

Council Action Report - May 9, 2023					
Agenda Item	Description	Assigned To	Status	Due Date	Comments
<b>2019</b>					
Environmental and Protective Services	Res No. 19.049 - RFD REQUIRED for Fireworks Permits and discharge within M.D.-provide recommendations	Environmental and Protective Services	In Progress	4/3/2019	This will be updated during the Fire Services Bylaw review
<b>March 3, 2021 Committee Meeting of Council</b>					
Fort Kent to Cold Lake Waterline Analysis	Res No. 21.193 - RFD Required - Bring forward Bylaw No. 1666 for Council consideration to determine required amendments.	Infrastructure Services	In Progress	6/2/2021	<ul style="list-style-type: none"> <li>- RFD presented to Council on May 19, 2021.</li> <li>- Policy to be developed regarding non-adjacent landowner connections before amending Bylaw 1666.</li> <li>- Strategy Session to be held to discuss utility infrastructure servicing in the MD</li> <li>- Policy and Bylaw still in draft. To be finalized in conjunction with BRWSC Policy for connection to non-adjacent landowners. (June 24, 2022). Still waiting on BRWSC Policy (Dec 22, 2022)</li> <li>BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw. (Apr 25, 2023)</li> </ul>
Fort Kent to Cold Lake Waterline Analysis	Res No. 21.192 - RFD Required - Work with the Bonnyville Regional Water Services Commission to establish options for residents to tie into the water line and report back to Council including costs for a truck fill station between Cold Lake and Ardmore.	Infrastructure Services	In Progress	8/18/2021	<ul style="list-style-type: none"> <li>- BRWSC is exploring options including a Policy for connections.</li> <li>- RFD to be presented after the Policy is approved by the BRWSC. (June 24, 2022). Still waiting on BRWSC Policy (Dec 22, 2022)</li> <li>BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw. (Apr 25, 2023)</li> </ul>
<b>April 14, 2021 Regular Meeting of Council</b>					
Bylaw No. 1771 Bonnyville Regional Airport Bylaw	Res No. 21.317 - RFD Required - Collect feedback on the new proposed Bylaw No. 1771 from airport users and stakeholders, develop a Bonnyville Regional Airport Committee, develop a potential 10-15 year business plan and report back to Council.	Infrastructure Services	Completed	6/23/2021	<ul style="list-style-type: none"> <li>Collecting feedback, letters sent to 85 recipients, received two responses, closing date is May 23, 2021. For rest of the items needs discussion with CAO.</li> <li>- No additional information as of Aug 23, 2021.</li> <li>- Ongoing (June 24, 2022). Identified in Council Strategic Plan as a Goal. Ongoing development plan (Jan 16, 2023). As per discussion with CAO on Mar 29, 2023, this item is to be considered completed as this is no longer the direction from Council (Apr 3, 2023).</li> </ul>
<b>May 19, 2021 Committee Meeting of Council</b>					
Non-Adjacent Landowner Connection to M.D. Waterline Update	Res No. 21.406 - Schedule a Water/Sewer Strategy Session with Council and the CAO to discuss water and sewer infrastructure connections within the M.D.	Infrastructure Services	In Progress	6/4/2021	<ul style="list-style-type: none"> <li>- Administration to schedule meeting</li> <li>- BRWSC is developing a policy for the regional line connections. MD to develop policy after this is completed (July 12, 2022). Ongoing, waiting for BRWSC to approve policy (Jan 16, 2023)</li> <li>BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw. (Apr 25, 2023)</li> </ul>
<b>December 22, 2021 Regular Meeting of Council</b>					
Bonnyville and District Centennial Centre 2021 Capital Funding Carryover Request	Res No. 21.739 - Draft a new policy addressing requests from the C2 for Capital funding carryover for Council consideration.	Planning and Community Services Corporate Services	In Progress	3/31/2023	Jan 5, 2022 - Advised by GM of Planning & Community Services that GM of Corporate Services is preparing this policy and I have added GM to the list of Assignees. Feb 6/23 Discussions ongoing between Planning and Community Services and Corporate Services
<b>April 13, 2022 Regular Meeting of Council</b>					
Ditch Cleaning Program	Res No. 22.191 - To proceed with current practice of the municipal Drainage Ditch Cleaning Program.	Environmental and Protective Services	No Action	5/31/2022	No Action required by Administration, will continue with current practices.
<b>May 11, 2022 Regular Meeting of Council</b>					
Regional Sport Tourism Committee	Res No. 22.258 - Schedule meetings with the Town of Bonnyville, City of Cold Lake, and Village of Glendon to discuss options for the formation of a Regional Sports Tourism Committee	CAO Office	In Progress	6/24/2022	In progress now that draft Terms of Reference have been adopted by Council. Letters sent to the CAO's of 3 neighbouring municipalities December 13/22. Going to Council for Committee Appointment May 9/23
<b>August 24, 2022 Regular Meeting of Council</b>					
10:15 AM Bonnyville Search and Rescue Society	Res No. 22.400 - Bring the Bonnyville Search and Rescue Society funding request to 2023 budget deliberations.	Planning and Community Services	In Progress	10/31/2022	Oct 18 2022 GM of Planning and Community Services coordinating with the Director of Public Safety on this
Bonnyville Regional Fire Authority (BRFA) Fire Apparatus Replacement Program	Res No. 22.405 - Report Required - Bring back the BRFA Boards recommendation on the replacement cycles for equipment for further discussion as well as a draft consolidated agreement between the M.D. and BRFA after reviewing all previous/current agreements for Committee review.	Environmental and Protective Services	In Progress	2/15/2023	Draft agreement left with Council for review. Will discuss more with Council on how to proceed following loan guarantee bylaw. Loan guarantee bylaw was tabled March 14/23.

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<b>November 23, 2022 Regular Meeting of Council</b>					
Road Use Agreement Pilot Program 2022 - Update	Res No. 22.613 - RFD Required to bring Policy 4A. 002 Road Bans to a future meeting of Council as requested by Council.	Infrastructure Services	Completed	12/14/2022	Working with Leg Services to revise Bylaw and repeal Policy (Jan 16, 2023). Rescinded by Council on March 14, 2023
<b>December 14, 2022 Regular Meeting of Council</b>					
Equipment Purchase 1-ton Truck	Res. No. 22.623 - Proceed with the purchase of a 1-ton truck as approved by Council.	Environmental and Protective Services	In Progress	1/10/2023	RFD coming to the March 14/23 meeting .
Bylaw No. 1829 Browns Area Structure Plan Bylaw	Res. No. 22.661 - RFD Required to bring Bylaw No. 1829 Browns Area Structure Plan to a future meeting for 2nd and 3rd readings.	Planning and Community Services	In Progress	2/14/2023	Need to wait for Public Hearing before bringing back for 2nd and 3rd readings. Jan 30, 2023 - Public Hearing completed at Jan 10, 2023 Council Meeting. 2nd and 3rd reading scheduled for Feb 14, 2023
Business Arising from Closed Session	Res. No. 22.676 - Extend the Memorandum of Agreement dated January 21, 2009 between the Municipal District of Bonnyville, Town of Bonnyville and Bonnyville and District Leisure Facility Corporation to December 31, 2023 as approved by Council.	Planning and Community Services	Completed	1/10/2023	Final Agreement has been drafted and approved by GM - Dec 14/22. Sent to Leg Services for review of signature lines - Dec 15/22. Agreement has been forwarded to CAO at the Town of Bonnyville for review and signing-Dec 19, 2022. Received signed copy from the Town, is now signed by the M.D., making arrangements to have it signed by the C2-Mar 1, 2023. Document has now been signed by all parties and copies sent to Town and C2 - Mar 14, 2023.
<b>January 10, 2023 Regular Meeting of Council</b>					
Greater North Foundation Request to Establish a Capital Reserve	Res No. 23.003 - RFD Required - Bring back additional information regarding the request from the Greater North Foundation concerning the establishment of a reserve fund, as directed.	Corporate Services	Incomplete	1/24/2023	
<b>January 24, 2023 Regular Meeting of Council</b>					
Bylaw No. 1833 Amending Master Rates Bylaw	Res No. 23.029 - RFD Required - Bring Bylaw No. 1833 Amending Master Rates Bylaw back to Council for third reading.	Corporate Services	Incomplete	2/14/2023	
Greater North Foundation Request to Establish a Capital Reserve	Res No. 23.064 - Respond to the Greater North Foundation providing the resolution passed by Council approving the establishment of a reserve fund.	Corporate Services	Incomplete	2/17/2023	
Parks and Recreation Equipment Purchase	Res No. 23.077 - Proceed with purchasing 2 pickup trucks as approved by Council.	Planning and Community Services	Completed	2/3/2023	Mar. 31/23
Parks and Recreation Equipment Purchase	Res No. 23.078 - Proceed with purchasing 2 utility vehicles as approved by Council.	Planning and Community Services	Completed	2/3/2023	Mar. 31/23
Parks and Recreation Equipment Purchase	Res No. 23.079 - Proceed with purchasing 1 UTV as approved by Council.	Planning and Community Services	Completed	2/3/2023	Mar. 31/23
Bylaw No. 1832 Intermunicipal Development Plan for the Municipal District of Bonnyville and the City of Cold Lake	Res No. 23.065 - RFD Required - Bring back Bylaw No. 1832 M.D.-Cold Lake IDP Bylaw for second and third reading. Res No. 23.066 - Report Required - Proceed with scheduling the Public Hearing for Bylaw 1832 and advertise as required.	Planning and Community Services	Completed	2/28/2023	2nd and 3rd reading was completed at the March 27th, 2023 Council Meeting
Bylaw No. 1832 Intermunicipal Development Plan for the Municipal District of Bonnyville and the City of Cold Lake	Res No. 23.065 - RFD Required - Bring back Bylaw No. 1832 M.D.-Cold Lake IDP Bylaw for second and third reading.	Planning and Community Services	Completed	3/14/2023	The IDP had 2nd and 3rd reading at the March 27th, 2023 Council Meeting
<b>February 14, 2023 Regular Meeting of Council</b>					
Portage College Student Scholarship Fundraising Dinner Request for Sponsorship	Res. No. 23.105 - Report Required - Bring back the Portage College Student Scholarship Fundraising Dinner Request and options for the M.D. of Bonnyville to create their own scholarship program for a medical or veterinarian student from the municipality to a future meeting of Council.	Planning and Community Services	In Progress	3/28/2023	
10:00 AM Bonnyville Health Foundation	Res No. 23.097 - RFD Required - Bring back the Bonnyville Health Foundation's request for funding to a future Council meeting.	Planning and Community Services	Completed	3/14/2023	Feb 24, 2023 - RFD has been created for March 14, 2023 for Council's decision
11:00 AM Bonnyville and District Chamber of Commerce	Res No. 23.103 - RFD Required - Bring back the Bonnyville and District Chamber of Commerce's request for funding to a future Council meeting.	Planning and Community Services	Completed	3/14/2023	Feb 24, 2023 - RFD has been created for March 14, 2023 for Council's decision
Bylaw No. 1840 Weight Restriction and Road Ban Bylaw	Res. No. 23.131 - RFD Required - Bring back Bylaw No. 1840 Weight Restriction and Road Ban Bylaw to a future meeting for 2nd and 3rd readings.	Infrastructure Services	Completed	3/14/2023	New policy presented and passed by Council (Mar 17, 2023)

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<b>February 28, 2023 Regular Meeting of Council</b>					
Industrial Land Re-Designation Report	Res. No. 23.166 - Proceed with the re-designation of industrial land districts to direct control districts at La Corey, as approved by Council.	Planning and Community Services	In Progress	3/14/2023	Started background work - March 23, 2023
Correspondence and Information	Res No. 23.172 - Post signed proclamation online and a copy in the main office lobby until the end of day, June 11, 2023, then file as required	CAO Office	In Progress	6/12/2023	Posted, reminder set to remove on June 12, 2023
Appointment of 2023 Fire Guardians	Res No. 23.150 - Proceed with the appointment of Fire Guardians under the Forest And Prairie Protection Act for the 2023 fire permit season, as approved by Council.	Environmental and Protective Services	Completed	3/14/2023	
Appointment of 2023 Fire Guardians	Res No. 23.151 - Proceed with authorizing the Reeve, or the Deputy Reeve in his absence, in consultation with the Bonnyville Regional Fire Authority to place and remove fire bans in the Municipal District of Bonnyville for the 2023 fire permit season, as approved by Council.	Environmental and Protective Services	No Action	3/14/2023	No Action Required.
Scheduling of Regular Council and Committee of the Whole Meetings Meeting Start Time	Res. No. 23.169 - Rescind Resolution No. 23.138 from the February 14, 2023 Regular Meeting of Council, changing the start time of Regular Council and Committee of Whole Meetings to 1:00 PM, as approved by Council.	CAO Office	No Action	3/14/2023	No Action Required.
<b>March 14, 2023 Regular Meeting of Council</b>					
North American Indigenous Games Sponsorship Request	Res No. 23.203 - Notify Dene Bothe Youth Center of Council's decision regarding their request for sponsorship of the North American Indigenous Games.	Planning and Community Services	Incomplete	3/28/2023	
Public Auction Establishing Reserve Bid	Res. No. 23.214 - Proceed with the reserve bid for the Monday, March 27, 2023, Public Auction of Lands on the Tax Arrears List presented as approved by Council.	Corporate Services	Incomplete	3/28/2023	
Bylaw No. 1841 Firehall No. 1 Renovation Loan Bylaw	Res No. 23.219 - RFD Required - Bring Bylaw No. 1841 Firehall No. 1 Renovation Loan Bylaw back to the March 28, 2023 Regular Meeting of Council.	Corporate Services	Incomplete	3/28/2023	
Policy No. 4A.001 Road Construction and Development Policy Amendment	Res No. 23.206 - Finalize amended Policy No. 4A.001 Road Construction and Development Policy and distribute as required.	CAO Office	Completed	3/28/2023	Completed March 24, 2023
Policy No. 4A.009 Snow and Ice Control Policy Amendment	Res No. 23.208 - Finalize amended Policy No. 4A.009 Snow and Ice Control Policy as approved by Council and distribute as required.	CAO Office	Completed	3/28/2023	Completed March 24, 2023
Policy No. 4A.002 Road Bans Policy Rescind	Res No. 23.207 - Rescind Policy No. 4A.002 Road Bans Policy as approved by Council.	CAO Office	Completed	3/28/2023	Completed March 24/23
Policy No. 4A.018 Dust Control Program Policy Amendment	Res No. 23.209 - Finalize amended Policy No. 4A.018 Dust Control Program Policy as approved by Council and distribute as required.	CAO Office	Completed	3/28/2023	Completed March 24, 2023
Policy No. 4B.016 Installation and Energizing of Street Lights Policy Amendment	Res No. 23.210 - Finalize amended Policy No. 4B.016 Installation and Energizing of Street Lights Policy as approved by Council and distribute as required.	CAO Office	Completed	3/28/2023	Completed March 24, 2023
Policy No. 1.006 Financial Assistance for Victims of Fire Policy Amendment	Res No. 23.213 - Finalize amended Policy No. 1.006 Financial Assistance for Victims of Fire Policy as approved by Council and distribute as required.	CAO Office	Completed	3/28/2023	Completed March 24, 2023
Vehicle Purchase - Trucks	Res. No. 23.186 - Proceed with the purchase of three (3) trucks, as approved by Council.	Environmental and Protective Services	Completed	3/28/2023	
Vehicle Purchase - Trucks	Res. No. 23.187 - Proceed with the purchase of one (1) 2-ton pickup with dump box as approved by Council.	Environmental and Protective Services	Completed	3/28/2023	
Bonnyville Health Foundation A Night in the Emerald City Gala Sponsorship Request	Res. No. 23.202 - Proceed with processing the \$10,000 sponsorship request for the Bonnyville Health Foundation - A Night in the Emerald City Gala as approved by Council.	Planning and Community Services	Completed	3/28/2023	Payment was processed and given to the Bonnyville Health Foundation prior to Council Meeting on Mar 28, 2023
Bylaw No. 1841 Firehall No. 1 Renovation Loan Bylaw	Res. No. 23.217 - Schedule a meeting for the Reeve and Deputy Reeve to meet with the Mayor and Deputy Mayor of the City of Cold Lake regarding the municipality's concerns as discussed in closed session.	CAO Office	Completed	3/28/2023	Reeve and Deputy Reeve will schedule a meeting. March 27.

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<b>March 28, 2023 Regular Meeting of Council</b>					
IT Security Capital Budget Amendment	Res No. 23.238 - Transfer funds from the 2023 Capital Plan to the 2023 Operating Budget and Cashflow Reserves, as approved by Council.	Corporate Services	Incomplete	4/28/2023	
Bylaw No. 1841 Firehall No. 1 Renovation Loan Bylaw	Res No. 23.246 - Report Required - Advertise for Bylaw No. 1841, as required, and bring back for second and third reading.	Corporate Services	Incomplete	5/9/2023	
Regional Waterline Connection to Ardmore and Fort Kent	Res No. 23.240 - Report Required - Bring back options for non-adjacent landowner connections to the regional waterline to 2024 budget deliberations.	Infrastructure Services	Incomplete	11/3/2023	
M.D. Lands Inventory Report Recommendation - Therien	Res No. 23.234 - Report Required - Bring back Policy No. 2A.009 Municipal Lands Policy with amendments, as directed by Council.	Planning and Community Services	In Progress	5/9/2023	Working on a revision to the Policy in order to add option to sell at Fair Market Value - March 29, 2023 Policy scheduled to go to Committee on May 16, 2023
M.D. Lands Inventory Report Recommendation - Muriel Lake	Res No. 23.232 - Proceed with the preparation of land for sale within SE 21-59-5-W4M, as approved by Council.	Planning and Community Services	In Progress	6/30/2023	Working on a revision to the Policy in order to add option to sell at Fair Market Value before putting lands up for sale - March 29, 2023
M.D. Lands Inventory Report Recommendation - Therien	Res No. 23.233 - Proceed with the preparation of land for sale within SE 3-61-9-W4M and NE 34-60-9-W4M, as approved by Council	Planning and Community Services	In Progress	6/30/2023	Asked Tax Department to get Tax Forfeiture taken off titles - March 29, 2023 Working on a revision to the Policy in order to add option to sell at Fair Market Value before putting lands up for sale - March 29, 2023
Bonnyville and District Chamber of Commerce Request for Funding Support	Res No. 23.235 - Advise the Bonnyville and District Chamber of Commerce to apply for funding support for their 2023 initiatives through the municipality's available community grant programs and policies.	Planning and Community Services	Completed	3/31/2023	Letter was mailed to the Bonnyville & District Chamber of Commerce advising them to resubmit their request through either of the 2 Policies - 2A.003 or 3C.012 - Mar 31, 2023
Bonnyville Friendship Centre Support Request	Res No. 23.236 - Advise the Bonnyville Friendship Centre to apply for funding support for their Community Kitchen initiative through the municipality's available community grant programs and policies.	Planning and Community Services	Completed	3/31/2023	Letter was emailed to the Bonnyville Friendship Centre to advise them to resubmit their request through either of the two Policies (2A.003 or 3C.012) - Mar 31, 2023
Council Invitations	Res No. 23.241 - Proceed with the purchase of 2 tables for the Bonnyville Oilmen's Society Annual Lobsterfest.	CAO Office	Completed	3/31/2023	Contacted the organizer to purchase 2 tables, he will drop off an invoice for payment. 28 Mar 23
Bylaw No. 1832 Intermunicipal Development Plan for the Municipal District of Bonnyville and the City of Cold Lake	Res No. 23.229 - Finalize Bylaw No. 1832 M.D. and Cold Lake IDP Bylaw and distribute as required.	CAO Office	Completed	4/6/2023	Completed March 30, 2023
Policy No. 3A.007 Municipal Road Approach Policy Amendment	Res No. 23.230 - Finalize Policy No. 3A.007 Municipal Road Approach Policy and distribute as required.	CAO Office	Completed	4/6/2023	Completed March 30, 2023
Policy No. 3A.018 Licensing of Roadways Policy Amendment	Res No. 23.231 - Finalize Policy No. 3A.018 Licensing of Roadways Policy and distribute as required.	CAO Office	Completed	4/6/2023	Completed March 30, 2023
Business Arising from Closed Session	Res No. 23.249 - Send notification letters to each applicant as well as the C2 Board of the newly appointed member.	CAO Office	Completed	4/6/2023	Letters sent March 30, 2023
9:30 AM Hearts for Healthcare	Res No. 23.226 - Report Required - Bring the request by Hearts for Healthcare for funding support of their 2023 Fundraising Gala to a future meeting of Council for consideration.	Planning and Community Services	Completed	5/9/2023	Payment was given on April 24, 2023
Asset Management Implementation Strategy Review	Res No. 23.237 - Proceed with the 2023 Asset Management Implementation Strategy as approved by Council.	Planning and Community Services	Completed	5/31/2023	We will work as per 2023 Asset Management Implementation Strategy
<b>April 11, 2023 Regular Meeting of Council</b>					
1:00 PM Metrix Group LLP	Res No. 23.272 - Finalize the 2022 Audited Consolidated Financial Statement as approved by Council and distribute as required.	Corporate Services	Incomplete	4/21/2023	
2023 Female Hockey Development Camp Request for Funding	Res No. 23.270 - Notify the organizers of the 2023 Female Hockey Development Camp of Council's decision regarding their request for financial support.	Planning and Community Services	Incomplete	4/21/2023	
10:00 AM Community Action Grant Major Capital Project Applicants	Res No. 23.262 - Report Required - Bring the Community Action Grant Major Capital Project Applications to the May 9, 2023 meeting for Council consideration and decision.	Planning and Community Services	Incomplete	5/9/2023	
Bylaw No. 1842 Road Allowance Licensing Bylaw	Res No. 23.263 - Report Required - Advertise Bylaw No. 1842 Road Licensing Bylaw, as required, and bring it back to a future meeting for second and third reading.	Planning and Community Services	In Progress	5/9/2023	Started the 1-month public notification process - April 11, 2023 Schedule for June 13, 2023, Council Meeting for 2nd and 3rd Readings

<u>Agenda Item</u>	<u>Description</u>	<u>Assigned To</u>	<u>Status</u>	<u>Due Date</u>	<u>Comments</u>
Consent for Acquisition of Land Outside of Municipal Boundaries	Res No. 23.268 - Report Required - Bring back the request by the City of Cold Lake to utilize NW 21-62-04-W4M for the construction of a wetland, as directed by Council.	Planning and Community Services	In Progress	5/9/2023	Scheduled for May 9, 2023 Council Meeting
Third Party Use of Municipal Logo	Res No. 23.273 - Report Required - Draft a new policy outlining the use of the M.D. logo by third parties for Council consideration.	CAO Office	In Progress	5/16/2023	Scheduled for the May Committee mtg
American Public Works Association (APWA) Alberta Chapter Proclamation Request	Res No. 23.274 - Publish/post the approved proclamation for Public Works Week and remove once the week is completed.	CAO Office	In Progress	5/29/2023	Posted, reminder set to remove after May 27, 2023
Ardmore and Fort Kent Landfill Operational Changes	Res No. 23.259 - Proceed with the operational changes for the Ardmore and Fort Kent Landfills, as approved by Council.	Environmental and Protective Services	In Progress	5/31/2023	Educate the public of the upcoming changes for fall of 2023
Council Invitations	Res No. 23.275 - Notify the Cold Lake High School of Reeve Kalinski's attendance to their 2023 graduation ceremony.	CAO Office	Completed	4/14/2023	Contacted the school on April 17.
Bylaw No. 1843 Amending Lands Lease Bylaw	Res No. 23.266 - Finalize Bylaw 1843 and distribute as required.	CAO Office	Completed	4/21/2023	Completed April 12, 2023
Cold Lake Hearts for Healthcare 2023 Gala Sponsorship Request	Res No. 23.269 - Notify Hearts for Healthcare of Council's approval to sponsor their 2023 fundraising gala and process payment for the sponsorship.	Planning and Community Services	Completed	4/28/2023	Payment of \$10,000 and promotional items were given to Hearts for Healthcare on April 24, 2023