

APPENDIX B

The Hive Integrated Youth Hub - c/o The Bonnyville Primary Care Network April 2023 to March 2024 Budget

Description of Revenue	Forecast					Check	Notes
	Q1	Q2	Q3	Q4	2023-24 Total		
	\$	\$	\$	\$	\$		
CMHA Grant	\$ 86,170	\$ -	\$ -	\$ -	\$ 86,170		CMHA to cover 3 months in fiscal term - budget submitted
Kickstand Grant	\$ -	\$ -	\$ -	\$ -	\$ -		Kickstand funding pending - previous CMHA funding for the term \$328,897.82
NZ PCN Grant - Capacity Building (Youth MH Access)	\$ -	\$ -	\$ -	\$ -	\$ -		Potential funds from NZ PCN (\$50,000)
FCSS - Town of BV	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000		
Tyler Chislet Grant	\$ -	\$ -	\$ -	\$ -	\$ -		
Program Donation	\$ -	\$ -	\$ -	\$ -	\$ -		
Community Donation	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000		
MH Rent Subsidy	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 36,000		
Town of Bonnyville	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000		
MD of Bonnyville	\$ -	\$ -	\$ -	\$ -	\$ -		Presenting to MD of Bonnyville in May
2022-23 CMHA Surplus	\$ 18,976	\$ -	\$ -	\$ -	\$ 18,976		
2022-23 Surplus	\$ 20,591	\$ -	\$ -	\$ -	\$ 20,591		MH Rent Subsidy
2022-23 Community Donation Surplus	\$ 37,467	\$ -	\$ -	\$ -	\$ 37,467		
Operating Surplus (PW)	\$ 30,848	\$ -	\$ -	\$ -	\$ 30,848		
GST Return	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000		
Total Revenue	\$ 265,052	\$ 34,000	\$ 9,000	\$ 9,000	\$ 317,052	\$ 317,052	
Operating Expenses							
Employee Expenses							
Employee Wages & Benefits - Admin	\$ 48,407	\$ 53,044	\$ 63,110	\$ 63,110	\$ 227,670		
Employee Wages & Benefits - Clinical	\$ 10,858	\$ 10,858	\$ 10,858	\$ 10,858	\$ 43,430		
Employee Professional Development	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,000		
Employee Gift/Awards	\$ -	\$ -	\$ -	\$ 1,350	\$ 1,350		
Travel Expenses	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,000		
Subtotal - Employee Expenses	\$ 60,264	\$ 64,902	\$ 74,967	\$ 76,317	\$ 276,451	\$ 276,451	
Sales & Marketing Expenses							
Branding, Marketing & Communications (Promotion)	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000		
Youth Swag	\$ 750	\$ 750	\$ 750	\$ 750	\$ 3,000		
Subtotal - Sales & Marketing Expenses	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 9,000	\$ 9,000	
Overhead Expenses							
Bank Charges	\$ 75	\$ 75	\$ 75	\$ 75	\$ 300		
Dues & Subscriptions	\$ 375	\$ 375	\$ 375	\$ 375	\$ 1,500		
Office Supplies	\$ 375	\$ 375	\$ 375	\$ 375	\$ 1,500		
Medical Equipment & Supplies	\$ 150	\$ 150	\$ 150	\$ 150	\$ 600		
Printing & Photocopying	\$ 600	\$ 600	\$ 600	\$ 600	\$ 2,400		
Phone	\$ 550	\$ 550	\$ 550	\$ 550	\$ 2,200		
Operating Costs (Utilities, Rent)	\$ 16,438	\$ 16,438	\$ 16,438	\$ 7,788	\$ 57,101		
Internet, Security System & Monitoring	\$ 450	\$ 450	\$ 450	\$ 450	\$ 1,800		
Space Maintenance Costs (Janitorial/snow)	\$ 750	\$ 750	\$ 750	\$ 750	\$ 3,000		
Professional Fees (Legal)	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000		
IT Equipment	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,000		
IT Maintenance	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000		
Fiscal Agent Administrative Cost	\$ 9,559	\$ 10,000	\$ 10,000	\$ 10,000	\$ 39,559		Estimated based on previous grant agreement - may change if independent ED and fiscal support (\$34,629)
Board Expenses	\$ -	\$ 300	\$ 300	\$ 300	\$ 900		
GST	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 9,000		
Subtotal - Overhead Expenses	\$ 34,571	\$ 35,313	\$ 35,313	\$ 26,663	\$ 131,860	\$ 131,860	
Service & Program Expenses							
Youth Events	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,500		
Provider Subsidy (Youth Attendance)	\$ 150	\$ 150	\$ 150	\$ 150	\$ 600		
Program Supplies	\$ 900	\$ 900	\$ 900	\$ 900	\$ 3,600		
Snack, Meal & Drink (Coffee) Supplies	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000		
Kitchen Program Supplies	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 9,000		
Subtotal - Service & Program Expenses	\$ 5,300	\$ 5,800	\$ 5,800	\$ 5,800	\$ 22,700	\$ 22,700	
Misc. Expenses							
Operating Contingency	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000		
Subtotal - Misc. Expenses	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	
Subtotal YH Operating Expenses	\$ 102,386	\$ 108,264	\$ 118,330	\$ 116,030	\$ 445,011	\$ 445,011	
YH One Time Expenses							
Phase Three Development	\$ -	\$ -	\$ 68,315	\$ -	\$ 68,315		
Subtotal YH One Time Expenses	\$ -	\$ -	\$ 68,315	\$ -	\$ 68,315	\$ -	
Total YH ongoing and YH one time expenses	\$ 102,386	\$ 108,264	\$ 186,645	\$ 116,030	\$ 513,326		
Projected Deficit					-\$ 196,273		Kickstand, NZ PCN and MD of Bonnyville funding requests are pending