

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council
Meeting Date: August 22, 2023
Originated By: Lisa Follitt, Manager of Planning and Development
Title: Policy No. C-3A.020 Licensing of Municipal Lands Policy – New

PROPOSAL & BACKGROUND

In conjunction with proposed amendments to Policy 2A.009 Municipal Lands Policy, a new Policy is required to ensure that municipally titled parcels, not required for municipal purposes, are licensed in a fair and equitable manner.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

Proposed amendments to Policy 2A.009 Municipal Lands Policy included the removal of all sections referring to leasing of municipal lands. As such, Administration has developed a policy to ensure that municipally titled parcels, not required for municipal purposes, are licensed in a manner that is, specified, consistent, fair and provides a reasonable return for the lands. The proposed Policy C-3A.020 expands on the original procedure, adding:

- Standards and methods for license land classification;
- Licensing value minimum rates based on soil productivity;
- List of available properties;
- Municipal tax information;
- Information regarding noxious weeds; and
- Requirements for pastureland and cultivation of lands.

Proposed Policy No. C-3A.020 was presented to Committee of the Whole on May 16, 2023, the following amendments were made as per Committee's direction:

- Addition of the right of first refusal for the Licensee to match the awarded tender bid at the time of re-tendering;
- Deletion of Attachment A listing the available properties for tender

The proposed amendments to 2A.009 Municipal Lands Policy was scheduled for the June 27, 2023, Council Meeting but was tabled due to amendments required for draft Policy C-3A.019 Disposal of Municipal Lands Policy (formerly known as Municipal Lands Policy). The two Policies are intended to be passed concurrently.

Attached for Council's review:

- Appendix A: Policy No. C-3A.020 Licensing of Municipal Lands Policy

REFERENCE TO STRATEGIC PLAN

Goal 1: Building a Prosperous and Sustainable Community

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

Sections 416, 425, of the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta 2000, as amended.

COSTS & SOURCE OF FUNDING

N/A

COMMUNICATIONS STRATEGY

If adopted, Policy No. C-3A.020 Licensing of Municipal Lands Policy, will be available to the public through request and on the M.D.'s website.

ADMINISTRATION RECOMMENDED ACTION

THAT Council adopts new Policy No. C-3A.020 Licensing of Municipal Lands Policy, as presented.

COUNCIL OPTIONS

1. THAT Council adopts new Policy No. C-3A.020 Licensing of Municipal Lands Policy, as presented.
2. THAT Council adopts new Policy No. C-3A.020 Licensing of Municipal Lands Policy with amendments to _____.
3. THAT Council requests Administration to revise new Policy No. C-3A.020 Licensing of Municipal Lands Policy, as directed, and bring it back to a future meeting for consideration.

Report Approval Details

Document Title:	Policy No. C-3A.020 Leasing of Municipal Lands Policy - NEW - Aug 22, 2023.docx
Attachments:	- Appendix A - Policy No. C-3A.020 Licensing of Municipal Lands Policy.pdf
Final Approval Date:	Aug 15, 2023

This report and all of its attachments were approved and signed as outlined below:

Lisa Folliott

No Signature - Task assigned to Esther Quiambao was completed by delegate Lisa Folliott

Esther Quiambao

Stephanie Severin