

Municipal District of Bonnyville No. 87

Action Request

Meeting:	Committee of the Whole Meeting
Meeting Date:	February 18, 2025
Originated By:	Stephanie Severin, Manager of Legislative and Information Services
Title:	Bylaw No. 1892 Procedural Bylaw

PROPOSAL

In response to the proclamation of the Municipal Affairs Statutes Amendment Act (Bill 20) in October 2024, Administration completed a review of the M.D. Procedural Bylaw to bring it into compliance with the new requirements relating to virtual attendance of public hearings and addressing conflicts of interest of a member of Council.

During this time, Administration also completed a more thorough review of the bylaw as a whole and made proposed updates throughout for the purpose of enhancing the overall understanding and effectiveness of the bylaw.

DISCUSSION

Changes to the Procedural Bylaw are required in response to the passing of Bill 20, which requires municipalities to allow virtual attendance to all public hearings. These changes have been reflected under sections 7.7 Electronic Meetings and 24 Public Hearings.

Bill 20 also specifically identified conflict of interest for members of a council in the *Alberta Municipal Government Act* (MGA) and added criteria around what could be considered a conflict of interest. These changes have been reflected under section 20 Voting – Pecuniary Interest and Conflict of Interest.

Administration is also proposing updates throughout the document based on feedback received from a Professional Registered Parliamentarian in 2024 as well as to more accurately reflect the typical proceedings of Council during a meeting and enhance overall transparency.

Some of the other key changes to the bylaw include:

- Clarity regarding electronic meetings (to bring the bylaw into compliance with the MGA)
- Clarity regarding suspension of the rules
- Clarity regarding the Regular Meeting versus Committee of the Whole and the meeting Chair, as well as quorum
- Updates regarding Electronic Meetings to add the ability of the Chair to allow virtual attendance during Closed Session by specific people, with unanimous consent of Council
- Removal of Friendly Amendments and added clarity to the Amending Motions section
- Addition of Motion to Postpone and added clarity to Motion to Table

The new proposed Bylaw No. 1892 would repeal and replace the current Procedural Bylaw No. 1787.

Attached for the Committee's review:

- Appendix A: Proposed Bylaw No. 1892 (new) Procedural Bylaw
- Appendix B: Current consolidated Procedural Bylaw No. 1787 outlining proposed changes

REFERENCE TO STRATEGIC PLAN

N/A

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

Alberta Municipal Government Act, R.S.A. 2000, c. M-26
Municipal Affairs Statutes Amendment Act (Bill 20)

BUDGET IMPACTS

N/A

RECOMMENDATION

THAT the Committee recommends to Council passing Bylaw No. 1892 Procedural Bylaw, as presented.

OPTIONS

1. THAT the Committee recommends to Council passing Bylaw No. 1892 Procedural Bylaw, as presented.
2. THAT the Committee recommends to Council passing Bylaw No. 1892 Procedural Bylaw, with amendments to: _____.
3. THAT the Committee refers the proposed Bylaw No. 1892 Procedural Bylaw back to Administration for additional information regarding _____ and to bring it back to a future meeting of Council.

Report Approval Details

Document Title:	Bylaw 1892 - Procedural Bylaw Review.docx
Attachments:	- Appendix A-Proposed Bylaw No. 1892 Procedural Bylaw.docx - Appendix B-Bylaw 1787 Cons Procedural Bylaw_showing tracked changes.pdf
Final Approval Date:	Feb 10, 2025

This report and all of its attachments were approved and signed as outlined below:

Stephanie Severin