

You're Invited!

LICA – Environmental Stewards invites you to attend our 23rd Annual General Meeting on Thursday, October 5, 2023, in person or virtually at the McArthur Community Hall in Lac La Biche.

In addition to the Annual General Meeting, LICA is offering a new hands-on experience for attendees! Prior to the event starting, a FREE tour of LICA's Portable Air Monitoring Station located in Lac La Biche will be offered. Spots are limited, so please register in advance!

The evening will consist of a buffet-style dinner, two guest speakers from educational institutions, and a business meeting agenda that includes LICA program updates and Board Elections. See the attached event Program for details.

Elections will be held for the following seats: (1) Forestry/Trapping Director, (1) Agriculture Director, and (1) Community Director.

*We invite LICA members to nominate themselves for the above-mentioned Board of Director seats. If you intend to run for a board seat, please fill out the **membership form** (if not already a LICA member) and the **nomination form** and email them to lica2@lica.ca. These forms can be found attached to this email.*

*Whether you are a long-time member or new to the LICA family, we are looking forward to having you join us! **Register now to save your seat!***

Register on the Eventbrite link:

<https://www.eventbrite.ca/e/671654345227?aff=oddtcreator> or email lica2@lica.ca

Registration will end on September 27, 2023, for catering purposes.

For more information about LICA, please view [LICA's 2022-23 Annual Report](#) and [Introductory Video](#)

Lori Jodoin

Administrative Professional
LICA – Environmental Stewards
5107W – 50 Street, PO Box 8237
Bonnyville, AB T9N 2J5
(780) 812-2182





LICA
ENVIRONMENTAL STEWARDS

23rd ANNUAL **GENERAL MEETING**

Thursday, October 5, 2023
McArthur Community Hall
Lac La Biche

- 5:00 p.m.** Air Monitoring Station Tours Available
- Pre-registration required
- 5:30 p.m.** Doors Open - Dinner & Networking
- 6:00 p.m.** Welcome and Introductions
- 6:15 p.m.** Guest Speakers
- 7:00 p.m.** Business Agenda and Board Elections

Elections will be held for the following seats:
**Community Director (1), Agriculture Director (1),
Forestry and Trapping Director (1)**

Nominations for elected board seats can be submitted to the LICA office.

Zoom Meeting ID - 813 9742 3479
Passcode - 618104



RSVP for In-Person Attendance by September 21, 2023

Phone: 780-812-2182 Email: lica2@lica.ca

Eventbrite: Scan QR Code

Financial Statements

Statement of Revenues and Expenditures
Period Ended March 31, 2023 (unaudited)



REVENUES

	2022	2023
Amortization of Capital Allocations	\$1,093	\$865
Government Contract Funding	\$864,292	\$1,150,793
Grant funding	\$594,053	\$266,512
Industry & Municipality Funding	\$137,441	\$181,611
Interest Income	\$1,013	\$2387
Memberships	\$37,125	\$30,500
Total	\$1,635,017	\$1,410,697

EXPENSES

Amortization	\$95,999	\$106,623
Bad Debt	\$1,000	\$(1,000)
Board & Committee	\$24,320	\$20,700
Community Garden	\$12,586	\$19,520
Contracted Services	\$420,905	\$124,523
Environmental Monitoring	\$601,857	\$700,542
Insurance	\$12,297	\$14,596
Meetings	\$5,023	\$7,831
Occupancy Costs	\$49,737	\$50,010
Office	\$22,700	\$22,484
Professional Fees	\$7,180	\$7,180
Property Taxes	\$4,335	\$4,403
Public Relations	\$54,199	\$27,089
Training & Development	\$5,895	\$7,631
Travel	\$3,001	\$9,234
Wages & Benefits	\$300,772	\$293,343
Watershed Projects	\$37,300	\$32,777
Total	\$1,659,106	\$1,447,486

DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS	\$(24,089)	\$185,182
DEFICIENCY OF REVENUE OVER EXPENSES	\$(24,089)	\$185,182

LICA 2023 Annual General Meeting Program

McArthur Community Hall

Lac La Biche, Alberta

October 5th, 2023



Order of Events

- 5:00 p.m. LICA Portable Air Monitoring Station Tours**
Pre-registration required
Acknowledgment: the LICA Portable Air Monitoring Station is located on the Portage College Campus
- 5:30 p.m. Doors Open – Dinner and Networking**
- 6:00 p.m. Welcome and Introductions**
- 6:10 p.m. Opening Ceremony**
Dianne Ludwig, Métis Nation Region 1 – Regional, Provincial, and National Elder, honors us by providing an Indigenous prayer to open the Annual General Meeting.
- 6:15 p.m. Presentation – Methane Monitoring Collaborative Study**
Robyn Latimer and Mackenzie LeVernois, graduate students at St. Francis Xavier University's (StFX) Flux Lab, recently set up methane monitoring equipment at LICA's St. Lina and Cold Lake air quality monitoring stations. In collaboration with Environment and Climate Change Canada and the Alberta Energy Regulator, Flux Lab's work in the Bonnyville area is part of a multi-year study of regional methane emissions; this work is also being conducted in the Medicine Hat and Grande Prairie areas. Flux Lab aims to support management of methane and other forms of air pollution through better measurements. This work includes improved tools, monitoring programs, and measurement campaigns across Canada to identify where reductions can be made most easily.
- 6:35 p.m. Presentation – Environmental Education Through Project-based Learning at New Myrnam School**
Through a project-based approach and instruction with a focus on environmental action, the New Myrnam School has been able to offer valuable educational experiences drawing new families into the community. Principal Danielle Eriksen and assistant principal Robert Tymofichuk are excited to share the successes and struggles as New Myrnam School shifted from a serious declining population to a vibrant educational institution with a global footprint.

Business Agenda

- 7:00 p.m. 1. Call to Order**
Chairperson, Amanda Avery Bibo
- 2. Approval of Agenda**
October 5, 2023
- 3. Approval of Previous Meeting Minutes**
October 6, 2022
- 7:05 p.m. 4. Auditor's/Treasurer's Report**
Secretary-Treasurer, Leo Paquin
- 7:10 p.m. 5. Chair's Report**
Chairperson, Amanda Avery Bibo
- 7:15 p.m. 6. LICA Accomplishments & Programs Update**
Manager of Environmental Monitoring Programs, Mike Bisaga
Environmental Coordinator, Kayla Hellum
Education and Outreach Coordinator, Stephanie Sampson
- 7:30 p.m. 7. Elections of Directors**
One (1) Forestry/Trapper Director
One (1) Agriculture Director
One (1) Community Director
- 8. Closing Remarks and Adjournment**





LICA
ENVIRONMENTAL STEWARDS

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E-Mail: lica2@lica.ca
Website: <http://www.lica.ca>

LICA INDIVIDUAL MEMBERSHIP & VOLUNTEER FORM

INDIVIDUAL, PROVINCIAL & FEDERAL GOVERNMENT, FIRST NATIONS, MÉTIS, NGO's: (NO COST)

Name: _____

Address: _____

Phone number: _____ Cell number: _____

Email address: _____

Organization: _____
(if applicable)

I AM INTERESTED IN (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Volunteering | <input type="checkbox"/> Becoming a LICA Board Member |
| <input type="checkbox"/> Participating in Events | <input type="checkbox"/> Becoming a LICA Committee Member |

MY AREAS OF INTEREST ARE (check all that apply):

- | | | |
|---|--|---|
| <input type="checkbox"/> Environmental monitoring | <input type="checkbox"/> Education and Outreach | <input type="checkbox"/> LakeWatch Program |
| <input type="checkbox"/> Watershed planning | <input type="checkbox"/> Directorship and Governance | <input type="checkbox"/> Environmental Field Work |

I AM INTERESTED IN RECEIVING INFORMATION FROM LICA REGARDING THE FOLLOWING:

- | | | |
|--|---|--|
| <input type="checkbox"/> Meetings and Correspondence | <input type="checkbox"/> Upcoming Events & Programs | <input type="checkbox"/> Open Houses |
| <input type="checkbox"/> LICA Newsletters | <input type="checkbox"/> Other Email Updates & News | <input type="checkbox"/> Annual Report |

Please Complete Page 2



VISION:	The environment in the LICA region is ecologically healthy and sustainable.
MISSION:	LICA collects, shares and acts upon data, traditional knowledge, and information relevant to the environment. This will be achieved through scientific study, community engagement and meaningful partnerships.
VALUES:	<ul style="list-style-type: none">• We connect stakeholders and promote community involvement• We provide timely, defensible, and accessible data• We educate the community, advocating for environmental stewardship• We responsibly manage our resources to achieve our vision and mission

I AM INTERESTED IN THE PROGRAMS AS SHOWN ON THE FRONT OF THIS FORM

1. My interest(s) in the selected programs are:

_____	_____
_____	_____
_____	_____
_____	_____

2. I bring the following value to LICA (i.e., state your related experience, general interests, etc.)

I am available during the ☐ Daytime ☐ Evening

☐ I consent to receive information from LICA as described above

_____	_____
Signature	Date

Please submit a completed copy of this form via the following methods:

- Email: lica2@lica.ca
- Website: <https://lica.ca/membership-form/>
- Mail or in-person: Box 8237, 5107W – 50 Street, Bonnyville AB, T9N 2J5



NOMINATION FORM

We, the undersigned, being members in good standing of LICA, nominate:

(name)

Of _____

To be a candidate at the elections on October 5, 2023 for the position of

AGRICULTURE DIRECTOR

(Nominator)

(Secunder)

(Name—printed)

(Name—printed)

(Address)

(Address)

CANDIDATE'S ACCEPTANCE

I, _____, candidate, confirm that I am a member in good standing of LICA and, if elected, I will accept the office for which I am nominated. I also certify that I am either actively involved in an agricultural operation of any size, a Registered Professional Agrologist, or a Registered Technical Agrologist. (Please attach certification).

(Signature of candidate)

(Date)



NOMINATION FORM

We, the undersigned, being members in good standing of LICA, nominate:

(name)

Of _____

To be a candidate at the elections on October 5, 2023 for the position of

COMMUNITY DIRECTOR

(Nominator)

(Secunder)

(Name—printed)

(Name—printed)

(Address)

(Address)

CANDIDATE'S ACCEPTANCE

I, _____, candidate, confirm that I am a member in good standing of LICA
and, if elected, I will accept the office for which I am nominated.

(Signature of candidate)

(Date)



NOMINATION FORM

We, the undersigned, being members in good standing of LICA, nominate:

(name)

Of _____

To be a candidate at the elections on October 5, 2023 for the position of

FORESTRY/TRAPPING DIRECTOR

(Nominator)

(Seconder)

(Name—printed)

(Name—printed)

(Address)

(Address)

CANDIDATE'S ACCEPTANCE

I, _____, candidate, confirm that I am a member in good standing of LICA and, if elected, I will accept the office for which I am nominated. I also certify that I either hold an active trapping license, am actively involved in a forestry operation, am a Registered Professional Forester, or am a Registered Forest Technician. (Please attach certification).

(Signature of candidate)

(Date)