

# APPENDIX C

## Bonnyville & District Leisure Facility Corporation

### Minutes of Sept 25<sup>th</sup>, 2023

Minutes of the Regular Board meeting held at the Bonnyville Centennial Centre on, September 25<sup>th</sup>, 2023.

#### Directors Present:

Barry Kalinski, Chairman	M.D. Reeve
Elisa Brosseau, Vice-Chair	Town Mayor
Byron Johnson	Town Councillor
Dana Swigart	M.D. Councillor
Jena Colbourne	Town Director
Colette Neumann	M.D. Director
Audrey Campbell	M.D. Director
Les Parsons	General Manager

#### Regrets:

Margaret Borders	Town Director
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#### Call to Order:

Elisa called the meeting to order at 6:57p.m.

#### Additions to Agenda:

Elisa called for any additions to the agenda.

Request to add Agenda Item 6. A) "Funding for 2022 Operating Deficit" brought forward from postponed August 28<sup>th</sup>, 2023 Board Meeting.

Elisa moved for the acceptance of the agenda. Motion carried.

#### Approval of Minutes:

Byron moved for the approval of the minutes from July 31<sup>st</sup>, 2023. Motion carried.

#### Reports:

- Financial Monthly Reports. Colette moved to approve the Financial Reports as presented. Motion carried.
- Changes to 2023 Capital Budget – Request for Decision. Byron moved: *"Following the purchase of the 2 pieces of fitness equipment, that any unused Capital Funds from 2023 be carried forward to 2024 and allocated to C2 Capital Reserves to support our Long-Term Capital Plan."* Carried
- Department Reports
- GM Report – Vision Action Plan; Facility Guide Booklet; Community Survey; Sport User Groups Update with **Action** for Les to develop a business plan & policy for User Groups.

#### Old Business:

- Genmec Hall – CFEP – Fire System – Request for Decision. Barry moved: *"To use additional existing CFEP funding from our Genmec Hall Renovation project to purchase a new fire alarm system with a maximum budgetary cost including a 5% contingency allowance of \$100,000.00. And, to approve the Lakeland Fire & Safety Quote of \$93,671.25."* Carried.

#### New Business:

- Long Term Capital Plan – Request for Decision. Barry moved: *"Our C2 request an Annual Capital Budget of \$750,000.00 per year for the next 10 years, to provide consistent predictable funding from both of our parent Municipalities, our Town of Bonnyville and MD of Bonnyville."* Carried. **Action** = this Capital Funding Request must be presented for approval to both parent municipalities, our Town of Bonnyville and MD of

Bonnyville.

- b. 2024 Operational & Capital Budgets Presentation: Byron moved: "To approve our 2024 Operating & Capital Budgets as presented...to our Town of Bonnyville and MD of Bonnyville. Motion includes one change to t, to adjust budget to replace the \$114,167.00 proposed Operating deficit to a breakeven budget." Carried. **Action** = Les and staff to adjust budget to present at October Board Meeting.
- c. **Funding for 2022 Operating Deficit –** Request for Decision: Dana moved: "The 2022 Operating Deficit as recorded in the 2022 Audited Financial Statements be funded from the C2 Operating Reserves held at each Municipality." Carried

**Correspondence:**

**Round Table Discussion:**

**Date of next meeting:**

**Adjournment:**

Barry & Dana offered to contact MD Staff to advise on Sewer Line Project.

Monday October 23<sup>rd</sup>, 2023

Colette moved to adjourn the meeting at 9:23p.m.

**Recording Secretary Signature**



**Chairman of the Board Signature**

