

Council Action Report - February 13, 2024					
Agenda Item	Description	Assigned To	Status	Due Date	Comments
<b>2019</b>					
Environmental and Protective Services	Res No. 19.049 - RFD REQUIRED for Fireworks Permits and discharge within M.D.-provide recommendations	Environmental and Protective Services	In Progress	4/3/2019	This will be updated during the Fire Services Bylaw review
<b>March 3, 2021 Committee Meeting of Council</b>					
Fort Kent to Cold Lake Waterline Analysis	Res No. 21.193 - RFD Required - Bring forward Bylaw No. 1666 for Council consideration to determine required amendments.	Infrastructure Services	Completed	6/2/2021	- RFD presented to Council on May 19, 2021. - Policy to be developed regarding non-adjacent landowner connections before amending Bylaw 1666. - Strategy Session to be held to discuss utility infrastructure servicing in the MD - Policy and Bylaw still in draft. To be finalized in conjunction with BRWSC Policy for connection to non-adjacent landowners. (June 24, 2022). Still waiting on BRWSC Policy (Dec 22, 2022) BRWSC passed the policy at the last meeting. incorporating this into the new policy and bylaw (Apr 25, 2023). To be discussed at a Council workshop in October (Aug 28, 2023). Council workshop held on Oct 31, 2023. Drafting revisions for a future CoW meeting. (Oct 31, 2023) No Change (Nov 14, 2023) Bylaw 1848 presented to Council for 1st reading (Nov 28, 2023) Bylaw 1848 presented to Council for 1st reading (Nov 28, 2023) Council approved Bylaw 1848 to replace Bylaw 1666 (Dec 18, 2023)
<b>August 24, 2022 Regular Meeting of Council</b>					
Bonnyville Regional Fire Authority (BRFA) Fire Apparatus Replacement Program	Res No. 22.405 - Report Required - Bring back the BRFA Boards recommendation on the replacement cycles for equipment for further discussion as well as a draft consolidated agreement between the M.D. and BRFA after reviewing all previous/current agreements for Committee review.	Environmental and Protective Services	In Progress	2/15/2023	Draft agreement left with Council for review. Will discuss more with Council on how to proceed following loan guarantee bylaw. Loan guarantee bylaw was tabled March 14/23.
<b>December 14, 2022 Regular Meeting of Council</b>					
Bylaw No. 1829 Browns Area Structure Plan Bylaw	Res. No. 22.661 - RFD Required to bring Bylaw No. 1829 Browns Area Structure Plan to a future meeting for 2nd and 3rd readings.	Planning and Community Services	In Progress	2/14/2023	Need to wait for Public Hearing before bringing back for 2nd and 3rd readings. Jan 30, 2023 - Public Hearing completed at Jan 10, 2023 Council Meeting. 2nd and 3rd reading scheduled for Feb 14, 2023. Waiting on information from Alberta Transportation.
<b>February 14, 2023 Regular Meeting of Council</b>					
Portage College Student Scholarship Fundraising Dinner Request for Sponsorship	Res. No. 23.105 - Report Required - Bring back the Portage College Student Scholarship Fundraising Dinner Request and options for the M.D. of Bonnyville to create their own scholarship program for a medical or veterinarian student from the municipality to a future meeting of Council.	Planning and Community Services	In Progress	3/28/2023	
<b>February 28, 2023 Regular Meeting of Council</b>					
Industrial Land Re-Designation Report	Res. No. 23.166 - Proceed with the re-designation of industrial land districts to direct control districts at La Corey, as approved by Council.	Planning and Community Services	In Progress	3/14/2023	Started background work - March 23, 2023. La Corey ASP Amendment and Creation of the DC District in progress - Aug 25, 2023. Consultation has started on this - November 2023.
Appointment of 2023 Fire Guardians	Res No. 23.151 - Proceed with authorizing the Reeve, or the Deputy Reeve in his absence, in consultation with the Bonnyville Regional Fire Authority to place and remove fire bans in the Municipal District of Bonnyville for the 2023 fire permit season, as approved by Council.	Environmental and Protective Services	No Action	3/14/2023	No Action Required.
Scheduling of Regular Council and Committee of the Whole Meetings Meeting Start Time	Res. No. 23.169 - Rescind Resolution No. 23.138 from the February 14, 2023 Regular Meeting of Council, changing the start time of Regular Council and Committee of Whole Meetings to 1:00 PM, as approved by Council.	CAO Office	No Action	3/14/2023	No Action Required.
<b>March 28, 2023 Regular Meeting of Council</b>					
Regional Waterline Connection to Ardmore and Fort Kent	Res No. 23.240 - Report Required - Bring back options for non-adjacent landowner connections to the regional waterline to 2024 budget deliberations.	Infrastructure Services	Incomplete	11/3/2023	

<u>Agenda Item</u>	<u>Description</u>	<u>Assigned To</u>	<u>Status</u>	<u>Due Date</u>	<u>Comments</u>
M.D. Lands Inventory Report Recommendation - Therien	Res No. 23.233 - Proceed with the preparation of land for sale within SE 3-61-9-W4M and NE 34-60-9-W4M, as approved by Council	Planning and Community Services	In Progress	6/30/2023	Asked Tax Department to get Tax Forfeiture taken off titles - March 29, 2023. Policy to go to Council June 13, 2023. Working on a revision to the Policy in order to add option to sell at Fair Market Value before putting lands up for sale - March 29, 2023. Waiting for Tax Department to remove Tax Forfeiture from title - Aug 25, 2023.
<b><u>May 9, 2023 Regular Meeting of Council</u></b>					
2023 Capital Budget Correction to Capital Projects by Priority List	Res No. 23.310 - Make the required correction to the 2023 Capital Budget project list, as approved by Council.	Infrastructure Services	In Progress	5/31/2023	Forwarded request for change to GM of Corp Serv. (May 11, 2023)
<b><u>August 22, 2023 Regular Meeting of Council</u></b>					
Cherry Grove Firehall Feasibility Report	Res No. 23.419 - Bring the Cherry Grove Fire Hall Project to 2024 Budget deliberations for Council consideration using the design model for Option A - Ardmore Fire Hall.	Infrastructure Services	Incomplete	11/3/2023	
<b><u>September 12, 2023 Regular Meeting of Council</u></b>					
Request to Remove Designation, Sell, and Consolidate Plan 982 5079 Block 5 Lot 11 PUL within SW-21-61-6-W4M	Res No. 23.450 - Proceed with the removal of the Public Utility Lot (PUL) designation from PL 982 5079, L11 PUL and sale of the land as approved by Council.	Planning and Community Services	In Progress	12/31/2023	Will remove PUL designation as a part of the subdivision approval - Oct 19, 2023. Expected to be completed early 2024.
Consideration of Motion - To Schedule Ministerial Meetings	Res No. 23.448 - Start reaching out to Provincial Ministries to schedule monthly meetings, where possible, with the Reeve and Deputy Reeve to discuss community concerns and issues.	CAO Office	In Progress	10/31/2023	Contacted the Minister of Transportation Office on September 21, 2023 to schedule a meeting outside the RMA Convention to discuss Bridges and Highway 28.
<b><u>October 10, 2023 Regular Meeting of Council</u></b>					
Council Invitations	Res No. 23.510 - Purchase 2 tickets for the Cold Lake Snowmobile Club Sleds and Threads Fundraiser event, as approved by Council.	CAO Office	In Progress	10/20/2023	Called and left a message to purchase tickets.
<b><u>October 24, 2023 Regular Meeting of Council</u></b>					
Financial Sustainability Framework	Res No. 23.545 - Proceed with the Financial Sustainability Framework as approved by Council.	Corporate Services	In Progress	11/3/2023	Council approved the Financial Sustainability Framework on October 24, 2023. This task will be updated as each component is completed.
11:00 a.m. Innovative Developments Group	Res No. 23.532 - Report Required - Bring the request by Innovative Developments Group Inc for funding assistance with a highway widening project back to a future meeting of Council for consideration.	Planning and Community Services	In Progress	11/28/2023	
11:30 a.m. Glendon Library Board	Res No. 23.533 - Report Required - Bring the funding request by the Glendon Library Board for funding support to a future meeting of Council for consideration.	Planning and Community Services	In Progress	11/28/2023	
Bylaw No. LU 577 Amending LUB Bylaw	Res No. 23.535 - Schedule a Public Hearing for Bylaw No. LU 577 and then bring it back to Council for 2nd and 3rd reading.	Planning and Community Services	In Progress	12/12/2023	First reading complete - Oct 24 2023. Second/Third reading complete - Dec 12 2023.
<b><u>November 14, 2023 Regular Meeting of Council</u></b>					
Bonnyville Junior A Pontiacs - 2023 Community Action Grant Application	Res. No. 23.566 - Notify the Bonnyville and District Sports Association of Council's decision regarding their Community Action Grant application.	Planning and Community Services	Incomplete	11/17/2023	
Bonnyville Wellness Coalition - Partnership Request	Res. No. 567 - Notify the Bonnyville Health Coalition of Council's decision regarding their partnership request.	Planning and Community Services	Incomplete	11/17/2023	
Consideration of Motion - La Corey 3 Way Stop	Res. No. 23.560 - Install Stop signs to implement a three-way stop at the intersection of 49 Street and 51 Avenue in the Hamlet of La Corey.	Infrastructure Services	Incomplete	11/24/2023	
Glendon Library Board - Funding Request	Res. No. 23.568 - Report Required - Bring the funding request by the Glendon Library Board back to the November 28, 2023 Regular Meeting of Council with additional information, as requested by Council	Planning and Community Services	Incomplete	11/28/2023	
Council Invitations	Res. No. 23.574 - Respond to the Town of Bonnyville regarding Council's attendance to the Festive Christmas Dinner.	CAO Office	In Progress	11/20/2023	Email sent to Council Nov 16/23
<b><u>November 28, 2023 Regular Meeting of Council</u></b>					
Council Invitations	Res. No. 23.597 - Complete event registrations for upcoming approved conferences	CAO Office	Incomplete	12/20/2023	
Business Arising from Closed Session	Res. No. 23.586 - Process the extension to the Bonnyville and District Leisure Facility Agreement until December 31, 2024	Planning and Community Services	In Progress	12/20/2023	Agreement has been prepared and waiting for signature Nov 30/23

Agenda Item	Description	Assigned To	Status	Due Date	Comments
Bylaw No. 1848 Water and Sewer Bylaw	Res. No. 23.594 - Report Required - Bring Bylaw No. 1848 Water and Sewer Bylaw back for 2nd and 3rd reading.	Infrastructure Services	In Progress	12/7/2023	RFD created and scheduled for Dec 12, 2023 Council meeting (Dec 1, 2023) Second/Third reading given-Dec 12 2023
Glendon Library Board - Funding Request	Res. No. 23.589 - Notify the Glendon Library Board of Council's decision regarding their request for funding and process the payment, as approved.	Planning and Community Services	In Progress	12/8/2023	Nov 30, 2023 - Letter drafted to the Glendon Library Board as to Council's decision
Infrastructure Services Department 2023 Third Quarterly Report	Res. No. 23.595 - Finalize scheduling in-camera advisory session with legal.	CAO Office	Completed	12/6/2023	The GM of Corporate Services has contacted RMRF to attend the closed session portion of the Jan 9, 2024 RMC. Completed January 9, 2024
Business Arising from Closed Session	Res No. 23.585 - Proceed with processing Fort Kent and Ardmore Firehalls project expenditures funded from 2023 Operational Budget Surplus	Corporate Services	Completed	12/20/2023	
Bylaw No. 1850 Amending Master Rates Bylaw	Res. No. 23.591 - Report Required - Bring Bylaw No. 1850 Amending Master Rates Bylaw back for 2nd and 3rd reading.	Corporate Services	Completed	12/7/2023	
<b>December 12, 2023 Regular Meeting of Council</b>					
Bonnyville Nordic Ski Club	Res. No. 23.615 - Report Required - Bring the request for a cooperative Shaw How Ski Rental proposal by the Bonnyville Nordic Ski Club to a future meeting of Council for consideration.	Planning and Community Services	Incomplete	1/9/2024	
Clayton Bellamy Foundation for the Arts	Res. No. 23.614 - Report Required - Bring the funding request by the Clayton Bellamy Foundation for the Arts, for funding support to a future meeting of Council for consideration.	Planning and Community Services	Incomplete	1/9/2024	
Nothern and Regional Economic Development Provincial Grant Application	Res. No. 23.613 - Proceed with grant application to the Government of Alberta Northern and Regional Economic Development Grant Program as directed by Council.	Planning and Community Services	Incomplete	1/31/2024	
Ardmore Landfill Expansion Project Cancellation	Res. No. 610 - Proceed with cancellation of the Ardmore Landfill Expansion Project and process funds transfer to the Environmental Reserve as approved by Council.	Environmental and Protective Services	Incomplete	1/9/2024	
Bylaw No. 1858 Road Allowance Licensing Bylaw	Res. No. 23.619 - Report Required - Bring Bylaw No. 1858 Road Allowance Licensing Bylaw back for second and third reading.	Planning and Community Services	In Progress	1/9/2024	Will bring it back in February 2024 after the one-month notice public notification period
2024-2026 Operating Budget and Capital Plan	Res. No. 23.631 - Finalize the 2024-2026 Operating Budget and Capital Plan as approved by Council, and distribute as required.	Corporate Services	Completed	1/9/2024	This has been completed - Just needing to upload it to the Finance hub to make available to all staff
Bylaw No. 1851 to Amending Bylaw No. 1686 Dividing Assessment Class 2 into Sub-Classes	Res. No. 23.628 - Report Required - Bring Bylaw No. 1851 Amending Bylaw No. 1686 Dividing Assessment Class 2 into Sub-Classes back for second and third readings.	Corporate Services	Completed	1/9/2024	This will be going to the Jan 9, 2024, RMC for the second and third readings. Third Reading Complete Jan 9 2024
Bylaw No. LU 577 Amending LUB Bylaw	Res. No. 23.617 - Finalize Bylaw No. LU 577 Amending LUB Bylaw and distribute as required.	CAO Office	Completed	12/21/2023	
Bonnyville and District Centennial Centre (C2) - 2022 Operating Budget Deficit Funding	Res. No. 23.622 - Proceed with approved transfer of funds from the C2 Operations Reserve as approved by Council.	Corporate Services	Completed	1/9/2024	AJE#367 completed for the transfer as per Council motion in the payment of the 2022 deficit for the Bonnyville & District Centennial Centre
Policy No. C-2B.039 Reserve Framework Policy - New	Res. No. 23.625 - Finalize Policy C-2B.039 Reserve Framework Policy and distribute as required.	CAO Office	Completed	12/21/2023	Process Completed Dec 14
Bylaw No. 1850 Amending Master Rates Bylaw	Res. No. 23.626 - Finalize Bylaw No. 1850 Amending Master Rates Bylaw and distribute as required.	CAO Office	Completed	12/21/2023	Completed Dec 13
Bylaw No. 1848 Water and Sewer Bylaw	Res. No. 23.605 - Finalize amended Bylaw No. 1848 Water and Sewer Bylaw and distribute as required.	CAO Office	Completed	12/21/2023	Completed Dec 13
Municipal Lands Licensing - 2023 Tender Award	Res. No. 23.616 - Proceed with Municipal Lands licensing 2023 tender results process as approved by Council.	Planning and Community Services	Completed	1/9/2024	Working with licensees to sign agreements - Dec 13, 2023
Request for Tax Penalty Cancellation - Complies with Municipal Policy	Res. No. 23.629 - Process tax penalty cancellations as directed by Council.	Corporate Services	Completed	1/9/2024	Completed Dec 14, 2023
Tax Penalty Cancellation - Roll No.'s 6209351001 and 6109252001	Res. No. 23.630 - Process tax penalty cancellation as directed by Council.	Corporate Services	Completed	1/9/2024	Completed Dec 14, 2023
Land Use Bylaw Review and Update Project - Request for Proposals Update	Res. No. 23.624 - Adjust Land Use Bylaw Review and Update project budget and award project proposal.	Planning and Community Services	Completed	1/9/2024	Completed - December 13, 2023
Committee of the Whole Meeting Cancellation	Res. No. 23.632 - Issue the Public Notice for cancellation of the December 19, 2023 Committee of the Whole Meeting.	CAO Office	Completed	12/15/2024	Completed Dec 13
<b>January 9, 2024 Regular Meeting of Council</b>					
Application to Close, Cancel, Sell and Consolidate a Portion of Government Road Allowance	Res. No. 24.012 - Report Required - Bring information pertaining to the Application to Close, Cancel, Sell and Consolidate a Portion of Government Road Allowance back to the January 16, 2024 Committee of the Whole meeting.	Planning and Community Services	Incomplete	1/16/2024	

<u>Agenda Item</u>	<u>Description</u>	<u>Assigned To</u>	<u>Status</u>	<u>Due Date</u>	<u>Comments</u>
Bylaw No. LU 578 Amending LUB Bylaw	Res. No. 24.010 - Report Required - Bring Bylaw No. LU 578 amending Bylaw No. 1667 Land Use Bylaw, back for second and third reading following a public hearing.	Planning and Community Services	Incomplete	2/27/2024	
Bonnyville Health Foundation	Res. No. 24.007 - Report Required - Bring the funding request by the Bonnyville Health Foundation, for funding support to a future meeting of Council for consideration.	Planning and Community Services	In Progress	2/13/2024	RFD has been started - set for Feb 13, 2024
Bonnyville and District Chamber of Commerce	Res. No. 24.008 - Report Required - Bring the funding request by the Bonnyville and District Chamber of Commerce, for funding supports and the letter of support, to a future meeting of Council for consideration.	Planning and Community Services	In Progress	2/13/2024	RFD has been started - set for Feb 14, 2024
Clayton Bellamy Foundation for the Arts	Res. No. 24.013 - Report Required - Bring the additional funding request by the Clayton Bellamy Foundation for the Arts to a future meeting of Council after the completion of the 2023 audited financial statements.	Planning and Community Services	In Progress	5/14/2024	Jan 10, 2024 - RFD started and set for April 9, 2024
Bylaw 1851 to Amend Bylaw No. 1686 Dividing Assessment Class 2 into Sub-Classes	Res. No. 24.014 - Finalize Bylaw No. 1851 to Amend Bylaw No. 1686 Dividing Assessment Class 2 into Sub-Classes and Distribute as required.	CAO Office	Completed	1/19/2024	Completed Jan 10/23
Business Arising from Closed Session	Res. No. 24.022 - Proceed with processing payment of \$50,000 for the reimbursement of senior transportation costs from the 2024 MD Budget for the Seniors Transportation Grant, processing directly to the Bonnyville and District Family and Community Support Services, as approved by Council.	Corporate Services	Completed	1/31/2024	
Business Arising from Closed Session	Res. No. 24.021 - Process the rescinding of Policy No. 1.005 Seniors Transportation Grant Policy effective immediately.	CAO Office	Completed	1/31/2024	Completed Jan 16/24
Cherry Grove Firehall Site Location	Res. No. 24.017 - Proceed with the approved site locatio for the Cherry Grove Firehall/Grader Shop at the proposed site as approved by Council.	Environmental and Protective Services	Completed	1/23/2024	Work Started on clearing the land on January 10/24. Tender Packages will be out in the coming weeks.
Council Invitations	Res. No. 24.016 - Proceed with the purchase of a table for the Bonnyville Minor Hockey 2nd Annual Victor Ringuette Sportsman Dinner, held February 23, 2024 as approved by Council.	CAO Office	Completed	1/31/2024	Table purchased on 11 January 24.