

**Occupational Health and
Safety Policy**

C-2A.028

Section: 2.0 General Government and Administrative Services
- A. Governance
Authority: Council
**Administering
Department:** ~~Chief Administrative Officer~~ Corporate Services

Statement

The Municipal District of Bonnyville (M.D.) is committed to protecting and maintaining the health, safety, and welfare of employees, visitors/volunteers, and contractors at its worksites, **addressing physical, psychological and social well-being.**

Purpose

The purpose of this policy is to establish management's commitment and leadership as the essential foundation for a successful occupational health and safety management system.

Definitions

For the purposes of this policy:

- (1) "Chief Administrative Officer" (CAO) means the Chief Administrative Officer of the Municipal District of Bonnyville appointed by Council, or their authorized delegate;
- (2) "Council" means the duly elected Council of the M.D.;
- (3) "Management" means the CAO, General Managers, Managers, and their authorized delegates;
- (4) "Supervisor" means any individual employed the M.D. whose job responsibilities include supervision of other employees (includes Managers, Foreman, Officers, etc.).

Policy

- (1) All work performed for the M.D. must meet the requirements identified in the *Alberta Occupational Health and Safety Act, Regulation, and Code* and must comply with the M.D. Occupational Health and Safety Management System. As a core value, occupational health and safety will be integrated into all M.D. work activities.
- (2) Council, management, employees, visitors/volunteers, and contractors are all responsible and accountable for the municipality's health and safety performance and are expected to comply with applicable provincial and municipal legislation including the M.D.'s **Occupational Health and Safety Management System.**

Policy Review

Within three (3) years from date adopted / amended / reviewed.

Date Adopted: February 24, 2010

Resolution No: 10.137

Date Reviewed₍₀₁₎: February 13, 2013

Resolution No: 13.077

Date Amended₍₀₃₎: February 9, 2022

Resolution No: 22.087

For administrative use only:

Previous Policy Number: (prior to July 24, 2019)	10.11.05
Related Documentation: (plans, bylaws, policies, procedures, etc.)	CAO Directive: OH&S Roles and Responsibilities CAO Directive: Formal Workplace Inspections CAO Directive: Hazard Identification and Assessment CAO Directive: Incident Investigations

**Signed in compliance with the Alberta Occupational Health and Safety Act*

Reeve Signature: _____

Date: _____

CAO Signature: _____

Date: _____

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