

Council Action Report - May 28, 2024					
Agenda Item	Description	Assigned To	Status	Due Date	Comments
2019					
Environmental and Protective Services	Res No. 19.049 - RFD REQUIRED for Fireworks Permits and discharge within M.D.-provide recommendations	Environmental and Protective Services	In Progress	4/3/2019	This will be updated during the Fire Services Bylaw review
August 24, 2022 Regular Meeting of Council					
Bonnyville Regional Fire Authority (BRFA) Fire Apparatus Replacement Program	Res No. 22.405 - Report Required - Bring back the BRFA Boards recommendation on the replacement cycles for equipment for further discussion as well as a draft consolidated agreement between the M.D. and BRFA after reviewing all previous/current agreements for Committee review.	Environmental and Protective Services	In Progress	2/15/2023	Draft agreement left with Council for review. Will discuss more with Council on how to proceed following loan guarantee bylaw. Loan guarantee bylaw was tabled March 14/23.
December 14, 2022 Regular Meeting of Council					
Bylaw No. 1829 Browns Area Structure Plan Bylaw	Res. No. 22.661 - RFD Required to bring Bylaw No. 1829 Browns Area Structure Plan to a future meeting for 2nd and 3rd readings.	Planning and Community Services	In Progress	2/14/2023	Need to wait for Public Hearing before bringing back for 2nd and 3rd readings. Jan 30, 2023 - Public Hearing completed at Jan 10, 2023 Council Meeting. 2nd and 3rd reading scheduled for Feb 14, 2023. Waiting on information from Alberta Transportation.
February 14, 2023 Regular Meeting of Council					
Portage College Student Scholarship Fundraising Dinner Request for Sponsorship	Res. No. 23.105 - Report Required - Bring back the Portage College Student Scholarship Fundraising Dinner Request and options for the M.D. of Bonnyville to create their own scholarship program for a medical or veterinarian student from the municipality to a future meeting of Council.	Planning and Community Services	In Progress	3/28/2023	Draft Policy brought to Council Nov 21, 2023. Directed to make amendments and bring back to Council
February 28, 2023 Regular Meeting of Council					
Industrial Land Re-Designation Report	Res. No. 23.166 - Proceed with the re-designation of industrial land districts to direct control districts at La Corey, as approved by Council.	Planning and Community Services	In Progress	3/14/2023	Started background work - March 23, 2023. La Corey ASP Amendment and Creation of the DC District in progress - Aug 25, 2023. Consultation has started on this - November 2023. Reaching out to land owners to see if they are interested in rezoning their RI parcel in LaCorey - March 25, 2024
March 28, 2023 Regular Meeting of Council					
M.D. Lands Inventory Report Recommendation - Therien	Res No. 23.233 - Proceed with the preparation of land for sale within SE 3-61-9-W4M and NE 34-60-9-W4M, as approved by Council	Planning and Community Services	In Progress	6/30/2023	Asked Tax Department to get Tax Forfeiture taken off titles - March 29, 2023. Policy to go to Council June 13, 2023. Working on a revision to the Policy in order to add option to sell at Fair Market Value before putting lands up for sale - March 29, 2023. Waiting for Tax Department to remove Tax Forfeiture from title - Aug 25, 2023. Tax forfeiture has been removed from title. Working on process to sell lands - Feb 8, 2024 Letters are being sent to adjacent landowner to see if there is interest in purchasing the lots at FMV - March 25, 2024
September 12, 2023 Regular Meeting of Council					
Request to Remove Designation, Sell, and Consolidate Plan 982 5079 Block 5 Lot 11 PUL within SW-21-61-6-W4M	Res No. 23.450 - Proceed with the removal of the Public Utility Lot (PUL) designation from PL 982 5079, L11 PUL and sale of the land as approved by Council.	Planning and Community Services	In Progress	12/31/2023	Will remove PUL designation as a part of the subdivision approval - Oct 19, 2023. Expected to be completed early 2024. Applicant is waiting on a water management plan - Feb 8, 2024
October 24, 2023 Regular Meeting of Council					
Financial Sustainability Framework	Res No. 23.545 - Proceed with the Financial Sustainability Framework as approved by Council.	Corporate Services	In Progress	11/3/2023	Council approved the Financial Sustainability Framework on October 24, 2023. This task will be updated as each component is completed.
December 12, 2023 Regular Meeting of Council					
Bonnyville Nordic Ski Club	Res. No. 23.615 - Report Required - Bring the request for a cooperative Shaw How Ski Rental proposal by the Bonnyville Nordic Ski Club to a future meeting of Council for consideration.	Planning and Community Services	In Progress	1/9/2024	Meeting with the Club Jan 16, 2023. Tentative date set for May 14, 2024 RMC.
January 9, 2024 Regular Meeting of Council					
Clayton Bellamy Foundation for the Arts	Res. No. 24.013 - Report Required - Bring the additional funding request by the Clayton Bellamy Foundation for the Arts to a future meeting of Council after the completion of the 2023 audited financial statements.	Planning and Community Services	In Progress	5/14/2024	Jan 10, 2024 - RFD started and set for April 9, 2024. tentative date to bring back request is set for May 14, 2024 RMC.

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February 13, 2024 Regular Meeting of Council					
Request for Regional Assessment Review Board and Subdivision and Development Appeal Board	Res No. 24.053 - Proceed with the creation of a Regional Assessment Review Board and Subdivision Development Appeal Board, as directed by Council. Inquire with neighbouring municipalities for interest in joining the Regional Boards.	CAO Office	In Progress	2/29/2024	Notified the Summer Village of Pelican Narrows of Council's decision and drafted letters to neighboring municipalities. Letters sent, received responses from neighboring municipalities. Working on draft Agreements and Bylaw.
Bylaw No. 1852 Roadway Licensing Bylaw	Res No. 24.038 - Report Required - Bring Bylaw No. 1852 Roadway Licensing Bylaw back for 2nd and 3rd reading.	Planning and Community Services	Completed	2/26/2024	Public notification process has started at the RFD is scheduled to be brought back to Council on March 26, 2024. Completed on March 26, 2024.
February 27, 2024 Regular Meeting of Council					
Glendon Library Board - Funding Request	Res No. 24.068 - Report Required - Bring the request for funding support back to a future meeting of Council for consideration.	Planning and Community Services	In Progress	3/25/2024	RMC is set for Apr 9, 2024
March 12, 2024 Regular Meeting of Council					
CNRL Agreement for TWP Rd 622 Construction	Res. No. 24.091 - Proceed with construction project on Township Road 622 as approved by Council.	Infrastructure Services	In Progress	5/30/2024	Working on getting legal input for the agreement.
Cold Lake Native Friendship Centre - Request for Support	Res. No. 24.087 - Report Back - Provide additional information regarding long-term funding options for the Cold Lake Native Friendship Centre's Kokum's House initiative, to a future meeting of Council.	Planning and Community Services	In Progress	4/8/2024	Letter has been drafted - in progress of reviewing - need to bring back and provide additional information regarding long term funding options for the CLNFC - Kokum's House - RFD set for June 25, 2024
Development Application No. 2024-D-019 - Front and Rear Yard Variances	Res. No. 24.075 - Obtain legal opinion regarding the use of an additional condition for Development and Subdivision Permit applications releasing the M.D. from liability in the event of flood, high water table, or other overland water issues, as directed by Council.	Planning and Community Services	Completed	4/23/2024	Legal opinion was obtained and will be discussed in Closed Session on April 23, 2024. Council made a motion at the April 23, 2024 Council Meeting to proceed as per legal advice.
April 9, 2024 Regular Meeting of Council					
9:30 a.m. - 2024 Community Action Grant Major Capital Project Stream Applicants	Res No. 24.142 - Notify the Stepping Stones Crisis Society of Council's decision to approve the donation as approved.	Planning and Community Services	Incomplete	4/22/2024	
Closed Session	Res No. 24.141 - Notify the Goodridge Agricultural Society of Council funding decision.	Planning and Community Services	Incomplete	4/22/2024	
Closed Session	Res No. 24.141 - Process Council approved Community Action Grant Funding for the Goodridge Agricultural Society, funded from the 2024 Operating Budget.	Corporate Services	In Progress	4/30/2024	
Cold Lake Hearts for Healthcare - 2024 Gala Sponsorship Request	Res No. 24.132 - Provide a letter of confirmation for a Superior Level sponsor of the 2024 Annual Fundraising Gala, Cold Lake Hearts for Healthcare.	Planning and Community Services	Completed	4/22/2024	Apr 10, 2024 - cheque has been requested, will forward to H4H when received from Finance. sent to H4H on April 16, 2024
Municipal District of Bonnyville Regional Airport Lot Sales	Res No. 24.130 - Proceed with contacting and offering the sale of lots to current Leaseholders and the Bonnyville Regional Airport as directed by Council.	Planning and Community Services	Completed	5/31/2024	Letters were sent to current leaseholders on April 11, 2024
Bylaw No. 1864 Parks and Campgrounds Bylaw	Res No. 24.131 - Report Required - Bring Bylaw No.1864 Parks and Campgrounds Bylaw for 2nd and 3rd reading.	Planning and Community Services	Completed	4/23/2024	
Bylaw No. 1863 Amending Firehall No. 1 Renovation Loan Bylaw	Res No. 24.133 - Report Required - Bring Bylaw No. 1863 Amending Firehall No. 1 Renovation Loan Bylaw for 2nd and 3rd reading.	Corporate Services	Completed	4/22/2024	
9:30 a.m. - 2024 Community Action Grant Major Capital Project Stream Applicants	Res No. 24.142 - Process financial donation to Stepping Stones Crisis Society funded from the Community Action Grant Reserves as approved by Council.	Corporate Services	Completed	4/22/2024	a payment has been made April 12, 2024 as approved by Council
10:00 a.m. - Metrix Group LLP	Res No. 24.136 - Finalize the Audited Consolidated Financial Statements and distribute as required.	Corporate Services	Completed	4/30/2024	
10:00 a.m. - Metrix Group LLP	Res No. 24.137 - Transfer surplus funds to Cash Flow Reserve, as approved by Council.	Corporate Services	Completed	4/30/2024	the transfer of the 2023 surplus has now been moved into the Cash Flow Reserve as approved by Council
Cold Lake Hearts for Healthcare - 2024 Gala Sponsorship Request	Res No. 24.132 - Process for Superior Level sponsor of the 2024 Annual Fundraising Gala, Cold Lake Hearts for Healthcare from the 2024 Operating Budget as directed by Council.	Corporate Services	Completed	4/30/2024	A payment has been made on April 12, 2024 as approved by Council
April 23, 2024 Regular Meeting of Council					
Business Arising From Closed Session	Res No. 24.166 - Proceed with the sale of MD Grader Shop to the Village of Glendon, as directed by Council	Infrastructure Services	Incomplete	5/14/2024	
Business Arising From Closed Session	Res No. 24.167 - Proceed with the purchase of the NW 30-61-5-W4M; Lot 11 Block 2 Plan 1025276 as directed by Council	Infrastructure Services	Incomplete	5/14/2024	
Bylaw No. 1865 Roadway Licensing Bylaw	Res No. 24.156 - Report Required - Bring Bylaw No. 1865 Roadway Licensing Bylaw back for second and third reading.	Planning and Community Services	In Progress	5/14/2024	Currently in Notification Stage and will bring back to Council once complete - April 29, 2024
Business Arising From Closed Session	Res No. 24.169 - Proceed with amending waiver/release applications and register restrictive covenant involving lands that may be impacted by floods, high water table, or other overland water issues, as directed by Council.	Planning and Community Services	Completed	5/14/2024	Restrictive Covenants and Waiver templates have been completed to be used in future applications that require them. - May 14, 2024

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Bylaw No. 1862 2024 Tax Rate Bylaw	Res No. 24.158 - Finalize Bylaw No. 1862 2024 Tax Rate Bylaw and distribute as required.	CAO Office	Completed	4/30/2024	Passed to Coordinator April 23, 2024 Process Complete April 26/24
Bylaw No. 1864 Parks and Campgrounds Bylaw	Res No. 24.155 - Finalize Bylaw No. 1864 Parks and Campgrounds Bylaw and distribute as required.	CAO Office	Completed	4/30/2024	Passed to Coordinator April 23, 2024 Process Complete April 26/24
Council Invitations	Res No. 24.160 - Inform Ecole Notre Dame Hight School of Councillor attendance at Graduation Mass and submission of a pre-recorded video message, as directed by Council	CAO Office	Completed	4/30/2024	School has been notified and video has been sent.
Economic Development Week Proclamation Request	Res No. 24.153 - Publicly Post Proclamation following prescribed practices, and provide it to the Marketing and Communications department.	CAO Office	Completed	5/6/2024	Emailed to Comms for the website and posted in lobby April 23, 2024
M.D. Airport Terminal Construction - Update	Res No. 162 - Report Back - Bring back the new Airport Terminal construction project to 2025 budget deliberations, as instructed by Council.	Infrastructure Services	Completed	11/1/2024	Added the item to the tentative list for 2025 Budget Deliberations.
May 14, 2024 Regular Meeting of Council					
Clayton Bellamy Foundation for the Arts - Request for Additional Funding	Res No. 24.184 - Process financial support to the Clayton Bellamy Foundation as previously approved by Council.	Planning and Community Services	Incomplete	5/28/2024	
Bylaw No. LU 579 Amending LUB Bylaw	Res No. 24.181 - Report Back - Bring Bylaw No. LU 579 amending LUB Bylaw for 2nd and 3rd reading.	Planning and Community Services	In Progress	6/11/2024	Public Hearing is scheduled July 9, 2024. 2nd and 3rd reading will be scheduled after the public hearing
Bylaw No. 1866 Roadway Licensing Bylaw	Res No. 24.182 - Report Back - Bring Bylaw No. 1866 Road Licensing Bylaw for 2nd and 3rd reading.	Planning and Community Services	In Progress	6/11/2024	After the 1 month Public notification process, we will bring the bylaw back for 2nd and 3rd reading. - May 15, 2024
Bylaw No. 1867 Road Closure and Sale Bylaw	Res No. 24.183 - Report Back - Bring Bylaw No. 1867 Road Closure and Sale Bylaw for 2nd and 3rd reading, once approved to proceed by Alberta Transportation.	Planning and Community Services	In Progress	6/11/2024	2nd and 3rd reading will be scheduled after the public hearing. May 16, 2024
10:00 a.m. - Bonnyville Agricultural Society	Res No. 24.179 - Process funding support for the Bonnyville Agricultural Society District 4-H Beef Show, as directed by Council	Planning and Community Services	In Progress	5/24/2024	May 14, 2024 - Payment for the \$19,804.74 has been requested from Finance for the purchase of corral panels and rental of tent for the 2024 4-H Beef Sale
Glendon Library Board - Request for Funding Support	Res No. 24.186 - Process the 2024 operating costs contribution for the Glendon Library as directed by Council.	Planning and Community Services	In Progress	5/31/2024	May 14, 2024 - Payment for the 2024 Operating Costs of \$12,925.85 has been requested from Finance
Glendon Library Board - Request for Funding Support	Res No. 24.187 - Amend the allocation structure of provincial funding to local library boards (effective immediately including 2024 allocations) as directed by Council	Planning and Community Services	In Progress	5/31/2024	
Policy No. C-2B.044 Asset Retirement Obligation Policy - New	Res No. 24.188 - Finalize and process Policy No. C-2B.044 Asset Retirement Obligation Policy and distribute as required.	CAO Office	Completed	5/28/2024	
Reserve Fund Policies - Airport, Bridge and Building - New	Res No. 24.189 - Finalize and process Policy No. C-2B.045 Airport Reserve Policy; Policy No. C-2B.046 Bridge Reserve Policy; Policy No. C-2B.047 Building Reserve Policy, and distribute as required.	CAO Office	Completed	5/28/2024	
Committee of the Whole Meeting Cancellation	Res No. 24.192 - Proceed with advertising the meeting cancellation as approved by Council.	CAO Office	Completed	5/17/2024	
10:00 a.m. - Bonnyville Agricultural Society	Res No. 24.180 - Update the Committees - Boards Appointment List to include the Bonnyville Agricultural Society term to expire October 2025 as directed by Council	CAO Office	Completed	5/17/2024	Sent to Comms and GMs May 16/24
Proclamation Request - Seniors' Week 2024	Res No. 24.191 - Publicly Post Proclamation following prescribed practices, and provide a copy to the Marketing and Communications department.	CAO Office	Completed	6/3/2024	Posted in lobby and website May 14