



Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	August 22, 2023
Originated By:	Susan Walker, General Manager of Corporates Services
Title:	Policy No. 2A.002 Expenditures not Included in Budget Policy – Rescind

PROPOSAL & BACKGROUND

Administration is presenting Policy No. 2A.002 Expenditures not Included in Budget Policy to be rescinded.

During the January 24, 2023, Council Meeting, Council had discussion pertaining to the existing Procurement Policy regarding the current need to bring procurement recommendations back to Council where they had already been approved in the Operating Budget and the Capital Plan for the year.

In the interests of efficiency, Policy No. 2B.012 Procurement Policy Amendment was adopted by Council at the May 9, 2023, Regular Meeting of Council, removing the requirement to bring expenditures not included in an operating or capital budget to Council for approval, and placing the responsibility with the CAO as per Bylaw 1329.

The amended policy removes all procedural elements from the existing policy and provides the principles of action for procurement within the municipality. This is consistent with industry best practice relating to policy development.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

Administration has reviewed the need for this policy and has determined that after the passing of the Procurement Policy C-2B.012 Amendment, Policy 2A.002 Expenditures not included in Budget Policy, is no longer relevant and proposes that Council rescind this policy. The Procurement Policy Amendment already covers the criteria that would be outlined in this policy, and therefore redundant legislation. Rescinding this policy will also remove the potential of conflicting policies.

Attached for Council's review:

- Appendix A: Policy No. 2A.002 Expenditures not included in Budget – Rescind
- Appendix B: Policy No. C-2B.012 Procurement Policy

REFERENCE TO STRATEGIC PLAN

Goal 1: Building a Viable and Diversified Regional Economy

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

N/A

COSTS & SOURCE OF FUNDING

There is no financial impact.

COMMUNICATIONS STRATEGY

Policy No. 2A.002 Expenditures not included in Budget, will be removed from the M.D. of Bonnyville website.

ADMINISTRATION RECOMMENDED ACTION

THAT Council rescinds Policy No. 2A.002 Expenditures not included in Budget Policy as it is no longer required.

COUNCIL OPTIONS

1. THAT Council rescinds Policy No. 2A.002 Expenditures not Included in Budget Policy as it is no longer required.
2. THAT Council directs Administration to bring back Policy No. 2A.002 Expenditures not Included in Budget Policy to a future Committee of the Whole meeting for further discussion.

Report Approval Details

Document Title:	Policy 2A.002 Expenditures not included in Budget Policy - Rescind.docx
Attachments:	- Appendix A - 2A.002 Expenditures not Included in Budget Policy-Rescind.pdf - Appendix B- C-2B.012 Procurement Policy.pdf
Final Approval Date:	Aug 10, 2023

This report and all of its attachments were approved and signed as outlined below:

Susan Walker

Stephanie Severin