



## **Municipal District of Bonnyville No.87**

### **Regular Meeting of Council**

### **Minutes**

**November 28, 2023**

**Present**

Reeve Barry Kalinski  
Deputy Reeve Josh Crick, Ward 1  
Councillor Darcy Skarsen, Ward 2  
Councillor Don Slipchuk, Ward 4  
Councillor Dana Swigart, Ward 5

**Absent**

Councillor Mike Krywiak, Ward 3  
Councillor Ben Fadeyiw, Ward 6

**Staff Present**

Susan Walker, General Manager of Corporate Services, Acting CAO  
Matt Janz, General Manager of Environmental and Protective Services  
Bryan Bepalko, General Manager of Infrastructure Services  
Esther Quiambao, General Manager of Planning and Community Services  
Luis Gandolfi, Director of Public Safety  
Stephanie Severin, Manager of Legislative and Information Services  
Lisa Folliott, Manager of Planning and Development  
Tracey Tiedemann, Manager of Finance  
Monty Doonanco, Manager of Transportation  
Lyle Treleaven, Manager of Utilities, Fleet and Facilities  
Tracy Wasylow, Communications and Media Supervisor  
Scott Purich, Planner  
Robin Bartlett, Executive Assistant  
Kristy Poirier, Development Officer  
Wendy Wiley, Legislative Services Clerk  
Charity Croker, Legislative Services Coordinator

**1. Call to Order**

Reeve Kalinski called the meeting to order at 9:00 a.m. The meeting was opened with a prayer.

All attendees were present in Council Chambers with the meeting being recorded.

**2. Adoption of Agenda**

**23.578**

Moved by Councillor Swigart

THAT Council approves adoption of the agenda with the following additions:

**12. Closed Session**

12.2 Legal Update on Firehalls - FOIP Section 27

12.3 Bonnyville and District Leisure Facility Corporation - FOIP Section 21

12.4 Personnel - FOIP Section 17

**CARRIED**

**3. Adoption of Minutes**

**3.1 Regular Meetings of Council**

**3.1.1 November 14, 2023**

**23.579**

Moved by Deputy Reeve Crick

THAT Council approves adoption of the minutes of the November 14, 2023 Regular Meeting of Council, as presented.

**CARRIED**

**3.2 Committee Meetings of Council**

**3.2.1 November 1, 2023**

**23.580**

Moved by Councillor Swigart

THAT Council approves adoption of the minutes of the November 1, 2023 Committee of the Whole Meeting, as presented.

**CARRIED**

3.2.2 November 21, 2023

**23.581**

Moved by Councillor Slipchuk

THAT Council approves adoption of the minutes of the November 21, 2023 Committee of the Whole Meeting, as presented.

**CARRIED**

**4. Public Hearings**

**5. Delegations**

**6. Business Arising from Minutes**

6.1 Glendon Library Board – Funding Request

**23.588**

Moved by Councillor Swigart

That Council approves Noreen Cotton, Chair of the Glendon Library Board, to address Council regarding Item 6.1 Glendon Library Board – Funding Request.

**CARRIED**

**23.589**

Moved by Councillor Swigart

THAT Council approves a contribution in the amount of \$20,000 for the Glendon Library Board towards their operating budget shortfall to be funded with \$9,000 coming from the 2023 Operating Budget and the remaining \$11,000 coming from Cash Flow Reserve, and furthermore that Council approves appointing Councillor Krywiak to the newly formed Glendon Library Board for a two-year term to expire November 2025.

**CARRIED**

**7. Development Applications**

7.1 Development Application No. 2023-D-227 – Automotive Towing and Storage Yard

**23.587**

Moved by Deputy Reeve Crick

THAT Council approves development permit application no. 2023-D-227 for an auto storage use for an automotive towing and storage yard within NW-30-61-5-W4M as a discretionary use pursuant to Part 6, General Regulations, and

Part 7, Section 83.2 of the Land Use Bylaw for Ditch Towing Ltd as per the recommendation presented.

**CARRIED**

**8. Subdivision Applications**

8.1 Subdivision Application No. 2023-S-015 – NE 34-60-4 W4M

**23.590**

Moved by Deputy Reeve Crick

THAT Council approves subdivision application no. 2023-S-015 to consolidate an existing 9.72 acre parcel into NE 34-60-4 W4M and furthermore subdivide 2 parcels (1 - 12 acre, and 1 - 6 acre) from the same agricultural ¼ section, for Alan and Deborah Anderson, as per the conditions presented.

**CARRIED**

**9. New Business**

9.1 Notice of Motion

9.2 Corporate Services

9.2.1 Bylaw No. 1850 Amending Master Rates Bylaw

**23.591**

Moved by Deputy Reeve Crick

THAT Bylaw No. 1850, being a Bylaw of the Municipal District of Bonnyville No. 87, to amend the Master Rates Bylaw, be given first reading.

**CARRIED**

9.2.2 Unaudited Financial Statements – September 30, 2023

Councillor Swigart left the meeting at 11:13 a.m.

Councillor Swigart joined the meeting at 11:14 a.m.

**23.592**

Moved by Councillor Slipchuk

THAT Council accepts the Unaudited Financial Statements report for the 2023 third quarter ended September 30, 2023, as information.

**CARRIED**

9.3 Infrastructure Services

9.3.1 Bylaw No. 1848 Water and Sewer Bylaw

**23.594**

Moved by Deputy Reeve Crick

THAT Bylaw No. 1848, being a bylaw of the Municipal District of Bonnyville No. 87, to regulate the connection and use of public water systems and sanitary sewer systems, be given first reading.

**CARRIED**

9.3.2 Policy No. 4B.010 Water and Sewer Service Policy – Amendment

**23.593**

Moved by Councillor Slipchuk

THAT Council adopts amending Policy No. C-4B.010 Water and Sewer Service Policy, as presented.

**CARRIED**

9.3.3 Infrastructure Services Department 2023 Third Quarterly Report

Councillor Slipchuk left the meeting at 11:32 a.m.

Councillor Slipchuk joined the meeting at 11:34 a.m.

**23.595**

Moved by Councillor Skarsen

THAT Council directs Administration to arrange a closed session meeting with legal to provide information pertaining to the Freedom of Information and Protection of Privacy Act at the December 12, 2023 Regular Meeting of Council.

**CARRIED**

Deputy Reeve Crick left the meeting at 12:20 p.m.

Deputy Reeve Crick joined the meeting at 12:23 p.m.

**23.596**

Moved by Deputy Reeve Crick

THAT Council accepts the Infrastructure Services Department 2023 Third Quarterly Report as information.

**CARRIED**

9.4 Council Invitations

Councillor Slipchuk left the meeting at 12:33 p.m.

Councillor Slipchuk joined the meeting at 12:34 p.m.

**23.597**

Moved by Deputy Reeve Crick

THAT Council approves attendance to events as follows:

- Farmtech Foundation of Alberta Crossroads Crop Conference to be held January 29-31, 2024 at a cost of up to \$571.71 per registrant, to be funded from each member of Council's respective 2024 Conference Registrations budget; and
- Brownlee LLP Emerging Trends in Municipal Law Seminar to be held February 15, 2024 at a cost of \$190 per registrant, to be funded from each member of Council's respective 2024 Conference Registrations budget.

**CARRIED**

**10. Correspondence and Information**

**23.598**

Moved by Councillor Swigart

THAT Council accepts the following correspondence as information:

1. Email from MP Shannon Stubbs – Rural Crime Response
2. Letter from Benign Energy Canada II Inc. – False Accusations on Renewable Energy Industries
3. Letter from Town of Bonnyville – Sewer Lagoon Effluent Disposal Usage Fees

4. Letter from Town of Bonnyville – Festive Christmas Dinner Invitation
5. Email from County of Newell – Agricultural Service Board Conference 2024
6. Email from Ministry of Family and Community Services – Boys Will Be...Themselves Documentary Event
7. Letter and Report from Bonnyville Royal Canadian Mounted Police (RCMP) Detachment – Community Quarterly Policing Report – July 1 to September 30, 2023
8. Letter and Report from Cold Lake RCMP Detachment – Community Quarterly Policing Report – July 1 to September 30, 2023
9. Letter from City of Cold Lake – Regional Sports Tourism Committee Appointment
10. Email from Lakeland Industry and Community Association (LICA) – Update from Alberta Energy Regulator
11. Letter from MLA Scott Cyr – Thank You for Letters of Support
12. Email from TransAlta Corporation – Acquisition of Heartland Generation
13. Email from Bonnyville and District Chamber of Commerce – Chamber News
14. Email from Lakeland Agricultural Research Association (LARA) – Upcoming Events
15. Council Action Report

**CARRIED**

**11. Reports from Members of Council**

Councillors represented on various boards and/or committees and presented reports on the following:

1. Bonnyville Regional Fire Authority (BRFA)
2. Bonnyville and District Family and Community Support Services (FCSS)
3. Northern Lights Library Board
4. North East Muni-Corr Ltd.
5. Bonnyville and District Leisure Facility Corp. - Part 9 (C2)
6. Bonnyville Regional Water Services Commission
7. M.D. Rural Policing Committee

**12. Closed Session**

**23.582**

Moved by Councillor Slipchuk

THAT this meeting goes into a closed session at 9:04 a.m. for the following reasons:  
FOIP Sections 21, 24, and 27.

**CARRIED**

12.1 Advice from Officials - FOIP Section 24

12.2 Legal Update on Firehalls – FOIP Section 27

12.3 Bonnyville and District Leisure Facility Corporation – FOIP Section 21

**23.583**

Moved by Deputy Reeve Crick

THAT this meeting return to open session at 10:15 a.m.

**CARRIED**

**23.599**

Moved by Councillor Swigart

THAT this meeting goes into a closed session at 12:45 p.m. for the following reason:  
FOIP Sections 17.

**CARRIED**

12.4 Personnel - FOIP Section 17

**23.600**

Moved by Deputy Reeve Crick

THAT this meeting return to open session at 12:52 p.m.

**CARRIED**

**13. Business Arising from Closed Session**

**23.584**

Moved by Councillor Slipchuk



THAT Council tables item 12.1 Advice from Officials - FOIP Section 24 until the December 12, 2023 Regular Meeting of Council.

**CARRIED**

**23.585**

Moved by Deputy Reeve Crick

THAT Council approves an unbudgeted expenditure in the amount of \$677,464.71 for the Fort Kent and Ardmere Firehalls Project, as ordered by the Court of King's Bench of Alberta, to be funded from the 2023 Operational Budget Surplus.

**CARRIED**

**23.586**

Moved by Councillor Swigart

THAT Council approves a one-year extension to the Bonnyville and District Leisure Facility Amending Memorandum of Agreement dated December 31, 2022 between the Municipal District of Bonnyville, Town of Bonnyville and Bonnyville and District Leisure Facility Corporation until December 31, 2024.

**CARRIED**

**14. Adjournment**

**23.601**

Moved by Deputy Reeve Crick

THAT this meeting adjourn.

Time of Adjournment 12:55 p.m.

**CARRIED**

---

REEVE

---

MANAGER,

LEGISLATIVE AND INFORMATION SERVICES