



Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council
Meeting Date: February 11, 2025
Originated By: Kaitlyn Walzak, Planning and Development Technician
Title: Bylaw No. 1884 Roadway Licensing Bylaw

PROPOSAL & BACKGROUND

Administration is requesting a decision for second and third reading for Roadway Licensing Bylaw No. 1884 which would authorize the M.D. to enter into an agreement to license a roadway in accordance with Policy No. 3A.018 - Licensing of Roadways Policy.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

Bylaw No. 1884 is the renewal of an existing Roadway Licensing Bylaw No. 1783, as per the legal description in Appendix A.

Bylaw No. 1884 for Roadway Licensing was presented to Council and given first reading at the November 26, 2024, Regular Meeting of Council.

Notification of the proposed Roadway Licensing was mailed to utility companies, potentially affected stakeholders and adjacent landowners, with a deadline of January 10, 2025, to submit concerns to be considered when the Bylaw is brought forth for second and third readings.

No correspondence or communication of concerns has been received regarding this application.

As per Policy No. 3A.018, the feasibility of granting the temporary roadway license is subject to:

1. The number of properties and property owners that may be impacted. ANSWER: Adjacent to the proposed licensing area, there are two (2) Provincial Lease and ten (10) titled parcels of land. "Adjacent" means land that is contiguous to the parcel of land that is being licensed and includes land that would be contiguous if not for a highway, road, river, or stream. Of the adjacent parcels, two (2) Provincial leases and six (6) titled parcels belong to the applicant;
2. Whether there is agreement among the adjacent landowners. ANSWER: no correspondence was submitted from adjacent landowners; and
3. The reason for the proposed license. ANSWER: as per the November 5, 2024, application, the purpose/reason of this application is for agricultural use between parcels separated by the undeveloped road allowance.

Attached for Council Information:

- Appendix A - Bylaw No. 1884 with first reading
- Appendix B - Adjacent Landowner / Provincial Leaseholder Map
- Appendix C - Licensing of Roadways Policy No. 3A.018

REFERENCE TO STRATEGIC PLAN

Goal 3: Promote Community Development

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

Section 13 of the *Traffic Safety Act*, Chapter T-6, Revised Statutes of Alberta 2000, as amended.

COSTS & SOURCE OF FUNDING

A \$150.00 Roadway License Agreement fee has been paid by the applicant for the next 3-year term (January 1, 2025, to December 31, 2027).

COMMUNICATIONS STRATEGY

Correspondence will be sent to the applicant advising them of Council's decision.

ADMINISTRATION RECOMMENDED ACTION

THAT Bylaw No. 1884, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

THAT Bylaw No. 1884 be given third reading.

COUNCIL OPTIONS

1. THAT Bylaw No. 1884, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading. CARRIED (*Bylaw will proceed to third reading*)
2. THAT Bylaw No. 1884, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading. DEFEATED (*Bylaw will NOT proceed to third reading*)
3. THAT Bylaw No. 1884, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be amended by _____, and be given second reading.
4. THAT Bylaw No. 1884, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be postponed until _____ for additional information.

Report Approval Details

Document Title:	Bylaw No. 1884 Roadway Licensing Bylaw - 2nd - 3rd Reading.docx
Attachments:	- 20250211 - Appendix A - Bylaw 1884 with first reading.pdf - 20250211 - Appendix B - Adj. Map.pdf - 20250211 - Appendix C - Policy 3A.018 - Roadway Licensing.pdf
Final Approval Date:	Feb 3, 2025

This report and all of its attachments were approved and signed as outlined below:

Lisa Folliott

Lisa Folliott

Stephanie Severin