

Appendix A

Ardmore and Fort Kent Landfill Operational Changes

Timeline – Fall 2023

Ardmore

1. Operational days will change subject to Council approval.
 - a. Currently, residents of the area have the option to dispose of their Class 3 waste, wood, metal, and other large items Tuesday through Sunday by utilizing either the Fort Kent or Ardmore Landfills.
 - b. Administration has surveyed other nearby and rural municipalities for their hours of operation including Cold Lake, Bonnyville, St. Paul County, Lac La Biche County, Leduc County, County of Vermilion River, Two Hills County, Westlock County, and Grande Prairie County and we have concluded that Cold Lake Landfill is the only landfill or transfer station of the municipalities surveyed which offers Sunday hours. These hours are April 1st – October 31st from 2:00-6:00pm.
 - c. The benefits to having a Tuesday to Saturday operation is that we will be more in line with landfill hours for our neighbouring municipalities and we will have an easier time staffing the Landfill Operator position at Ardmore. Also of benefit to these changes will be a \$50,000 per year savings to the operations budget by decreasing staffing by 24 hours per week, on average, and savings to the transfer of the Class 3 Waste from Fort Kent to the La Corey Landfill, which is a contracted service.
2. Steel gates will still remain at the entrance to the site to be opened and closed by staff and contractors as necessary.
3. Automated barrier arms will be installed further into the site near the landfill office where power is situated.
4. *M.D. ratepayers will be required to register for a waste utility account (at no charge) in order to receive access to the landfill via scan card, Bluetooth account, or RFID tag (yet to be determined). The automated barrier gate system will have a card reader and/or a Bluetooth system to grant account holders access. The barrier will open and the resident can enter the site.*
5. The system will automatically track when an account entered the site. This will free up the operator to be working on the site, monitoring what is happening and ensuring residents are disposing of materials where they are required.
6. The landfill operator will have the use of a UTV to get around the site quickly and safely and help assist the operator with moving stray items.

Fort Kent

1. The site will be transitioned to a bin site available to residents 24 hours per day 7 days per week.
2. This will increase the service for disposing of the most handled materials.
 - a. When looking at our landfill tracking data, 74% of the visitors to the Fort Kent Landfill are disposing of household waste and/or recycling.
3. *Only household waste and recycling drop-off will be made available at the site.*
4. The steel gates will be moved to beyond the entrance to the bin site area to limit access to the old landfill and the oil lease.