



# Municipal District of Bonnyville No. 87

## Request for Decision (RFD)

<b>Meeting:</b>	Regular Meeting of Council
<b>Meeting Date:</b>	June 25, 2024
<b>Originated By:</b>	Susan Walker, General Manager of Corporate Services
<b>Title:</b>	2025 Departmental Business Plan Presentation

### **PROPOSAL & BACKGROUND**

Administration has prepared 2025 Departmental Business Plans to align with Council's Strategic Plan for Information.

### **DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS**

Business planning is an industry best practice that is utilized to strategically guide and focus efforts on established priorities. Council provided the strategic guide to administration with the approval of Council's 2022 – 2027 Strategic Plan. Departmental Business Plans are developed to align with Council's vision and to drive efforts for the achievement of Council's goals and objectives.

Business planning produces many benefits, both internally and externally. The following list provides some of the significant benefits.

Business Plans:

- Are a tool to plan and execute priority work.
- Strategically focus efforts on priority projects.
- Serve as a communication tool within the organization, to Council and to the community.
- Ensures the organization is working with our political leaders.
- Provides a means to hold administration accountable for the work being performed.
- Provides the basis for annual budget development.
- Generates a culture of understanding where every employee plays a part in departmental achievements.

Within each business plan, departmental vision and mission statements have been developed to more closely reflect the department's purpose, however they remain closely aligned with Council's Vision & Mission statements. These business plans also include a high level list of the services each department provides for Council's review and information.

Appendix A: 2025 Departmental Business Plan Presentation

### **REFERENCE TO STRATEGIC PLAN**

M.D. of Bonnyville Strategic Plan 2022 - 2027

## **REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION**

N/A

## **COSTS & SOURCE OF FUNDING**

Established service level will be reflected in the preparation of the 2025 operating budget and capital plan.

## **COMMUNICATIONS STRATEGY**

This presentation will be posted on the M.D. website.

## **ADMINISTRATION RECOMMENDED ACTION**

THAT Council accepts the 2025 Departmental Business Plan Presentation as information.

## **COUNCIL OPTIONS**

1. THAT Council accepts the 2025 Departmental Business Plan Presentation as information.
1. THAT Council refers the 2025 Departmental Business Plan Presentation back to Administration for additional information regarding \_\_\_\_\_ and bring it back to a future meeting.

**Report Approval Details**

Document Title:	2025 Departmental Business Plan Presentation.docx
Attachments:	- Appendix A - 2025 Departmental Business Plan Presentation.pdf
Final Approval Date:	Jun 14, 2024

This report and all of its attachments were approved and signed as outlined below:

Susan Walker

Stephanie Severin