

Summer Road Maintenance Policy

C-4A.012

Section: 4.0 Infrastructure Services
- A. Roads

Authority: ~~General Manager of Infrastructure Services~~ Council

Administering Department: Infrastructure Services

Statement

The Municipal District of Bonnyville (M.D.) Council strives to ensure that all ~~Municipal District of Bonnyville (M.D.)~~ local roads roadways are maintained to a standard that allows for safe passage.

Purpose

The purpose of this policy is to ~~provide~~ establish guidelines to ensure a consistent administration of the M.D.'s summer maintenance program.

Definitions

For the purposes of this policy:

- (1) "Chief Administrative Officer" (CAO) means the Chief Administrative Officer of the M.D. appointed by Council, or their authorized delegate;
- (2) "Council" means the duly elected Council of the M.D.;
- (3) "Local Road" means a road under the direction, control, and management of the M.D.

Policy

- (1) The ~~General Manager of Infrastructure Services~~ CAO or his designate (~~Manager of Transportation, Public Works Foreman, etc.~~) shall ensure that all M.D. roads are inspected on a regular basis to determine/record/prioritize and correct maintenance requirements using the following criteria:
 - (a) Public safety;
 - (b) General condition of existing road;
 - (c) Traffic volumes and type of traffic (includes compliance to applicable road standard for the road designation, i.e. Arterial, Collector, Local, etc.);
 - (d) Traffic patterns and alternative roads available;
 - (e) Service for new development and growth strategies;
 - (f) Cost of maintenance.
- (2) In general, the desired summer road grading maintenance schedule is as follows:
 - (a) Arterial roads;
 - (b) Collector roads;
 - (c) Local roads;
 - (d) Utility / right-of-way's / alleyways.

- (3) The General Manager of Infrastructure Services or his designate and the General Manager of Environmental and Protective Services shall coordinate mowing, weed control and brushing operations with regular maintenance operations to ensure efficient delivery of all programs.
- (4) Cold mix and asphalt roadways shall be inspected on an ongoing basis. Repairs will be prioritized on a safety basis and completed as required given the budgetary restrictions allotted.
- (5) Crack sealing on **ACP asphalt, concrete, and paved** roadways will be done on a bi-yearly basis, or as deemed necessary by the General Manager of Infrastructure Services or his designate.

Emergency patching (cold mix and/or asphalt) will be undertaken on a case-by-case basis with an emphasis on preserving safety. A stockpile of patching material is to be kept available at all times.

- (6) Line painting will be evaluated on a yearly basis and repainting will be done when deemed necessary by the General Manager of Infrastructure Services or his designate. Painting will be done after crack sealing and patching whenever possible.
- (7) **An annual road gravelling program will be established by the General Manager of Infrastructure Services, or designate, to ensure all gravel surface roads are re-gravelled on a pre-determined cycle.**

Policy Review

Within **five (5) four (4)** years from date adopted / amended / reviewed.

For administrative use only:

Previous Policy Number: (prior to July 24, 2019)	30.32.09
Related Documentation: (plans, bylaws, policies, procedures, etc.)	