

APPENDIX A



Planning & Development

2024 4TH QUARTER PROGRESS REPORT

At a Glance



46
Development
Permits Issued



40
Building
Permits Issued



5
Subdivision
Applications



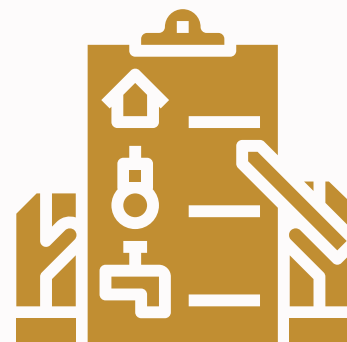
14
Realtor
Reports



1548
Calls received by
P&D Reception



12
Housing
Starts



226
Safety Codes
Permits



417
Inspection
Reports



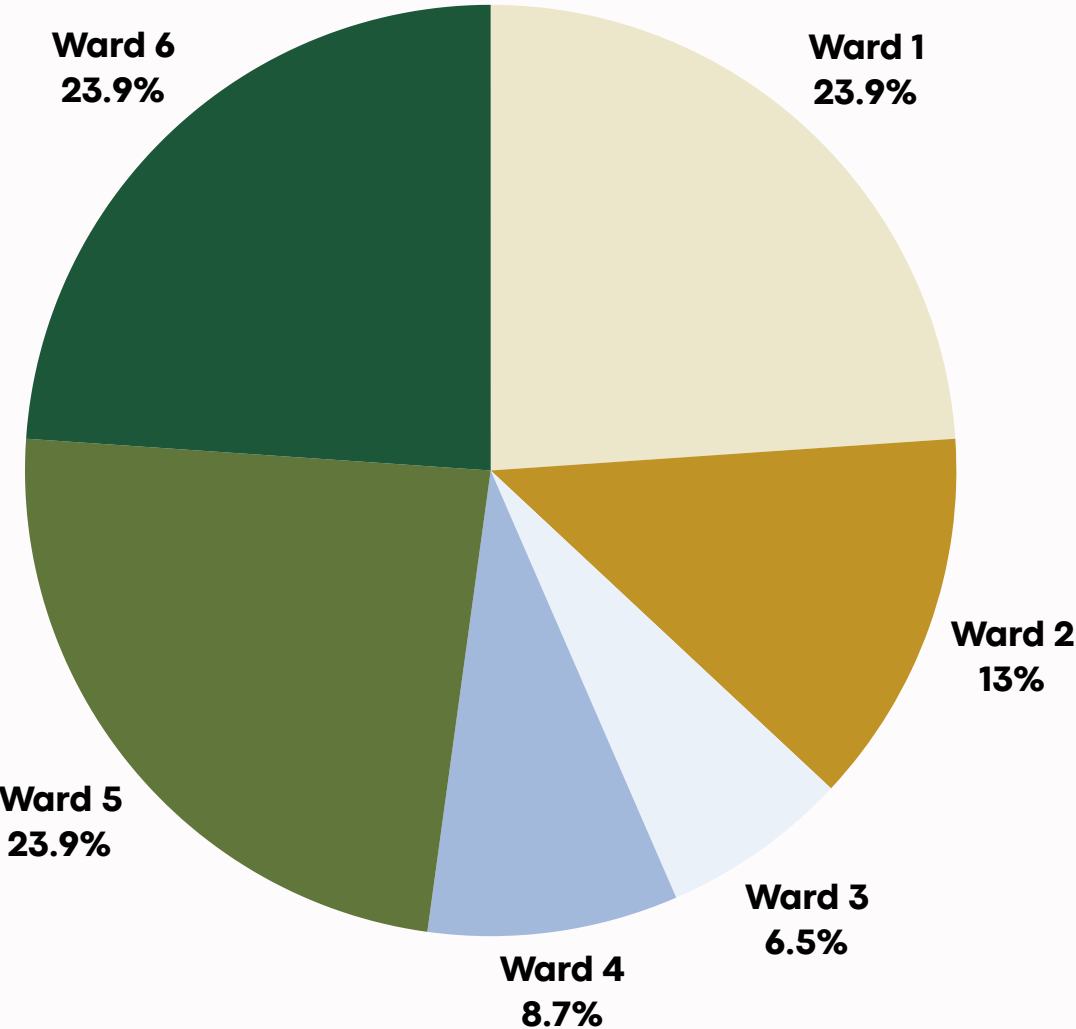
50
Address Signs
Ordered



52
Satisfaction Surveys
sent out

Development Permits

Development Permits by Ward



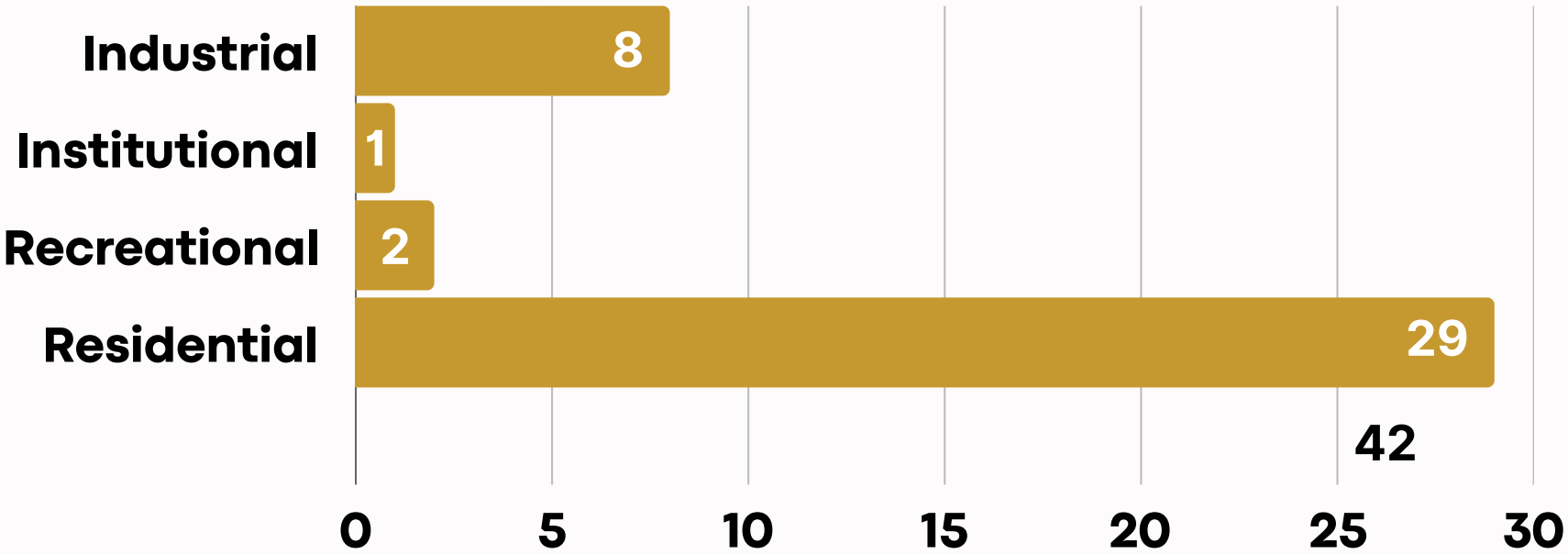
46 Development Permits Issued



Average time to issue
Permitted use - **1** day
Approach Permit - **12** days
Discretionary use - **33** days

Building Permits

Building Categories



40 Building Permits Issued

Average time to issue was **15** Days

Total construction value of **\$11,204,461.42**

Housing Starts



Single Family Dwellings - **7**



Mobile Homes - **5**

Safety Codes Permits

226 Safety Code Permits Issued



74
Electrical Permits



21
Plumbing Permits



113
Gas Permits



18
Septic Permits



417
Inspection Reports

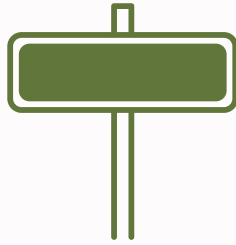


Average time to Issue
Electrical, Plumbing, and Gas Permits - Issued same day
Septic Permits - 2 days

Updates



Realtor Reports
14 Completed
Turnaround time of 2 days



Address signs
50 signs ordered
43 signs picked up
Average turnaround time of 2.5 weeks



Non-Compliances
7 New
6 Resolved by issuance of development and building permits



Satisfaction Survey
52 Surveys sent out
7 Responses received that were satisfied to very satisfied with the exception of 1 applicant who was disappointed with the lengthy approval process.



Subdivisions
5 New
Average of 49 Days to Approval
10 Applications Endorsed
2 Extensions Granted

Project Updates

Moose Lake and Chickenhill Lake ASPs

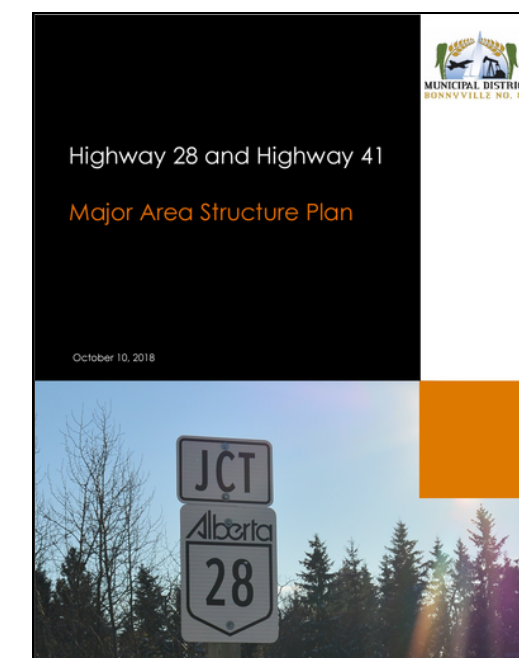
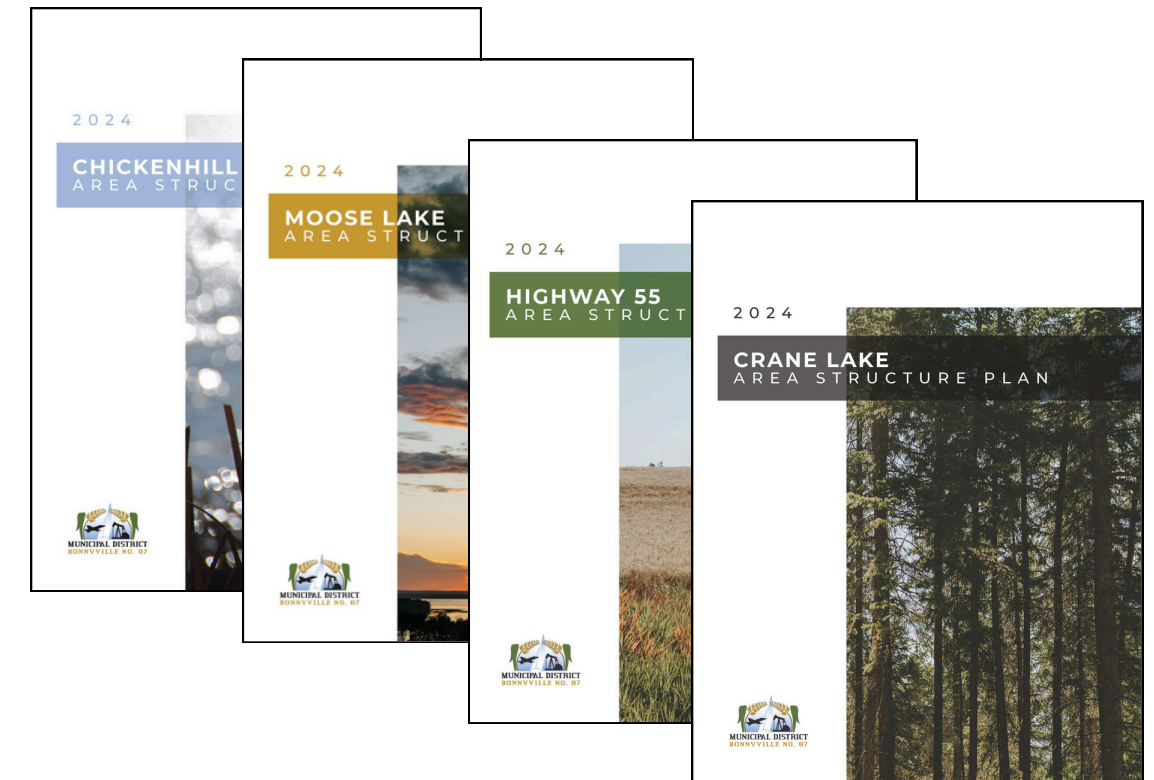
- Both the Moose Lake and Chickenhill Lake ASPs received 2nd and 3rd readings and the plans were adopted at August 27, 2024 Council meeting.

Crane Lake and Highway 55 ASPs

- Draft ASPs for both plans went to Council for 1st reading at the August 27, 2024 meeting.
- Public Hearings were held on October 8, 2024.
- Council gave 2nd and 3rd readings and the plans were adopted at October 22, 2024 Council meeting.

Highway 28 & Highway 41 ASP

- We are currently working on the 5 year review of the Highway 28 and Highway 41 ASP.
- We are expecting some minor updates including sections relating to the regional airport, now under ownership of the M.D. of Bonnyville.
- Formatting for consistency with recently adopted ASPs.



2024 Year End Updates

Completed Projects

- City of Cold Lake Annexation
- MD of Bonnyville Airport Subdivision
 - 8 Lots sold to previous lease holders
 - 2 lots remain titles to the MD
- 6 Roadway Licensing applications
- 1 Road Closure and Sale application
- 1 Development appeal to the SDAB
- 1 Municipal Development Plan (MDP) amendment
- 3 Land Use Bylaw (LUB) amendments
 - 3 rezonings
- 1 Policy amendment
 - No. C-3A.020 Licencing of Municipal Lands Policy

Municipal Lands Education Update

- Educational brochures were distributed, and signs were installed for the 2024 priority areas, which included Birch Ridge Estates, Whispering Spruce, and Ethel Lake Subdivisions.

Aerial Photography

- Aerial imagery is updated every three years, with the latest flights conducted in August 2024, including Ward 6 north.
- The final product was received in December and is currently being integrated into the online GIS map.

Area Structure Plan (ASP) Review and Update

- Moose Lake ASP
- Chickenhill Lake ASP
- Crane Lake ASP
- Highway 55 ASP

Ongoing 2024 Projects

Public Land purchases from the Province

- Marie Lake Subdivision lands
 - The application, fee (paid 2021), and sketch have all been submitted, reviewed, and are compliant. Waiting on final approval.
- Crane Lake West parcel (adjacent to the lake)
 - The application fee (paid 2022), and sketch have all been submitted, reviewed, and are compliant. Waiting on final approval.

Highway 28 & 41 Area Structure Plan (ASP) Review and Update

- Draft document complete and currently in referral stage

Land Use Bylaw (LUB) Review and Update

- Draft document complete and currently in referral stage

General Municipal Servicing Standards (GMSS)

- Draft document complete and ready for review by an external consultant

Municipal Lands Bylaw Education

- Scheduled to circulate education brochures and install signage at Moose Lake properties the summer/fall of 2025

