Satisfaction Survey

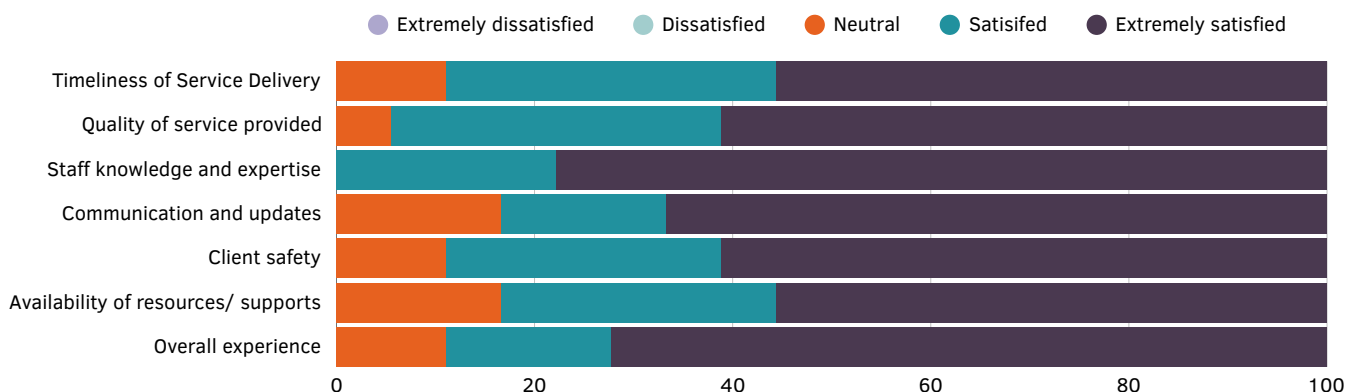
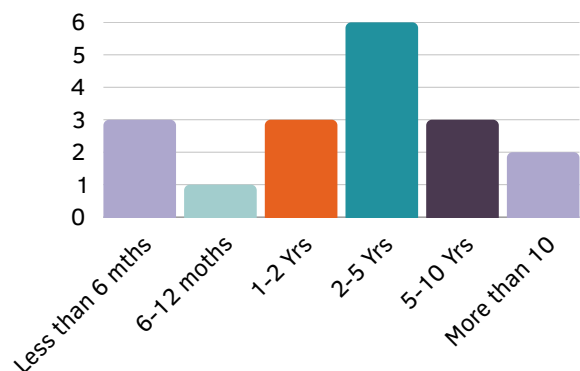
WE ASKED YOU

Client and stakeholder feedback is essential to ensure quality and effectiveness of our programs and services. This year we conducted a satisfaction survey to gather insights from those we serve. Survey results help us celebrate what's working and identify opportunities for growth, guiding our commitment to continuous improvements and person-centred care.

88.9%

of participants reported that the programs supported them in achieving their goals

Length of time participants have used our services



Financial



REVENUES

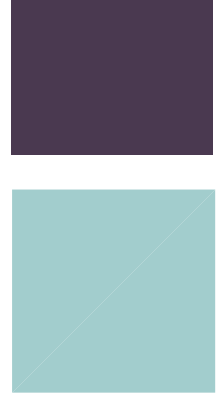
	March 31, 2025	March 31, 2024
Government Contracts & Grants	\$ 3,999,072.00	\$3,770,412.00
Other Contracts	\$ 228,875.00	\$182,514.00
Donations	\$ 107,908.00	\$ 43,476.70
<hr/>		
Grand Total	\$ 4,335,855.00	\$ 3,996,402.70

EXPENSES

	March 31, 2025	March 31, 2024
Operating Costs	\$ 1,341,674.00	\$1,217,793.00
Wages & Benefits	\$ 3,026,286.00	\$2,854,642.00
<hr/>		
Grand Total	\$ 4,367,960.00	\$ 4,072,435.00

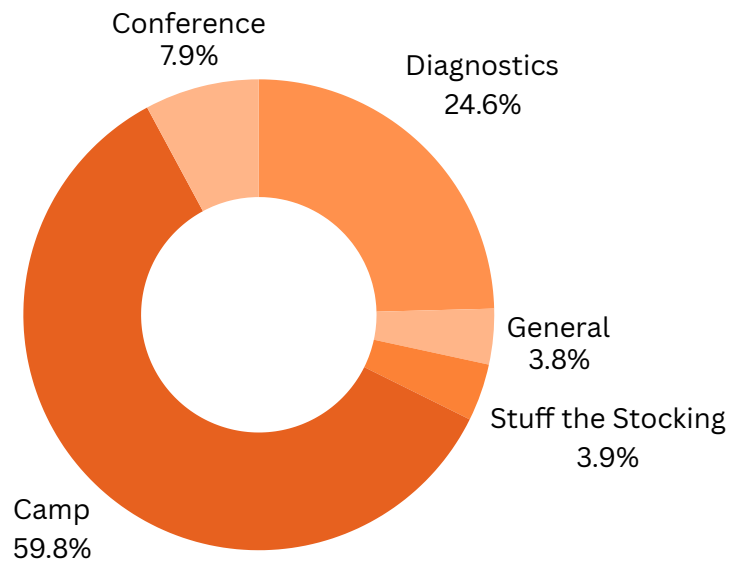


Donations and Sponsorships



THANK-YOU

Thanks to our donors, we have been able to grow and sustain our programs, ensuring that we continue to serve those who rely on us most.



HELP: It's What We Do



Cold Lake- 4823 50th Street

Bonnyville 4313 50th Avenue- Unit 257

St. Paul- 4707 50th Avenue

Lac La Biche- 10117- 102 Avenue

FOR MORE INFORMATION



780-594-9905



www.lcfasd.com



PO Box 479, Cold Lake, AB T9M 1P1

July 10th, 2025

Reeve Barry Kalinski
Municipal District of Bonnyville

Dear Reeve,

September is Fetal Alcohol Spectrum Disorder (FASD) Awareness Month and September 9th marks the Annual International FASD Awareness Day. FASD is a lifelong disability that affects the brain and body of individuals who were prenatally exposed to alcohol. Though individuals can have many strengths and challenges, early diagnosis and support can foster healthier outcomes.

FASD continues to be the leading disability in Canada. Research has shown FASD is more common than Autism, Cerebral Palsy, Down Syndrome, and Tourette's Syndrome combined. With 61% of pregnancies unplanned and 81% of Albertan women reporting drinking in the last year, the Lakeland Centre for FASD wants to ensure that our communities know the risk of alcohol use during pregnancy. We work to reduce stigma by recognizing that there are many reasons a woman may consume alcohol during pregnancy. Lakeland Centre for FASD is a safe and non-judgmental support for women, caregivers of, and individuals who may have been prenatally exposed to alcohol.

During September, we will be sending encouraging messages on the importance of alcohol-free pregnancies. The Lakeland Centre for FASD will be hosting several events around the Lakeland region on FASD awareness. A list of events will be posted on our website at www.lcfasd.com and our Facebook page.

As a leader in your community, we ask that you consider signing the attached proclamation to acknowledge International FASD Awareness Day and FASD month in the MD of Bonnyville. We would be happy to arrange an opportunity to send a representative to witness the signing of the proclamation. This can be arranged by contacting the Lakeland Centre for FASD at 780-594-9905 or Admin@lcfasd.com.

Thank you for taking the time to read this letter and review the proclamation. We look forward to hearing from you.

Sincerely,



Lisa Murphy
Executive Director
Lakeland Centre for FASD

PROCLAMATION

Fetal Alcohol Spectrum Disorder Awareness Month and International FASD Day

September 2025

WHEREAS: Fetal Alcohol Spectrum Disorder (FASD) is a diagnostic term that describes the range of effects that can occur in an individual who was prenatally exposed to alcohol; and

WHEREAS: Children and adults with FASD in Canada and around the world experience lifelong physical, mental, and behavioural difficulties, as well as learning disabilities; and

WHEREAS: Caregivers, families, professionals, and individuals living with FASD, as well as others around the world, will observe International FASD Awareness Month in September and Day on September 9, 2025, with a minute of reflection at 9:09 a.m.

NOW THEREFORE: I, Barry Kalinski, Reeve for the Municipal District of Bonnyville, do hereby proclaim September 9, 2025 to be

“Fetal Alcohol Spectrum Disorder Awareness Day”

and September 2025 to be

“Fetal Alcohol Spectrum Disorder Awareness Month”

in the Municipal District of Bonnyville.

I encourage everyone to act with compassion and understanding towards individuals who have experienced prenatal alcohol exposure and to take both personal and professional responsibility to become better informed about FASD and prevention strategies.

Signed,

Barry Kalinski

Reeve

Dated this 22th day of July, 2025



ALBERTA

Education
and Childcare

*Office of the Minister
MLA, Calgary Bow*

AR 131238

July 15, 2025

Mr. Barry Kalinski
Reeve
Municipal District of Bonnyville
4905 50 Avenue, Bag 1010
Bonnyville AB T9N 2J7

Dear Reeve Kalinski:

Thank you for your letter in support of the Alberta Career and Technology Studies Academy. It is helpful to hear from our municipal partners, and I appreciate the opportunity to respond.

Alberta's government has a long and successful tradition of supporting school choice. Our education system has several delivery methods—including public and separate schools, public charter schools, collegiate schools, independent schools, francophone schools, and home education—that allow parents to select the method they feel will best help their child reach their potential. Our education system is built to support students and families, recognizing that not all students learn in the same way or have the same educational needs.

Students deserve to pursue educational pathways that will set them up for their futures in post-secondary education, trade designations, and meaningful careers in the growing economy. To help Alberta's youth get a head start on the future, Alberta's government continues to look for ways to enhance career education opportunities.

Thank you again for your continued support of Alberta's youth.

Best,

A handwritten signature in black ink, appearing to read 'Demetrios Nicolaides'.

Demetrios Nicolaides ECA PhD
Minister of Education and Childcare

Charity Croker

Subject: FW: LICA: Engagement Session RE: Alberta Air Hub

From: LICA Reception <lica2@lica.ca>

Date: Wednesday, July 16, 2025 at 13:09

To:

Subject: LICA: Engagement Session RE: Alberta Air Hub

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Hello LICA Members ,

Please find below an email we received from Alberta Airsheds Council requesting participation in a virtual engagement session regarding the Alberta Air Hub.

Information regarding dates and registration is listed below.

We hope that you will consider joining either the July or August virtual sessions with your valuable input.

Thank you for your interest and consideration.

Alberta Airsheds Council invites you to participate in a virtual engagement session on the Alberta Air Hub – a new, digital knowledge sharing resource that would help municipalities, air practitioners, and Airshed members:

- understand best practices and proven strategies for air quality management;*
- connect with air quality professionals and environment managers; and*
- learn about initiatives to improve air quality and mitigate major air quality events.*

The virtual session will provide an opportunity for you (and others who work or have an interest in air quality) to share your preferences for the hub.

Session Details:

- Date and Time: **July 22 from 1:30- 2:30 p.m. or August 20 from 1:30-2:30 p.m.***
- Location: Microsoft Teams*
- Duration: 60 minutes*
- Format: The session will include a brief introduction to the project, and then a Q&A where your inputs will be gathered through a verbal discussion, polls, and chat entries. Breakout rooms may be added if there is a significant number of participants.*
- Please register for the meeting date that is most convenient for you.*

Why Your Input Matters:

The Alberta Air Hub would be the first of its kind in our province. A similar resource, the UK Air Quality Hub, offers air practitioners the following supports:

*a library of publications, case studies, and practical local air quality management tools;
help to create robust air quality policies and effective actions to improve air quality; and
a place to network with fellow air practitioners, upskill and develop staff.*

By participating in a session, you'll help us better reflect the needs and priorities of municipalities, air practitioners and Airshed members as we develop an Alberta Air Hub.

If you can participate, please register here:

July Discussion Session: <https://events.teams.microsoft.com/event/f3be53d0-80de-478a-8c53-25166ffba558@0fb7cbb8-fb51-40e1-ba1a-d5addcf00e72>

August Discussion Session: <https://events.teams.microsoft.com/event/d0342e2e-2abb-4e97-9ebb-a2fcfd2e359b@0fb7cbb8-fb51-40e1-ba1a-d5addcf00e72>

If you are unavailable but interested, Alberta Airsheds Council will be hosting additional sessions in September (to be announced) Alternatively, you may share your thoughts in our Alberta Air Hub Engagement survey, by clicking [here](#).

Should you have any questions or need additional information, please reach out. For more information about the Alberta Airsheds Council, go to albertaairshedsCouncil.ca

We look forward to your participation in shaping the development of an Alberta Air Hub!

Eveline Hartog

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ID	First Name	Last Name	Location	Created	Category	Concern	Action Taken	Action Complete	Further Action Taken	Completion Date	Ward
4668			593 A RR 453 after the bridge	2025-07-03 11:14	Road Concerns	tree on road		TRUE		2025-07-03	Ward 1
4650			Aurora Borealis Subdivision	2025-06-25 12:46	Road Concerns	The resident would like a call back regarding individuals using the ditches to access the Airport from the Aurora Borealis subdivision and tracking mud on the road. [REDACTED] was wondering if we plan to build a proper approach.	Foreman called [REDACTED] back, we are going to close off the ditch and seed it	TRUE		2025-06-27	Ward 1
4646			RR431 Twp 663	2025-06-25 9:48	Dust Control	dust control east side of bridge near Alexander (RR433)		FALSE			Ward 1
4644			[REDACTED] Twp 604	2025-06-24 12:23	Road Concerns	Check energy is hauling in front of home leaving tire marks in coal mix and damaging the road when they should not be using that rd. [REDACTED] been notified to call public safety as well		FALSE			Ward 1
4627			Hwy 897 by Bombing range	2025-06-17 10:28	Road Concerns	complete grader work on HWY 897. Grader only did part of the road	Completed	TRUE		2025-06-19	Ward 1
4617			[REDACTED]-62-5 (620/455)	2025-06-13 11:29	Brushing	[REDACTED] daughter was told that there will be brushing happening here, [REDACTED] does not want this. Please call to discuss. [REDACTED] only wants a few cut if they are encroaching	Foreman called [REDACTED] back and explained what the plan is and [REDACTED] was good with what we are doing	TRUE		2025-06-19	Ward 1
4615			[REDACTED] Range Road 435	2025-06-12 13:52	Online Flag	online flag-purchase # 404578366	Completed	TRUE		2025-06-17	Ward 1
4608				2025-06-10 11:12	Thank you	Kudos to those doing asphalt patch filling. They did an awesome job especially through the heat wave and smoky air conditions	recognition was forwarded by Communications from Facebook	TRUE		2025-06-19	Ward 1
4586			[REDACTED]-604	2025-06-04 10:54	Brushing	overgrown on approach cant see when turning left or right	Brushing completed	TRUE		2025-06-05	Ward 1
4581			443 N. 605	2025-06-02 9:07	Brushing	Trees down on road during high winds	Completed	TRUE		2025-06-03	Ward 1
4580			[REDACTED]-453	2025-06-02 8:35	Flag	Flag #379	Completed	TRUE		2025-06-09	Ward 1
4670	(Public Safety)		Twp 610 apprx. 500m East on RR 446	2025-07-03 12:45	Road Concerns	tree on road	Completed	TRUE		2025-07-03	Ward 2
4667			TWP 605A between RR 444 & 445	2025-07-03 7:46	Road Concerns	2 trees on road	Completed	TRUE		2025-07-03	Ward 2
4663			[REDACTED] Fort Kent	2025-07-02 11:54	Road Concerns	pot holes on access road to Fort Kent -resident concerned about the numerous Pot holes in the area	Completed	TRUE		2025-07-03	Ward 2
4662			[REDACTED] RR 474	2025-07-02 9:57	Other Concern	exposed pipe at KIEV'S-K-HI UKRAINIAN YOUTH CAMP, requesting a concrete block (or 2) to put in front of area	called [REDACTED] and informed [REDACTED] that we do not supply materials	TRUE		2025-07-02	Ward 2
4661			[REDACTED] HWY 660	2025-06-30 14:25	Flag	flag- 2677/298 request grading after it rains....resident will put 2 flags out please notify if only one is required	Foreman requested road to get gravel 1st prior to grading it. Resident will call us once [REDACTED] is ready (07-02-25)	FALSE			Ward 2
4659			[REDACTED] RR 455	2025-06-27 13:37	Online Flag	online flag #2258 (1) of (2)	Completed	TRUE		2025-07-02	Ward 2
4654			[REDACTED] Twp 620	2025-06-26 12:52	Road Concerns	pot holes by stop sign corner of Hwy 41 and TWP 620	Completed	TRUE		2025-06-26	Ward 2
4653			[REDACTED] Twp 610	2025-06-26 12:37	Road Concerns	12" deep pot hole West bound (TWP 610) 100 feet East from residents location	Completed	TRUE		2025-06-26	Ward 2
4651			[REDACTED] RR 460	2025-06-25 13:07	Flag	flag # 2800-requested [REDACTED] would like a call prior to grading so [REDACTED] can move [REDACTED] tractor		TRUE		2025-07-27	Ward 2

ID	First Name	Last Name	Location	Created	Category	Concern	Action Taken	Action Complete	Further Action Taken	Completion Date	Ward
4638			Service road East of RR 461 (between HWY 660 and HWY 28) between old DLM (now S&T) and MPI, etc.	2025-06-19 15:23	Road Concerns	Road was recently graveled and is normally well-maintained, but the large trucks turning repeatedly (from MPI?) are creating a large hole that is dangerous to straight-thru traffic. ■ is not complaining about the trucks, but suggests it need more frequent maintenance and/or a treatment to harden it up and stop it from pushing out.	to be completed by operator this week (between June 23-June27)	TRUE		2025-06-23	Ward 2
4637	■	■	50 ave (west) 51 st (NW Corner) Fort Kent	2025-06-19 13:10	Other Concern	Street light working on and off		FALSE			Ward 2
4633	■	■	■-463	2025-06-19 9:11	Online Flag	on line flag-2015-(2)of(4)	Completed	TRUE		2025-06-19	Ward 2
4610	■	■	■ RR 465 (Hillside Estate)	2025-06-11 8:16	Signs	road sign repair-stop sign on walking trail as well as address sign down	Completed	TRUE		2025-06-12	Ward 2
4609	■	■	twp 610 ■ 50th ave	2025-06-10 12:02	Other Concern	top soil near approach of driveway	Foreman talked to ■ and went out and seen it. Has topsoil in ■ driveway and will put gravel on it today	TRUE		2025-06-12	Ward 2
4590	■		TWP 611 RR 472a	2025-06-09 13:46	Other Concern	Spruce tree hazard on property line. Trees are not healthy and worried it will fall on building or road	Foreman looked at it 6/12/2025 and they are dead trees. Sending worker to determine if it is on our R/U and we will be cutting them if it is on our property.	TRUE	■ called June 25 @ 3:45 pm would like a follow up call regarding this situation ■ and Brushing crew cut dead trees down (2025-06-27) (M.E)	2025-06-27	Ward 2
4589	■	■	■-612	2025-06-09 9:09	Utilities	Would like some info on tying in to our water and sewer services. Please call back	its been forward to ■	TRUE		2025-06-11	Ward 2
4669	■	■	■-464A	2025-07-03 12:01	Other Concern	followed by concern# 4322 resident had requested turning street light off close to residence., completed April 14/2025 **■ called today (07-03) to report street lamp is broken and hanging (light #675542)	called into Atco	TRUE		2025-07-04	Ward 3
4658	■	■	■ RR 4100	2025-06-27 11:08	Other Concern	Trees were removed last fall, and during that time, they had their driveways repaired and sticks were clogging their culverts. Additionally, several fence posts were broken during the tree removal process. ■ would like to know if there is any compensation available for the damages and repairs. Please follow up with a phone call.	will send load of gravel in the next few weeks (07-03-25) (M.E)	TRUE			Ward 3
4657	■	■	TWP 623 & RR 425	2025-06-27 8:58	Road Concerns	Trees reported on road. You can see them from the intersection of TWP 623 & RR 425	Completed	TRUE		2025-06-27	Ward 3
4656	■	■	■ RR495	2025-06-26 15:37	Road Concerns	large hole in approach		FALSE			Ward 3
4645	■	■	■ RR 470	2025-06-24 12:48	Flag	Flag # 2580	Completed	TRUE		2025-06-25	Ward 3
4634	■	■	hwy 660 RR 480A-480	2025-06-19 10:01	Other Concern	had trees and rocks removed from fence line. Spoke with someone last spring/summer about compensation for removal. would like a call back	Talked to AG and ■ is going to talk to ■ as ■ was dealing with the situation	TRUE		2025-06-19	Ward 3

ID	First Name	Last Name	Location	Created	Category	Concern	Action Taken	Action Complete	Further Action Taken	Completion Date	Ward
4631			472 North of HWY 55	2025-06-18 13:32	Road Concerns	Mud being tracked on road from well site	Foreman checked it on same day as phone call, it was dry on Gravel- No issue	TRUE		2025-06-27	Ward 3
4625	School bus driver		472, 473, etc. North of TWP 622	2025-06-16 15:03	Road Concerns	Roads need graded. Could we please maintain them more frequently, since alot of traffic is detouring due to construction in area	Operator bladed it on the 13th of June.	TRUE	will keep an eye on it	2025-06-17	Ward 3
4614			480/605 intersection or 475A/605 intersection	2025-06-12 10:12	Signs	Blue road signs missing. is not sure of the exact sign number	signs are ordered	TRUE	completed by	2025-06-19	Ward 3
4613			-475A	2025-06-12 10:10	Road Concerns	Road needs a grader in this whole area	Completed	TRUE		2025-06-16	Ward 3
4611				2025-06-11 10:13	Thank you	KUDOS -excellent work to the road crew working in Therien area		TRUE		2025-06-19	Ward 3
4593			HWY 881 TWP 622 (Goodridge area)	2025-06-09 15:56	Road Concerns	Tree on the road	Completed	TRUE		2025-06-11	Ward 3
4592			RR 475 North of Franchere Northbound	2025-06-09 15:43	Road Concerns	Speed limit sign down on RR 475 North of Franchere Northbound.	Completed	TRUE		2025-06-11	Ward 3
4585	(bus driver)		RR 482 south of 604 bottom of creek	2025-06-04 9:58	Culvert	Culvert repair-banged up	Foreman took a look at it. no damage	TRUE		2025-06-11	Ward 3
4584	(bus driver)		RR 482 south of HWY 28	2025-06-04 9:55	Road Concerns	hanging tree cover road	Completed	TRUE		2025-06-11	Ward 3
4665			TWP 640, Tucker lake Road (RR 450A?)	2025-07-02 13:43	Road Concerns	tucker lake road requires grading- lots of traffic getting stuck	will be repaired next week (07-04-25) (M.E)	FALSE			Ward 4
4664			RR 453	2025-07-02 13:04	Other Concern	fully grown trees in section near drive way have turned brown since area was sprayed. Resident is not sure if this was done by MD or Atco. Trees are no where near power line. would like a call back once assessed.	providing pictures, will attach once received	TRUE	forward to AG department	2025-07-02	Ward 4
4636			RR 473	2025-06-19 12:39	Signs	Blue sign sun faded-needs replacement	hand it off to Admin to process	TRUE		2025-06-19	Ward 4
4635			RR464	2025-06-19 12:17	Dust Control	Dust Control - requested dust control in the past and is stating they are only going over with a grader. would like a follow up call.	Foreman Called CNRL and had talked to them. It on CNRL list and will be done Friday June 20th or Monday June 23rd weather permitting	TRUE		2025-06-19	Ward 4
4632			-62-5-w4 (TWP 621 RR 454)	2025-06-18 14:58	Brushing	brushing-resident is concerned about trees being removed in area in the ditch. would like a follow up call	called resident back- all good!	TRUE		2025-06-27	Ward 4
4626	Heavy Crude Hauling		481 N 55	2025-06-17 9:46	Road Concerns	Road needs a grader	Phoned CNRL and they will put a grader on it	TRUE		2025-06-17	Ward 4
4618	Ag Department		T- intersection Rge Rd 470 between Twp Rd 634/635 a	2025-06-13 15:23	Signs	Sign down - see attached picture	Completed	TRUE		2025-06-18	Ward 4

ID	First Name	Last Name	Location	Created	Category	Concern	Action Taken	Action Complete	Further Action Taken	Completion Date	Ward
4616			Twp 625 (by Beaver River) -head east take 1st left, 2nd lease on left	2025-06-12 15:12	Other Concern	ash fault dumped on lease site	Foreman met with the truck operator there to see if dumped some cold mix. As it turns out it is asphalt not cold mix and it wasn't us. does not believe Foreman as insisted it was us. Foreman checked it and took a picture. Its on a lease and on private property so we cannot remove it.	TRUE		2025-06-13	Ward 4
4588			end of intersection of 622 RR 474	2025-06-06 12:39	Other Concern	broken fence from road repair on Dupre Road please call back with follow up	Fence was repaired on June 4th after. Notified the WSP crew on site	TRUE		2025-06-06	Ward 4
4630			See above.	2025-06-17 15:10	Brushing	Phoned in by Councilor Swigart - Multiple trees leaning over the road and almost fallen down. RGE RD 443 South of TWP RD 624 by place.		FALSE			Ward 4
4666			Twp	2025-07-02 13:59	Road Concerns	Hwy 55 and 897 intersection -about 30 feet of gravel road rough shape needs grading.	s/w Foreman, informed that this little piece of road belongs to Emcon. I provided with a contact number (780) (M.E)	TRUE		2025-07-02	Ward 5
4660			TWP 640	2025-06-30 11:33	Other Concern	tree hung up from heavy winds, dangerous if it falls said called last August someone came to look at it. its in a lot worst shape now	forwarded concern to Parks Department	TRUE		2025-07-02	Ward 5
4655			TWP RD 623 between RGE RD 430/425	2025-06-26 13:30	Road Concerns	Down trees in the ditch. Concern given by AG Mower Operator.	Completed	TRUE		2025-06-27	Ward 5
4648			TWP 635	2025-06-25 10:19	Road Concerns	CNRL Pad tracking mud and damaging road TWP 635 would like call back and direction how to handle future concerns	Foreman called back they will be dealing with this, Foreman also mentioned to reach out again to us if this is a concern in the future	TRUE		2025-06-25	Ward 5
4647			TWP 640	2025-06-25 10:13	Road Concerns	loose asphalt requesting street sweeper east and west side in Crane Lake	June 26-went and looked, they are putting in fiber optics and have lots of equipment. There will be no sweeping until this job is complete	TRUE		2025-06-27	Ward 5
4643			47th ave	2025-06-24 11:31	Road Concerns	deep pot holes in Ardmore	Completed	TRUE		2025-06-26	Ward 5
4642			RR 442	2025-06-24 11:27	Road Concerns	dust control /calcium mix making huge mess-mud in front of resident driveway	Completed	TRUE		2025-06-25	Ward 5
4641			50th Ave Fort Kent	2025-06-24 7:45	Utilities	having sewer issues.	Worker Checked it out and our main is clear. gave them some chemicals to try and told them to call Nova if it doesn't work	TRUE		2025-06-24	Ward 5
4629			-64-5-W4M (RR 450)	2025-06-17 10:59	Road Concerns	road upkeep North of Tucker Lake	talked with resident and told that it is not a registered road	TRUE		2025-06-17	Ward 5
4628			TWP 622 RR 432	2025-06-17 10:43	Other Concern	bridge is beat up / sink hole	Completed	TRUE		2025-06-17	Ward 5

ID	First Name	Last Name	Location	Created	Category	Concern	Action Taken	Action Complete	Further Action Taken	Completion Date	Ward
4595			Crane Lake Road-between lot on Moore Drive	2025-06-10 7:50	Road Concerns	pot holes on road	Workers confirmed no pot holes on rd. It is more esthetics. Foreman will follow up with Celeste(2025-06-16)	TRUE		2025-06-12	Ward 5
4652			Twp 632 RR 423 west of Site energy	2025-06-26 8:16	Road Concerns	trees down from wind storm	Completed	TRUE		2025-06-26	Ward 6
4649			HWY 55 (up- RR 423)	2025-06-25 12:21	Flooding	Flooding issues -country side/country lane estates - Spoke with several times regarding this matter earlier in the spring. Has been waiting on a response. also met with at location. Would like some answers	GM will be meeting with on Monday June 30th at their residence	TRUE	Staff met with Both and discussed what can be done. We will improve some of drainage issues in our R.O.W prior to the freeze-up	2025-06-30	Ward 6
4640			TWP 621	2025-06-23 14:14	Brushing	brushing project leaving huge mess on road -mentioned only one guy out there and wondering if this will be cleaned up by dark	Staff went and had a look at the concern. Appears that it was debris left from the Delimer. Contractor confirmed that it would be cleaned up prior to the end of the work day. Message was relayed back to the resident	TRUE		2025-06-23	Ward 6
4639		-from waste	423a North of Cold lake by first nations	2025-06-23 12:14	Road Concerns	Tree Down on road	Completed	TRUE		2025-06-23	Ward 6
4624		public safety	Cherry Grove 50th Ave and Pine Drive	2025-06-16 8:02	Signs	yield sign knocked down	Completed	TRUE		2025-06-16	Ward 6
4612			RR 423	2025-06-12 10:08	Signs	sign damaged, needs replacing (2nd street)	Completed	TRUE		2025-06-16	Ward 6
4591			TWP 630 at Sask Border (Westbound)	2025-06-09 15:36	Road Concerns	Speed limit sign down on TWP 630 at the Sask Border Westbound.	Completed	TRUE		2025-06-13	Ward 6
4587			420 bordering Elizabeth settlement	2025-06-06 9:14	Road Concerns	washboard road	Completed	TRUE		2025-06-06	Ward 6
4583			-612	2025-06-03 13:32	Flag	Flag	Completed	TRUE		2025-06-09	Ward 6
4582			-424	2025-06-03 11:39	Online Flag	online flag	Completed	TRUE		2025-06-03	Ward 6