

**M.D. Seniors Transportation
Grant Program Policy**

C-1.005

Section: 1.0 Council
Authority: Council
**Administering
Department:** CAO Office

Statement

The Municipal District of Bonnyville (M.D.) will provide certain financial relief to senior citizens residing in the municipality for required medical travel.

Purpose

The purpose of this policy is to establish guidelines for the administration of the Seniors Transportation Grant Program.

Definitions

For the purposes of this policy:

- (1) “Chief Administrative Officer” (CAO) means the Chief Administrative Officer of the M.D. appointed by Council, or their authorized delegate;
- (2) “Council” means the duly elected Council of the M.D.;
- (3) “Declaration” means a signed statement proclaiming that all information provided by the applicant is true and valid;
- (4) “Municipal Boundaries” means the official boundaries of the M.D.;
- (5) “Senior” means a person who is 65 years of age or older.

Policy

Senior citizens may be eligible to receive a monetary amount as set by Council, per kilometer, as described below, per calendar year for approved medically necessary travel requirements.

- (1) Eligibility to a Maximum of \$400
 - (a) To be eligible for a Seniors Transportation Grant, to a maximum of \$400, claimants must be a M.D. ratepayer and prove that they are 65 years of age or older. In addition, claimants must complete the application form provided. The application will include:
 - (i) a declaration confirming that their primary residence is within the municipal boundaries;
 - (ii) a declaration confirming:
 1. the name of the referring Doctor;
 2. the name of the Specialist or Service Provider to whom the claimant has been referred.

Date Adopted:

Resolution No:

Date Amended₍₀₁₎:

Resolution No.:

- (b) Mileage is paid for a trip of at least 150 kilometers (one way) outside the municipal boundaries. The mileage shall be reimbursed at a rate of 20 cents per kilometer.
 - (c) When a medical product(s), service(s) or any other medical requirement(s) is available within the municipal boundaries, but the senior has travelled elsewhere for the medical requirement, this travel will not be considered to be medically required travel. Under this condition, the senior is not eligible for reimbursement under the Seniors Transportation Grant.
 - (d) All claims must be submitted within 1 month from the date of the appointment.
- (2) Eligibility to a Maximum of \$1000
- (a) To be eligible for a Seniors Transportation Grant, to a maximum of \$1000, claimants must:
 - (i) meet all the eligibility requirements outlined in section (1) of this policy;
 - (ii) provide proof of qualification for Canada Pension's Guaranteed Income Supplement (GIS).
- (3) Reimbursement
- (a) Claims will be processed by the M.D. on a monthly basis and should be available for distribution within 6 weeks.
 - (b) The CAO will notify Council if the balance of remaining budgeted funds falls below \$500 prior to the end of the calendar year.
 - (c) The CAO will report to Council annually outlining the details of the program from the previous year including grant applications received and total funding awarded.
- (4) Appeals
- (a) Applicants may appeal decisions that deny coverage to the CAO.

Policy Review

Within four (4) years from date adopted / amended / reviewed.

For administrative use only:

Related Documentation: (plans, bylaws, policies, procedures, etc.)	Form: Seniors Transportation Grant Application
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