

| Council Action Report - August 22, 2023 | | | | | |
|--|--|--|-------------|------------|--|
| Agenda Item | Description | Assigned To | Status | Due Date | Comments |
| 2019 | | | | | |
| Environmental and Protective Services | Res No. 19.049 - RFD REQUIRED for Fireworks Permits and discharge within M.D.-provide recommendations | Environmental and Protective Services | In Progress | 4/3/2019 | This will be updated during the Fire Services Bylaw review |
| March 3, 2021 Committee Meeting of Council | | | | | |
| Fort Kent to Cold Lake Waterline Analysis | Res No. 21.193 - RFD Required - Bring forward Bylaw No. 1666 for Council consideration to determine required amendments. | Infrastructure Services | In Progress | 6/2/2021 | - RFD presented to Council on May 19, 2021. - Policy to be developed regarding non-adjacent landowner connections before amending Bylaw 1666. - Strategy Session to be held to discuss utility infrastructure servicing in the MD - Policy and Bylaw still in draft. To be finalized in conjunction with BRWSC Policy for connection to non-adjacent landowners. (June 24, 2022). Still waiting on BRWSC Policy (Dec 22, 2022) BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw. (Apr 25, 2023) |
| Fort Kent to Cold Lake Waterline Analysis | Res No. 21.192 - RFD Required - Work with the Bonnyville Regional Water Services Commission to establish options for residents to tie into the water line and report back to Council including costs for a truck fill station between Cold Lake and Ardmore. | Infrastructure Services | In Progress | 8/18/2021 | - BRWSC is exploring options including a Policy for connections. - RFD to be presented after the Policy is approved by the BRWSC. (June 24, 2022). Still waiting on BRWSC Policy (Dec 22, 2022) BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw. (Apr 25, 2023) |
| May 19, 2021 Committee Meeting of Council | | | | | |
| Non-Adjacent Landowner Connection to M.D. Waterline Update | Res No. 21.406 - Schedule a Water/Sewer Strategy Session with Council and the CAO to discuss water and sewer infrastructure connections within the M.D. | Infrastructure Services | In Progress | 6/4/2021 | - Administration to schedule meeting - BRWSC is developing a policy for the regional line connections. MD to develop policy after this is completed (July 12, 2022). Ongoing, waiting for BRWSC to approve policy (Jan 16, 2023) BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw (Apr 25, 2023). Working on new policy (Aug 15, 2023). |
| December 22, 2021 Regular Meeting of Council | | | | | |
| Bonnyville and District Centennial Centre 2021 Capital Funding Carryover Request | Res No. 21.739 - Draft a new policy addressing requests from the C2 for Capital funding carryover for Council consideration. | Planning and Community Services / Corporate Services | In Progress | 3/31/2023 | Jan 5, 2022 - Advised by GM of Planning & Community Services that GM of Corporate Services is preparing this policy and I have added GM to the list of Assignees. Feb 6/23 Discussions ongoing between Planning and Community Services and Corporate Services to draft a policy. Draft policies have been created and are currently being reviewed - Aug 4, 2023. |
| August 24, 2022 Regular Meeting of Council | | | | | |
| 10:15 AM Bonnyville Search and Rescue Society | Res No. 22.400 - Bring the Bonnyville Search and Rescue Society funding request to 2023 budget deliberations. | Planning and Community Services | In Progress | 10/31/2022 | Oct 18 2022 GM of Planning and Community Services coordinating with the Director of Public Safety on this |
| Bonnyville Regional Fire Authority (BRFA) Fire Apparatus Replacement Program | Res No. 22.405 - Report Required - Bring back the BRFA Boards recommendation on the replacement cycles for equipment for further discussion as well as a draft consolidated agreement between the M.D. and BRFA after reviewing all previous/current agreements for Committee review. | Environmental and Protective Services | In Progress | 2/15/2023 | Draft agreement left with Council for review. Will discuss more with Council on how to proceed following loan guarantee bylaw. Loan guarantee bylaw was tabled March 14/23. |
| December 14, 2022 Regular Meeting of Council | | | | | |
| Equipment Purchase 1-ton Truck | Res. No. 22.623 - Proceed with the purchase of a 1-ton truck as approved by Council. | Environmental and Protective Services | In Progress | 1/10/2023 | RFD coming to the March 14/23 meeting . |
| Bylaw No. 1829 Browns Area Structure Plan Bylaw | Res. No. 22.661 - RFD Required to bring Bylaw No. 1829 Browns Area Structure Plan to a future meeting for 2nd and 3rd readings. | Planning and Community Services | In Progress | 2/14/2023 | Need to wait for Public Hearing before bringing back for 2nd and 3rd readings. Jan 30, 2023 - Public Hearing completed at Jan 10, 2023 Council Meeting. 2nd and 3rd reading scheduled for Feb 14, 2023 |
| February 14, 2023 Regular Meeting of Council | | | | | |
| Portage College Student Scholarship Fundraising Dinner Request for Sponsorship | Res. No. 23.105 - Report Required - Bring back the Portage College Student Scholarship Fundraising Dinner Request and options for the M.D. of Bonnyville to create their own scholarship program for a medical or veterinarian student from the municipality to a future meeting of Council. | Planning and Community Services | In Progress | 3/28/2023 | |

| Agenda Item | Description | Assigned To | Status | Due Date | Comments |
|--|---|---------------------------------------|-------------|-----------|---|
| February 28, 2023 Regular Meeting of Council | | | | | |
| Industrial Land Re-Designation Report | Res. No. 23.166 - Proceed with the re-designation of industrial land districts to direct control districts at La Corey, as approved by Council. | Planning and Community Services | In Progress | 3/14/2023 | Started background work - March 23, 2023 |
| Appointment of 2023 Fire Guardians | Res No. 23.151 - Proceed with authorizing the Reeve, or the Deputy Reeve in his absence, in consultation with the Bonnyville Regional Fire Authority to place and remove fire bans in the Municipal District of Bonnyville for the 2023 fire permit season, as approved by Council. | Environmental and Protective Services | No Action | 3/14/2023 | No Action Required. |
| Scheduling of Regular Council and Committee of the Whole Meetings Meeting Start Time | Res. No. 23.169 - Rescind Resolution No. 23.138 from the February 14, 2023 Regular Meeting of Council, changing the start time of Regular Council and Committee of Whole Meetings to 1:00 PM, as approved by Council. | CAO Office | No Action | 3/14/2023 | No Action Required. |
| March 28, 2023 Regular Meeting of Council | | | | | |
| Regional Waterline Connection to Ardmore and Fort Kent | Res No. 23.240 - Report Required - Bring back options for non-adjacent landowner connections to the regional waterline to 2024 budget deliberations. | Infrastructure Services | Incomplete | 11/3/2023 | |
| M.D. Lands Inventory Report Recommendation - Muriel Lake | Res No. 23.232 - Proceed with the preparation of land for sale within SE 21-59-5-W4M, as approved by Council. | Planning and Community Services | In Progress | 6/30/2023 | Working on a revision to the Policy in order to add option to sell at Fair Market Value before putting lands up for sale - March 29, 2023. Policy to go to Council June 13, 2023. |
| M.D. Lands Inventory Report Recommendation - Therien | Res No. 23.233 - Proceed with the preparation of land for sale within SE 3-61-9-W4M and NE 34-60-9-W4M, as approved by Council | Planning and Community Services | In Progress | 6/30/2023 | Asked Tax Department to get Tax Forfeiture taken off titles - March 29, 2023. Policy to go to Council June 13, 2023. Working on a revision to the Policy in order to add option to sell at Fair Market Value before putting lands up for sale - March 29, 2023. |
| April 11, 2023 Regular Meeting of Council | | | | | |
| Bylaw No. 1842 Road Allowance Licensing Bylaw | Res No. 23.263 - Report Required - Advertise Bylaw No. 1842 Road Licensing Bylaw, as required, and bring it back to a future meeting for second and third reading. | Planning and Community Services | In Progress | 5/9/2023 | Started the 1-month public notification process - April 11, 2023. Schedule for June 13, 2023, Council Meeting for 2nd and 3rd Readings. |
| Ardmore and Fort Kent Landfill Operational Changes | Res No. 23.259 - Proceed with the operational changes for the | Environmental and Protective Services | In Progress | 5/31/2023 | Educate the public of the upcoming changes for fall of 2023 |
| Third Party Use of Municipal Logo | Res No. 23.273 - Report Required - Draft a new policy outlining the use of the M.D. logo by third parties for Council consideration. | CAO Office | Completed | 5/16/2023 | Completed and adopted by Council June 27, 2023. |
| May 9, 2023 Regular Meeting of Council | | | | | |
| Cherry Grove Fire Hall | Res No. 23.298 - Report Required - Bring back options for a fire hall in Cherry Grove to the August 22, 2023 Regular Meeting of Council. | Environmental and Protective Services | In Progress | 8/22/2023 | August 22 council meeting |
| 2023 Capital Budget Correction to Capital Projects by Priority List | Res No. 23.310 - Make the required correction to the 2023 Capital Budget project list, as approved by Council. | Infrastructure Services | In Progress | 5/31/2023 | Forwarded request for change to GM of Corp Serv. (May 11, 2023) |
| 10:30 AM Bonnyville Primary Care Network | Res No. 23.291 - Report Required - Bring the request by the Primary Care Network for funding support of the Hive Integrated Youth Hub initiative back to a future meeting for Council consideration. | Planning and Community Services | Completed | 6/13/2023 | Presenting to Council June 13, 2023 Brought back to Council on June 27, 2023 Letter to the Bonnyville Primary Care Network has been emailed - Jul 5, 2023 |
| June 27, 2023 Regular Meeting of Council | | | | | |
| SiteLink 2024 Forum Event | Res No. 23.360 - Notify the SiteLink Forum event coordinators of Council's decision and include in the 2024 Budget for the associated costs, as approved by Council. | Planning and Community Services | Incomplete | 7/7/2023 | |
| Bylaw No. 1849 Roadway Licensing Bylaw | Res No. 23.357 - Bring Bylaw No. 1849 Roadway Licensing Bylaw back to Council for second and third reading. | Planning and Community Services | Incomplete | 8/22/2023 | |
| Policy No. 2A.009 Municipal Lands Policy Amendment | Res No. 23.358 - Bring the tabled Policy No. 2A.009 Municipal Lands Policy - Amendment report back to a future meeting of Council. | Planning and Community Services | Incomplete | 8/22/2023 | |
| Policy No. C-3A.020 Licensing of Municipal Lands Policy New | Res No. 23.359 - Bring the tabled Policy No. C-3A.020 Licensing of Municipal Lands Policy New report back to a future meeting of Council | Planning and Community Services | Incomplete | 8/22/2023 | |
| 9:30 AM 4 Wing Cold Lake | Res No. 23.341 - Report Required - Bring the request for support by 4 Wing Cold Lake for the 2024 Cold Lake Air Show to a future meeting of Council for consideration. | Planning and Community Services | In Progress | 8/22/2023 | RFD has been created for Aug 22/23 RMC - waiting on sponsorship information from 4 Wing Cold Lake - Jun 27, 2023 |

| <u>Agenda Item</u> | <u>Description</u> | <u>Assigned To</u> | <u>Status</u> | <u>Due Date</u> | <u>Comments</u> |
|--|--|---------------------------------------|---------------|-----------------|---|
| Provincial Family and Community Support Services (FCSS) Grant Funding Increase | Res No. 23.366 - Advise the Bonnyville and District FCSS and Cold Lake and District FCSS to jointly apply for their additional 2023 funding support from the M.D. of Bonnyville as directed by Council. | Planning and Community Services | In Progress | 7/7/2023 | Letters to both Bonnyville and Cold Lake FCSS have been prepared - Jul 5, 2023 |
| Bonnyville Primary Care Network Funding Request | Res No. 23.362 - Bring the request for funding by the Bonnyville Primary Care Network for their Hive Integrated Youth Hub to 2024 budget deliberations for Council consideration. | Planning and Community Services | In Progress | 11/3/2023 | Letter to the Bonnyville Primary Care Network has been emailed to advise of Council's decision - to be brought back to the 2024 Budget Deliberations in the Fall - Jul 5, 2023 |
| Request for Tax Penalty Cancellation Complies with Municipal Policy | Res No. 23.367 - Notify the landowners of Council's decision regarding their request to cancel tax penalty fees. | Corporate Services | Completed | 7/7/2023 | Completed July 7, 2023. |
| Request for Tax Cancellation Roll No. 6303132003 | Res No. 23.368 - Notify the landowner of Council's decision regarding their request to cancel tax penalty fees. | Corporate Services | Completed | 7/7/2023 | Completed July 7, 2023. |
| Request for Tax Cancellation Roll No. 8650223201 | Res No. 23.369 - Notify the landowner of Council's decision regarding their request to cancel tax penalty fees. | Corporate Services | Completed | 7/7/2023 | Completed July 7, 2023. |
| Request for Tax Cancellation Roll No.s 6201101023 and 6106213033 | Res No. 23.370 - Notify the landowners of Council's decision regarding their request to cancel tax penalty fees. | Corporate Services | Completed | 7/7/2023 | Completed July 7, 2023. |
| Business Arising from Closed Session | Res No. 23.381 - Proceed with execution of the Annexation Agreement with the City of Cold Lake, as approved by Council. | Planning and Community Services | Completed | 7/14/2023 | Annexation Agreement has been signed by the M.D. and given to Desmond from the City of Cold Lake to take back for signing by the City - Jul 5, 2023. Signed copy received from the City on July 12, 2023. |
| Business Arising from Closed Session | Res No. 23.382 - Proceed with the sale of municipally owned lands in Plan 832 1514, as approved by Council. | Planning and Community Services | Completed | 7/28/2023 | Correspondence between Buyers' lawyer and M.D. - acceptance of Offer to Purchase and Removal of Financing Conditions have been done - preparing the Transfer of Land - Jul 5, 2023. Completed July 28, 2023 |
| Regional Sports Tourism Committee Adoption of Terms of Reference | Res No. 23.375 - Report Required - Advertise for the open Member at Large position on the Regional Sports Tourism Committee and bring the applications to Council at the August 22, 2023 Regular Meeting of Council for appointment. | CAO Office | Completed | 8/22/2023 | Ad posted for the open position, will bring back to Council at the August 22, 2023 RMC. Completed August 22, 2023 |
| Community Action Grant 2023 Major Capital Projects Stream Confirmation | Res No. 23.363 - Notify the Cold Lake Snowmobile Club of Council's decision regarding their major capital project application through the Community Action Grant Program. | Planning and Community Services | Completed | 7/7/2023 | Letter of denial sent to the Cold Lake Snowmobile Club of Council's decision for their funding request - Aug 4, 2023 |
| Community Action Grant 2023 Major Capital Projects Stream Confirmation | Res No. 23.365 - Notify the Lakeland Humane Society of Council's decision regarding their major capital project application through the Community Action Grant Program. | Planning and Community Services | Completed | 7/7/2023 | Letter of denial was sent to the Lakeland Humane Society of Council's decision regarding their funding request - Aug 4, 2023 |
| Policy No. 5A.016 Developed Road Allowance Brush and Vegetation Control Policy Amendment | Res No. 23.354 - Finalize amended Policy No. C-5A.016 Developed Road Allowance Brush and Vegetation Control Policy approved by Council and distribute as required. | CAO Office | Completed | 7/7/2023 | Completed July 7, 2023 |
| Policy No. C-4A.013 Developed Road Allowance Brush Control Policy New | Res No. 23.373 - Finalize Policy No. C-4A.013 Developed Road Allowance Brush Control Policy as approved by Council and distribute as required. | CAO Office | Completed | 7/7/2023 | Completed July 7, 2023 |
| Policy No. C-2A.035 Use of Corporate Symbols Policy New | Res No. 23.374 - Finalize Policy No. C-2A.035 Use of Corporate Symbols Policy as approved by Council and distribute as required. | CAO Office | Completed | 7/7/2023 | Completed July 7, 2023 |
| Council Invitations | Res No. 23.377 - Submit 4 registrations for the Annual RMA District 5 Golf Tournament on July 20, 2023. | CAO Office | Completed | 6/30/2023 | Completed 28 June 2023. |
| Bylaw No. 1842 Roadway Licensing Bylaw | Res No. 23.356 - Finalize Bylaw No. 1842 Roadway Licensing Bylaw and distribute as required. | CAO Office | Completed | 7/7/2023 | Completed July 5/23 |
| NE Alberta Caucus Funding | Res No. 23.376 - Process the payment of the Invoice from the NE Alberta Leaders Caucus for the M.D. of Bonnyville's contribution towards the costs for a lobbyist, as approved by Council. | CAO Office | Completed | 7/7/2023 | Completed 29 Jun 2023. |
| Bylaw No. 1847 Amending Master Rates Bylaw | Res No. 23.371 - Report Required - Bring Bylaw No. 1847 Amending Master Rates Bylaw back to a future meeting of Council for second and third reading. | CAO Office | Completed | 8/22/2023 | Completed June 30, 2023. |
| July 11, 2023 Regular Meeting of Council | | | | | |
| 10:00 AM RC Strategies | Res No. 23.394 - Report Required - Bring the Intermunicipal Trails Master Plan back to Council for adoption. | Planning and Community Services | Incomplete | 8/22/2023 | |
| Bylaw No. 1854 Amending Waste and Resource Recovery Management Bylaw | Res No. 23.388 - Report Required - Bring Bylaw No. 1854 back to Council for second and third reading. | Environmental and Protective Services | In Progress | 8/22/2023 | Scheduled for August 22, 2023 RMC |

| <u>Agenda Item</u> | <u>Description</u> | <u>Assigned To</u> | <u>Status</u> | <u>Due Date</u> | <u>Comments</u> |
|---|--|---------------------------------------|---------------|-----------------|--|
| Bylaw No. 1853 Municipal Development Plan Bylaw | Res No. 23.395 - Report Required - Bring Bylaw No. 1853 back to Council for second and third reading following the Public Hearing. | Planning and Community Services | In Progress | 10/24/2023 | Public Hearing Scheduled for September 26, 2023 |
| Rural Community Policing Committee Terms of Reference | Res No. 23.390 - Finalize the M.D. Rural Community Policing Committee Terms of Reference, as approved by Council, and distribute as required. | CAO Office | Completed | 7/14/2023 | Completed July 13, 2023 |
| Aggressive Dog Declaration Appeal | Res No. 23.393 - Notify the Appellants of Council's decision regarding their Aggressive Dog Declaration Appeal. | Environmental and Protective Services | Completed | 7/14/2023 | Complete |
| Bylaw No. 1847 Amending Master Rates Bylaw | Res No. 23.399 - Finalize Bylaw No. 1847 Amending Master Rates Bylaw and distribute as required. | CAO Office | Completed | 7/14/2023 | Completed July 12, 2023 |
| Clayton Bellamy Foundation for the Arts Golf and Gala Event | Res No. 23.402 - Process Sponsorship payment to the Clayton Bellamy Foundation for the Arts for the 2023 Golf and Gala event as approved by Council. | CAO Office | Completed | 7/14/2023 | Completed July 7, 2023 |
| 2024 Alberta CARE Fall Conference | Res No. 23.389 - Proceed with submitting an application to host the 2024 Alberta CARE Fall Conference as approved by Council. | Environmental and Protective Services | Completed | 7/31/2023 | Alberta Care accepted the 2024 application to host the fall conference |