



Municipal District of Bonnyville No. 87

Request for Decision (RFD)

APPENDIX A

Meeting:	Regular Meeting of Council
Meeting Date:	February 27, 2024
Originated By:	Esther Quiambao, General Manager of Planning and Community Services
Title:	Delegation – Glendon Library Board

PROPOSAL & BACKGROUND

Carla Paton, Library Manager, and Noreen Cotton, Library Board Chair, will be in attendance to present an overview of the grand opening event of the Glendon Library, Focus Group session, as well as a funding request for the 2024 operational fiscal year.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

Attached for Council's reference:

- Appendix A: Glendon Public Library 2024
- Appendix B: Library Budget 2024 - Sheet1

REFERENCE TO STRATEGIC PLAN

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

COSTS & SOURCE OF FUNDING

COMMUNICATIONS STRATEGY

ADMINISTRATION RECOMMENDED ACTION

THAT Council accepts the presentation by the Glendon Library Board on their event and session successes as information and furthermore directs Administration to bring their request for funding support to a future meeting of Council for consideration.

COUNCIL OPTIONS

1. THAT Council accepts the presentation by the Glendon Library Board on their event and session successes as information and furthermore directs Administration to bring their request for funding support to a future meeting of Council for consideration.
2. THAT Council accepts the presentation by the Glendon Library Board on their event and session successes, and request for funding support of their 2024 operational costs, as information.

Report Approval Details

Document Title:	Delegation - Glendon Public Library .docx
Attachments:	- Appendix A - Glendon Public Library 2024.pdf - Appendix B - Library Budget 2024 .pdf
Final Approval Date:	Feb 16, 2024

This report and all of its attachments were approved and signed as outlined below:

Stephanie Severin

APPENDIX A

Glendon Public Library

2024

Glendon Public Library Board

Board Chair - Noreen Cotton

Board Vice Chair - Bree Garska

Board Treasurer - Miesha Fewchuck

Board Secretary - Annette Dillon

MD Representative - Mike Krywiak

Board members - Sylvia Teske, Janice Connolly, Daryn Galatiuk, Laura Papirny

Consultant to the Board - Carla Paton

What's happening in the library currently!!

Glendon Public Library just held our Focus Group and Grand Opening on January 27, 2024

Over 100 people attended our grand opening and the conversations throughout the room were very positive and enthusiastic. Members of the community are very appreciative of having a public library open in their community. We were able to provide library cards and answer any questions they may have had.



Programming

The Glendon Public Library will be running 1 or 2 different sessions per month. We have already secured a mental health worker to put on a workshop about self-care. Many people in the community have volunteered to put their skills to work for us and show others what they can do. There is a Pierogi making night in the works, as we have access to a fully equipped kitchen. There will be weekly crafts for young students, along with game nights for the older students. We are planning a book club that will meet every couple of weeks. We are also planning one movie night a month where students and others from the community can stay after school to watch a movie and enjoy snacks.

Focus Group Details



The purpose of the focus group was to determine a direction that we will pursue in the next 3-5 years. This will help us in developing our plan of service and creating our policies and bylaws. In attendance were many different groups from the community so we were able to access a very diverse demographic.

The questions that were asked of the group were about physical space, collections, programming, marketing, and technology.

The session helped us gain a better understanding of what our community needs.

Statistical Information

To date we have registered 115 patrons for Library cards.

We have had an average of 2-5 people in the library every day that we have been open to the public.

Items checked out and requested sit at 25 items so far.

This is a great start to our new adventure since it has only been 1 week since the grand opening.

Partnerships in the community

During our Focus Group we were able to create partnerships with many of the groups in attendance. We will work with the Agricultural Society to host informational events and recreational activities for our community. We are working with the Historical Society to teach our youngsters about the history of our village. Daycare groups will be visiting us on a weekly basis to help the younger students learn about the expectations of a library and to help them be comfortable in the space. We have spearheaded a community newsletter and calendar that will help the community learn about what is happening in the area. Many of our groups are excited about us offering printing services so they no longer have to go outside the community to have that done.

APPENDIX B

2024 Budget	
Budget approved by library board as authorized by:	
Legal name of library board: __ Village of Glendon Library Board	
Print name: _____	Position: _____
Signature: _____	
Date budget was approved by board: _____	

Revenues			Balance
Provincial Operating Grant	\$11,761.00		
VOG Funding	\$25,000.00		
MD Funding (Note 1)	\$20,000.00		
Fundraising	\$2,500.00		
	\$59,261.00		
		Expenditures	
		Salaries Library Manager	\$13,000.00
		Library & Assistant Manager wages	\$25,000.00
		Levy to NLLS	\$2,657.27
		Advertising	\$250.00
		Books	\$5,000.00
		Technology & Software	\$5,000.00
		Library Supplies	\$1,000.00
		Postage	\$100.00
		Registration fees	\$150.00
		Office Supplies	\$1,500.00
		Financial Review	\$150.00
		Library Furnishings	\$0.00
		Lost items paid to other libraries	\$200.00
		Directors Insurance	\$160.00
		Registration for Conference	\$200.00
		Travel Cost(car pooling)	\$600.00

