



# Municipal District of Bonnyville No. 87

## Request for Decision (RFD)

<b>Meeting:</b>	Regular Meeting of Council
<b>Meeting Date:</b>	February 13, 2024
<b>Originated By:</b>	Stephanie Severin, Manager of Legislative and Information Services
<b>Title:</b>	Request for Regional Assessment Review Board and Subdivision and Development Appeal Board

### **PROPOSAL & BACKGROUND**

The Summer Village of Pelican Narrows has submitted a request to the M.D. of Bonnyville asking us to partner with them in establishing and managing a Regional Assessment Review Board (ARB) and Subdivision and Development Appeal Board (SDAB).

### **DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS**

The Summer Village of Pelican Narrows has made this request for a Regional ARB and SDAB citing challenges which can be found in their request letter, attached as Appendix A.

The current Intermunicipal Collaboration Framework (ICF) Agreement between the two municipalities, which was adopted by both Council's in February 2020, includes a provision for potential future projects, shared services or agreements as an appendix to the document. This list included the Summer Village's interest in discussing the establishment of a Regional ASB and SDAB (excerpt attached as Appendix B).

Sections 455 and 627 of the *Alberta Municipal Government Act* allow for the creation of joint ARB's and SDAB's through bylaw and outlines any additional requirements with regard to the establishment of these joint boards.

Some of the benefits related to forming a regional ARB and/or SDAB are:

- promotes regional collaboration
- strengthens the relationship between both Councils
- creates a benefit to the residents with efficient service delivery

Come concerns include:

- establishment of the processes for a joint board to operate during appeals that accommodates both municipalities
- establishment of an effective dispute resolution process that accommodates both municipalities
- identifying the requirements for each municipality
- additional training for board members to ensure understanding of the differences between each municipality's land use bylaws

An identical request was received from the Village of Glendon in 2021 which was denied by Council.

Attached for Council's review:

- Appendix A: Request Letter
- Appendix B: Excerpt from the current ICF Agreement between the M.D. of Bonnyville and Summer Village of Pelican Narrows

## **REFERENCE TO STRATEGIC PLAN**

Goal 1: Building a viable and diversified regional economy; Objective: Maintain and enhance intermunicipal collaboration on economic development projects and initiatives.

If approved by Council, this would become a new regional initiative anticipated to enhance intermunicipal relations.

## **REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION**

Alberta Municipal Government Act, R.S.A. 2000, c. M-26; sections 455 and 627

## **COSTS & SOURCE OF FUNDING**

Only added costs anticipated would be extra time from the board Clerk to facilitate hearings, should anything arise from the other municipality.

## **COMMUNICATIONS STRATEGY**

The Summer Village will be notified of Council's decision.

## **ADMINISTRATION RECOMMENDED ACTION**

At Council's discretion.

## **COUNCIL OPTIONS**

1. THAT Council approves the request by the Summer Village of Pelican Narrows to establish a Regional Assessment Review Board (ARB) and Subdivision and Development Appeal Board (SDAB) and furthermore directs Administration to work with the Summer Village on establishing the framework of these new boards, as required, and bring it back to a future meeting of Council.
2. THAT Council denies the request by the Summer Village of Pelican Narrows to establish a Regional Assessment Review Board (ARB) and Subdivision and Development Appeal Board (SDAB).
3. THAT Council denies the request by the Summer Village of Pelican Narrows to establish a Regional Assessment Review Board (ARB) and Subdivision and Development Appeal Board (SDAB) and furthermore directs Administration to provide clarification to the Summer Village that the existing ARB and SDAB members are available at their own discretion, by request, if required.
4. THAT Council directs Administration to bring back additional information regarding \_\_\_\_\_ to a future meeting of Council, as discussed.

## Report Approval Details

Document Title:	Summer Village of Pelican Narrows - Request for Joint ARB and SDAB.docx
Attachments:	- Appendix A- Letter from SV Pelican Narrows-Request for Joint ARB and SDAB.docx - Appendix B-Excerpt from SV Pelican Narrows ICF.pdf
Final Approval Date:	Jan 24, 2024

This report and all of its attachments were approved and signed as outlined below:

### **No Signature found**

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Stephanie Severin