



## **Municipal District of Bonnyville No.87**

### **Regular Meeting of Council**

### **Minutes**

**August 22, 2023**

**Present**

Reeve Barry Kalinski  
Councillor Josh Crick, Ward 1  
Councillor Darcy Skarsen, Ward 2  
Councillor Mike Krywiak, Ward 3  
Councillor Don Slipchuk, Ward 4  
Councillor Dana Swigart, Ward 5  
Deputy Reeve Ben Fadeyiw, Ward 6

**Staff Present**

Al Hoggan, Chief Administrative Officer  
Bryan Bespalko, General Manager of Infrastructure Services  
Esther Quiambao, General Manager of Planning and Community Services  
Bowen Clausen, Director of Parks, Recreation and Culture  
Luis Gandolfi, Director of Public Safety  
Stephanie Severin, Manager of Legislative and Information Services  
Lisa Folliott, Manager of Planning and Development  
Tracey Tiedemann, Manager of Finance  
Brad Ollen, Manager of Waste Services  
Janice Boden, Manager of Agricultural Services  
Tracy Wasylow, Communications and Media Supervisor  
Puna Dewangan, Asset Management Officer  
Scott Kovatch, Economic Development Officer  
Scott Purich, Planner  
Kristy Poirier, Development Officer  
Lisa VandenBerg, Development Officer  
Katlyn Degenhardt, Community Programming Coordinator  
Katryna Paul, Digital Media Technician  
Wendy Wiley, Legislative Services Clerk  
Dru Franklin, Asset Management Technician

**1. Call to Order**

Reeve Kalinski called the meeting to order at 9:02 a.m. The meeting was opened with a prayer.

All attendees were present in Council Chambers with the meeting being recorded.

**2. Adoption of Agenda**

**23.407**

Moved by Councillor Slipchuk

THAT Council approves adoption of the agenda as presented.

**CARRIED**

**3. Adoption of Minutes**

3.1 Regular Meetings of Council

3.1.1 July 11, 2023

**23.408**

Moved by Councillor Crick

THAT Council approves adoption of the minutes of the July 11, 2023 Regular Meeting of Council, as presented.

**CARRIED**

**4. Public Hearings**

**5. Delegations**

5.1 10:00 a.m. – Portage College

Nancy Broadbent, President and CEO for Portage College and Don Moore, Dean, were in attendance to present Council with an update on the Colleges programs and operations.

**23.417**

Moved by Deputy Reeve Fadeyiw

THAT Council accepts the presentation by Portage College providing an update on programs and operations as information.

**CARRIED**

5.2 10:30 a.m. - Community Futures Lakeland

Lisa Ford, General Manager, and Lindsay McNaught, Business Analyst, with Community Futures Lakeland were in attendance to present Council with an overview of projects, events, and collaborations with the M.D. of Bonnyville.

**23.418**

Moved by Councillor Slipchuk

THAT Council accepts the presentation by Community Futures Lakeland as information.

**CARRIED**

**6. Business Arising from Minutes**

**7. Development Applications**

7.1 Development Application No. 2023-D-155 – East Side Yard Variance

**23.409**

Moved by Councillor Skarsen

THAT Council approves development permit application no. 2023-D-155 for an east side yard variance from 4.5 meters to 2.8 meters for the construction of a house addition within SE-21-61-6-W4M as a discretionary use pursuant to Part 3, Section 20, and Part 7, Section 71.2 of the Land Use Bylaw for Donald and Patsy Bezaire as per the recommendation presented.

**CARRIED**

7.2 Development Application No. 2023-D-159 – Public Utility – Wastewater Treatment Facility

**23.410**

Moved by Councillor Swigart

THAT Council approves development permit application no. 2023-D-159 for a public utility use for a wastewater treatment facility upgrade within NW-13-62-2-W4M as a discretionary use pursuant to Part 7, Section

69.2 of the Land Use Bylaw for Cold Lake Regional Utility Services Commission as per the recommendation presented.

**CARRIED**

7.3 Development Application No. 2023-D-165 – Family Care Unit

**23.411**

Moved by Councillor Crick

THAT Council approves development permit application no. 2023-D-165 for a family care unit as a discretionary use pursuant to Part 6, Section 46, and Part 7, Section 69.2 of the Land Use Bylaw for Camile and Jennie Hamel as per the recommendation presented.

**CARRIED**

Reeve Kalinski recessed the meeting at 9:18 a.m.

The meeting reconvened at 9:30 a.m. with all present as prior to the recess.

7.4 Development Application No. 2023-D-166 – Front Yard and Rear Yard Variance

**23.412**

Moved by Councillor Skarsen

THAT Council approves development permit application no. 2023-D-166 for a front yard variance from 25 ft to 13.5 ft and rear yard variance from 98.4 ft to 43 ft for the construction of a single family dwelling with garage within SE-9-61-6-W4M as a discretionary use pursuant to Part 3, Section 20, and Part 7, Section 71.2 of the Land Use Bylaw for Jeff Odowichuk as per the recommendation presented.

**CARRIED**

7.5 Development Application No. 2023-D-167 – 150 ft Internet Tower

**23.413**

Moved by Councillor Slipchuk

THAT Council approves development permit application no. 2023-D-167 for a 150 ft internet tower within NW-36-63-6-W4M as a discretionary use pursuant to Part 7, Section 69.2 of the Land Use Bylaw for Lemalu Holdings Ltd. as per the recommendation presented.

**CARRIED**

**8. Subdivision Applications**

8.1 Subdivision Application No. 2023-S-010 – SE 2-61-6 W4M

**23.414**

Moved by Councillor Slipchuk

THAT Council approves subdivision application no. 2023-S-010 to subdivide an 8.6 acre parcel from agricultural ¼ section SE 2-61-6 W4M for Raoul & Barbara Lapointe, as per the conditions presented.

**CARRIED**

**9. New Business**

9.1 Notice of Motion

9.1.1 Councillor Slipchuk - To Schedule Intermunicipal Chief Elected Official Meetings

Presented By: Councillor Don Slipchuk

This notice of motion is read into the Council record on August 22, 2023.

The motion as read will be debated on September 12, 2023.

**Title: To Schedule Intermunicipal Chief Elected Official Meetings**

WHEREAS: Regular communication between elected leaders is vitally important;

AND WHEREAS: Regularly scheduled meetings between the Reeve and the Mayors has been sporadic regarding issues of mutual interest pertaining to our community and to our residents' quality of life;

AND WHEREAS: We have a vibrant and long standing Ukrainian community locally that would be a good cultural fit for these displaced families;

AND WHEREAS: Meetings with the Reeve and Indigenous leaders is critical to long-term success for all our communities;

AND WHEREAS: Regular meetings between the Reeve and the Chiefs of both Cold Lake First Nation and Kehewin Cree Nation have not been scheduled;

NOW THEREFORE BE IT RESOLVED THAT: Council directs the Reeve and the Deputy Reeve to schedule regular meetings, preferably monthly, with the Mayors of the City of Cold Lake, the Town of Bonnyville, and the Village of Glendon, and with the Chiefs of Cold Lake First Nation and Kehewin Cree Nation, and report back to Council on matters discussed.

9.1.2 Councillor Slipchuk - To Schedule Ministerial Meetings

Presented By: Councillor Don Slipchuk

This notice of motion is read into the Council record on August 22, 2023.

The motion as read will be debated on September 12, 2023.

**Title: To Schedule Ministerial Meetings**

WHEREAS: Constant and timely dialogue between our municipality and the province is important;

AND WHEREAS: Meetings with the Ministers of various portfolios has not been regularly scheduled;

AND WHEREAS: Administration is prepared and capable of setting up appointments and briefing notes with all the Ministries;

AND WHEREAS: The Municipal District of Bonnyville has not placed itself in a strong position with the Premier's office, and the various Ministers;

NOW THEREFORE BE IT RESOLVED THAT: Administration be directed to, on a monthly basis, strive to schedule meetings with any Provincial Ministry that is able to meet, and that the Reeve and Deputy Reeve, with Administrative support, be directed to attend these meetings to speak on behalf of the Municipal District of Bonnyville regarding community concerns and issues.

9.2 Environmental and Protective Services

9.2.1 Bylaw No. 1854 Amending Waste and Resource Recovery Management Bylaw

**23.415**

Moved by Councillor Swigart

THAT Bylaw No. 1854, being a Bylaw of the Municipal District of Bonnyville No. 87, to amend the Waste and Resource Recovery Management Bylaw, be given second reading.

**CARRIED**

**23.416**

Moved by Councillor Krywiak

THAT Bylaw No. 1854, be given third reading.

**CARRIED**

Reeve Kalinski recessed the meeting at 9:52 a.m.

The meeting reconvened at 10:03 a.m. with all present as prior to the recess and proceeded to scheduled item 5.1 Portage College Delegation.

9.2.2 Cherry Grove Firehall – Feasibility Report

**23.419**

Moved by Deputy Reeve Fadeyiw

THAT Council directs Administration to bring the Cherry Grove Firehall Project to 2024 Budget deliberations using the design and costing estimates for Option A.

**CARRIED**

9.2.3 Environmental and Protective Services 2023 Second Quarterly Report

Councillor Slipchuk left the meeting at 11:19 a.m.

Councillor Slipchuk joined the meeting at 11:20 a.m.

**23.420**

Moved by Councillor Krywiak

THAT Council accepts the Environmental and Protective Services 2023 Second Quarterly Report as information.

**CARRIED**

Reeve Kalinski recessed the meeting at 11:52 a.m.

The meeting reconvened at 12:38 p.m. with all present as prior to the recess, with the exception of Councillor Skarsen.

9.3 Planning and Community Services

9.3.1 Bylaw No. 1849 Roadway Licensing Bylaw

**23.421**

Moved by Councillor Crick

THAT Bylaw No. 1849, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

**DEFEATED**

9.3.2 Bylaw No. 1855 Amending La Corey Area Structure Plan Bylaw

**23.422**

Moved by Councillor Swigart

THAT Bylaw No. 1855, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Schedule “A” of Bylaw No. 1782 adopting the La Corey Area Structure Plan, be given first reading.

**CARRIED**

9.3.3 Bylaw No. LU 575 Amending LUB Bylaw

**23.423**

Moved by Councillor Crick

THAT Bylaw No. LU 575, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1667 Land Use Bylaw be given first reading.

**CARRIED**

9.3.4 Bylaw No. LU 576 Amending LUB Bylaw

**23.424**

Moved by Councillor Krywiak

THAT Bylaw No. LU 576, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1667 Land Use Bylaw, be given first reading.

**CARRIED**

9.3.5 Policy No. 2A.009 Municipal Lands Policy – Amendment

**23.425**

Moved by Deputy Reeve Fadeyiw

THAT item 9.3.5 Policy 2A.009 Municipal Lands Policy - Amendment be lifted from the table.

**CARRIED**



**23.426**

Moved by Councillor Crick

THAT Council adopts amending Policy No. C-3A.019 Disposal of Municipal Lands Policy (formerly known as Policy No. 2A.009 Municipal Lands Policy), as presented.

**CARRIED**

9.3.6 Policy No. C-3A.020 Licensing of Municipal Lands Policy – New

**23.427**

Moved by Councillor Krywiak

THAT item Item No. 9.3.6 Policy No. C-3A.020 Licensing of Municipal Lands Policy - New be lifted from the table.

**CARRIED**

**23.428**

Moved by Deputy Reeve Fadeyiw

THAT Council adopts new Policy No. C-3A.020 Licensing of Municipal Lands Policy, as presented.

**CARRIED**

9.3.7 2023 Community Funding Budget Redistribution Request

**23.429**

Moved by Councillor Krywiak

THAT Council approves a transfer of \$30,000 from the 2023 Community Action Grant Program Operating Budget to the 2023 Donation, Sponsorship, and Recognition Policy Operating Budget, effective immediately.

**CARRIED**

9.3.8 Planning and Community Services 2023 Second Quarterly Report

**23.430**

Moved by Councillor Krywiak

THAT Council accepts the Planning and Community Services 2023 Second Quarterly Report as information.

**CARRIED**

9.4 Corporate Services

9.4.1 Policy No. 2A.002 Expenditures not Included in Budget Policy – Rescind

**23.431**

Moved by Councillor Crick

THAT Council rescinds Policy No. 2A.002 Expenditures not included in Budget Policy as it is no longer required.

**CARRIED**

9.4.2 Unaudited Financial Statements – June 30, 2023

**23.432**

Moved by Councillor Slipchuk

THAT Council accepts the Unaudited Financial Statements report for the 2023 second quarter ended June 30, 2023, as information.

**CARRIED**

9.5 Chief Administrative Officer

9.5.1 Lakeland Centre for FASD – Proclamation Request

**23.433**

Moved by Councillor Slipchuk

THAT Council approves the proclamation of September 9, 2023 as “Fetal Alcohol Spectrum Disorder Awareness Day” within the Municipal District of Bonnyville.

**CARRIED**

9.5.2 Lakeland Lodge and Housing Foundation Board Appointments

**23.434**

Moved by Councillor Slipchuk

THAT Council accepts the Lakeland Lodge and Housing Foundation Board Appointments report as information.

**CARRIED**

9.6 Council Invitations

Councillor Krywiak left the meeting at 2:06 p.m.

Councillor Krywiak joined the meeting at 2:10 p.m.

**23.435**

Moved by Councillor Swigart

THAT Council approves attendance to the community events as follows:

- Clayton Bellamy Foundation for the Arts 2023 Gala event to be held September 1, 2023 at a cost of \$125 per ticket to be funded from the 2023 Council Grants to Individuals and Non-Government Organizations budget;
- Cold Lake Seniors' Society Fall Barbeque to be held September 16, 2023 at a cost of \$20 per ticket to be funded from the 2023 Council Grants to Individuals and Non-Government Organizations budget;
- Preconference Networking event and the Power Up North Entrepreneur's Conference to be held October 3-5, 2023 at a cost of \$25 for the Preconference Networking event and \$250 per Conference registration to be funded from each member of Council's respective 2023 Ward Conference Registration Fees budget;
- Economic Developers Alberta Ministry Dinner to be held October 18, 2023 at a cost of \$135 per ticket to be funded from each member of Council's respective 2023 Ward Conference Registration Fees budget; and
- Economic Partnership Summit to be held September 27, 2023.

**CARRIED**

**10. Correspondence and Information**

**23.436**

Moved by Deputy Reeve Fadeyiw

THAT Council accepts the following correspondence as information:

1. Report from Bonnyville and District Leisure Facility Corp. - Part 9 (C2) – June 2023 Financials

2. Minutes of the June 5, 2023 Lakeland Agricultural Research Association (LARA) Board Meeting
3. Pamphlet from Ronald McDonald House – Charity Golf Thank You and Event Results
4. Letter from Bonnyville Senior Citizens Society – Requesting Letter of Support for Alberta C.I.P. Operating Grant
5. Report from the Royal Canadian Mounted Police (RCMP) Bonnyville Detachment – Quarterly Community Policing Report – April 1, 2023 to June 30, 2023
6. Letter and Report from the Orphan Well Association – 2022/23 Annual Report
7. Poster from Fort Kent Fire Station – Open House BBQ Invitation
8. Draft Minutes of the Bonnyville Regional Water Services Commission Meeting – July 20, 2023
9. Letter from Alberta Municipal Affairs Special Areas Board to the Minister of Agriculture and Irrigation – Additional Supports Required for Ag Producers (Special Areas No. 2, 3, and 4)
10. Letter from County of Stettler No. 6 to the Minister of Agriculture and Irrigation – In Support of Special Area Board Request
11. Letter from County of Stettler No. 6 to the Minister of Agriculture and Irrigation – Feed and Transportation Assistance Programs for Alberta Ag Disaster Areas
12. Email from Stepping Stones Crisis Society – Groundbreaking Ceremony Thank You
13. Letter and Report from the Lakeland Centre for Fetal Alcohol Spectrum Disorders (FASD) – 2022/23 Annual Report
14. Email from Smoky Lake County – Heritage River Correspondence (Brazeau County)
15. Email from the Calgary Counselling Centre – National Depression Screening Day and Depression Screening Quiz
16. Email from the Lakeland Industry and Community Association (LICA) – Muriel Lake Basin Management Society AGM – August 12, 2023
17. Email from LICA – Bonnyville and District Chamber of Commerce 2023 Business Resiliency Awards Nomination Request
18. Council Action Report

**CARRIED**

**11. Reports from Members of Council**

Councillors represented on various boards and/or committees and presented reports on the following:

1. Bonnyville and District Leisure Facility Corp. – Part 9 (C2)
2. North East Muni-Corr Ltd.
3. Riverland Recreational Trail Society
4. Lakeland Agricultural Research Association Board (LARA)
5. Alberta Coordinated Action for Recycling Enterprises (CARE)
6. Bonnyville Regional Fire Authority Meeting (BRFA)
7. Lakeland Lodge and Housing Foundation

**12. Closed Session**

**23.437**

Moved by Councillor Slipchuk

THAT this meeting goes into a closed session at 2:33 p.m. for the following reasons:  
FOIP Sections 17, 19, and 21.

**CARRIED**

- 12.1 Regional Sports Tourism Committee - Member at Large Appointment - FOIP Sections 17 and 19
- 12.2 Intergovernmental Relations - FOIP Section 21

**23.438**

Moved by Deputy Reeve Fadeyiw

THAT this meeting return to open session at 3:00 p.m.

**CARRIED**

**13. Business Arising from Closed Session**

**23.439**

Moved by Councillor Krywiak

THAT Council appoints Brad Dumencu as a Member at Large on the Regional Sports Tourism Committee for a four-year term to expire August 2027.

**CARRIED**

**14. Adjournment**

**23.440**

Moved by Councillor Krywiak

THAT this meeting adjourn.

Time of Adjournment 3:04 p.m.

**CARRIED**

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REEVE

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MANAGER,  
LEGISLATIVE AND INFORMATION SERVICES