



## **Municipal District of Bonnyville No.87**

### **Regular Meeting of Council**

#### **Minutes**

**August 27, 2024**

Present

Reeve Barry Kalinski  
Deputy Reeve Josh Crick, Ward 1  
Councillor Darcy Skarsen, Ward 2  
Councillor Mike Krywiak, Ward 3  
Councillor Don Slipchuk, Ward 4  
Councillor Ben Fadeyiw, Ward 6

Absent

Councillor Dana Swigart, Ward 5

Staff Present

Susan Walker, General Manager of Corporate Services, Acting CAO  
Bryan Bospalko, General Manager of Infrastructure Services  
Matt Janz, General Manager of Environmental and Protective Services  
Lisa Foliott, Manager of Planning and Development, Acting General  
Manager of Planning and Community Services  
Greg Sheppard, Manager of Parks and Recreation  
Stephanie Severin, Manager of Legislative and Information Services  
Ian Frankton, Kinosoo Ridge Resort Business Operations Manager  
Tracey Tiedemann, Manager of Finance  
Darlene Krawchuk, Manager of Human Resources  
Mark Parsons, Manager of Information Technology  
Sherry McGinnis, Manager of Occupational Health and Safety  
Robin Bartlett, Executive Assistant  
Scott Kovatch, Economic Development Specialist  
Victor Koluk, Property Assessor  
Kristy Poirier, Development Officer  
Lisa VandenBerg, Development Officer  
Lyndon Shae, Planner  
Katrnya Paul, Digital Media Technician  
Wendy Wiley, Legislative Services Clerk

**1. Call to Order**

Reeve Kalinski called the meeting to order at 9:00 a.m.

All attendees were present in Council Chambers with the meeting being recorded.

**2. Adoption of Agenda**

**24.297**

Moved by Councillor Krywiak

THAT Council approves adoption of the agenda with the following additions:

9.6 Infrastructure Services

9.6.1 Road Allowance Maintenance

10.20 Ronald McDonald House Charities Taste of Home Gala

**CARRIED**

**3. Adoption of Minutes**

3.1 Regular Meetings of Council

3.1.1 July 23, 2024

**24.298**

Moved by Councillor Fadeyiw

THAT Council approves adoption of the minutes of the July 23, 2024 Regular Meeting of Council, as presented.

**CARRIED**

**4. Public Hearings**

**5. Delegations**

**6. Business Arising from Minutes**

**7. Development Applications**

7.1 Development Application No. 2024-D-200 – Variance to Section 49 Keeping of Animals

**24.299**

Moved by Councillor Krywiak

THAT Council approves development permit application no. 2024-D-200 for a variance to Bylaw No. 1667 Land Use Bylaw, Section 49 Keeping of Animals to

allow six horses on a parcel less than 10 acres on Lot 1, Block 1, Plan 132 4000, within SE-23-62-6-W4M, with the following conditions:

1. Shall comply with the consolidated Public Safety Bylaw No. 1812;
2. Shall ensure adequate weed control; and
3. The maximum number of horses shall be six.

**CARRIED**

7.2 Development Application No. 2024-D-202 - Dog Kennel

**24.300**

Moved by Councillor Krywiak

THAT Council approves development permit application 2024-D-202 on Lot 1, Block 1, Plan 222 1350, within NE-20-60-8-W4M, with the following conditions:

1. Applicable building, electrical, gas, plumbing, and sewer permits are required as per Alberta Safety Codes Act;
2. No dog, including pups, shall be allowed outdoors between the hours of 10:00 p.m. to 7:00 a.m. daily. During this time period, all dogs shall be kept indoors;
3. The maximum number of dogs to be kept on-site shall be 30; in determining the number of dogs, pups less than six (6) months old shall not be included;
4. All dog facilities shall be visually screened from existing dwellings on adjoining lots;
5. No building or exterior exercise area(s) to be used to accommodate the dogs shall be allowed within 213 metres (800 feet) of any dwelling located on adjacent lots; and
6. All permits issued shall be valid from the date of issuance and shall be subject to cancellation by the Development Authority for due cause.

**CARRIED**

7.3 Development Application No. 2024-D-213 – Variance for Existing Second Approach

**24.301**

Moved by Councillor Slipchuk

THAT Council approves the variance from Policy No. 3A.007 Road Approach Policy for an existing second approach on Lot 7, Block 3, Plan 132 3594 within SW-15-63-2-W4M, as presented.

**CARRIED**

7.4 Development Application No. 2024-D-216 – Group Home

**24.302**

Moved by Councillor Fadeyiw

THAT Council approves Kristin Carter and Morgan Haase to address Council in opposition of Item 7.4 Development Application 2024-D-216 - Group Home.

**CARRIED**

**24.303**

Moved by Councillor Fadeyiw

THAT Council refers Item No. 7.4 Development Application No. 2024-D-216 - Group Home back to Administration for additional information regarding operational details of the group home and planned accessibility for the minor occupants to the city amenities and be brought back to the September 10, 2024 Regular Meeting of Council.

**CARRIED**

Reeve Kalinski recessed the meeting at 9:36 a.m.

The meeting reconvened at 9:47 a.m. with all present as prior to the recess and proceeded to item 9.6.1 Road Allowance Maintenance.

**8. Subdivision Applications**

8.1 Subdivision Application No. 2024-S-005 – Boundary Re-alignment Lot 2 Block 1 Plan 112 2731

Councillor Krywiak left the meeting at 10:31 a.m.

Councillor Krywiak joined the meeting at 10:33 a.m.

**24.306**

Moved by Councillor Slipchuk

THAT Council approves subdivision application no. 2024-S-005 for a boundary realignment between Plan 092 5400 Block 1 Lot 1 and Plan 112 2731 Block 1 Lot 2 located in the SE 34-63-2-W4M for Esther and Emerson Quiambao and Paulette and Curtis Dahlseide, with the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer contact the City of Cold Lake to obtain formal written approval prior to commencement of the new proposed approach and that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87 and the City of Cold Lake;
2. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install site specific services, at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87, to new proposed lot prior to registration of subdivision;
3. Pursuant to Section 655 of the Municipal Government Act, submission and review of a Real Property Report or Sketch Plan submitted from an Alberta Certified Land Surveyor to confirm all structures located on the proposed parcels comply with setbacks from all property lines as established by the Land Use District of the Land Use Bylaw;
4. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the owner/developer, for the sewage disposal, shall install and comply to the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;
5. Pursuant to Section 655 of the Municipal Government Act, that Plan 112 2731 Block 1 Lot 1 be consolidated to Plan 092 5400 Block 1 Lot 1 prior to the registration of the proposed parcels;
6. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

**CARRIED**

8.2 Subdivision Application No. 2024-S-006 – SW 29-61-7 W4M

**24.307**

Moved by Councillor Krywiak

THAT Council approves subdivision application no. 2024-S-006 to create a ± 20-acre subdivision, from agricultural quarter section SW 29-61-7 W4M for Cyril Morgala, Beverley Topylki, and Nicholas Morgala, with the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act and Section 3.9(3) of the Municipal Development Plan, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 661 and 662 of the Municipal Government Act and Section 3.9 of the Municipal Development Plan, that:

If the subdivision is registered through a Plan of Survey, the owner/developer dedicate to the Municipal District of Bonnyville No. 87, a 5.18 metre (17 feet) wide strip of land for road widening along the entire frontage of the south side of the proposed parcel and remnant parcels by registering a separate road plan;

OR

If the subdivision is registered by Descriptive Plan, the owner/developer enter into a Land Acquisition Agreement with the Municipal District of Bonnyville No. 87 for a 5.18 metre (17 feet) wide strip of land for road widening along the entire frontage of the south side of the proposed and remnant parcel(s);

3. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the owner/developer, for the sewage disposal, shall install and comply to the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;
4. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

**CARRIED**

8.3 Subdivision Application No. 2024-S-007 – SE 21-62-5 W4M

**24.308**

Moved by Councillor Slipchuk

THAT Council approves subdivision application no. 2024-S-007 for an 8-acre parcel from agricultural ¼ section SE 21-62-5 W4M to be consolidated with NE 21-62-5 W4 for Jack and Lisa Schnieder, with the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;

2. Pursuant to Section 661 & 662 of the Municipal Government Act, that the owner/developer dedicate by way of Caveat to the Municipal District of Bonnyville No. 87, a 5.18 meter (17 feet) wide strip of land for road widening along the entire frontage of the EAST side of the proposed and remnant parcels (SE 21-62-5 W4M and NE 21-62-5 W4M);
3. Pursuant to Section 661 & 662 of the Municipal Government Act, that the owner/developer dedicate by way of Caveat to the Municipal District of Bonnyville No. 87, a 5.18 meter (17 feet) wide strip of land for road widening along the entire frontage of the SOUTH side of the remnant parcel (SE 21-62-5 W4M);
4. Pursuant to Section 655 of the Municipal Government Act, the proposed 8-acre parcel is to be consolidated into the fragmented parcel within the NE 21-62-5 W4M;
5. Pursuant to Section 655 of the Municipal Government Act, submission and review of a Real Property Report or Sketch Plan submitted from an Alberta Certified Land Surveyor to confirm all structures located on the proposed parcels comply with setbacks from all property lines as established by the Land Use District of the Land Use Bylaw;
6. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the owner/developer, for the sewage disposal, shall install and comply to the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;
7. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

**CARRIED**

Reeve Kalinski recessed the meeting at 10:46 a.m.

The meeting reconvened at 10:56 a.m. with all present as prior to the meeting.

## **9. New Business**

### 9.1 Notice of Motion

### 9.2 Environmental and Protective Services

#### 9.2.1 Amendment to Bylaw No. 1796 Master Speed Rate

**24.309**

Moved by Councillor Fadeyiw

THAT Council directs Administration draft an amending bylaw for Council consideration to update Schedule “A” of Bylaw No. 1796 Speed Rate Bylaw for the purpose of reducing the speed limit to 30km/hour for the following bridges:

- BF72355 – Range Road 4100 “Aylesworth Bridge”;
- BF72515 – Range Road 485A “Truman Bridge”;
- BF7431 – Township Road 624 “Tillers Bridge”; and
- BF9595 – Range Road 452A “Lessard Bridge”.

**DEFEATED**

**24.310**

Moved by Deputy Reeve Crick

THAT Council directs Administration to draft an amending bylaw for Council consideration to update Schedule “A” of Bylaw No. 1796 Speed Rate Bylaw for the purpose of reducing the speed limit to 30km/hour for BF72515 – Range Road 485A “Truman Bridge”.

**CARRIED**

9.3 Planning and Community Services

9.3.1 Bylaw No. LU 579 Amending LUB Bylaw

**24.311**

Moved by Councillor Fadeyiw

THAT Bylaw No. LU 579, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1667 Land Use Bylaw, be given second reading.

**CARRIED**

**24.312**

Moved by Councillor Slipchuk

THAT Bylaw No. LU 579 be given third reading.

**CARRIED**



9.3.2 Bylaw No. 1868 Moose Lake Area Structure Plan (ASP) Bylaw

Councillor Skarsen recused himself from the votes in accordance with Section 184 of the Municipal Government Act due to being absent from the Bylaw No. 1868 Public Hearing.

**24.313**

Moved by Councillor Slipchuk

THAT Bylaw No. 1868, being a Bylaw of the Municipal District of Bonnyville No. 87, to adopt the Moose Lake Area Structure Plan, as amended, be given second reading.

**CARRIED**

**24.314**

Moved by Councillor Fadeyiw

THAT Bylaw No. 1868 be given third reading.

**CARRIED**

9.3.3 Bylaw No. 1869 Chickenhill Lake Area Structure Plan (ASP) Bylaw

Councillor Skarsen recused himself from the votes in accordance with Section 184 of the Municipal Government Act due to being absent from the Bylaw No. 1869 Public Hearing.

Councillor Skarsen left the meeting at 11:15 a.m.

**24.315**

Moved by Councillor Krywiak

THAT Bylaw No. 1869, being a Bylaw of the Municipal District of Bonnyville No. 87, to adopt the Chickenhill Lake Area Structure Plan, be given second reading.

**CARRIED**

Councillor Skarsen joined the meeting at 11:17 a.m.

**24.316**

Moved by Councillor Fadeyiw

THAT Bylaw No. 1869 be given third reading.

**CARRIED**

9.3.4 Bylaw No. 1870 Roadway Licensing Bylaw

**24.317**

Moved by Councillor Krywiak

THAT Bylaw No. 1870, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given first reading.

**CARRIED**

9.3.5 Bylaw No. 1871 Crane Lake Area Structure Plan (ASP) Bylaw

**24.318**

Moved by Councillor Slipchuk

THAT Bylaw No. 1871 being a bylaw of the Municipal District of Bonnyville No. 87, to adopt the Crane Lake Area Structure Plan, be given first reading.

**CARRIED**

9.3.6 Bylaw No. 1872 Highway 55 Area Structure Plan (ASP) Bylaw

**24.319**

Moved by Councillor Krywiak

THAT Bylaw No. 1872 being a bylaw of the Municipal District of Bonnyville No. 87, to adopt the Highway 55 Area Structure Plan, be given first reading.

**CARRIED**

Reeve Kalinski recessed the meeting at 11:27 a.m.

The meeting reconvened at 12:02 p.m. with all present as prior to the recess.

9.3.7 Bylaw No. 1877 Roadway Licensing Bylaw

**24.320**

Moved by Councillor Krywiak

THAT Bylaw No. 1877, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given first reading.

**CARRIED**

9.3.8 Request to Purchase M.D. Titled Land NE-8-60-4-W4M

**24.321**

Moved by Deputy Reeve Crick

THAT Council refers the request to purchase M.D. Titled Land NE-8-60-4-W4M at fair market value back to Administration for additional information regarding gravel exploration and bring it back to a future meeting of Council.

**CARRIED**

9.3.9 Planning and Community Services 2024 Second Quarterly Report

**24.322**

Moved by Councillor Fadeyiw

THAT Council accepts the Planning and Community Services 2024 Second Quarterly Report as information.

**CARRIED**

9.4 Corporate Services

9.4.1 Unaudited Financial Statements – June 30, 2024

**24.323**

Moved by Councillor Slipchuk

THAT Council accepts the Unaudited Financial Statements report for the 2024 second quarter ended June 30, 2024, as information.

**CARRIED**

9.4.2 Policy No. 2B.010 Internet Banking Policy – Rescind

**24.324**

Moved by Deputy Reeve Crick

THAT Council rescinds Policy No. 2B.010 Internet Banking Policy.

**CARRIED**

9.4.3 Policy No. 2B.021 Cash Handling Policy – Rescind

**24.325**

Moved by Councillor Slipchuk

THAT Council rescinds Policy No. 2B.021 Cash Handling Policy.

**CARRIED**

9.4.4 2023 Municipal Indicators – Alberta Municipal Affairs

**24.326**

Moved by Deputy Reeve Crick

THAT Council accepts the 2023 Municipal Indicators report as presented for information.

**CARRIED**

9.4.5 Corporate Services 2024 Second Quarterly Report

Reeve Kalinski left the meeting at 1:03 p.m.

Reeve Kalinski joined the meeting at 1:05 p.m.

**24.327**

Moved by Councillor Krywiak

THAT Council accepts the Corporate Services 2024 Second Quarterly Report as information.

**CARRIED**

9.5 Chief Administrative Officer

9.5.1 Bylaw No. 1875 Joint Assessment Review Boards Bylaw

**24.328**

Moved by Councillor Fadeyiw

THAT Bylaw No. 1875, being a bylaw of the Municipal District of Bonnyville No. 87, to establish Joint Assessment Review Boards with partner municipalities, be given first reading.

**CARRIED**

9.5.2 Bylaw No. 1876 Intermunicipal Subdivision and Development Appeal Board Bylaw

**24.329**

Moved by Councillor Slipchuk

THAT Bylaw No. 1876, being a bylaw of the Municipal District of Bonnyville No. 87, to establish an Intermunicipal Subdivision and Development Appeal Board with partner municipalities, be given first reading.

**CARRIED**

9.5.3 CAO Office 2024 Second Quarterly Report

**24.330**

Moved by Councillor Fadeyiw

THAT Council accepts the CAO Office 2024 Second Quarterly Report as information.

**CARRIED**

Councillor Fadeyiw left the meeting at 1:27 pm.

9.6 Infrastructure Services

9.6.1 Road Allowance Maintenance

**24.304**

Moved by Councillor Krywiak

THAT Council approves Richard Dargis to address Council regarding of Item 9.6.1 Road Maintenance.

**CARRIED**

**24.305**

Moved by Councillor Krywiak

THAT Council approves the one-time maintenance of the road allowance at Twp Rd 590 east of Rge Rd 472, for a distance of 0.5 miles with brushing fenceline-to-fenceline.

Councillor Krywiak requested a recorded vote.

	<b>For</b>	<b>Against</b>
Reeve Kalinski	X	
Deputy Reeve Crick		X
Councillor Skarsen	X	
Councillor Krywiak	X	
Councillor Slipchuk	X	
Councillor Fadeyiw	X	
<b>Results</b>	<b>5</b>	<b>1</b>
		<b>CARRIED (5 to 1)</b>

**10. Correspondence and Information**

**24.331**

Moved by Councillor Krywiak

THAT Council approves the purchase of a table of 8 to the Ronald McDonald House Charities Taste of Home Edmonton to be held on November 15, 2024 at a cost of \$1,925.00 to be funded from the 2024 Council Public Relations Budget.

**CARRIED**

**24.332**

Moved by Deputy Reeve Crick

THAT Council proclaims September 9, 2024 as "Fetal Alcohol Spectrum Disorder Awareness Day" and September as "Fetal Alcohol Spectrum Disorder Awareness Month" in the M.D. of Bonnyville No. 87.

**CARRIED**

**24.333**

Moved by Councillor Slipchuk

THAT Council directs Administration to bring back Policy 2B.025 Reimbursement and Expense Claims Policy to the September 10, 2024 Regular Meeting of Council Meeting to review the purchase of alcohol section.

**CARRIED**

**24.334**

Moved by Councillor Krywiak

THAT Council directs Administration to bring back Policy 4A.008 Clearing of Undeveloped Road Allowance Policy to the September 17, 2024 Committee of the Whole Meeting for review.

**CARRIED**

**24.335**

Moved by Deputy Reeve Crick

THAT Council accepts the following correspondence as information:

1. Email from Lakeland Industry and Community Association (LICA) – Alberta Energy Regulator’s Liability Management Framework Session
2. Certificate of Appreciation from Alberta-NWT Command of the Royal Canadian Legion
3. Letter from Lac La Biche County – Olympic Lake Heifer Project Assistance
4. Letter from Town of Bonnyville – Letter of Support for Highway 28 Upgrade
5. Letter from Village of Glendon – Parade Invitation
6. Letter from Lakeland Centre for Fetal Alcohol Spectrum Disorder (LCFASD) – 2023-2024 Annual Report
7. Report from the Bonnyville and District Leisure Facility Corp. – Part 9 (C2) – June 2024 Financials
8. Letter from Orphan Well Association – 2023-2024 Annual Report
9. Letter from LCFASD – Proclamation Request
10. Letter from Lakeland Special Olympics – Thank You
11. Letter from Glendon Agricultural Society – Request for Letter of Support for Ice Rink Renovations
12. Report from Royal Canadian Mounted Police (RCMP) Bonnyville Detachment – 2024 Q1 Report

13. Letter from Lakeland Society for Truth and Reconciliation – Donation Request for 2024 National Day of Truth and Reconciliation Commemorative Activities
14. Email from North East Muni-Corr Ltd. – Invitation to Trail Ride
15. Email from LICA – Alberta Water Council 2023 Annual Report
16. Email from Alberta Coordinated Action for Recycling Enterprises (CARE) – Invitation to 2024 Conference
17. July 2024 Cheque Registry
18. July 2024 Concerns List
19. Council Action Report
20. Ronald McDonald House Charities (RMHC) - 2024 Taste of Home Gala Invitation

**CARRIED**

**11. Reports from Members of Council**

Councillors represented on various boards and/or committees and presented reports on the following:

1. M.D. Agricultural Service Board (ASB)
2. Bonnyville Regional Fire Authority (BRFA)
3. Lakeland Lodge and Housing Association

**12. Closed Session**

**24.336**

Moved by Councillor Slipchuk

THAT this meeting goes into a closed session at 2:10 p.m. for the following reasons:  
FOIP Sections 16 and 21.

**CARRIED**

12.1 Request for Letter of Support - FOIP Section 16

12.2 Intermunicipal Relations - FOIP Section 21

**24.337**

Moved by Councillor Krywiak



THAT this meeting return to open session at 2:30 p.m.

**CARRIED**

**13. Business Arising from Closed Session**

**14. Adjournment**

**24.338**

Moved by Deputy Reeve Crick

THAT this meeting adjourn.

Time of Adjournment 2:32 p.m.

**CARRIED**

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MANAGER,  
LEGISLATIVE AND INFORMATION SERVICES

DRAFT