



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

February 14, 2023

Present

Reeve Barry Kalinski
Councillor Josh Crick, Ward 1
Councillor Darcy Skarsen, Ward 2
Councillor Mike Krywiak, Ward 3
Councillor Don Slipchuk, Ward 4
Councillor Dana Swigart, Ward 5
Deputy Reeve Ben Fadeyiw, Ward 6

Staff Present

Al Hoggan, Chief Administrative Officer
Matt Janz, General Manager of Environmental and Protective Services
Bryan Bespalko, General Manager of Infrastructure Services
Esther Quiambao, General Manager of Planning and Community Services
Susan Walker, General Manager of Corporate Services
Luis Gandolfi, Director of Public Safety
Stephanie Severin, Manager of Legislative and Information Services
Brad Ollen, Manager of Waste Services
Janice Boden, Manager of Agricultural Services
Sherry McGinnis, Manager of Occupational Health and Safety
Tracey Tiedemann, Manager of Finance
Mark Parsons, Manager of Information Technology
Calvin Bespalko, Manager of Assessment Services
Darlene Krawchuk, Manager of Human Resources
Lisa Folliott, Manager of Planning and Development
Monty Doonanco, Manager of Transportation
Rodney Guilbault, Manager of Parks
Lyle Treleaven, Manager of Utilities, Fleet and Facilities

Robin Bartlett, Executive Assistant
Scott Kovatch, Economic Development Specialist
Colleen McNeil, Legislative Services Coordinator
Tracy Wasylow, Communications Coordinator
Kristy Poirier, Development Officer
Shannon Brassard, GIS Coordinator
Jackie Beers, Customer Service Assistant

1. Call to Order

Reeve Kalinski called the meeting to order at 9:00 AM. The meeting was opened with a prayer.

All attendees were present in Council Chambers with the meeting being recorded.

2. Adoption of Agenda

23.089

Moved by Councillor Slipchuk

THAT Council approves adoption of the agenda with the following addition:

12. Closed Session

12.1 Land - FOIP Sections 16 and 27

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 January 24, 2023

23.090

Moved by Councillor Swigart

THAT Council approves adoption of the minutes of the January 24, 2023 Regular Meeting of council, as presented.

CARRIED

4. Public Hearings

5. Delegations

5.1 10:00 AM – Bonnyville Health Foundation

Dawn Weber, Executive Director for the Bonnyville Health Foundation was in attendance to provide Council with information regarding their upcoming 2023 event, Night in the Emerald City Gala, and request sponsorship support for the event.

23.097

Moved by Councillor Crick

THAT Council accepts the presentation by the Bonnyville Health Foundation as information and furthermore directs Administration to bring their request for funding support to a future meeting of Council for consideration.

CARRIED

5.2 10:30 AM – Northern Lights Library System

James MacDonald, Executive Director with the Northern Lights Library System was in attendance as well as Vicky Lefebvre, Board Chair, virtually, to provide Council with information regarding budget considerations for the upcoming year.

23.099

Moved by Councillor Slipchuk

THAT Council accepts the presentation by the Northern Lights Library System on their upcoming year's budget as information.

CARRIED

5.3 11:00 AM – Bonnyville and District Chamber of Commerce

Serina Parsons, Executive Director and Lisa Fielding, Board President for the Bonnyville and District Chamber of Commerce was in attendance to provide Council with an update on the impact of relocation of the Chamber, advise of new and current programs, and bring forward new sponsorship opportunities

23.103

Moved by Councillor Crick

THAT Council accepts the presentation by the Bonnyville and District Chamber of Commerce as information and furthermore directs Administration to bring back additional information regarding their requests for funding support to a future meeting of Council for consideration.

CARRIED

6. Business Arising from Minutes

7. Development Applications

Kristy Poirier, Development Authority Officer, presented the following items:

7.1 Development Application No. 2023-D-006 – Setback Variances for Detached Garage

23.091

Moved by Councillor Crick

THAT Council approves Development Permit Application No. 2023-D-006, a front yard setback variance from 25 ft to 15 ft and an east side yard setback variance from 5 ft 4 ft for the construction of a detached garage of 579 sq ft as a discretionary use pursuant to Part 3, Section 20, Part 6, Section 32, and Part 7, Section 71.2 of the Land Use Bylaw for Neil McCrank and Cynthia Bartram as per the recommendation presented.

CARRIED

7.2 Development Application No. 2023-D-011 - Front Yard Variance for Secondary Suite

23.092

Moved by Councillor Slipchuk

THAT Council approves Development Permit Application No. 2023-D-011, a front yard setback variance from 125 ft to 63 ft for the construction of a secondary suite as a discretionary use pursuant to Part 3, Section 20, Part 6, Section 59, and Part 7, Section 69.2 of the Land Use Bylaw for W. Rick McCarthy and Malgorzata Fulara as per the recommendation presented.

CARRIED

8. Subdivision Applications

9. New Business

9.1 Notice of Motion

9.1.1 Councillor Slipchuk - To Support Ukrainian Refugee Families Displaced by the Russian Invasion of Ukraine

Presented By: Councillor Don Slipchuk, Ward 4

This notice of motion is read into the Council record on February 14, 2023.

The motion as read will be debated on February 28, 2023.

Title: To Support Ukrainian Refugee Families Displaced by the Russian Invasion of Ukraine

WHEREAS: Many Ukrainian families have been displaced by the war;

AND WHEREAS: These displaced families have become refugees and in many cases have immigrated to Canada with no belongings;

AND WHEREAS: We have a vibrant and long standing Ukrainian community locally that would be a good cultural fit for these displaced families;

AND WHEREAS: The M.D. of Bonnyville has the resources to assist some of these families with their relocation to Alberta.

NOW THEREFORE BE IT RESOLVED THAT: Administration be directed to research opportunities for support to bring refugee Ukrainian families to the M.D. of Bonnyville and bring a report back to Council by April 1, 2023 with options for support implementation, and furthermore that Council approves the allocation of \$30,000 annually for a Council approved support program until the crisis in Ukraine has ceased.

9.2 Corporate Services

Susan Walker, General Manager, presented the following items:

9.2.1 Corporate Services 2022 Fourth Quarterly Report

23.093

Moved by Councillor Krywiak

THAT Council accepts the Corporate Services 2022 Fourth Quarterly Report as information.

CARRIED

9.2.2 Bylaw No. 1833 Amending Master Rates Bylaw

23.094

Moved by Councillor Crick

THAT Bylaw No. 1833, being a Bylaw of the Municipal District of Bonnyville No. 87, to amend the Master Rates Bylaw, be given third reading.

CARRIED

9.2.3 Policy No. 2C.023 Local Authorities Pension Plan Policy – Rescind

23.095

Moved by Councillor Krywiak

THAT Council rescinds Policy No. 2C.023 Local Authorities Pension Plan Policy.

CARRIED

9.3 Environmental and Protective Services

Luis Gandolfi, Director, presented the following item:

9.3.1 Public Safety 2022 Fourth Quarterly Report

23.096

Moved by Councillor Slipchuk

THAT Council accepts the Public Safety 2022 Fourth Quarterly Report as information.

CARRIED

Reeve Kalinski recessed the meeting at 9:53 AM.

The meeting reconvened at 10:00 AM with all present as prior to the recess.

Janice Boden, Manager, presented the following item:

9.3.2 Agricultural Services 2022 Fourth Quarterly Report

23.098

Moved by Councillor Slipchuk

THAT Council accepts the Agricultural Services 2022 Fourth Quarterly Report as information.

CARRIED

Brad Ollen, Manager, presented the following items:

9.3.3 Waste Services 2022 Fourth Quarterly Report

Councillor Slipchuk left the meeting at 10:35 AM.

Councillor Slipchuk joined the meeting at 10:36 AM

23.100

Moved by Deputy Reeve Fadeyiw

THAT Council accepts the Waste Services 2022 Fourth Quarterly Report as information.

CARRIED

9.3.4 Bylaw No. 1834 Waste and Resource Recovery Management Bylaw

23.101

Moved by Councillor Swigart

THAT Bylaw No. 1834, being a Bylaw of the Municipal District of Bonnyville No. 87, to amend the Waste and Resource Recovery Management Bylaw, be given second reading.

CARRIED

23.102

Moved by Councillor Slipchuk

THAT Bylaw No. 1834 be given third reading

CARRIED

9.4 Planning and Community Services

Esther Quiambao, General Manager, presented the following items:

9.4.1 Planning and Community Services 2022 Fourth Quarterly Report

Councillor Skarsen left the meeting at 11:19 AM.

Councillor Skarsen joined the meeting at 11:20 AM.

23.104

Moved by Councillor Slipchuk

THAT Council accepts the Planning and Community Services 2022 Fourth Quarterly Report as information.

CARRIED

9.4.2 Portage College Student Scholarship Fundraising Dinner – Request for Sponsorship

Councillor Slipchuk left the meeting at 11:43 AM.

Councillor Slipchuk joined the meeting at 11:46 AM.

23.105

Moved by Councillor Crick

THAT Council directs Administration to bring back additional information regarding the funding request by Portage College for the Student Scholarship Fundraising Dinner and options for the M.D. of Bonnyville to create their own scholarship program for a medical or veterinarian student from the municipality to a future meeting of Council, as requested

CARRIED

23.106

Moved by Councillor Crick

THAT Council accepts the request for funding by Portage College for the Student Scholarship Fundraising Dinner as information.

CARRIED

Reeve Kalinski recessed the meeting at 12:07 PM.

The meeting reconvened at 12:48 PM with all present as prior to the recess.

Lisa Folliott, Manager, presented the following items:

9.4.3 Bylaw No. 1817 Roadway Licensing Bylaw

23.107

Moved by Councillor Slipchuk

THAT Bylaw No. 1817, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.108

Moved by Councillor Crick

THAT Bylaw No. 1817 be given third reading.

CARRIED

9.4.4 Bylaw No. 1818 Roadway Licensing Bylaw

23.109

Moved by Councillor Krywiak

THAT Bylaw No. 1818, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.110

Moved by Councillor Slipchuk

THAT Bylaw No. 1818 be given third reading.

CARRIED

9.4.5 Bylaw No. 1819 Roadway Licensing Bylaw

23.111

Moved by Councillor Swigart

THAT Bylaw No. 1819, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.112

Moved by Councillor Krywiak

THAT Bylaw No. 1819 be given third reading.

CARRIED

9.4.6 Bylaw No. 1820 Roadway Licensing Bylaw

23.113

Moved by Councillor Slipchuk

THAT Bylaw No. 1820, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.114

Moved by Councillor Krywiak

THAT Bylaw No. 1820 be given third reading.

CARRIED

9.4.7 Bylaw No. 1821 Roadway Licensing Bylaw

23.115

Moved by Councillor Crick

THAT Bylaw No. 1821, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.116

Moved by Councillor Slipchuk

THAT Bylaw No. 1821 be given third reading.

CARRIED

9.4.8 Bylaw No. 1822 Roadway Licensing Bylaw

23.117

Moved by Councillor Slipchuk

THAT Bylaw No. 1822, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.118

Moved by Councillor Crick

THAT Bylaw No. 1822 be given third reading.

CARRIED

9.4.9 Bylaw No. 1823 Roadway Licensing Bylaw

23.119

Moved by Councillor Slipchuk

THAT Bylaw No. 1823, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.120

Moved by Councillor Skarsen

THAT Bylaw No. 1823 be given third reading.

CARRIED

9.4.10 Bylaw No. 1824 Roadway Licensing Bylaw

23.121

Moved by Councillor Crick

THAT Bylaw No. 1824, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.122

Moved by Councillor Slipchuk

THAT Bylaw No. 1824 be given third reading.

CARRIED

9.4.11 Bylaw No. 1825 Roadway Licensing Bylaw

Deputy Reeve Fadeyiw left the meeting at 1:01 PM.

Deputy Reeve Fadeyiw joined the meeting at 1:03 PM.

23.123

Moved by Councillor Krywiak

THAT Bylaw No. 1825, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.124

Moved by Councillor Slipchuk

THAT Bylaw No. 1825 be given third reading.

CARRIED

9.4.12 Bylaw No. 1826 Roadway Licensing Bylaw

Councillor Slipchuk left the meeting at 1:03 PM.

Councillor Slipchuk joined the meeting at 1:04 PM.

23.125

Moved by Councillor Crick

THAT Bylaw No. 1826, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.126

Moved by Deputy Reeve Fadeyiw

THAT Bylaw No. 1826 be given third reading.

CARRIED

9.4.13 Bylaw No. 1827 Roadway Licensing Bylaw

23.127

Moved by Councillor Swigart

THAT Bylaw No. 1827, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

CARRIED

23.128

Moved by Councillor Krywiak

THAT Bylaw No. 1827 be given third reading.

CARRIED

9.5 Infrastructure Services

Bryan Bespalko, General Manager, presented the following items:

9.5.1 Infrastructure Services 2022 Report

23.129

Moved by Councillor Crick

THAT Council accepts the Infrastructure Services 2022 Report as information.

CARRIED

9.5.2 Road List Procedure – Rescind

23.130

Moved by Councillor Swigart

THAT Council rescinds the Road List Procedure as it is no longer required.

CARRIED

9.5.3 Bylaw No. 1840 Weight Restriction and Road Ban Bylaw

23.131

Moved by Deputy Reeve Fadeyiw

THAT Bylaw No. 1840, being a bylaw of the Municipal District of Bonnyville No. 87, to regulate and manage the implementation of road bans for highways under the direction, control and management of the municipality, be given first reading.

CARRIED

9.6 Chief Administrative Officer

Tracy Wasylow, Coordinator, presented the following item:

9.6.1 Marketing and Communications 2022 Fourth Quarter Report

23.132

Moved by Councillor Swigart

THAT Council accepts the Marketing and Communications 2022 Fourth Quarter Report as information.

CARRIED

Sherry McGinnis, Manager, presented the following item:

9.6.2 Occupational Health and Safety 2022 Year in Review

23.133

Moved by Councillor Crick

THAT Council accepts the Occupational Health and Safety 2022 Year in Review as information.

CARRIED

Reeve Kalinski recessed the meeting at 1:58 PM.

The meeting reconvened at 2:09 PM with all present as prior to the recess.

Al Hoggan, Chief Administrative Officer, presented the following item:

9.6.3 Scheduling of Regular Council and Committee of the Whole Meetings

Councillor Swigart left the meeting at 2:34 PM.

Councillor Krywiak left the meeting at 2:35 PM.

Councillor Krywiak joined the meeting at 2:38 PM.

23.134

Moved by Councillor Skarsen

THAT Council suspends the rules of Bylaw No. 1787 Procedural Bylaw for the purpose of reconsidering Resolution 22.540 from the October 26, 2022 Organizational Meeting establishing a schedule for Regular Council and Committee of the Whole Meetings for 2023.

CARRIED

23.135

Moved by Councillor Slipchuk

THAT this meeting goes into closed session at 1:58 PM for the following reasons: FOIP Sections 17 and 24.

CARRIED

23.136

Moved by Councillor Swigart

THAT this meeting return to open session at 2:09 PM

CARRIED

23.137

Moved by Councillor Skarsen

THAT Council approves changing the schedule for Regular Meetings of Council and Committee of the Whole Meetings from Tuesdays to Wednesdays as soon as possible.

DEFEATED

23.138

Moved by Councillor Skarsen

THAT Council approves changing the start time for Regular Meetings of Council and Committee of the Whole Meetings from 9:00 AM to 1:00 PM as soon as possible.

CARRIED

23.139

Moved by Councillor Skarsen

THAT Council reinstates the rules of Bylaw No. 1787 Procedural Bylaw, effective immediately.

CARRIED

10. Correspondence and Information

23.140

Moved by Councillor Slipchuk

THAT Council accepts the following correspondence as information:

1. Email and Report from the Bonnyville Royal Canadian Mounted Police (RCMP) – 3rd Quarter Policing Report
2. Report from the Cold Lake RCMP – 3rd Quarter Policing Report
3. Report from the Bonnyville and District Leisure Facility Corp. – Part 9 (C2) – December 2022 Financials

4. Email from Alberta Health Services – Reminder: North Zone Indigenous Support Line Virtual Town Halls – February 2 and 8, 2023
5. Email and Letter from the Town of St. Paul – Request for Letter of Support
6. Email from Alberta Health Services – EMS/811 Shared Response
7. Letter from Town of Fox Creek to the Minister of Health – Ambulance Services
8. Letter from the Lakeland Catholic School Division – Invitation to attend Education Planning Day
9. Letter from the Bonnyville Municipal Library – Invitation to Apply for a Library Membership
10. Card from Resident – Thank You
11. Card from the Iron River Association – Thank You
12. M.D. Donation, Sponsorship and Recognition Policy - 2022 Fourth Quarter Report to Council
13. Council Action Report

CARRIED

11. Reports from Members of Council

Councillors represented on various boards and/or committees and presented reports on the following:

1. Bonnyville and District Family and Community Support Services (FCSS)
2. Bonnyville Municipal Library Board
3. Rural Municipalities of Alberta (RMA) Zone 5 Meeting
4. Bonnyville Regional Fire Authority (BRFA)
5. Federation of Canadian Municipalities (FCM)
6. Cold Lake Regional Utility Services Commission (CLRUSC)
7. Cold Lake and District Family and Community Support Services (FCSS)
8. M.D. Rural Community Policing Committee
9. North East Muni-Corr Ltd.

12. Closed Session

23.141

Moved by Deputy Reeve Fadeyiw

THAT this meeting goes into closed session at 2:55 PM for the following reason: Land - FOIP Sections 16 and 27.

CARRIED

*12.1 Land - FOIP Sections 16 and 27

23.142

Moved by Councillor Slipchuk

THAT this meeting return to open session at 3:13 PM

CARRIED

13. Business Arising from Closed Session

23.143

Moved by Deputy Reeve Fadeyiw

THAT Council directs Administration to proceed as directed.

CARRIED

23.144

Moved by Councillor Crick

THAT Council rescinds the following motion passed in this meeting "*THAT Council approves changing the start time for Regular Meetings of Council and Committee of the Whole Meetings from 9:00 AM to 1:00 PM as soon as possible.*"

DEFEATED

14. Adjournment

23.145

Moved by Councillor Crick

THAT this meeting adjourn.

Time of Adjournment 3:23 PM.

REEVE

CAO