

Council Action Report - September 26, 2023					
Agenda Item	Description	Assigned To	Status	Due Date	Comments
2019					
Environmental and Protective Services	Res No. 19.049 - RFD REQUIRED for Fireworks Permits and discharge within M.D.-provide recommendations	Environmental and Protective Services	In Progress	4/3/2019	This will be updated during the Fire Services Bylaw review
March 3, 2021 Committee Meeting of Council					
Fort Kent to Cold Lake Waterline Analysis	Res No. 21.193 - RFD Required - Bring forward Bylaw No. 1666 for Council consideration to determine required amendments.	Infrastructure Services	In Progress	6/2/2021	<ul style="list-style-type: none"> - RFD presented to Council on May 19, 2021. - Policy to be developed regarding non-adjacent landowner connections before amending Bylaw 1666. - Strategy Session to be held to discuss utility infrastructure servicing in the MD - Policy and Bylaw still in draft. To be finalized in conjunction with BRWSC Policy for connection to non-adjacent landowners. (June 24, 2022). Still waiting on BRWSC Policy (Dec 22, 2022) BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw (Apr 25, 2023). To be discussed at a Council workshop in October (Aug 28, 2023).
Fort Kent to Cold Lake Waterline Analysis	Res No. 21.192 - RFD Required - Work with the Bonnyville Regional Water Services Commission to establish options for residents to tie into the water line and report back to Council including costs for a truck fill station between Cold Lake and Ardmore.	Infrastructure Services	In Progress	8/18/2021	<ul style="list-style-type: none"> - BRWSC is exploring options including a Policy for connections. - RFD to be presented after the Policy is approved by the BRWSC. (June 24, 2022). Still waiting on BRWSC Policy (Dec 22, 2022) BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw (Apr 25, 2023). To be discussed at a Council workshop in October (Aug 28, 2023)
May 19, 2021 Committee Meeting of Council					
Non-Adjacent Landowner Connection to M.D. Waterline Update	Res No. 21.406 - Schedule a Water/Sewer Strategy Session with Council and the CAO to discuss water and sewer infrastructure connections within the M.D.	Infrastructure Services	In Progress	6/4/2021	<ul style="list-style-type: none"> - Administration to schedule meeting - BRWSC is developing a policy for the regional line connections. MD to develop policy after this is completed (July 12, 2022). Ongoing, waiting for BRWSC to approve policy (Jan 16, 2023) BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw (Apr 25, 2023). Working on new policy (Aug 15, 2023). To be discussed at a Council workshop in October (Aug 28, 2023)
December 22, 2021 Regular Meeting of Council					
Bonnyville and District Centennial Centre 2021 Capital Funding Carryover Request	Res No. 21.739 - Draft a new policy addressing requests from the C2 for Capital funding carryover for Council consideration.	Planning and Community Services / Corporate Services	In Progress	3/31/2023	Jan 5, 2022 - Advised by GM of Planning & Community Services that GM of Corporate Services is preparing this policy and I have added GM to the list of Assignees. Feb 6/23 Discussions ongoing between Planning and Community Services and Corporate Services to draft a policy. Draft policies have been created and are currently being reviewed - Aug 4, 2023.
August 24, 2022 Regular Meeting of Council					
10:15 AM Bonnyville Search and Rescue Society	Res No. 22.400 - Bring the Bonnyville Search and Rescue Society funding request to 2023 budget deliberations.	Planning and Community Services	In Progress	10/31/2022	Oct 18 2022 GM of Planning and Community Services coordinating with the Director of Public Safety on this
Bonnyville Regional Fire Authority (BRFA) Fire Apparatus Replacement Program	Res No. 22.405 - Report Required - Bring back the BRFA Boards recommendation on the replacement cycles for equipment for further discussion as well as a draft consolidated agreement between the M.D. and BRFA after reviewing all previous/current agreements for Committee review.	Environmental and Protective Services	In Progress	2/15/2023	Draft agreement left with Council for review. Will discuss more with Council on how to proceed following loan guarantee bylaw. Loan guarantee bylaw was tabled March 14/23.
December 14, 2022 Regular Meeting of Council					
Equipment Purchase 1-ton Truck	Res. No. 22.623 - Proceed with the purchase of a 1-ton truck as approved by Council.	Environmental and Protective Services	In Progress	1/10/2023	RFD coming to the March 14/23 meeting .
Bylaw No. 1829 Browns Area Structure Plan Bylaw	Res. No. 22.661 - RFD Required to bring Bylaw No. 1829 Browns Area Structure Plan to a future meeting for 2nd and 3rd readings.	Planning and Community Services	In Progress	2/14/2023	Need to wait for Public Hearing before bringing back for 2nd and 3rd readings. Jan 30, 2023 - Public Hearing completed at Jan 10, 2023 Council Meeting. 2nd and 3rd reading scheduled for Feb 14, 2023

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February 14, 2023 Regular Meeting of Council					
Portage College Student Scholarship Fundraising Dinner Request for Sponsorship	Res. No. 23.105 - Report Required - Bring back the Portage College Student Scholarship Fundraising Dinner Request and options for the M.D. of Bonnyville to create their own scholarship program for a medical or veterinarian student from the municipality to a future meeting of Council.	Planning and Community Services	In Progress	3/28/2023	
February 28, 2023 Regular Meeting of Council					
Industrial Land Re-Designation Report	Res. No. 23.166 - Proceed with the re-designation of industrial land districts to direct control districts at La Corey, as approved by Council.	Planning and Community Services	In Progress	3/14/2023	Started background work - March 23, 2023. La Corey ASP Amendment and Creation of the DC District in progress - Aug 25, 2023.
Appointment of 2023 Fire Guardians	Res No. 23.151 - Proceed with authorizing the Reeve, or the Deputy Reeve in his absence, in consultation with the Bonnyville Regional Fire Authority to place and remove fire bans in the Municipal District of Bonnyville for the 2023 fire permit season, as approved by Council.	Environmental and Protective Services	No Action	3/14/2023	No Action Required.
Scheduling of Regular Council and Committee of the Whole Meetings Meeting Start Time	Res. No. 23.169 - Rescind Resolution No. 23.138 from the February 14, 2023 Regular Meeting of Council, changing the start time of Regular Council and Committee of Whole Meetings to 1:00 PM, as approved by Council.	CAO Office	No Action	3/14/2023	No Action Required.
March 28, 2023 Regular Meeting of Council					
Regional Waterline Connection to Ardmore and Fort Kent	Res No. 23.240 - Report Required - Bring back options for non-adjacent landowner connections to the regional waterline to 2024 budget deliberations.	Infrastructure Services	Incomplete	11/3/2023	
M.D. Lands Inventory Report Recommendation - Therien	Res No. 23.233 - Proceed with the preparation of land for sale within SE 3-61-9-W4M and NE 34-60-9-W4M, as approved by Council	Planning and Community Services	In Progress	6/30/2023	Asked Tax Department to get Tax Forfeiture taken off titles - March 29, 2023. Policy to go to Council June 13, 2023. Working on a revision to the Policy in order to add option to sell at Fair Market Value before putting lands up for sale - March 29, 2023. Waiting for Tax Department to remove Tax Forfeiture from title - Aug 25, 2023.
M.D. Lands Inventory Report Recommendation - Muriel Lake	Res No. 23.232 - Proceed with the preparation of land for sale within SE 21-59-5-W4M, as approved by Council.	Planning and Community Services	Completed	6/30/2023	Working on a revision to the Policy in order to add option to sell at Fair Market Value before putting lands up for sale - March 29, 2023. Policy to go to Council June 13, 2023. Agreement for sale was completed.
April 11, 2023 Regular Meeting of Council					
Ardmore and Fort Kent Landfill Operational Changes	Res No. 23.259 - Proceed with the operational changes for the Ardmore and Fort Kent Landfills, as approved by Council.	Environmental and Protective Services	In Progress	5/31/2023	Educate the public of the upcoming changes for fall of 2023
Bylaw No. 1842 Road Allowance Licensing Bylaw	Res No. 23.263 - Report Required - Advertise Bylaw No. 1842 Road Licensing Bylaw, as required, and bring it back to a future meeting for second and third reading.	Planning and Community Services	Completed	5/9/2023	Started the 1-month public notification process - April 11, 2023. Schedule for June 13, 2023, Council Meeting for 2nd and 3rd Readings. 2nd and 3rd reading completed June 27, 2023.
May 9, 2023 Regular Meeting of Council					
2023 Capital Budget Correction to Capital Projects by Priority List	Res No. 23.310 - Make the required correction to the 2023 Capital Budget project list, as approved by Council.	Infrastructure Services	In Progress	5/31/2023	Forwarded request for change to GM of Corp Serv. (May 11, 2023)
Cherry Grove Fire Hall	Res No. 23.298 - Report Required - Bring back options for a fire hall in Cherry Grove to the August 22, 2023 Regular Meeting of Council.	Environmental and Protective Services	Completed	8/22/2023	Report and options were presented to Council August 22, 2023 Council asked to bring option A back to budget deliberations for 2024.
June 27, 2023 Regular Meeting of Council					
9:30 AM 4 Wing Cold Lake	Res No. 23.341 - Report Required - Bring the request for support by 4 Wing Cold Lake for the 2024 Cold Lake Air Show to a future meeting of Council for consideration.	Planning and Community Services	In Progress	8/22/2023	RFD has been created for Aug 22/23 RMC - waiting on sponsorship information from 4 Wing Cold Lake - Jun 27, 2023
Provincial Family and Community Support Services (FCSS) Grant Funding Increase	Res No. 23.366 - Advise the Bonnyville and District FCSS and Cold Lake and District FCSS to jointly apply for their additional 2023 funding support from the M.D. of Bonnyville as directed by Council.	Planning and Community Services	In Progress	7/7/2023	Letters to both Bonnyville and Cold Lake FCSS have been prepared - Jul 5, 2023
Bonnyville Primary Care Network Funding Request	Res No. 23.362 - Bring the request for funding by the Bonnyville Primary Care Network for their Hive Integrated Youth Hub to 2024 budget deliberations for Council consideration.	Planning and Community Services	In Progress	11/3/2023	Letter to the Bonnyville Primary Care Network has been emailed to advise of Council's decision - to be brought back to the 2024 Budget Deliberations in the Fall - Jul 5, 2023

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SiteLink 2024 Forum Event	Res No. 23.360 - Notify the SiteLink Forum event coordinators of Council's decision and include in the 2024 Budget for the associated costs, as approved by Council.	Planning and Community Services	Completed	7/7/2023	Notified SiteLink of Council's motion to host SiteLink in 2024 in Bonnyville and have included as a special project item to the 2024 Budget in the amount of \$130,000
Bylaw No. 1849 Roadway Licensing Bylaw	Res No. 23.357 - Bring Bylaw No. 1849 Roadway Licensing Bylaw back to Council for second and third reading.	Planning and Community Services	Completed	8/22/2023	Bylaw was defeated at 2nd reading on August 22, 2023.
Policy No. 2A.009 Municipal Lands Policy Amendment	Res No. 23.358 - Bring the tabled Policy No. 2A.009 Municipal Lands Policy - Amendment report back to a future meeting of Council.	Planning and Community Services	Completed	8/22/2023	Approved by Council on August 22, 2023.
Policy No. C-3A.020 Licensing of Municipal Lands Policy New	Res No. 23.359 - Bring the tabled Policy No. C-3A.020 Licensing of Municipal Lands Policy New report back to a future meeting of Council	Planning and Community Services	Completed	8/22/2023	Approved by Council on August 22, 2023.
Request for Tax Penalty Cancellation Complies with Municipal Policy	Res No. 23.367 - Notify the landowners of Council's decision regarding their request to cancel tax penalty fees.	Corporate Services	Completed	7/7/2023	Completed July 7, 2023.
Request for Tax Cancellation Roll No. 6303132003	Res No. 23.368 - Notify the landowner of Council's decision regarding their request to cancel tax penalty fees.	Corporate Services	Completed	7/7/2023	Completed July 7, 2023.
Request for Tax Cancellation Roll No. 8650223201	Res No. 23.369 - Notify the landowner of Council's decision regarding their request to cancel tax penalty fees.	Corporate Services	Completed	7/7/2023	Completed July 7, 2023.
Request for Tax Cancellation Roll No.s 6201101023 and 6106213033	Res No. 23.370 - Notify the landowners of Council's decision regarding their request to cancel tax penalty fees.	Corporate Services	Completed	7/7/2023	Completed July 7, 2023.
Business Arising from Closed Session	Res No. 23.381 - Proceed with execution of the Annexation Agreement with the City of Cold Lake, as approved by Council.	Planning and Community Services	Completed	7/14/2023	Annexation Agreement has been signed by the M.D. and given to Desmond from the City of Cold Lake to take back for signing by the City - Jul 5, 2023. Signed copy received from the City on July 12, 2023.
Business Arising from Closed Session	Res No. 23.382 - Proceed with the sale of municipally owned lands in Plan 832 1514, as approved by Council.	Planning and Community Services	Completed	7/28/2023	Correspondence between Buyers' lawyer and M.D. - acceptance of Offer to Purchase and Removal of Financing Conditions have been done - preparing the Transfer of Land - Jul 5, 2023. Completed July 28, 2023
Regional Sports Tourism Committee Adoption of Terms of Reference	Res No. 23.375 - Report Required - Advertise for the open Member at Large position on the Regional Sports Tourism Committee and bring the applications to Council at the August 22, 2023 Regular Meeting of Council for appointment.	CAO Office	Completed	8/22/2023	Ad posted for the open position, will bring back to Council at the August 22, 2023 RMC. Completed August 22, 2023
Community Action Grant 2023 Major Capital Projects Stream Confirmation	Res No. 23.363 - Notify the Cold Lake Snowmobile Club of Council's decision regarding their major capital project application through the Community Action Grant Program.	Planning and Community Services	Completed	7/7/2023	Letter of denial sent to the Cold Lake Snowmobile Club of Council's decision for their funding request - Aug 4, 2023
Community Action Grant 2023 Major Capital Projects Stream Confirmation	Res No. 23.365 - Notify the Lakeland Humane Society of Council's decision regarding their major capital project application through the Community Action Grant Program.	Planning and Community Services	Completed	7/7/2023	Letter of denial was sent to the Lakeland Humane Society of Council's decision regarding their funding request - Aug 4, 2023
July 11, 2023 Regular Meeting of Council					
10:00 AM RC Strategies	Res No. 23.394 - Report Required - Bring the Intermunicipal Trails Master Plan back to Council for adoption.	Planning and Community Services	Incomplete	8/22/2023	
Bylaw No. 1853 Municipal Development Plan Bylaw	Res No. 23.395 - Report Required - Bring Bylaw No. 1853 back to Council for second and third reading following the Public Hearing.	Planning and Community Services	In Progress	10/24/2023	Public Hearing Scheduled for September 26, 2023
Bylaw No. 1854 Amending Waste and Resource Recovery Management Bylaw	Res No. 23.388 - Report Required - Bring Bylaw No. 1854 back to Council for second and third reading.	Environmental and Protective Services	Completed	8/22/2023	Scheduled for August 22, 2023 RMC; 2nd and 3rd reading approved.
Rural Community Policing Committee Terms of Reference	Res No. 23.390 - Finalize the M.D. Rural Community Policing Committee Terms of Reference, as approved by Council, and distribute as required.	CAO Office	Completed	7/14/2023	Completed July 13, 2023
Aggressive Dog Declaration Appeal	Res No. 23.393 - Notify the Appellants of Council's decision regarding their Aggressive Dog Declaration Appeal.	Environmental and Protective Services	Completed	7/14/2023	Complete
Bylaw No. 1847 Amending Master Rates Bylaw	Res No. 23.399 - Finalize Bylaw No. 1847 Amending Master Rates Bylaw and distribute as required.	CAO Office	Completed	7/14/2023	Completed July 12, 2023
Clayton Bellamy Foundation for the Arts Golf and Gala Event	Res No. 23.402 - Process Sponsorship payment to the Clayton Bellamy Foundation for the Arts for the 2023 Golf and Gala event as approved by Council.	CAO Office	Completed	7/14/2023	Completed July 7, 2023
2024 Alberta CARE Fall Conference	Res No. 23.389 - Proceed with submitting an application to host the 2024 Alberta CARE Fall Conference as approved by Council.	Environmental and Protective Services	Completed	7/31/2023	Alberta Care accepted the 2024 application to host the fall conference

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August 22, 2023 Regular Meeting of Council					
Cherry Grove Firehall Feasibility Report	Res No. 23.419 - Bring the Cherry Grove Fire Hall Project to 2024 Budget deliberations for Council consideration using the design model for Option A - Ardmore Fire Hall.	Infrastructure Services	Incomplete	11/3/2023	
Bylaw No. 1855 Amending La Corey Area Structure Plan Bylaw	Res No. 23.422 - Report Required - Bring Bylaw No. 1855 Amending La Corey Area Structure Plan Bylaw back for second the third reading following a Public Hearing.	Planning and Community Services	In Progress	10/10/2023	Public Hearing is Scheduled for September 26, 2023. 2nd and 3rd reading to be scheduled after the PH.
Bylaw No. LU 575 Amending LUB Bylaw	Res No. 23.423 - Report Required - Bring Bylaw No. LU575 Amending LUB Bylaw back for second the third reading following a Public Hearing	Planning and Community Services	In Progress	10/10/2023	Public Hearing is Scheduled for September 26, 2023. 2nd and 3rd reading to be scheduled after the PH.
Bylaw No. LU 576 Amending LUB Bylaw	Res No. 23.424 - Report Required - Bring Bylaw No. LU 576 Amending LUB Bylaw back for second the third reading following a Public Hearing	Planning and Community Services	In Progress	10/10/2023	Public Hearing is Scheduled for September 12, 2023.
2023 Community Funding Budget Redistribution Request	Res No. 23.429 - Transfer funds from the 2023 Community Action Grant Program Budget to the 2023 Donation, Sponsorship and Recognition Policy Operating Budget effective immediately, as approved by Council.	Corporate Services	Completed	9/1/2023	Completed September 13, 2023
Bylaw No. 1854 Amending Waste and Resource Recovery Management Bylaw	Res No. 23.416 - Finalize Bylaw No. 1854 Amending Waste and Resource Recovery Management Bylaw and distribute as required.	CAO Office	Completed	8/25/2023	Completed Sept 6/23
Lakeland Centre for FASD Proclamation Request	Res No. 23.433 - Post Council's proclamation of September 9, 2023 as "Fetal Alcohol Spectrum Disorder Awareness Day" in the lobby and online.	CAO Office	Completed	8/23/2023	Proclamation posted August 23, 2023.
Bylaw No. 1849 Roadway Licensing Bylaw	Res No. 23.421 - Process Bylaw No. 1849 Roadway Licensing Bylaw as a defeated bylaw and file.	CAO Office	Completed	8/25/2023	Completed Aug 25/23
Policy No. 2A.009 Municipal Lands Policy Amendment	Res No. 23.426 - Finalize amended Policy No. 2A.009 Municipal Lands Policy as adopted by Council and distribute as required.	CAO Office	Completed	8/25/2023	Completed Aug 25/23
Policy No. C-3A.020 Licensing of Municipal Lands Policy New	Res No. 23.428 - Finalize new Policy No. C-3A.020 Licensing of Municipal Lands Policy as approved by Council and distribute as required.	CAO Office	Completed	8/25/2023	Completed Aug 25/23
Policy No. 2A.002 Expenditures not Included in Budget Policy Rescind	Res No. 23.431 - Process the rescinding of Policy No. 2A.002 Expenditures not Included in Budget Policy as approved by Council.	CAO Office	Completed	8/25/2023	Completed Aug 25/23
Business Arising from Closed Session	Res No. 23.439 - Notify the applicant for the Regional Sports Tourism Committee Member at Large position as well as the Chair for the Committee of Council's decision.	CAO Office	Completed	8/25/2023	Completed Aug 24/23
Council Invitations	Res No. 23.435 - Coordinate attendee's and register members of Council to attend the events approved by Council.	CAO Office	Completed	9/1/2023	Emails have been sent on all events listed above - Aug 24.
September 12, 2023 Regular Meeting of Council					
Alberta Community Partnership Grant Partnership Application Requests	Res No. 23.451 - Notify Alberta Information Hub Ltd. and County of St. Paul of Council's support for their respective 2023/2024 Alberta Community Partnership Program grant applications.	Planning and Community Services	Incomplete	9/22/2023	
Purchase of a Replacement UTV	Res No. 23.449 - Proceed with the purchase of a replacement Yamaha UTV as approved by Council.	Planning and Community Services	Incomplete	9/29/2023	
Consideration of Motion - To Schedule Ministerial Meetings	Res No. 23.448 - Start reaching out to Provincial Ministries to schedule monthly meetings, where possible, with the Reeve and Deputy Reeve to discuss community concerns and issues.	CAO Office	Incomplete	10/31/2023	
Request to Remove Designation, Sell, and Consolidate Plan 982 5079 Block 5 Lot 11 PUL within SW-21-61-6-W4M	Res No. 23.450 - Proceed with the removal of the Public Utility Lot (PUL) designation from PL 982 5079, L11 PUL and sale of the land as approved by Council.	Planning and Community Services	Incomplete	12/31/2023	
Request For Future Penalty Cancellation Vantage Point Resources	Res No. 23.458 - Notify Vantage Point Resources of Council's decision regarding their request for future tax penalty cancellation.	Corporate Services	In Progress	9/15/2023	
Bylaw No. 1856 Amending Boards and Committees Bylaw	Res No. 23.456 - Report Required - Bring Bylaw No. 1856 Amending Boards and Committees Bylaw back to a future meeting for second and third reading.	CAO Office	In Progress	9/26/2023	Scheduled for Sept 26/23 RMC
Bridge File 74564 RR420 Brown Creek Tender Update	Res No. 23.460 - Proceed with BF 74564 RR420 Brown Creek Project as approved by Council.	Infrastructure Services	Completed	9/15/2023	Budget has been increased and the project tender awarded - Sept 14, 2023.
Council Invitations	Res No. 23.459 - Purchase event tickets and submit event registrations, as required, as approved by Council.	CAO Office	Completed	9/22/2023	