



# Municipal District of Bonnyville No. 87

## Request for Decision (RFD)

<b>Meeting:</b>	Regular Meeting of Council
<b>Meeting Date:</b>	August 27, 2024
<b>Originated By:</b>	Al Hoggan, Chief Administrative Officer
<b>Title:</b>	CAO Office 2024 Second Quarterly Report

### **PROPOSAL & BACKGROUND**

The CAO Office has prepared quarterly summary reports for the second quarter of 2024 for Council's review.

### **DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS**

Attached for Council's reference:

- Appendix A: Marketing and Communications Report
- Appendix B: Customer Service Report
- Appendix C: Legislative and Information Services Report

### **REFERENCE TO STRATEGIC PLAN**

N/A

### **REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION**

N/A

## **COSTS & SOURCE OF FUNDING**

N/A

## **COMMUNICATIONS STRATEGY**

N/A

## **ADMINISTRATION RECOMMENDED ACTION**

THAT Council accepts the CAO Office 2024 Second Quarterly Report as information.

## **COUNCIL OPTIONS**

1. THAT Council accepts the CAO Office 2024 Second Quarterly Report as information.
2. THAT Council refers the CAO Office 2024 Second Quarterly Report back to Administration for additional information regarding \_\_\_\_\_ and bring back to a future meeting of Council.

**Report Approval Details**

Document Title:	CAO Office 2024 Q2 Report.docx
Attachments:	- Appendix A-Mrktg_Comms 2024_Q2Report.pdf - Appendix B-Customer Service 2024-Q2Rreport.pdf - Appendix C-Leg Services 2024_Q2_Report.pdf
Final Approval Date:	Aug 16, 2024

This report and all of its attachments were approved and signed as outlined below:

Stephanie Severin