

Council Action Report - February 27, 2024					
Agenda Item	Description	Assigned To	Status	Due Date	Comments
<b>2019</b>					
Environmental and Protective Services	Res No. 19.049 - RFD REQUIRED for Fireworks Permits and discharge within M.D.-provide recommendations	Environmental and Protective Services	In Progress	4/3/2019	This will be updated during the Fire Services Bylaw review
<b>August 24, 2022 Regular Meeting of Council</b>					
Bonnyville Regional Fire Authority (BRFA) Fire Apparatus Replacement Program	Res No. 22.405 - Report Required - Bring back the BRFA Boards recommendation on the replacement cycles for equipment for further discussion as well as a draft consolidated agreement between the M.D. and BRFA after reviewing all previous/current agreements for Committee review.	Environmental and Protective Services	In Progress	2/15/2023	Draft agreement left with Council for review. Will discuss more with Council on how to proceed following loan guarantee bylaw. Loan guarantee bylaw was tabled March 14/23.
<b>December 14, 2022 Regular Meeting of Council</b>					
Bylaw No. 1829 Browns Area Structure Plan Bylaw	Res. No. 22.661 - RFD Required to bring Bylaw No. 1829 Browns Area Structure Plan to a future meeting for 2nd and 3rd readings.	Planning and Community Services	In Progress	2/14/2023	Need to wait for Public Hearing before bringing back for 2nd and 3rd readings. Jan 30, 2023 - Public Hearing completed at Jan 10, 2023 Council Meeting. 2nd and 3rd reading scheduled for Feb 14, 2023. Waiting on information from Alberta Transportation.
<b>February 14, 2023 Regular Meeting of Council</b>					
Portage College Student Scholarship Fundraising Dinner Request for Sponsorship	Res. No. 23.105 - Report Required - Bring back the Portage College Student Scholarship Fundraising Dinner Request and options for the M.D. of Bonnyville to create their own scholarship program for a medical or veterinarian student from the municipality to a future meeting of Council.	Planning and Community Services	In Progress	3/28/2023	Draft Policy brought to Council Nov 21, 2023. Directed to make amendments and bring back to Council
<b>February 28, 2023 Regular Meeting of Council</b>					
Industrial Land Re-Designation Report	Res. No. 23.166 - Proceed with the re-designation of industrial land districts to direct control districts at La Corey, as approved by Council.	Planning and Community Services	In Progress	3/14/2023	Started background work - March 23, 2023. La Corey ASP Amendment and Creation of the DC District in progress - Aug 25, 2023. Consultation has started on this - November 2023.
Appointment of 2023 Fire Guardians	Res No. 23.151 - Proceed with authorizing the Reeve, or the Deputy Reeve in his absence, in consultation with the Bonnyville Regional Fire Authority to place and remove fire bans in the Municipal District of Bonnyville for the 2023 fire permit season, as approved by Council.	Environmental and Protective Services	No Action	3/14/2023	No Action Required.
Scheduling of Regular Council and Committee of the Whole Meetings Meeting Start Time	Res. No. 23.169 - Rescind Resolution No. 23.138 from the February 14, 2023 Regular Meeting of Council, changing the start time of Regular Council and Committee of Whole Meetings to 1:00 PM, as approved by Council.	CAO Office	No Action	3/14/2023	No Action Required.
<b>March 28, 2023 Regular Meeting of Council</b>					
M.D. Lands Inventory Report Recommendation - Therien	Res No. 23.233 - Proceed with the preparation of land for sale within SE 3-61-9-W4M and NE 34-60-9-W4M, as approved by Council	Planning and Community Services	In Progress	6/30/2023	Asked Tax Department to get Tax Forfeiture taken off titles - March 29, 2023. Policy to go to Council June 13, 2023. Working on a revision to the Policy in order to add option to sell at Fair Market Value before putting lands up for sale - March 29, 2023. Waiting for Tax Department to remove Tax Forfeiture from title - Aug 25, 2023. Tax forfeiture has been removed from title. Working on process to sell lands - Feb 8, 2024
Regional Waterline Connection to Ardmore and Fort Kent	Res No. 23.240 - Report Required - Bring back options for non-adjacent landowner connections to the regional waterline to 2024 budget deliberations.	Infrastructure Services	Completed	11/3/2023	Brought options back to 2024 budget deliberations. Council did not proceed with any presented options.
<b>May 9, 2023 Regular Meeting of Council</b>					
2023 Capital Budget Correction to Capital Projects by Priority List	Res No. 23.310 - Make the required correction to the 2023 Capital Budget project list, as approved by Council.	Infrastructure Services	Completed	5/31/2023	Forwarded request for change to GM of Corp Serv. (May 11, 2023)
<b>August 22, 2023 Regular Meeting of Council</b>					
Cherry Grove Firehall Feasibility Report	Res No. 23.419 - Bring the Cherry Grove Fire Hall Project to 2024 Budget deliberations for Council consideration using the design model for Option A - Ardmore Fire Hall.	Infrastructure Services	Completed	11/3/2023	Presented this item to Council during budget deliberations.
<b>September 12, 2023 Regular Meeting of Council</b>					
Request to Remove Designation, Sell, and Consolidate Plan 982 5079 Block 5 Lot 11 PUL within SW-21-61-6-W4M	Res No. 23.450 - Proceed with the removal of the Public Utility Lot (PUL) designation from PL 982 5079, L11 PUL and sale of the land as approved by Council.	Planning and Community Services	In Progress	12/31/2023	Will remove PUL designation as a part of the subdivision approval - Oct 19, 2023. Expected to be completed early 2024. Applicant is waiting on a water management plan

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Consideration of Motion - To Schedule Ministerial Meetings	Res No. 23.448 - Start reaching out to Provincial Ministries to schedule monthly meetings, where possible, with the Reeve and Deputy Reeve to discuss community concerns and issues.	CAO Office	In Progress	10/31/2023	Contacted the Minister of Transportation Office on September 21, 2023 to schedule a meeting outside the RMA Convention to discuss Bridges and Highway 28.
<b>October 10, 2023 Regular Meeting of Council</b>					
Council Invitations	Res No. 23.510 - Purchase 2 tickets for the Cold Lake Snowmobile Club Sleds and Threads Fundraiser event, as approved by Council.	CAO Office	In Progress	10/20/2023	Called and left a message to purchase tickets.
<b>October 24, 2023 Regular Meeting of Council</b>					
Financial Sustainability Framework	Res No. 23.545 - Proceed with the Financial Sustainability Framework as approved by Council.	Corporate Services	In Progress	11/3/2023	Council approved the Financial Sustainability Framework on October 24, 2023. This task will be updated as each component is completed.
11:00 a.m. Innovative Developments Group	Res No. 23.532 - Report Required - Bring the request by Innovative Developments Group Inc for funding assistance with a highway widening project back to a future meeting of Council for consideration.	Planning and Community Services	Completed	11/28/2023	Completed Nov 14, 2023
11:30 a.m. Glendon Library Board	Res No. 23.533 - Report Required - Bring the funding request by the Glendon Library Board for funding support to a future meeting of Council for consideration.	Planning and Community Services	Completed	11/28/2023	Brought back to Council on Nov 28, 2023
Bylaw No. LU 577 Amending LUB Bylaw	Res No. 23.535 - Schedule a Public Hearing for Bylaw No. LU 577 and then bring it back to Council for 2nd and 3rd reading.	Planning and Community Services	Completed	12/12/2023	First reading complete - Oct 24 2023. Second/Third reading complete - Dec 12 2023.
<b>November 14, 2023 Regular Meeting of Council</b>					
Council Invitations	Res. No. 23.574 - Respond to the Town of Bonnyville regarding Council's attendance to the Festive Christmas Dinner.	CAO Office	In Progress	11/20/2023	Email sent to Council Nov 16/23
Bonnyville Junior A Pontiacs - 2023 Community Action Grant Application	Res. No. 23.566 - Notify the Bonnyville and District Sports Association of Council's decision regarding their Community Action Grant application.	Planning and Community Services	Completed	11/17/2023	Completed Nov 17, 2023
Bonnyville Wellness Coalition - Partnership Request	Res. No. 567 - Notify the Bonnyville Health Coalition of Council's decision regarding their partnership request.	Planning and Community Services	Completed	11/17/2023	Notified Coalition. Joint Meeting held to discuss details Dec 18 2023
Consideration of Motion - La Corey 3 Way Stop	Res. No. 23.560 - Install Stop signs to implement a three-way stop at the intersection of 49 Street and 51 Avenue in the Hamlet of La Corey.	Infrastructure Services	Completed	11/24/2023	STOP sign was installed in November 2023.
Glendon Library Board - Funding Request	Res. No. 23.568 - Report Required - Bring the funding request by the Glendon Library Board back to the November 28, 2023 Regular Meeting of Council with additional information, as requested by Council	Planning and Community Services	Completed	11/28/2023	
<b>November 28, 2023 Regular Meeting of Council</b>					
Council Invitations	Res. No. 23.597 - Complete event registrations for upcoming approved conferences	CAO Office	Incomplete	12/20/2023	
Business Arising from Closed Session	Res. No. 23.586 - Process the extension to the Bonnyville and District Leisure Facility Agreement until December 31, 2024	Planning and Community Services	Completed	12/20/2023	Agreement has been prepared and waiting for signature Nov 30/23 Jan 15, 2024 - agreement amendment fully executed
Bylaw No. 1848 Water and Sewer Bylaw	Res. No. 23.594 - Report Required - Bring Bylaw No. 1848 Water and Sewer Bylaw back for 2nd and 3rd reading.	Infrastructure Services	Completed	12/7/2023	RFD created and scheduled for Dec 12, 2023 Council meeting (Dec 1, 2023) Second/Third reading given-Dec 12 2023
Glendon Library Board - Funding Request	Res. No. 23.589 - Notify the Glendon Library Board of Council's decision regarding their request for funding and process the payment, as approved.	Planning and Community Services	Completed	12/8/2023	Nov 30, 2023 - Letter sent to the Glendon Library Board as to Council's decision
Infrastructure Services Department 2023 Third Quarterly Report	Res. No. 23.595 - Finalize scheduling in-camera advisory session with legal.	CAO Office	Completed	12/6/2023	The GM of Corporate Services has contacted RMRP to attend the closed session portion of the Jan 9, 2024 RMC. Completed January 9, 2024
<b>December 12, 2023 Regular Meeting of Council</b>					
Ardmore Landfill Expansion Project Cancellation	Res. No. 610 - Proceed with cancellation of the Ardmore Landfill Expansion Project and process funds transfer to the Environmental Reserve as approved by Council.	Environmental and Protective Services	Incomplete	1/9/2024	
Bonnyville Nordic Ski Club	Res. No. 23.615 - Report Required - Bring the request for a cooperative Shaw How Ski Rental proposal by the Bonnyville Nordic Ski Club to a future meeting of Council for consideration.	Planning and Community Services	In Progress	1/9/2024	Meeting with the Club Jan 16, 2023
Bylaw No. 1858 Road Allowance Licensing Bylaw	Res. No. 23.619 - Report Required - Bring Bylaw No. 1858 Road Allowance Licensing Bylaw back for second and third reading.	Planning and Community Services	In Progress	1/9/2024	Will bring it back in February 2024 after the one-month notice public notification period, Scheduled for Feb 13, 2024
Clayton Bellamy Foundation for the Arts	Res. No. 23.614 - Report Required - Bring the funding request by the Clayton Bellamy Foundation for the Arts, for funding support to a future meeting of Council for consideration.	Planning and Community Services	Completed	1/9/2024	Brought back to Council Jan 9, 2024

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Nothern and Regional Economic Development Provincial Grant Application	Res. No. 23.613 - Proceed with grant application to the Government of Alberta Northern and Regional Economic Development Grant Program as directed by Council.	Planning and Community Services	Completed	1/31/2024	NRED Grant application submitted by submission deadline
2024-2026 Operating Budget and Capital Plan	Res. No. 23.631 - Finalize the 2024-2026 Operating Budget and Capital Plan as approved by Council, and distribute as required.	Corporate Services	Completed	1/9/2024	This has been completed - Just needing to upload it to the Finance hub to make available to all staff
Bylaw No. 1851 to Amending Bylaw No. 1686 Dividing Assessment Class 2 into Sub-Classes	Res. No. 23.628 - Report Required - Bring Bylaw No. 1851 Amending Bylaw No. 1686 Dividing Assessment Class 2 into Sub-Classes back for second and third readings.	Corporate Services	Completed	1/9/2024	This will be going to the Jan 9, 2024, RMC for the second and third readings. Third Reading Complete Jan 9 2024
Bonnyville and District Centennial Centre (C2) - 2022 Operating Budget Deficit Funding	Res. No. 23.622 - Proceed with approved transfer of funds from the C2 Operations Reserve as approved by Council.	Corporate Services	Completed	1/9/2024	AJE#367 completed for the transfer as per Council motion in the payment of the 2022 deficit for the Bonnyville & District Centennial Centre
<b>January 9, 2024 Regular Meeting of Council</b>					
Bylaw No. LU 578 Amending LUB Bylaw	Res. No. 24.010 - Report Required - Bring Bylaw No. LU 578 amending Bylaw No. 1667 Land Use Bylaw, back for second and third reading following a public hearing.	Planning and Community Services	Incomplete	2/27/2024	
Bonnyville Health Foundation	Res. No. 24.007 - Report Required - Bring the funding request by the Bonnyville Health Foundation, for funding support to a future meeting of Council for consideration.	Planning and Community Services	In Progress	2/13/2024	RFD has been started - set for Feb 13, 2024
Bonnyville and District Chamber of Commerce	Res. No. 24.008 - Report Required - Bring the funding request by the Bonnyville and District Chamber of Commerce, for funding supports and the letter of support, to a future meeting of Council for consideration.	Planning and Community Services	In Progress	2/13/2024	RFD has been started - set for Feb 14, 2024
Clayton Bellamy Foundation for the Arts	Res. No. 24.013 - Report Required - Bring the additional funding request by the Clayton Bellamy Foundation for the Arts to a future meeting of Council after the completion of the 2023 audited financial statements.	Planning and Community Services	In Progress	5/14/2024	Jan 10, 2024 - RFD started and set for April 9, 2024
Application to Close, Cancel, Sell and Consolidate a Portion of Government Road Allowance	Res. No. 24.012 - Report Required - Bring information pertaining to the Application to Close, Cancel, Sell and Consolidate a Portion of Government Road Allowance back to the January 16, 2024 Committee of the Whole meeting.	Planning and Community Services	Completed	1/16/2024	Brought back to the COW meeting on Jan 16, 2024
Bylaw 1851 to Amend Bylaw No. 1686 Dividing Assessment Class 2 into Sub-Classes	Res. No. 24.014 - Finalize Bylaw No. 1851 to Amend Bylaw No. 1686 Dividing Assessment Class 2 into Sub-Classes and Distribute as required.	CAO Office	Completed	1/19/2024	Completed Jan 10/23
Business Arising from Closed Session	Res. No. 24.022 - Proceed with processing payment of \$50,000 for the reimbursement of senior transportation costs from the 2024 MD Budget for the Seniors Transportation Grant, processing directly to the Bonnyville and District Family and Community Support Services, as approved by Council.	Corporate Services	Completed	1/31/2024	
Business Arising from Closed Session	Res. No. 24.021 - Process the rescinding of Policy No. 1.005 Seniors Transportation Grant Policy effective immediately.	CAO Office	Completed	1/31/2024	Completed Jan 16/24
Cherry Grove Firehall Site Location	Res. No. 24.017 - Proceed with the approved site locatio for the Cherry Grove Firehall/Grader Shop at the proposed site as approved by Council.	Environmental and Protective Services	Completed	1/23/2024	Work Started on clearing the land on January 10/24. Tender Packages will be out in the coming weeks.
Council Invitations	Res. No. 24.016 - Proceed with the purchase of a table for the Bonnyville Minor Hockey 2nd Annual Victor Ringuette Sportsman Dinner, held February 23, 2024 as approved by Council.	CAO Office	Completed	1/31/2024	Table purchased on 11 January 24.
<b>February 13, 2024 Regular Meeting of Council</b>					
Bonnyville and District Chamber of Commerce - Delegation Requests	Res No. 24.043 - Proceed with sending a letter of support from the Reeve to the Premier of Alberta regarding local support to address rural crime concerns.	Planning and Community Services	Incomplete	2/26/2024	
Application to Close, Cancel, Sell and Consolidate a Portion of Government Road Allowance	Res No. 24.037 - Inform applicants of the denial of the application to Close, Cancel, Sell, and Consolidate a Portion of Government Road Allowance as directed by Council.	Planning and Community Services	Incomplete	2/26/2024	
FRIAA FireSmart Program	Res No. 24.032 - Proceed with FRIAA FireSmart Program grant application as per Council direction	Planning and Community Services	Incomplete	2/29/2024	
10:30 a.m. - Cold Lake Native Friendship Centre	Res No. 24.035 - Report Required - Bring additional information regarding the request for a letter of support and funding to a future meeting of Council.	Planning and Community Services	In Progress	2/26/2024	New date for RMC is set for March 11, 2024 to bring back additional information
Bylaw No. 1852 Roadway Licensing Bylaw	Res No. 24.038 - Report Required - Bring Bylaw No. 1852 Roadway Licensing Bylaw back for 2nd and 3rd reading.	Planning and Community Services	In Progress	2/26/2024	Public notification process has started at the RFD is scheduled to be brought back to Council on March 26, 2024

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Request for Regional Assessment Review Board and Subdivision and Development Appeal Board	Res No. 24.053 - Proceed with the creation of a Regional Assessment Review Board and Subdivision Development Appeal Board, as directed by Council. Inquire with neighbouring municipalities for interest in joining the Regional Boards.	CAO Office	In Progress	2/29/2024	Notifying the Summer Village of Pelican Narrows of Council's decision and drafting letters to neighboring municipalities.
Bylaw No. 1858 Roadway Licensing Bylaw	Res No. 24.040 - Finalize Bylaw No. 1858 Roadway Licensing Bylaw and distribute as required.	Environmental and Protective Services	Completed	2/26/2024	Completed February 14, 2024
Bonnyville Health Foundation - Request for Funding	Res No. 24.044 - Process and proceed with informing the Bonnyville Health Foundation of Council decision to provide Travel Agent Spotlight level sponsorship of \$15,000 for the 2024 Annual Fundraising Gala.	CAO Office	Completed	2/26/2024	Feb 14, 2024 - Payable Voucher sent to Finance for a cheque - will mail out cheque to them
Bonnyville Health Foundation - Request for Funding	Res No. 24.045 - Proceed with the purchase of one table for the Bonnyville Health Foundation Gala for, held April 13, 2024 as approved by Council.	Planning and Community Services	Completed	2/26/2024	Table has been purchased Feb 15/24
Planning and Community Services Department 2023 Fourth Quarterly Report	Res No. 24.047 - Report Required - Amend Policy No. 2A.003 Donation, Sponsorship, and Recognition Policy under section 1 to two requests per year, per applicant as directed by Council.	CAO Office	Completed	2/26/2024	Policy No. 2A.003 has been updated by Leg Services - Feb 15, 2024
Policy No. C-4B.010 Water and Sewer Service Policy - Amendment	Res No. 24.050 - Finalize and process amendment to Policy No. C-4B.010 Water and Sewer Service Policy.	CAO Office	Completed	2/26/2024	Completed February 15/24
Right-of-Way Pipeline Placement Request	Res No. 24.051 - Process and inform CRNL of approval for right-of-way pipeline placement request as directed by Council.	Infrastructure Services	Completed	2/26/2024	CNRL informed of the decision on Feb 14, 2024, via phone conversation. Hard copy of the decision to follow. (Feb 14, 2024)
Council Invitations	Res No. 24.055 - Proceed with the purchase of 2 tickets @ \$80 per ticket for the St. John's United Church Luau Dine and Dance.	CAO Office	Completed	2/26/2024	Spoke with Church and they will set 2 tickets aside. We will contact them when the cheque is ready for pick up - Feb 14/24
Public Auction - Establishing Reserve Bid	Res No. 24.048 - Process public auction with reserve bid as approved by Council.	Corporate Services	Completed	2/29/2024	Completed February 14, 2024