

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	December 12, 2023
Originated By:	Calvin Bespalko, Manager of Assessment Services
Title:	Bylaw No. 1851 to Amending Bylaw No. 1686 Dividing Assessment Class 2 into Sub-Classes

PROPOSAL & BACKGROUND

Administration is proposing changes to Bylaw 1686, Dividing Assessment Class 2 – Non-Residential into Sub-Classes, to propose amending business owners' declaration from annually to a minimum of once every 3 years. The declaration is confirming business employee count for the purposes of qualifying for the small business sub-class.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

The proposed amendment to current Bylaw 1686 will;

- Replace the existing section 4 of Bylaw 1686, requiring annual declarations by businesses to qualify for the small business classification, to a declaration occurring at minimum once every 3 years,
- Distribute the administrative resources needed to update the small business qualification list from annually to once every three years, at minimum,
- Remove the annual requirement by business owners to annually declare the same information, and if a business misses the deadline, not qualify for the small business classification,
- Continue to enable administration to send out individual declarations, as need, to property owners that have not sent in a declaration to qualify for small business classification but would like to do so,
- Continue to enable administration to meet provincial assessment audit re-inspections cycles of at least once every 5 years.

Attached for Council's review;

- Appendix A: Draft Bylaw 1851 amendment to Bylaw 1686 Dividing Assessment Class 2 Non-Residential into Sub-Classes
- Appendix B: Bylaw 1686 Dividing Assessment Class 2 Non-Residential into Sub-Classes

REFERENCE TO STRATEGIC PLAN

N/A

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

Municipal Government Act 297(2.1)

COSTS & SOURCE OF FUNDING

N/A

COMMUNICATIONS STRATEGY

Council's approval of the amendment will be communicated through social media and on the annual property assessment and tax notices.

ADMINISTRATION RECOMMENDED ACTION

THAT Bylaw No. 1851, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1686 Dividing Assessment Class 2 - Non-Residential into Sub-Classes, be given first reading.

COUNCIL OPTIONS

1. THAT Bylaw No. 1851, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1686 Dividing Assessment Class 2 - Non-Residential into Sub-Classes, be given first reading.
CARRIED (*Bylaw will proceed*).
2. THAT Bylaw No. 1851, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1686 Dividing Assessment Class 2 - Non-Residential into Sub-Classes, be given first reading.
DEFEATED (*Bylaw will NOT proceed*).
3. THAT Bylaw No. 1851, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1686 Dividing Assessment Class 2 - Non-Residential into Sub-Classes, be amended by _____, and be given first reading.
4. THAT Bylaw No. 1851, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1686 Dividing Assessment Class 2 - Non-Residential into Sub-Classes, be tabled until _____ for additional information.

Report Approval Details

Document Title:	Bylaw 1851 - Amend Bylaw 1686 Dividing Assessment Class 2 - Non-Residential into Sub Classes.docx
Attachments:	- Appendix A - Draft Bylaw 1851 - Amendment to Bylaw 1686 Dividing Assessment Class 2 Non-Residential into Sub-Classes.pdf - Appendix B - Bylaw 1686 - Dividing Assessment Class 2 - Non-Residential into Sub Classes.pdf
Final Approval Date:	Dec 5, 2023

This report and all of its attachments were approved and signed as outlined below:

Susan Walker

Stephanie Severin