



## **Municipal District of Bonnyville No.87**

### **Regular Meeting of Council**

#### **Minutes**

**March 26, 2024**

Present	Deputy Reeve Josh Crick, Ward 1 Councillor Darcy Skarsen, Ward 2 Councillor Mike Krywiak, Ward 3 Councillor Don Slipchuk, Ward 4 Councillor Dana Swigart, Ward 5 Councillor Ben Fadeyiw, Ward 6
Absent	Reeve Barry Kalinski
Staff Present	Al Hoggan, Chief Administrative Officer Bryan Bespalko, General Manager of Infrastructure Services Susan Walker, General Manager of Corporate Services Luis Gandolfi, Director of Public Safety Stephanie Severin, Manager of Legislative and Information Services Lisa Folliott, Manager of Planning and Development Calvin Bespalko, Manager of Assessment Services Robin Bartlett, Executive Assistant Kristy Poirier, Development Officer Wendy Wiley, Legislative Services Clerk Kaitlyn Adams, Planning and Development Technician Kelsey Laye, Records Management Coordinator Cathy Ducharme, Planning and Development Clerk

#### **1. Call to Order**

Deputy Reeve Crick called the meeting to order at 9:00 a.m. The meeting was opened with a prayer.

All attendees were present in Council Chambers with the meeting being recorded.

**2. Adoption of Agenda**

**24.108**

Moved by Councillor Slipchuk

THAT Council approves adoption of the agenda with the following additions:

9.3.2 Bylaw No. 1862 - 2024 Tax Rate Bylaw - First Reading

9.4.3 Extended Absence Approval

**CARRIED**

**3. Adoption of Minutes**

3.1 Regular Meetings of Council

3.1.1 March 12, 2024

**24.109**

Moved by Councillor Swigart

THAT Council approves adoption of the minutes of the March 12, 2024 Regular Meeting of Council, with the following amendment:

Resolution No. 24.074 Moved by

Delete "Councillor Swigart" and replace with "Councillor Skarsen".

**CARRIED**

**4. Public Hearings**

**5. Delegations**

5.1 10:00 a.m. - Forestry and Parks Lands Delivery, Lower Athabasca Region

Neil Timm, Lands Officer for Forestry and Parks Lands Delivery, Lower Athabasca Region, and Cody Nahirniak, District Team Lead, Lands, Prairie Parkland Lands Delivery, were in attendance to present Council with information pertaining to dock approvals.

**24.120**

Moved by Councillor Fadeyiw

THAT Council accepts the presentation by the Lands Officer for Forestry and Parks Lands Delivery, Lower Athabasca Region as information.

**CARRIED**

5.2 10:30 a.m. - Hearts for Healthcare

Kari Leiper, Executive Director and Jennifer Cory Lee, President for Hearts for Healthcare were in attendance to present information on the 2024 Annual Hearts for Healthcare Gala to be held on May 4, 2024 and furthermore request funding support for the event.

**24.121**

Moved by Councillor Krywiak

THAT Council accepts the presentation by Hearts for Healthcare as information and furthermore directs Administration to bring back their request for funding support for the 2024 Annual Hearts for Healthcare Gala to a future meeting of Council for consideration.

**CARRIED**

**6. Business Arising from Minutes**

**7. Development Applications**

7.1 Development Application No. 2024-D-037 – Side Yard Variance Request

**24.111**

Moved by Councillor Skarsen

THAT Council approves development permit application no. 2024-D-037 for a side yard variance from 4.5m to 1.5m for the construction of a detached garage within SE-5-61-6-W4M as a discretionary use pursuant to Part 3, Section 20, and Part 7, Section 71.2 of the Land Use Bylaw for Bossman Construction on behalf of Drew and Vanessa Fleury as per the recommendation presented.

**CARRIED**

7.2 Development Application No. 2024-D-040 – Front and Side Yard Variance Request

**24.112**

Moved by Councillor Slipchuk

THAT Council approves development permit application no. 2024-D-040 for a front yard variance from 7.6m to 6.1m and east side yard variance from 4.5m to 0.76m for an existing garage within SE-7-60-5-W4M as a discretionary use

pursuant to Part 3, Section 20, and Part 7 Section 71.2 of the Land Use Bylaw for George Harlton, with application of a penalty for contravention of Section 12.1 of the Land Use Bylaw No. 1667, pursuant to Section 29.7 of the Land Use Bylaw.

**CARRIED**

**8. Subdivision Applications**

**9. New Business**

9.1 Notice of Motion

9.2 Planning and Community Services

9.2.1 Bylaw No. 1852 Roadway Licensing Bylaw

**24.113**

Moved by Councillor Fadeyiw

THAT Bylaw No. 1852, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

**CARRIED**

**24.114**

Moved by Councillor Slipchuk

THAT Bylaw No. 1852 be given third reading.

**CARRIED**

9.3 Corporate Services

9.3.1 Policy No. C-2B.042 Corporate Credit Card Policy – New

**24.117**

Moved by Councillor Slipchuk

THAT Council adopts new Policy No. C-2B.042 Corporate Credit Card Policy, as recommended by the Committee of the Whole.

**CARRIED**

9.3.2 Bylaw No. 1862 - 2024 Tax Rate Bylaw

**24.110**

Moved by Councillor Swigart

THAT Bylaw No. 1862, being a bylaw of the Municipal District of Bonnyville No. 87, to authorize the rates of taxation to be levied against assessed properties within the municipality for the 2024 taxation year, be given first reading.

**CARRIED**

9.4 Chief Administrative Officer

9.4.1 Bylaw No. 1860 Council Code of Conduct Bylaw

**24.115**

Moved by Councillor Fadeyiw

THAT Bylaw No. 1860, being a bylaw of the Municipal District of Bonnyville No. 87, to establish a code of conduct for members of Council, be given second reading.

**CARRIED**

**24.116**

Moved by Councillor Fadeyiw

THAT Bylaw No. 1860 be given third reading.

**CARRIED**

9.4.2 Policy No. C-2A.026 Municipal Policy and Procedures Policy – Amendment

**24.118**

Moved by Councillor Fadeyiw

THAT Council adopts amending Policy No. C-2A.026 Municipal Legislation Policy (formerly known as Municipal Policy and Procedures Policy), as recommended by the Committee of the Whole.

**CARRIED**

9.4.3 Extended Absence Approval

**24.119**

Moved by Councillor Fadeyiw

THAT Council, in accordance with the Municipal Government Act, R.S.A. 2000, Chapter M-26, Section 174(2), hereby authorizes Reeve Kalinski's absence from Regular Meetings of Council until further notice.

**CARRIED**

Deputy Reeve Crick recessed the meeting at 9:56 a.m.

The meeting reconvened at 10:02 a.m. with all present as prior to the recess and proceeded to scheduled item 5.1 Delegation - Forestry and Parks Lands Delivery, Lower Athabasca Region.

9.5 Council Invitations

**24.122**

Moved by Councillor Fadeyiw

THAT Council approves a member of Council to attend the Assumption Junior/Senior High School Graduation Ceremony to be held on May 25, 2024.

**CARRIED**

**10. Correspondence and Information**

**24.123**

Moved by Councillor Slipchuk

THAT Council directs Administration to draft a letter from the Reeve to Cold Lake First Nations requesting a meeting to discuss their plans for expansion at Casino Dene.

**CARRIED**

**24.124**

Moved by Councillor Fadeyiw

THAT Council accepts the following correspondence as information:

1. Letter from Cold Lake First Nations – Casino Dene Expansion
2. Email from Northern Woods and Water Highway Association (NWWA) – Membership
3. Email from Lakeland Industry and Community Association (LICA) – Alberta Water Council Report
4. Letter from Shock Trauma Air Rescue Service (STARS) – Thank You

5. Letter from Town of Bonnyville – Re-Negotiation of Intermunicipal Cooperation Framework Agreement
6. February 2024 Cheque Registry
7. Council Action Report

**CARRIED**

**11. Reports from Members of Council**

Councillors represented on various boards and/or committees and presented reports on the following:

1. Greater North Foundation
2. Rural Municipalities of Alberta (RMA) 2024 Spring Conference
3. M.D. Agricultural Service Board (ASB)
4. Bonnyville and District Family and Community Support Services (FCSS)
5. Bonnyville Regional Fire Authority (BRFA)
6. Regional Sports Tourism Committee (RSTC)
7. North East Muni-Corr Ltd.
8. Bonnyville and District Leisure Facility Corp. - Part 9 (C2)

Councillor Krywiak left the meeting at 10:56 a.m.

Councillor Krywiak joined the meeting at 11:02 a.m.

**12. Closed Session**

**24.125**

Moved by Councillor Fadeyiw

THAT this meeting goes into a closed session at 11:12 a.m. for the following reasons:  
FOIP Sections 17 and 24.

**CARRIED**

12.1 Advice from Officials - FOIP Section 24

12.2 Personnel - FOIP Section 17

**24.126**

Moved by Councillor Fadeyiw

THAT this meeting returns to open session at 11:37 a.m.

**CARRIED**

**13. Business Arising from Closed Session**

**14. Adjournment**

**24.127**

Moved by Councillor Swigart

THAT this meeting adjourn.

Time of Adjournment 11:40 a.m.

**CARRIED**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
MANAGER,

LEGISLATIVE AND INFORMATION SERVICES

