



## **Municipal District of Bonnyville No.87**

### **Regular Meeting of Council**

### **Minutes**

**February 13, 2024**

**Present**

Reeve Barry Kalinski  
Deputy Reeve Josh Crick, Ward 1  
Councillor Darcy Skarsen, Ward 2  
Councillor Mike Krywiak, Ward 3  
Councillor Don Slipchuk, Ward 4  
Councillor Dana Swigart, Ward 5  
Councillor Ben Fadeyiw, Ward 6

**Staff Present**

Al Hoggan, Chief Administrative Officer  
Matt Janz, General Manager of Environmental and Protective Services  
Bryan Bespalko, General Manager of Infrastructure Services  
Esther Quiambao, General Manager of Planning and Community Services  
Luis Gandolfi, Director of Public Safety  
Stephanie Severin, Manager of Legislative and Information Services  
Lisa Folliott, Manager of Planning and Development  
Sherry McGinnis, Manager of Occupational Health and Safety  
Calvin Bespalko, Manager of Assessment Services  
Tracey Tiedemann, Manager of Finance  
Mark Parsons, Manager of Information Technology  
Monty Doonanco, Manager of Transportation  
Brad Ollen, Manager of Waste Services  
Ian Frankton, Manager of Business Operations, Kinosoo Ridge  
David Smith, Manager of Resort Operations, Kinosoo Ridge  
Greg Sheppard, Manager of Parks and Recreation  
Tracy Wasylow, Communications and Media Supervisor  
Puna Dewangan, Asset Management Officer  
Scott Kovatch, Economic Development Officer  
Robin Bartlett, Executive Assistant

Silke Attwood, Payroll Officer  
Kristy Poirier, Development Officer  
Lisa Vandenberg, Development Officer  
Charity Croker, Legislative Services Coordinator  
Wendy Wiley, Legislative Services Clerk

**1. Call to Order**

Reeve Kalinski called the meeting to order at 9:00 a.m. The meeting was opened with a prayer.

All attendees were present in Council Chambers with the meeting being recorded.

**2. Adoption of Agenda**

**24.024**

Moved by Councillor Krywiak

THAT Council approves adoption of the agenda with the following addition:

12. Closed Session

12.4 Personnel - FOIP Section 17

**CARRIED**

**3. Adoption of Minutes**

3.1 Regular Meetings of Council

3.1.1 January 9, 2024

**24.025**

Moved by Councillor Swigart

That Council approves adoption of the minutes of the January 9, 2024 Regular Meeting of Council with the one time acceptance of the votes cast in a method that were in contravention to M.D. Procedural Bylaw No. 1787, and that the record indicates as such.

**CARRIED**

3.2 Committee Meetings of Council

3.2.1 January 16, 2024

**24.026**

Moved by Councillor Krywiak

That Council approves adoption of the minutes of the January 16, 2024 Committee of the Whole meeting with the one time acceptance of the votes cast in a method that were in contravention to M.D. Procedural Bylaw No. 1787, and that the record indicates as such.

**CARRIED**

**4. Public Hearings**

4.1 10:00 a.m. – Bylaw No. LU 578 Amending LUB Bylaw

**24.033**

Moved by Councillor Fadeyiw

THAT the public hearing for item 4.1 be opened at 10:14 a.m.

**CARRIED**

Persons who presented: Lisa Foliott on behalf of the M.D. of Bonnyville (Applicant)

Persons who presented in favor: None

Persons who presented in opposition: None

Persons who presented rebuttal: None

**24.034**

Moved by Deputy Reeve Crick

THAT the public hearing for item 4.1 be closed at 10:17 a.m.

**CARRIED**

**5. Delegations**

5.1 10:30 a.m. – Cold Lake Native Friendship Centre

Agnes Gendrom, Executive Director and Zane Thain, Kokum House Manager for the Cold Lake Native Friendship Centre were in attendance to provide

Council with information on current advocacy efforts and request a letter of support and funding for Kokum's House.

**24.035**

Moved by Councillor Slipchuk

THAT Council accepts the presentation by the Cold Lake Native Friendship Centre as information and directs Administration to bring back additional information regarding their request for a letter of support and funding support to a future meeting of Council for consideration.

**CARRIED**

**6. Business Arising from Minutes**

**7. Development Applications**

- 7.1 Development Application No. 2024-D-002 – Secondary Suite with Size Variance

**24.027**

Moved by Councillor Skarsen

THAT Council approves development application no. 2024-D-002 for a detached garage with a secondary suite with a size variance from 1,076 sq ft to 1,200 sq ft as a discretionary use pursuant to Part 3, Section 20, Part 6, Section 59, and Part 7, Section 71.2 of the Land Use Bylaw for Arial McGraw as per the recommendation presented.

**CARRIED**

**8. Subdivision Applications**

- 8.1 Subdivision Application No. 2023-S-017 – NE 2-64-6 W4M

**24.028**

Moved by Councillor Slipchuk

THAT Council approves subdivision application no. 2023-S-017 to consolidate an existing 12-acre parcel into NE 2-64-6 W4M and further subdivide an new 14 acre parcel from same agricultural ¼ section for Richard Sweeney and Lillian Sweeney, as per the conditions presented.

**CARRIED**

8.2 Subdivision Application No. 2023-S-018 – NW-9-61-6-W4M

**24.029**

Moved by Councillor Skarsen

THAT Council approves subdivision application no. 2023-S-018 to subdivide 7 parcels from NW-9-61-6-W4M for 1801460 Alberta Ltd., as per the conditions presented.

**CARRIED**

8.3 Subdivision Application No. 2023-S-019 – Plan 232 2528 Bk 1 Lt 1, Pt of NW 31-59-4 W4M

**24.030**

Moved by Deputy Reeve Crick

THAT Council approves subdivision application no. 2023-S-019 to subdivide a 10-acre parcel from agricultural Plan 232 2528 Block 1 Lot 1, within NW 31-59-4 W4M for Diane Vachon, as per the conditions presented.

**CARRIED**

8.4 Subdivision Application No. 2023-S-020 – SW 24-63-6 W4M

**24.031**

Moved by Councillor Slipchuk

THAT Council approves subdivision application no. 2023-S-020 to subdivide 3 parcels (1 – 77-acre, 1 – 68-acre, 1 – 10-acre parcel) from Agricultural ¼ Section SW 24-63-6 W4M for PALS Geomatics Corp. on behalf of Jacqueline Dawe, as per the conditions presented with the exception of the requirement to remove the second approach.

**CARRIED**

**9. New Business**

9.1 Notice of Motion

9.2 Environmental and Protective Services

9.2.1 FRIAA FireSmart Program Grant Application

**24.032**

Moved by Councillor Swigart

THAT Council approves the submission of a grant application to the Forest Resource Improvement Association for Alberta (FRIAA) FireSmart Program for up to \$200,000 for non-vegetation funding for a FireSmart Coordinator position.

**CARRIED**

9.2.2 Environmental and Protective Services Department 2023 Fourth Quarterly Report

Discussion on this item was paused to address item 4.1 Public Hearing - Bylaw No. LU 578 Amending LUB Bylaw scheduled for 10:00 a.m.

Discussion on this item resumed at 10:18 a.m.

Discussion on this item was paused once more to address item 5.1 Delegation – Cold Lake Native Friendship Centre scheduled for 10:30 a.m.

Discussion on this item resumed at 11:03 a.m.

Councillor Fadeyiw left the meeting at 11:04 a.m.

Councillor Fadeyiw joined the meeting at 11:07 a.m.

**24.036**

Moved by Councillor Fadeyiw

THAT Council accepts the Environmental and Protective Services 2023 Fourth Quarterly Report as information.

**CARRIED**

9.3 Planning and Community Services

9.3.1 Application to Close, Cancel, Sell, and Consolidate a Portion of Government Road Allowance

Councillor Slipchuk left the meeting at 11:10 a.m.

Councillor Slipchuk joined the meeting at 11:11 a.m.

**24.037**

Moved by Councillor Fadeyiw

THAT Council denies the application to Close, Cancel, Sell, and Consolidate a Portion of Government Road Allowance Range Road 463, east of Plan 132 2699, Block 1, Lot 1, and south of Moose Lake.

**CARRIED**

9.3.2 Bylaw No. 1852 Roadway Licensing Bylaw

**24.038**

Moved by Deputy Reeve Crick

THAT Bylaw No. 1852, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given first reading.

**CARRIED**

9.3.3 Bylaw No. 1858 Roadway Licensing Bylaw

**24.039**

Moved by Councillor Swigart

THAT Bylaw No. 1858, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

**CARRIED**

**24.040**

Moved by Councillor Fadeyiw

THAT Bylaw No. 1858 be given third reading.

**CARRIED**

9.3.4 Bonnyville and District Chamber of Commerce – Delegation Requests

**24.041**

Moved by Deputy Reeve Crick

THAT Council accepts the request by the Bonnyville and District Chamber of Commerce for a letter of support regarding their current advocacy efforts as information.

**CARRIED**

Reeve Kalinski recessed the meeting at 11:39 a.m.

The meeting reconvened at 11:46 a.m. with all present as prior to the recess with the exception of Councillor Krywiak.

Councillor Krywiak joined the meeting at 11:47 a.m.

**24.042**

Moved by Councillor Fadeyiw

THAT Council accepts the request by the Bonnyville and District Chamber of Commerce regarding their 75<sup>th</sup> Anniversary Tree Wall Sponsorship Program as information.

**CARRIED**

**24.043**

Moved by Councillor Swigart

THAT Council approves sending a letter from the Reeve to the Premier of Alberta, regarding local support to address rural crime concerns.

**CARRIED**

9.3.5 Bonnyville Health Foundation– Request for Funding

**24.044**

Moved by Councillor Fadeyiw

THAT Council approves the request for sponsorship by the Bonnyville Health Foundation for their 2024 Annual Fundraising Gala in the amount of \$15,000 for the Travel Agent Spotlight level of sponsorship to be funded from the 2024 Council Operating Budget, and furthermore approve the donation of a silent auction item.

**CARRIED**

Reeve Kalinski recessed the meeting at 12:08 p.m.

The meeting reconvened at 12:36 p.m. with all present as prior to the recess with the exception of Councillor Slipchuk.

Councillor Slipchuk joined the meeting at 12:37 p.m.



**24.045**

Moved by Councillor Fadeyiw

THAT Council approves the purchase of one table of 8 at the Bonnyville Health Foundation Gala for \$1,000 to be funded from the 2024 Council Operating Budget.

**CARRIED**

9.3.6 Planning & Community Services Department 2023 Fourth Quarterly Report

**24.046**

Moved by Deputy Reeve Crick

THAT Council accepts the Planning and Community Services Department 2023 Fourth Quarterly Report as information.

**CARRIED**

**24.047**

Moved by Councillor Swigart

THAT Council approves amending Policy No. 2A.003 Donation, Sponsorship, and Recognition Policy to limit the maximum award of Donation and/or Sponsorship requests processed under section 1 to two requests per year per applicant.

**CARRIED**

9.4 Corporate Services

9.4.1 Public Auction – Establishing Reserve Bid

**24.048**

Moved by Deputy Reeve Crick

THAT Council approves the reserve bid for the Friday March 15, 2024 Public Auction on Lands on the Tax Arrears List as follows:

<u>Legal Description</u>	<u>Linc No.</u>	<u>Roll Number</u>	<u>Reserve Bid</u>
9821125 - -1	0027415141	5908172002	\$420,000

**CARRIED**

9.4.2 Corporate Services 2023 Fourth Quarterly Report

**24.049**

Moved by Councillor Fadeyiw

THAT Council tables the Corporate Services 2023 Fourth Quarterly Report until the February 27, 2024 Regular Meeting of Council.

**CARRIED**

9.5 Infrastructure Services

9.5.1 Policy No. C-4B.010 Water and Sewer Service Policy – Amendment

**24.050**

Moved by Councillor Slipchuk

THAT Council adopts amending Policy No. C-4B.010 Water and Sewer Service Policy, as recommended by the Committee of the Whole.

**CARRIED**

9.5.2 Right-of-Way Pipeline Placement Request

**24.051**

Moved by Councillor Fadeyiw

THAT Council approves the request by Canadian Natural Resources Ltd. to place a pipeline parallel to the undeveloped statutory road allowance located on the south boundary of SE-30-63-5-W4 at a 10 metre setback instead of the 30 metres required under policy.

**CARRIED**

9.5.3 Infrastructure Services 2023 Fourth Quarterly Report

**24.052**

Moved by Deputy Reeve Crick

THAT Council tables the Infrastructure Services 2023 Fourth Quarterly Report until the February 27, 2024 Regular Meeting of Council.

**CARRIED**

9.6 Chief Administrative Officer

9.6.1 Request for Regional Assessment Review Board and Subdivision and Development Appeal Board

**24.053**

Moved by Councillor Swigart

THAT Council approves the request by the Summer Village of Pelican Narrows to establish a Regional Assessment Review Board (ARB) and Subdivision and Development Appeal Board (SDAB) and furthermore directs Administration to reach out to work with the Summer Village on establishing the framework of these new boards as well as reach out to other neighboring municipalities to inquire on their interest in establishing a Regional ARB and SDAB.

**CARRIED**

9.6.2 CAO Office 2023 Fourth Quarterly Report

**24.054**

Moved by Councillor Fadeyiw

THAT Council tables the CAO Office 2023 Fourth Quarterly Report until the February 27, 2024 Regular Meeting of Council.

**CARRIED**

9.7 Council Invitations

**24.055**

Moved by Councillor Slipchuk

THAT Council approves attendance to the St. John's United Church Luau Dine and Dance to be held March 23, 2024 at a cost of \$80 per ticket for 2 tickets, to be funded from the 2024 Council Public Relations budget.

**CARRIED**

**10. Correspondence and Information**

**24.056**

Moved by Deputy Reeve Crick

THAT Council accepts the following correspondence as information:

1. Report from the Bonnyville and District Leisure Facility Corp. – Part 9 (C2) – November 2023 Financials

2. Report from the Bonnyville and District Leisure Facility Corp. – Part 9 (C2) – December 2023 Financials
3. Report from Royal Canadian Mounted Police (RCMP) Bonnyville Detachment – Community Policing Report October 1 to December 31, 2023
4. M.D. Industry Liaison Committee – December 15, 2023 Meeting Minutes
5. Letter from Ecole Des Beaux-Lacs – Thank You
6. Letter from Bonnyville Pontiacs – Community Action Grant Application
7. Email from Marcel Bordeleau – Sale of Road Allowance
8. Email from Lakeland Industry and Community Association (LICA) – Update to Aquatic Invasive Species Prevention Funds (AISPF) Project Application
9. Email from Stepping Stones Crisis Society – Thank You
10. Email from North East Muni-Corr Ltd. – Revised Corridor Bylaw
11. Letter from RCMP Commanding Officer – Retirement and New Position
12. Letter from Alberta Public Safety and Emergency Services – Engagement to Improve Police Governance
13. Letter from LICA – Citizen Science Winter Wildlife Monitoring Program
14. Letter from Alberta Justice – What We Heard Report
15. Letter from City of Cold Lake – Provincial Family and Community Support Services (FCSS) Funding Agreement Amendment (2023-2025)
16. Email from Kinsoo Blizzards Alpine Ski Team – Blizzards Blast Ski Race
17. Email from LICA – Mammals of the Lakeland Workshop
18. Email from Spark Conferences – Winter 2024 Upcoming Events
19. Email from LICA – AQ Hub Project Call for Volunteers
20. 2023 Notice of Fire Damage Report
21. January 2024 Concerns List
22. January 2024 Cheque Registry
23. Council Action Report

**CARRIED**

**11. Reports from Members of Council**

Councillors represented on various boards and/or committees and presented reports on the following:

1. Cold Lake Regional Utility Services Commission (CLRUSC)
2. Rural Municipalities of Alberta (RMA) Zone 5 Meeting
3. Cold Lake Library Board
4. Cold Lake and District Family and Community Support Services (FCSS)
5. Federation of Canadian Municipalities (FCM)
6. Bonnyville Regional Fire Authority (BRFA)
7. Bonnyville and District Chamber of Commerce
8. M.D. Agricultural Service Board (ASB)
9. Regional Sports Tourism Committee (RSTC)
10. Lakeland Agricultural Research Association (LARA)
11. Glendon Library Board
12. Bonnyville Municipal Library Board

**12. Closed Session**

**24.057**

Moved by Councillor Slipchuk

THAT this meeting goes into a closed session at 3:02 p.m. for the following reasons:  
FOIP Sections 17, 21 and 24.

**CARRIED**

- 12.1 Advice from Officials - FOIP Section 24
- 12.2 Personnel - FOIP Section 17
- 12.3 Intergovernmental Relations - FOIP Section 21
- 12.4 Personnel - FOIP Section 17

**24.058**

Moved by Deputy Reeve Crick

THAT this meeting returns to open session at 4:45 p.m.

**CARRIED**

**13. Business Arising from Closed Session**

**14. Adjournment**

**24.059**

Moved by Councillor Slipchuk

THAT this meeting adjourn.

Time of Adjournment 4:46 p.m.

**CARRIED**

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MANAGER,  
LEGISLATIVE AND INFORMATION SERVICES

DRAFT