



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

April 11, 2023

Present

Reeve Barry Kalinski
Councillor Josh Crick, Ward 1
Councillor Darcy Skarsen, Ward 2
Councillor Mike Krywiak, Ward 3
Councillor Don Slipchuk, Ward 4
Councillor Dana Swigart, Ward 5
Deputy Reeve Ben Fadeyiw, Ward 6

Staff Present

Al Hoggan, Chief Administrative Officer
Matt Janz, General Manager of Environmental & Protective Services
Esther Quiambao, General Manager of Planning and Community Services
Susan Walker, General Manager of Corporate Services
Luis Gandolfi, Director of Public Safety
Stephanie Severin, Manager of Legislative and Information Services
Brad Ollen, Manager of Waste Services
Lisa Follitt, Manager of Planning and Development
Tracey Tiedemann, Manager of Finance
Monty Doonanco, Manager of Transportation
Trish Gillet, Public Safety Peace Officer
Puna Dewangan, Asset Management Office
Robin Bartlett, Executive Assistant
Shannon Brassard, GIS Coordinator
Kristy Poirier, Development Officer
Lisa VandenBerg, Development Officer
Colleen McNeil, Legislative Services Coordinator
Jasmine Gouliquer, Asset Management Technician
Betty Damarce, Administrative Assistant

1. Call to Order

Reeve Kalinski called the meeting to order at 9:00 AM. The meeting was opened with a prayer.

All attendees were present in Council Chambers with the meeting being recorded.

2. Adoption of Agenda

23.251

Moved by Councillor Slipchuk

THAT Council approves adoption of the agenda with the following addition:

9. New Business

9.3 Planning and Community Services

9.3.7 Third Party Use of Municipal Logo

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 March 28, 2023

23.252

Moved by Councillor Crick

THAT Council approves the adoption of the minutes of the March 28, 2023 Regular Meeting of Council, as presented.

CARRIED

4. Public Hearings

5. Delegations

5.1 10:00 AM – Community Action Grant Major Capital Project Applicants

Representatives from The Cold Lake Snowmobile Club, Grand Centre Golf and Country Club, Lakeland Humane Society and The Clayton Bellamy Foundation for the Arts were in attendance to provide Council with information regarding their respective Major Capital Projects grant applications through the M.D. of Bonnyville's Community Action Grant Program.

23.262

Moved by Deputy Reeve Fadeyiw

THAT Council accepts the presentations by the Community Action Grant Major Capital Project stream 2023 applicants as information, and furthermore directs Administration to bring the applications back to the May 9, 2023 meeting of Council for deliberation.

CARRIED

Reeve Kalinski recessed the meeting at 11:11 AM.

The meeting reconvened at 11:23 AM with all present as prior to the recess and proceeded to item 9.3.1 Bylaw No. 1842 Road Allowance Licensing Bylaw.

5.2 1:00 PM – Metrix Group LLP

Jeff Alliston, Partner with Metrix Group LLP was in attendance to present Council with the 2022 Audited Financial Statements for the M.D. of Bonnyville.

Reeve Kalinski left the meeting at 1:36 PM.

Reeve Kalinski joined the meeting at 1:38 PM.

Councillor Krywiak left the meeting at 1:45 PM.

Councillor Krywiak joined the meeting at 1:47 PM.

Councillor Krywiak left the meeting at 1:52 PM.

Councillor Krywiak joined the meeting at 1:55 PM.

Councillor Krywiak left the meeting at 1:56 PM.

23.272

Moved by Councillor Slipchuk

THAT Council approves the 2022 Audited Consolidated Financial Statement for the Municipal District of Bonnyville, as presented.

CARRIED

6. Business Arising from Minutes

7. Development Applications

7.1 Development Application No. 2023-D-027 – Setback Variance for Detached Garage

23.253

Moved by Councillor Skarsen

THAT Council approves Development Permit Application No. 2023-D-027, a west side yard setback variance from 15 ft to 5 ft for the construction of a detached garage of 704 sq ft as a discretionary use pursuant to Part 3, Section 20, Part 6, Section 32, and Part 7, Section 71.2 of the Land Use Bylaw for James and Laurel Lorentz as per the recommendation presented.

CARRIED

7.2 Development Application No. 2023-D-038 – Major Home Business – Small Engine Repair

23.254

Moved by Deputy Reeve Fadeyiw

THAT Council approves Development Permit Application No. 2023-D-038, a major home business for a small engine repair business within NW-18-63-1-W4M as a discretionary use pursuant to Part 6, Section 47 of the general regulations and Part 7, Section 72.2 of the Land Use Bylaw for Kristin and Brodie Carter as per the recommendation presented.

CARRIED

8. Subdivision Applications

8.1 Subdivision Application No. 2023-S-001 – SE 2-61-8 W4M

23.255

Moved by Councillor Krywiak

THAT Council approves Subdivision Application No. 2023-S-001 to subdivide one 12 acre parcel from agricultural ¼ section SE 2-61-8 W4M for Valerie Bordeniuk & Allan Reinke, as per the conditions presented.

CARRIED

8.2 Subdivision Application No. 2023-S-002 – SW 23-61-2 W4M

23.256

Moved by Deputy Reeve Fadeyiw

THAT Council approves Subdivision Application No. 2023-S-002 to subdivide one 10 acre parcel from agricultural ¼ section SW 23-61-2 W4M for Kerby McMann, as per the conditions presented.

CARRIED

8.3 Subdivision Application No. 2023-S-003 – NE 7-63-1 W4M

23.257

Moved by Councillor Slipchuk

THAT Council approves Subdivision Application 2023-S-003 to subdivide one 4.94 acre Country Residential parcel from NE7-63-1 W4M for Lorraine Stowell, as per the conditions presented.

CARRIED

8.4 Subdivision Application No. 2023-S-004 – NE 5-62-4 W4M

23.258

Moved by Councillor Swigart

THAT Council approves Subdivision Application 2023-S-004 to subdivide one 7 acre parcel from previously subdivided agricultural ¼ section NE 5-62-4 W4M for Paul & Simone Colicchio, as per the following conditions:

1. That the owner/developer install legal and physical access to proposed and remnant parcels;
2. That the Owner/developer pay cash in lieu of Municipal Reserves; and
3. That the taxes be paid in full.

4. CARRIED

9. New Business

9.1 Notice of Motion

9.2 Environmental and Protective Services

9.2.1 Ardmore and Fort Kent Landfill Operational Changes

23.259

Moved by Councillor Crick

THAT Council approves the proposed operational changes for the Ardmore and Fort Kent Landfills as presented.

CARRIED

9.2.2 School Resource Officer Program Amendments

23.260

Moved by Councillor Krywiak

THAT Council accepts the School Resource Officer Program Amendments report as information.

CARRIED

9.2.3 2022 Public Safety Annual Report

Councillor Krywiak left the meeting at 9:54 AM.

23.261

Moved by Deputy Reeve Fadeyiw

THAT Council accepts the 2022 Public Safety Annual Report as information.

CARRIED

Reeve Kalinski recessed the meeting at 10:00 AM.

The meeting reconvened at 10:10 AM with all present as prior to the recess and Councillor Krywiak joining the meeting. The meeting proceeded to the scheduled 10:00 AM Delegation.

9.3 Planning and Community Services

9.3.1 Bylaw No. 1842 Road Allowance Licensing Bylaw

23.263

Moved by Councillor Krywiak

THAT Bylaw No. 1842, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given first reading.

CARRIED

9.3.2 Bylaw No. 1843 Amending Lands Lease Bylaw

23.264

Moved by Councillor Crick

THAT Bylaw No. 1843, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1744 Lands Lease Bylaw, be given first reading.

CARRIED

23.265

Moved by Councillor Swigart

THAT Bylaw No. 1843 be given second reading.

CARRIED

23.266

Moved by Councillor Krywiak

THAT Council proceed to third and final reading for Bylaw No. 1843.

CARRIED UNANIMOUSLY

23.267

Moved by Councillor Crick

THAT Bylaw No. 1843 be given third reading.

CARRIED

9.3.3 Consent for Acquisition of Land Outside of Municipal Boundaries

23.268

Moved by Councillor Swigart

THAT Council directs Administration to bring back additional information regarding the City of Cold Lake's request to utilize NW 21-62-4-W4M for the construction of a wetland in the M.D. of Bonnyville to a future meeting of Council, as discussed.

CARRIED

9.3.4 Cold Lake Hearts for Healthcare – 2023 Gala Sponsorship Request

23.269

Moved by Councillor Skarsen

THAT Council approves the request for sponsorship by Cold Lake Hearts for Healthcare for their 2023 Annual Fundraising Gala in the amount of \$10,000 as a Superior level sponsor and donation of promotional items to be funded from the 2023 Operating Budget.

CARRIED

9.3.5 2023 Female Hockey Development Camp – Request for Funding

23.270

Moved by Councillor Swigart

THAT Council approves the request for funding by Jena Colbourne and Roz Klassen to offset ice rental costs for an all-female hockey development camp at the Bonnyville and District Centennial Centre August 21 – 25, 2023 in the amount of \$4,000 to be funded from the 2023 Operating Budget (*Donation, Sponsorship, and Recognition Policy Budget*) pending provincial approval of their non-profit association/society registration application.

CARRIED

Reeve Kalinski recessed the meeting at 11:56 AM.

The meeting reconvened at 12:32 PM with all present as prior to the recess.

9.3.6 State of the Infrastructure Report – Buildings

23.271

Moved by Councillor Swigart

THAT Council accepts the 2023 State of the Infrastructure Report for municipal buildings as information.

CARRIED

Reeve Kalinski recessed the meeting at 1:03 PM.

The meeting reconvened at 1:11 PM with all present as prior to the recess and proceeded to the 1:00 PM scheduled Delegation.

9.3.7 Third Party Use of Municipal Logo

23.273

Moved by Councillor Crick

THAT Council directs Administration to draft a new policy outlining the use of the M.D. of Bonnyville's logo by third parties and bring it back to a future meeting for consideration.

CARRIED

9.4 Infrastructure Services

9.4.1 American Public Works Association (APWA) Alberta Chapter – Proclamation Request

23.274

Moved by Councillor Slipchuk

THAT Council approves the proclamation of May 21-27, 2023 as “National Public Works Week” with a theme of “Connecting the World Through Public Works” within the Municipal District of Bonnyville.

CARRIED

9.5 Council Invitations

9.5.1 Cold Lake High School’s Graduation Ceremony - May 18, 2023

23.275

Moved by Councillor Crick

THAT Council approves Reeve Kalinski to attend the Cold Lake High School’s Graduation Ceremony event to be held on May 18, 2023 at 6:00 PM at the Imperial Oil Place Arena in Cold Lake.

CARRIED

10. Correspondence and Information

23.276

Moved by Councillor Slipchuk

THAT Council accepts the following correspondence as information:

1. Email from Alberta Health Services - New (AHS) President and CEO Announcement

2. Letter from Northland Power – Pihew Waciy Wind Project Update
3. Report from STARS – 2022 Impact
4. Letter from the Town of Barrhead – Exemption for Newspaper Media from the Extended Producers Responsibility (EPR) Regulations
5. Email from the Lakeland Industry and Community Association (LICA) - Alberta Citizen Science Community Presentation
6. Letter from United Nations North Atlantic Treaty Organization (UN NATO) Veterans, Cold Lake Club - Toy and Poker Run Sponsorship Request
7. Email and Poster from Alberta Health Services – Conversation on HealthLink 811 & Lab Services
8. Email and Letter from the School Age Care Directors Association of Alberta (SACDA) - Lights On Afterschool Alberta
9. Letter from the Alberta Association of Nurses – Nursing Week, May 8-14, 2023
10. Email and Revised Letter from the Town of Barrhead – Exemption for Newspaper Media from the Extended Producers Responsibility (EPR) Regulations
11. Letter from the Ardmore Floor Curling Club – Thank you
12. Council Action Report

CARRIED

11. Reports from Members of Council

Councillors represented on various boards and/or committees and presented reports on the following:

1. Cold Lake Regional Utilities Services Commission (CLRUSC)
2. Beaver River Regional Waste Management Commission (BRRWMC)
3. Lakeland Lodge and Housing Foundation Conference
4. Bonnyville Regional Fire Authority (BRFA)

12. Closed Session

23.277

Moved by Deputy Reeve Fadeyiw

THAT this meeting goes into a closed session at 2:25 PM for the following reason: FOIP Section 17.

CARRIED

12.1 Personnel - FOIP Section 17

23.278

Moved by Councillor Slipchuk

THAT this meeting return to open session at 2:40 PM.

CARRIED

13. Business Arising from Closed Session

14. Adjournment

23.279

Moved by Councillor Crick

THAT this meeting adjourn.

Time of Adjournment 2:43 PM.

CARRIED

REEVE

CAO