

APPENDIX C



NORTHEAST REGIONAL AGRICULTURAL SERVICE BOARD CONFERENCE

"Sustainable Local Foods and Diversifying your Agricultural Operation."

Draft Agenda Package

October 20th, 2023

Metis Crossing- Smoky Lake County, AB

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2023 Northeast Regional Agricultural Service Board Conference
Draft Agenda

Friday, October 20, 2023

Metis Crossing, Smoky Lake County, Alberta

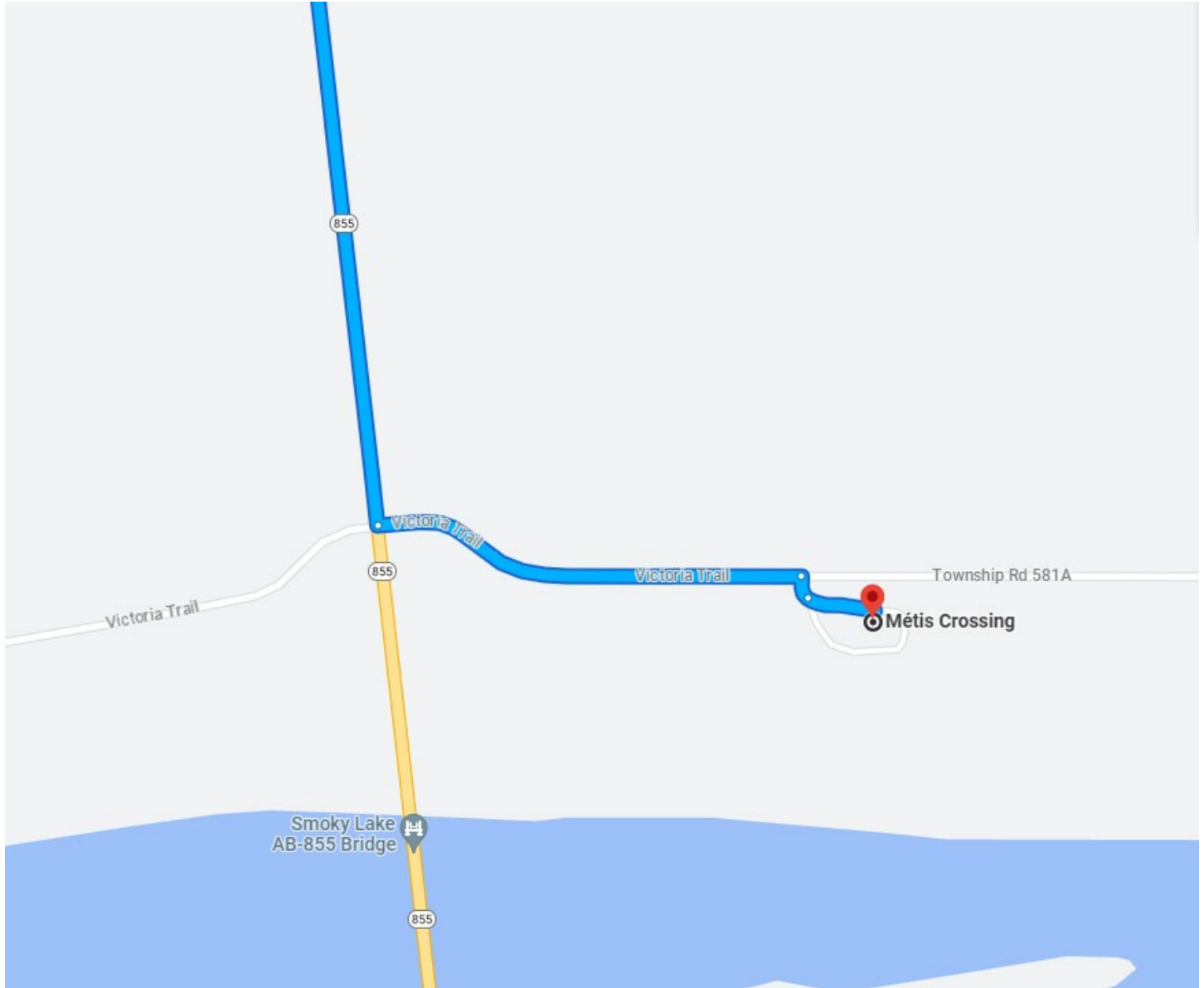
- 9:00-9:30 Coffee & Registration
- 9:30 – 10:00 Call to Order (Smoky Lake County ASB Chair)
 - Nominations for Recording SecretaryWelcome & Introductions
 - Reeve/ASB Chair/MLA(s)Adoption of 2023 Regional ASB Conference Agenda
Adoption of 2022 Regional ASB Conference Minutes
- 10:00 – 10:30 ASB Program Update – Doug Macaulay, Manager, ASB Program
- 10:30-11:00 Stakeholder Update – LARA
- 11:-00 - 11:15 Coffee Break
- 11:15 – 12:00 Elections – Nominations for Regional ASB Committee Representatives/Alternate
Update from Provincial ASB Committee – Sebastien Dutrisac
Review 2022 Report Card/Review ASB Rules of Procedure – Sebastien Dutrisac
Resolutions 1 – Sebastien Dutrisac
- 12:00 – 1:00 Lunch
- 1:00 – 1:30 Presentation—Julia Serben of Serben Farms, Smoky Lake County
- 1:30 – 2:15 Presentation- Cole Ambrock, Lakeland College
- 2:15 – 2:30 Coffee Break
- 2:30 – 3:00 Resolutions 2 – Sebastien Dutrisac
- 3:00-3:15 Invitation to Next Regional Conference – MD of Provost/Close Conference
- 3:15 Adjournment

First and Last Name	Title	Cost (\$120.00)
	Total	

Directions to the 2023 Northeast Regional ASB Conference

Address: 17339 Victoria Trail, Smoky Lake County, AB

Metis Crossing, Smoky Lake County, AB



Directions from the Town of Smoky Lake: Head South on Secondary Highway 855 to Victoria Trail (Twp Rd 581A). Turn left (East) and Metis Crossing is on the right hand side.

2022 Northeast Regional ASB Conference
November 4, 2022
Ashmont, Alberta

Attendance:

Representatives from the following Municipalities attended the 2022 Northeast Regional Agricultural Service Board Conference:

Beaver County	Smoky Lake County
MD of Bonnyville	County of St. Paul
Lac La Biche County	County of Two Hills
Lamont County	County of Vermilion River
County of Minburn	Town of Vermilion
MD of Provost	MD of Wainwright

Guests:

- MLA Dave Hanson, Bonnyville, Cold Lake, St. Paul
- MLA Garth Roswell, Vermilion, Lloydminster, Wainwright
- MLA Glenn Van Dijken, Barrhead, Morinville, Westlock
- Bob Bepalko, Executive Director, Northeast Alberta Information Hub
- Sharon Hanson, Business Advisor and Partner, MNP
- Doug Macaulay, ABS Program Manager
- Kelly Nikoporik, Interim Executive Director, LARA
- Nevin Rosaasen, Sustainability & Gov't Relations Lead, Alberta Pulse Growers
- Lynette Tremblay, Chief Operating Officer, Invest Alberta
- Maureen Vadnais-Sloan, Relationship Manager, AFSC

Call to Order

County of St. Paul ASB Chairman Darrell Younghans, called the meeting to order at 9:18 a.m.

Recording Secretary

Chairman Younghans called for nomination for Recording Secretary.

Moved by Maxine Fodness to appoint Phyllis Corbiere of the County of St. Paul as Recording Secretary.

Louis Dechaine moved nominations cease. Carried.

Welcome and Introductions

Darrell Younghans, ASB Chairman of the County of St. Paul welcomed the delegates and guests to the 2022 North East Regional ASB Conference. Darrell then introduced the County of St. Paul Council and County staff in attendance.

Glenn Van Dijken, MLA of Barrhead, Morinville, Westlock, Dave Hanson, MLA of Bonnyville Cold Lake, and Garth Roswell, MLA of Vermilion, Lloydminster, Wainwright brought greetings to those in attendance.

Glen Ockerman, Reeve of the County of St. Paul, then welcomed the delegates to the 2022 ASB Regional Conference.

Adoption of 2022 Regional ASB Conference Agenda

Moved by Roger Konieczny, County of Minburn to accept the agenda with the following amendment:

Remove 11:30 – 12:15 Dr. Todd Sumner, Vice President of Academic & Research with Lakeland College as he is unable to attend.

Carried.

Adoption of Minutes

Moved by Murray Phillips, County of Two Hills that the minutes of the 2021 North East Regional ASB Conference be adopted as presented. Carried.

Doug Macaulay, Manager, ASB Program

Doug Macaulay provided an update on the ASB Programs and gave an overview of the department and staff. Municipalities are entering the third year of the 5-year agreement which expires end of 2024.

Field visits – they do a friendly audit to check in every 5 years to see how municipalities are aligning with legislation. Checked 15 municipalities this year. In some municipalities they had forgotten to appoint their fieldman. Therefore, they were unable to issue weed notices. Some municipalities need to align with how appeal boards are set up.

Regional Liaison team in place to connect with municipalities to bring back issues that they are having in their areas.

Introduced Hannah McKenzie, new employee working on the Wild Boar Program and bounty program. She will work with municipalities to set up traps and remove the boars from Landscape.

Weed Act Review – in process of reviewing all 75 weeds on weed act. Narrowed down to 25 weeds that fieldman have flagged as potential candidates for change – some are replicated in fisheries; 60 nonregulated weeds that may be candidates to be added to the act. Stakeholder engagement to come.

Lakeland Agricultural Research Association, Kellie Nikoporik

Kellie Nikoporik, Environmental Program Manager, Interim Executive Director, provided an overview of LARA which began in 1991 out of the Lakeland Forage Association and is run by a Board of Directors. They are a leader in Applied Ag Research in Alberta. LARA operates within the County of St. Paul, MD of Bonnyville, County of Smoky Lake and Lac La Biche County.

LARA has serviced over 2100 farms with close to 2 million acres of farmland including forage and livestock, cropping, environmental and some horticulture. In 2022 they had 2200 research plots. They provide information to farmers of which varieties to use. They also focus on field scale trials, increasing pasture rejuvenation, watering system for farmers to try out on their operation, and rancher researcher projects – prevention of adoption of innovation on ranches.

LARA is filling a gap. Work that was previously done by Provincial Specialists has fallen onto LARA. Core funding has been \$2 million to divide amongst groups for the past 20 years. They apply for grants and have been successful in receiving a 30:1 return on the funding

Recess for a short break.

Sharon Hanson, CPA, CA Business advisor and Partner, MNP

Sharon Hanson, CPA with MNP, works with Hutterite colonies in central Alberta.

She gave a history of how Hutterite Colonies came to Canada in the early 1900's. There are three difference colonies – Lehrerleut, the most traditional branch; Dariusleuth are the types of colonies in this area; and the Schmiedeleuth who are the most liberal.

The average size of a colony is 15-20 families of approximately 100-120 people, and it takes from 30-35 years for a colony to get that big. They farm between 7500-12,000 acres. Their goal is the become large enough to split into two colonies. She also spoke of how the colonies get involved in the surrounding communities.

Maureen Vadnais-Sloan, Agricultural Financial Services, Relationship Manager

Maureen provided an update on 2021, which has been a busy year with claims processed. Last year's drought was a 1 in 50-year event resulting in 2.5 billion in claims being paid out – the highest year on record.

She spoke briefly about perennial production insurance, annual crop insurance, Agri Stability and the Agri Recovery programs.

The pasture insurance is an area-based program where the producer chooses weather station they want to be based out of. A change was made last year based on information from producers. Moisture level increased from .01 mm to 1 mm as base measurement; temperature – added in heat component – greater than +30 then remove 1 mm of rain from total per day; +35 remove 3 mm per day. Additional weather stations were added in the area.

Wildlife damage compensation program also had changes to the program in 2021 to maintain sustainability of the program. Removed the 20% top up. In 2022 wild boar at large was added to the program. There's a strict set of rules to qualify for compensation through the wild boar specialist.

Recess for Lunch

Sebastian Dutrisac, Provincial Chair, Update Provincial ASB Committee

Sebastian Dutrisac, Northeast Regional ASB Representative, and Provincial ASB Chair provided an update from the Provincial ASB Committee including the expiring resolutions (2018) and Resolution Highlights for 2022.

Resolution 1 brought forward by the County of Two Hills

Therefore, be it resolved that Alberta's Agricultural Services Boards request Alberta Environment and Parks to provide adequate resources to support the Alberta Water Act, to ensure these contraventions are being dealt with.

Moved by Murray Phillips, County of Two Hills
Seconded by Gene Hrabec, Beaver County

All in Favor. CARRIED

Resolution 2 brought forward by County of St. Paul

Therefore, be it resolved that Alberta's Agricultural Service Boards Request Health Canada and the Pest Management Regulatory Agency make 2% Liquid Strychnine available to agricultural producers to utilize on their farms for control of Richardson's Ground Squirrels through an emergency registration for the 2023 season for control of Richardson ground squirrel

And further therefore be it resolved that Alberta's Agricultural Services Boards Request that Agriculture, Forestry and Rural Economic Development petition and study avenues to convince Health Canada and the Pest Management Regulatory Agency to leave 2% Liquid Strychnine on the market on a permanent basis to agricultural producers to utilize on their farms for control of Richardson Ground Squirrels.

Kevin Smook, Beaver County requested a friendly amendment from Agriculture, Forestry and Rural Economic Development to Agriculture and Irrigation.

Moved by: Glen Ockerman, County of St. Paul
Seconded by: Josh Crick, MD of Bonnyville

All in favor. CARRIED.

Resolution 6-22: Proposed Changes to Rules of Procedures

Moved by Louis Dechaine, County of St. Paul, to accept the amendments to the Regional and Provincial ASB Conference Rules of Procedures as presented.

Seconded by Roger Konieczny, County of Minburn.

All in Favor. CARRIED.

Emergent Resolutions

Sebastian Dutrisac, called three times for any emergent resolutions. There being none, the resolution session was concluded.

Lynette Tremblay, Chief Operating Officer (COO), Invest Alberta

Provided an overview of Invest Alberta, which is a Crown Corporation funded by the Provincial Government. Their role is to attract high value and high impact jobs into the province. Major opportunities for Alberta – Plant protein, Agri-tech vertical farming; biomass utilizations. Looking at opportunities to explore.

The three pillars for attracting investment include:

1. Targeting and Marketing; promote Alberta's value proposition.
2. Working with Alberta Partners; collaborate locally, work with HUB municipalities
3. International Outreach

She also spoke of the looming food shortage. Alberta has increased exports from 12 billion to 14 billion in 2021.

Bob Bezpalko, Executive Director, Northeast Alberta Information HUB

Provided an overview of AB HUB - 44 members; 38 communities – 9 are counties and 1 MD. HUB works closely with local EDOs to bring new money into communities and focuses on enabling investment; business support/entrepreneurship; regional/ Capacity building/enhance community readiness and marketing.

Economic Development Departments assist in addressing barriers, provide support for growth but need support of municipalities. Bob spoke about how every municipal role is involved in Economic Development and how municipalities can attract investment by sharing information with all levels of government.

Nevin Rosaasen, Sustainability & Government Relations Lead, Alberta Pulse Growers

Nevin Rosaasen spoke about what's happening with federal government's proposed fertilizer emission reductions and technologies and management practices.

He gave an update on the Alberta Pulse Growers Commission and described the expansion of Team Alberta Crops which is made up of Team barley, Team canola, pulse growers and wheat commission who have come together to discuss environment issues.

Invitation to the 2023 Regional ASB Conference

Danny Gawalko, Smoky Lake County ASB Chairman, invited delegates to the 2023 North East Regional Conference, which will be hosted by Smoky Lake County. Date and location to be determined.

Adjourn

Moved by Sebastian Dutrisac that the meeting be adjourned at 3:52 p.m.

DRAFT

Regional Agricultural Service Board Conference

Resolutions Rules of Procedure

Purpose: The purpose of this procedure is to formalize the parameters involved for the resolution process used by the Regional Resolution Committee (RRC). It includes aspects of the resolution process including oversight, guidelines, resolution types, writing and submission guidelines, the resolution session and the handling of endorsed resolutions.

Scope: As a method of deriving member direction, the resolution process is fundamental to informing the Agricultural Service Board's advocacy priorities. As such, this policy formalizes all aspects of the resolution process to provide clarity and consistency.

1. Regional Resolution Committee a. Shall consist of:

- i. A representative or alternate elected at the Regional Conference to sit on the Provincial ASB Committee and to act as the Chairman of the Regional Resolutions Committee.
 - ii. The Agricultural Fieldman or their designate who must be an Association of Alberta Agricultural Fieldmen (AAAF) member from the hosting Agricultural Service Board as Secretary.
 - iii. The Regional Director of AAAF.
 - iv. An Agricultural Service Board member from the hosting Board selected by that Board.
 - v. The ASB Grant Program Manager representing Agriculture and Forestry (AF) or their designate.
- b. The representative and alternate elected at the Regional Conference to sit on the Provincial ASB Committee shall be an elected or appointed member of an ASB in that region.
- c. Election of the representative and alternate shall take place at the beginning of the Resolution session in odd numbered years at each ASB Regional Conference, term of office to be two years. The representative (or alternate) shall assume the chair immediately following the conclusion of the resolution's session.

2. Responsibilities of Regional Resolution Committee Members

- a. The Chairman shall:
 - i. Chair Regional Resolutions Committee meetings
 - ii. Chair the presentation of Resolutions at the Regional Conference
 - iii. Attend all Provincial ASB Committee meetings
 - iv. Assist in presenting Resolutions at the Provincial Conference
- b. The Secretary shall:
 - i. Advise Agricultural Service Boards that Resolutions must be forwarded four weeks prior to the Regional Conference
 - ii. In conjunction with the Regional Resolutions Committee, review, seek clarification, if necessary, compile, and distribute resolutions to Agricultural

Amended: January 21, 2021

REGIONAL RULES OF PROCEDURE 2

Service Boards in the Region, at least one week prior to the Regional Conference

iii. Record proceedings of Regional Resolutions Committee meetings, and the presentation and voting on resolutions at the Regional Conference

iv. Forward all approved resolutions to the Provincial ASB Committee Secretary.

c. All other members shall:

i. Assist with presentation of resolutions at the Regional Conference

d. All costs incurred by the members of the committee for attending meetings will be reimbursed by each individual member's employer.

3. Resolutions

a. Resolutions shall be submitted in an approved format and shall follow the procedures for selecting, preparing and drafting resolutions as set out in Appendix "A" attached to this document.

b. Resolutions, regional or provincial in scope, and having been passed by a majority at a local Agricultural Service Board meeting shall be forwarded to the Secretary of the Regional Resolutions Committee four weeks prior to the Regional Conference.

c. Late resolutions must be either:

i. Submitted to the Regional Conference with sufficient copies for all voting delegates and attendants (approximately 125); or

ii. Be displayed in a manner that all persons are able to review the resolutions, for example, projected on a screen for all to read.

d. Late resolutions must be accepted by a simple majority of the assembly.

4. Procedures

a. Resolutions submitted to the Regional Conference shall be handled in the numerical order assigned by the Chairman unless 3/5 of the voting delegates on the floor agree to accept a resolution out of numerical order.

b. Each resolution must have a Mover and a Seconder.

c. Only the "Therefore Be It Resolved" section will be read.

d. The Chairman shall call on the Mover and Seconder to speak to the resolution and then immediately call for anyone wishing to speak in opposition.

i. If there is no one to speak in opposition, the question shall be called

ii. If there are speakers in opposition, the Chairman shall at his discretion call for anyone other than the Mover or Seconder to speak to the resolution before the debate is closed

e. Anyone wishing to amend a resolution must then speak to the resolutions as written, or anyone wishing clarification must speak up. All amendments must have a Mover and Seconder.

f. The Committee requests the submission of proposed amendments prior to the resolution session for administrative ease

g. Only one amendment will be accepted at a time and only one amendment to the amendment is permitted at a time.

h. The Chairman has the discretion to request a written amendment.

Amended: January 21, 2021

REGIONAL RULES OF PROCEDURE 3

- i. The Mover and Seconders are allowed five minutes in total to speak to the resolution or amendment. The Secunder may waive his right to speak and the Mover would be allowed the full five minutes.
- j. The Mover and Secunder have the right to close the debate and a maximum of two minutes each will be allowed for this.
- k. All other speakers, for or against the resolution, are allowed a maximum of two minutes.

5. Voting and Speaking a. Voting members of Agricultural Service Boards/Agricultural Committees shall be recognized voters on any resolution. i. In the South Region, each ASB shall select two voting delegates to the Regional Conference who shall display the voting credentials and be recognized voters on any resolution (October 1997).

ii. In the Peace Region, each ASB shall select two voting delegates to the Regional Conference who shall display voting credentials and be recognized voters on any resolution (ratified by ASB Provincial Committee November 2016).

b. An Agricultural Service Board member may have any person speak to a resolution by their request.

c. All resolutions are passed or defeated by simple majority.

6. Procedures for Approved Resolutions a. Secretaries of the Regional Resolutions Committee shall: i. Submit Regional Resolutions to the appropriate agencies as soon as possible following the Regional Conference.

ii. Regional Resolutions shall also be submitted to the Provincial ASB Committee for information.

b. Submit Provincial Resolutions to the Provincial ASB Committee Secretary within five working days of the Regional Conference.

7. Amendments to the Regional Rules of Procedure a. An amendment to Regional Rules of Procedure may be initiated by simple motion from: i. The Provincial ASB Committee

ii. Any Voting Delegate at the Provincial ASB Conference

iii. The Regional Resolutions Committee if the proposed amendment were to affect only that Regional, subject to ratification by the Provincial ASB Committee

iv. Any Voting Delegate at a Regional Conference if the proposed amendment were to affect only that region, subject to ratification by the Provincial ASB Committee.

b. Amendments must be accepted by a simple majority of all voting delegates at the Provincial ASB Conference.

c. Amendments that are carried will take effect at the next Regional Conference.

APPENDIX "A" – AGRICULTURAL SERVICE BOARDS

REGIONAL RULES OF PROCEDURE 4

REGIONAL PROCEDURES FOR SELECTING, PREPARING AND WRITING RESOLUTIONS

1. Well in advance of the regional conference, discuss as a board the concerns of your farmers. Determine the factors affecting their economic well-being as well as those limiting their capability to maintain or improve agricultural production.

2. Make a list of concerns and rate each as to its level of importance.

3. Divide your concerns into the following categories: a. Local Concerns i. Concerns that are local in nature.

ii. Your board has the authority and capability to deal with these concerns. If local or provincial finances are available you may wish to initiate programs or projects or policy to satisfy these concerns.

b. Regional Concerns i. Concerns that are regional in nature.

ii. You have the authority and capability to deal with these concerns but wish to request the support (cooperative action) of bordering Agricultural Service Boards, government departments or other agencies. Note: These concerns may be taken to the regional conference with a request for action at the regional level. e.g., You may be concerned about scentless chamomile, its movement and spread in hay, crop seed in the region, etc. You would like the support of all boards in the region as well as government agencies in slowing down spread and in working towards common objectives. If such a resolution were passed at the regional conference, your regional resolutions would forward the request for support to all boards in the region plus the appropriate government agency.

c. Provincial Concerns i. Concerns that are provincial in nature.

ii. In order to deal with these concerns at the local level, you require a change in provincial policy. Note: When writing your resolutions make certain you do not ask the province to do something that you already have authority at the local level to do. Because most concerns will ultimately need to be dealt with locally, ask for a change in provincial policy that would enable you as a board to take the necessary action. Resolutions that are provincial in scope, if passed by the regional conference, could be forwarded to the provincial conference for action.

4. Conduct some research on your regional and provincial concerns to: a. Ensure that these concerns were not submitted as resolutions previously and that action has already been taken regionally or provincially.

b. Check with those agencies that you expect to respond to your concern (resolution). Determine if they are aware of the need and whether any action is being considered.

c. Obtain sufficient background information to be able to write and defend your resolution.

5. Write your resolutions with sufficient "whereas" statements to ensure that those reading the resolution will be able to understand your request. a. All "whereas" statements should relate specifically to your request.

APPENDIX "A" – AGRICULTURAL SERVICE BOARDS
REGIONAL RULES OF PROCEDURE 5

- b. Resolutions need to be presented with only one "Therefore Be It Resolved" statement. i. If other closely related requests are required in the resolution, it may be appropriate to add no more than two 'Further Therefore Be It Resolved' statements.
 - ii. If you wish to make additional requests for action, it is appropriate to write another resolution.
6. Each resolution submitted for consideration must be accompanied by background information consisting of the history of the issue and potential impacts for the sponsoring municipality and the province-wide impacts for municipalities.
7. The resolution shall be presented in the approved format as indicated on the following page.

Regional Resolutions Format

TITLE

WHEREAS

WHEREAS

WHEREAS

THEREFORE BE IT RESOLVED

THAT ALBERTA’S AGRICULTURAL SERVICE BOARDS REQUEST

SPONSORED BY:

MOVED BY:

SECONDED BY:

CARRIED

DEFEATED

STATUS

DEPARTMENT

BACKGROUND INFORMATION

Background information should include the history of the issue, potential impacts for the sponsoring municipality and the province-wide impacts for municipalities.