

Attendance at Political Party Functions Policy

C-2A.017

Section: 2.0 General Government and Administrative Services
- A. Governance

Authority: Council

**Administering
Department:** Chief Administrative Officer

Statement

The Municipal District of Bonnyville (M.D.) wishes to provide clarity and ensure consistency regarding the attendance and participation of political party events by staff and Council in accordance with the Alberta *Election Finances and Contributions Disclosure Act* (Act).

Purpose

The purpose of this policy is to establish standards, in addition to the Act, for the participation by M.D. staff and/or Council in activities related to a political party and when making contributions.

Definitions

For the purposes of this policy:

- (1) "Chief Administrative Officer" (CAO) means the Chief Administrative Officer of the M.D. appointed by Council, or their authorized delegate;
- (2) "Council" means the duly elected Council of the M.D.;
- (3) "Political Party Function(s)" means any event, meeting or gathering of a registered party, registered constituency association or registered candidate, as defined under the Act.

Policy

- (1) The M.D. shall not incur or reimburse any expenses, including allowable expenses under the Act, associated with the attendance to political party functions by any member of M.D. staff or Council.
- (2) Any members of Council or M.D. staff wishing to attend a political party function shall do so as individual persons, not M.D. representatives, at their own expense and on their own time.
- (3) Invitations to attend political party functions, if received by the M.D., shall not be coordinated by Administration.
- (4) The M.D. shall not provide any donations or sponsorships to any political party function.
- (5) This policy shall not apply to functions, meetings, gatherings, and networking opportunities with provincial and federal elected representatives who are acting in their official capacity. This includes meetings with Members of the Legislative Assembly (MLA's), Members of Parliament (MP's), and provincial or federal Ministers.

Review Period

Within five (5) years from date adopted / amended / reviewed.

For administrative use only:

Previous Policy Number: (prior to July 24, 2019)	10.12.39
Related Documentation: (plans, bylaws, policies, procedures, etc.)	