



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

May 14, 2024

Present

Reeve Barry Kalinski
Deputy Reeve Josh Crick, Ward 1
Councillor Darcy Skarsen, Ward 2
Councillor Mike Krywiak, Ward 3
Councillor Don Slipchuk, Ward 4
Councillor Dana Swigart, Ward 5
Councillor Ben Fadeyiw, Ward 6

Staff Present

Al Hoggan, Chief Administrative Officer
Matt Janz, General Manager of Environmental and Protective Services
Esther Quiambao, General Manager of Planning and Community Services
Susan Walker, General Manager of Corporate Services
Stephanie Severin, Manager of Legislative and Information Services
Lisa Follitt, Manager of Planning and Development
Monty Doonanco, Manager of Transportation
Robin Bartlett, Executive Assistant
Kristy Poirier, Development Officer
Lisa VandenBerg, Development Officer
Wendy Wiley, Legislative Services Clerk
Kelsey Laye, Records Management Coordinator

1. Call to Order

Reeve Kalinski called the meeting to order at 9:00 a.m.

All attendees were present in Council Chambers with the meeting being recorded.

2. Adoption of Agenda

24.171

Moved by Councillor Slipchuk

THAT Council approves adoption of the agenda with the following additions:

9. New Business

9.5.2 Meeting Cancellation Request

12. Closed Session

12.1 CAO Overview - FOIP Sections 17 and 24

12.2 Personnel - FOIP Section 17

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 April 23, 2024

24.172

Moved by Deputy Reeve Crick

THAT Council approves adoption of the minutes of the April 23, 2024 Regular Meeting of Council, as presented.

CARRIED

4. Public Hearings

5. Delegations

5.1 10:00 a.m. – Bonnyville Agricultural Society

Ruth Isley, Fundraising Committee member and Corey Dows, Treasurer for the Bonnyville Agricultural Society were in attendance to request funding for the District 4-H Beef Show and Sale on May 31, 2024.

24.179

Moved by Councillor Slipchuk

THAT Council accepts the presentation by the Bonnyville Agricultural Society as information and furthermore approves their request for funding support for the District 4-H Beef Show and Sale on May 31, 2024 in the amount of \$19,804.74 to be funded from Cash Flow Reserves.

CARRIED

24.180

Moved by Councillor Krywiak

THAT Council approves the request by the Bonnyville Agricultural Society for a member of Council to sit as a non-voting member on their Board and furthermore appoints Councillor Skarsen to the Bonnyville Agricultural Society Board for a term to expire October 2025.

CARRIED

6. Business Arising from Minutes

7. Development Applications

7.1 Development Application No. 2024-D-073 – Variance from Highwater Mark

24.173

Moved by Councillor Slipchuk

THAT Council approves James Nicholson to address Council in favor of agenda item 7.1 Development Application No. 2024-D-073 – Variance from Highwater Mark.

CARRIED

24.174

Moved by Councillor Swigart

THAT Council approves development permit application no. 2024-D-073 for a variance from the highwater mark from 30m to 23m for the construction of a shop (1,000 sq ft) within NW-25-60-7-W4M as a discretionary use pursuant to Part 3, Section 20, and Part 7 Section 71.2 of the Land Use Bylaw for James Nicholson with the following conditions:

1. An approved building permit is required as per the Alberta Safety Codes Act.
2. Applicable electrical, gas, plumbing, and sewer permits are required as per Alberta Safety Codes Act.

3. Building waste materials shall be contained on site in a waste bin or a covered/enclosed trailer.
4. The landowner shall enter into an agreement with the M.D. in the form of a restrictive covenant that may be registered against title to the lands that are the site of the proposed development which contains a waiver and indemnity in favour of the M.D. with respect to any potential negative impacts resulting from a flood, high water table, or other overland water issues.
5. The landowner is to sign a waiver/ release indemnifying the M.D. against negative impacts in the event of a flood, high water table, or other overland water issues.
6. Building locations to be staked out by an Alberta Land Surveyor and submitted for approval by the M.D. of Bonnyville prior to the commencement of construction.
7. Upon foundation completion, but prior to inspection, an Alberta Land Surveyor Building Certificate shall be provided to the Development Authority.

CARRIED

7.2 Development Application No. 2024-D-082 - Craft Brewing and Distillery - Mead Production

24.175

Moved by Councillor Swigart

THAT Council approves development permit application no. 2024-D-082 for a craft brewing and distillery use for mead production in an existing attached garage within SE-25-62-4-W4M as a discretionary use pursuant to Part 6 of the general regulations and Part 7, Section 69.2 of the Land Use Bylaw for Oleksandr Lebed as per the recommendation presented.

CARRIED

7.3 Development Application No. 2024-D-086 – Secondary Suite

24.176

Moved by Deputy Reeve Crick

THAT Council approves development permit application no. 2024-D-086 for a detached garage with secondary suite on Plan 152 4326 Block 1 Lot 6 within NW-9-61-6-W4M as a discretionary use pursuant to Part 6, Section 59, and Part 7, Section 71.2 of the Land Use Bylaw for Mattias Knuttila and Sara Palsat as per the recommendations presented.

CARRIED

7.4 Development Application No. 2024-D-093 – Beekeeping

24.177

Moved by Councillor Swigart

THAT Council approves development permit application no. 2024-D-093 for a beekeeping use for one hive within NW-11-63-4-W4M as a discretionary use pursuant to Part 6, Section 49, and Part 7, Section 73.2 of the Land Use Bylaw for Derek and Candice Klassen as per the recommendation presented.

CARRIED

7.5 Development Application No. 2024-D-095 – Rear Yard Variance

24.178

Moved by Councillor Slipchuk

THAT Council approves development permit application no. 2024-D-095 for a rear yard variance from 25 ft to 5 ft and a south side yard variance from 15 ft to 5 ft for a detached garage on Plan 822 1609 Block 3 Lot 5 within SW-5-64-4-W4M as a discretionary use pursuant to Part 3, Section 20, and Part 7, Section 71.2 of the Land Use Bylaw for Robert Norton as per the recommendation presented.

CARRIED

Reeve Kalinski recessed the meeting at 9:52 a.m.

The meeting reconvened at 10:01 a.m. with all present as prior to the recess, and proceeded to scheduled item 5.1 Delegation – Bonnyville Agricultural Society.

8. Subdivision Applications

9. New Business

9.1 Notice of Motion

9.2 Planning and Community Services

9.2.1 Bylaw No. LU 579 Amending LUB Bylaw

24.181

Moved by Councillor Fadeyiw

THAT Bylaw No. LU 579, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1667 Land Use Bylaw, be given first reading.

CARRIED

9.2.2 Bylaw No. 1866 Roadway Licensing Bylaw

24.182

Moved by Councillor Slipchuk

THAT Bylaw No. 1866, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given first reading.

CARRIED

9.2.3 Bylaw No. 1867 Road Closure and Sale Bylaw

24.183

Moved by Deputy Reeve Crick

THAT Bylaw No. 1867 being a bylaw of the Municipal District of Bonnyville No. 87, to close and sell at fair market value, a portion of government road allowance west of SW-33-60-3-W4M and 195 meters, more or less, south of the north boundary of SW-33-60-3-W4M, be given first reading.

CARRIED

9.2.4 Clayton Bellamy Foundation for the Arts – Request for Additional Funding

24.184

Moved by Councillor Fadeyiw

THAT Council maintains financial support to the Clayton Bellamy Foundation for the Arts Strathcona Centre for the Performing Arts Project at a maximum value of \$178,000, as previously approved.

CARRIED

9.2.5 Glendon Library Board – Request for Funding Support

24.185

Moved by Councillor Krywiak

THAT Council approves Noreen Cotton, Glendon Library Board Chair, to address Council regarding item 9.2.5 Glendon Library Board - Request for Funding Support.

CARRIED

24.186

Moved by Councillor Krywiak

THAT Council approves a contribution in the amount of \$12,925.85 towards 2024 operating costs as requested by the Glendon Library Board to be funded from Cash Flow Reserves.

CARRIED

Reeve Kalinski recessed the meeting at 11:10 a.m.

The meeting reconvened at 11:17 a.m. with all present as prior to the recess.

24.187

Moved by Councillor Fadeyiw

THAT Council approves amending the current allocation structure of provincial funding to local library boards through the Northern Lights Library System on behalf of the M.D. of Bonnyville to be disseminated as follows:

- Glendon Library 10%;
- Bonnyville Municipal Library 60%;
- Cold Lake Public Library 30%;

effective immediately and including 2024 allocations.

CARRIED

9.3 Corporate Services

9.3.1 Policy No. C-2B.044 Asset Retirement Obligation Policy – New

24.188

Moved by Councillor Skarsen

THAT Council adopts new Policy No. C-2B.044 Asset Retirement Obligation Policy, as recommended by the Committee of the Whole.

CARRIED

9.3.2 Reserve Fund Policies – Airport, Bridge and Building – New

24.189

Moved by Councillor Skarsen

THAT Council adopts new policies as follows:

- Policy No. C-2B.045 Airport Reserve Policy;
- Policy No. C-B.046 Bridge Reserve Policy; and
- Policy No. C-2B.047 Building Reserve Policy;

as recommended by the Committee of the Whole.

CARRIED

9.4 Infrastructure Services

9.4.1 Canadian Natural Resources – Range Road 464 Development

24.190

Moved by Deputy Reeve Crick

THAT Council accepts the Canadian Natural Resources Range Road 464 Development report as information.

CARRIED

9.5 Chief Administrative Officer

9.5.1 Proclamation Request – Seniors' Week 2024

24.191

Moved by Councillor Krywiak

THAT Council approves the proclamation of June 3 to 9, 2024 as “Seniors’ Week” in the Municipal District of Bonnyville.

CARRIED

9.5.2 Committee of the Whole Meeting Cancellation

24.192

Moved by Councillor Slipchuk

THAT Council approves the cancellation of the Committee of the Whole Meeting scheduled for Tuesday, May 21, 2024 at 9:00 a.m.

CARRIED

10. Correspondence and Information

24.193

Moved by Deputy Reeve Crick

THAT Council approves registrations for the Rural Municipalities of Alberta (RMA) District 5 Annual Golf Tournament at a cost of \$125 per individual registrant to be funded from the 2024 Council Public Relations budget.

CARRIED

24.194

Moved by Deputy Reeve Crick

THAT Council accepts the following correspondence as information:

1. Email from MLA Scott Cyr – Expanded Physician Sponsorship Opportunities
2. Email from County of Vermilion River – Rural Municipalities of Alberta (RMA) District 5 Annual Golf Tournament
3. Email from Bonnyville Outreach School – Graduation 2024 Video Request
4. Letter from Beaver River Regional Waste Management Commission (BRRWMC) – Intended 2024 Requisition
5. Letter from Lakeland Rural Halls – Request for Attendance
6. Letter and Card from Stepping Stones Crisis Society – Thank You
7. Letter from Bonnyville and District Family and Community Support Services (FCSS) – Visit from Assistant Deputy Minister of Seniors Division - Ministry of Seniors, Community and Social Services
8. Letter from Bonnyville Friendship Centre – Invitation to Community Ceremony and Announcement
9. Letter from Rife Cemetery – Additional Plots Expense
10. Letter from Bonnyville Oilmens Society – Lobsterfest 2024

11. Email from RMA – Bill 20
12. Email from Lac La Biche County – 2024 Healthier Communities Golf Tournament
13. Email from Lakeland Industry and Community Association (LICA) - Riparian Health Campaign
14. Email from Canadian Association of Municipal Administrators (CAMA) – Municipal Resilience Toolkit
15. Letter from Royal Canadian Mounted Police (RCMP) Bonnyville Detachment – January-March Report
16. Letter from Bonnyville Municipal Library – Lettuce Grow Event Invitation
17. Letter from Dove Centre - Community Disability Services Professionals Week
18. April 2024 Concerns List
19. 2024 First Quarter Notice of Fire Damage Report
20. Council Action Report

CARRIED

11. Reports from Members of Council

Councillors represented on various boards and/or committees and presented reports on the following:

1. Beaver River Regional Waste Management Commission (BRRWMC)
2. North East Muni-Corr Ltd.
3. M.D. Agricultural Service Board (ASB)
4. Bonnyville and District Family and Community Support Services (FCSS)
5. Bonnyville Regional Fire Authority (BRFA)
6. Bonnyville and District Chamber of Commerce
7. Glendon Library Board
8. M.D. Rural Policing Committee

12. Closed Session

24.195

Moved by Councillor Fadeyiw

THAT this meeting goes into a closed session at 12:01 p.m. for the following reasons:
FOIP Sections 17 and 24.

CARRIED

12.1 CAO Overview - FOIP Sections 17 and 24

12.2 Personnel - FOIP Section 17

24.196

Moved by Deputy Reeve Crick

THAT this meeting returns to open session at 1:10 p.m.

CARRIED

13. Business Arising from Closed Session

14. Adjournment

24.197

Moved by Deputy Reeve Crick

THAT this meeting adjourn.

Time of Adjournment 1:12 p.m.

CARRIED

REEVE

MANAGER,
LEGISLATIVE AND INFORMATION SERVICES