

# Municipal District of Bonnyville No. 87

## Request for Decision (RFD)

**Meeting:** Regular Meeting of Council  
**Meeting Date:** May 9, 2023  
**Originated By:** Susan Walker, General Manager of Corporate Services  
**Title:** Policy No. C-2B.033 Disposal of Assets Policy – New

### **PROPOSAL & BACKGROUND**

Administration has prepared a draft Policy No. C-2B.033 Disposal of Assets Policy for Council's consideration.

### **DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS**

A disposal of asset policy is required to establish the principles of action relating to materials, vehicles, mobile equipment, and small equipment that are no longer required for the delivery of services within the Municipal District of Bonnyville No. 87. (M.D.)

In keeping with Council's Vision of being a leader in innovative ways to govern the M.D. through openness and transparency, this policy sets out the guidelines for the appropriate disposal of assets in a clear, concise, manner.

Establishing and maintaining an asset disposal policy is an industry best practice to ensure assets are disposed of in a transparent, fair, and equitable manner. There is currently no policy in place for this function.

The Committee of the Whole reviewed this new policy on April 18, 2023 and are recommending that Council adopt it as presented.

Attached for Council's review:

- Appendix A: New Disposal of Assets Policy No. C-2B.033

### **REFERENCE TO STRATEGIC PLAN**

Council's Strategic Goal #1: Building a viable and diversified regional economy.

### **REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION**

N/A

### **COSTS & SOURCE OF FUNDING**

There are no direct budget impacts, however depending on the method of disposal and the residual value of the asset, there may be some revenue realized from disposal.

### **COMMUNICATIONS STRATEGY**

Policy No. C-2B.033 will be posted on the M.D. of Bonnyville website.

### **ADMINISTRATION RECOMMENDED ACTION**

THAT Council adopts new Policy No. C-2B.033 Disposal of Assets Policy, as presented.

### **COUNCIL OPTIONS**

1. THAT Council adopts new Policy No. C-2B.033 Disposal of Assets Policy, as presented.
2. THAT Council adopts new Policy No. C-2B.033 Disposal of Assets Policy with amendments to \_\_\_\_\_.
3. THAT Council directs Administration to bring back new Policy No. C-2B.033 Disposal of Assets Policy to a future Committee of the Whole Meeting for further discussion.
4. THAT Council rejects new Policy No. C-2B.033 Disposal of Assets Policy, as presented.

## Report Approval Details

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| Document Title:      | Policy No. C-2B.033 Disposal of Assets Policy - NEW.docx     |
| Attachments:         | - Appendix A - Policy C-2B.033 Disposal of Assets Policy.pdf |
| Final Approval Date: | Apr 21, 2023   |

This report and all of its attachments were approved and signed as outlined below:

Stephanie Severin