

**Municipal Scholarship Program Policy**

**C-3C.021**

**Section:** 3.0 Planning and Community Services  
- C. Community Association Support

**Authority:** Council

**Administering Department:** Planning and Community Services

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**Statement**

The Municipal District of Bonnyville (M.D.) is committed to medical service sustainability for all in our community today and into the future.

**Purpose**

The M.D. Municipal Scholarship Program was created to encourage students to consider a career as a Medical Doctor, Registered Nurse, or Doctor of Veterinary Medicine and will provide two \$2,500 awards annually to support post-secondary institution tuition costs.

**Definitions**

For the purposes of this policy:

- (1) “Applicant” means a member of the public that meets the criteria outlined within this policy;
- (2) “Chief Administrative Officer” (CAO) means the Chief Administrative Officer of the M.D. appointed by Council, or their delegate;
- (3) “Council” means the duly elected Council of the M.D.;
- (4) “Post-secondary Institution” means an accredited college, technical school, or university.

**Policy**

- (1) Guidelines:
  - (a) The applicant must be a graduating high school student or current post-secondary student pursuing a two-year, four-year, or graduate degree as a Medical Doctor, Registered Nurse, or a Doctor of Veterinary Medicine.
  - (b) The applicant must be a resident of the M.D.
  - (c) The applicant may apply to the M.D. scholarship program once per year of study.
- (2) Applications must include the following documentation:
  - (a) An essay (300 - 500 words) demonstrating the student’s interest in one of these medical fields as a career in rural Alberta, and their contributions to and knowledge of our rural community (e.g. volunteerism, clubs, farming, etc).
  - (b) A Reference Letter to demonstrate personal attributes. This can be from a teacher, employer or local community leader or other personal reference.
  - (c) Proof of full-time program enrollment: from the post-secondary institution.

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*Date Adopted:*

*Resolution No:*

*Date Reviewed:*

*Resolution No.*

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- (3) Applications must be submitted to the M.D. Planning & Community Services Department by ~~June 30~~ **May 30** of each year.
- (4) Applications will be reviewed by the CAO or designate and then provided to Council with an award recommendation for consideration and approval.
- (5) Preference will be given to:
  - (a) new applicants who have not received a scholarship in a previous year.
  - (b) **applicants expressing a commitment to return and practice their area of study in the M.D. region.**
- (6) Funding for the scholarship program is subject to annual budget availability.

## Policy Review

Within five (5) years from date adopted / amended / reviewed.

### For administrative use only:

<b>Related Documentation:</b> (plans, bylaws, policies, procedures, etc.)	Form: Municipal Scholarship Application Form
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