



# Municipal District of Bonnyville No. 87

## Request for Decision (RFD)

**Meeting:** Regular Meeting of Council  
**Meeting Date:** February 11, 2025  
**Originated By:** Kaitlyn Walzak, Planning and Development Technician  
**Title:** Bylaw No. 1885 Roadway Licensing Bylaw

### **PROPOSAL & BACKGROUND**

Administration is requesting a decision for second and third reading for Roadway Licensing Bylaw No. 1885 which would authorize the M.D. to enter into an agreement to license a roadway in accordance with Policy No. 3A.018 - Licensing of Roadways Policy.

### **DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS**

Bylaw No. 1885 is the renewal of an existing Roadway Licensing Bylaw No. 1788, as per the legal description in Appendix A.

Bylaw No. 1885 for Roadway Licensing was presented to Council and given first reading at the December 10, 2024, Regular Meeting of Council.

Notification of the proposed Roadway Licensing was mailed to utility companies, potentially affected stakeholders and adjacent landowners, with a deadline of January 17, 2025, to submit concerns to be considered when the Bylaw is brought forth for second and third readings.

No correspondence or communication of concerns has been received regarding this application.

As per Policy No. 3A.018, the feasibility of granting the temporary roadway license is subject to:

1. The number of properties and property owners that may be impacted. ANSWER: Adjacent to the proposed licensing area, there are three (3) titled parcels of land. "Adjacent" means land that is contiguous to the parcel of land that is being licensed and includes land that would be contiguous if not for a highway, road, river, or stream. Of the adjacent parcels, one (1) titled parcel belongs to the applicant;
2. Whether there is agreement among the adjacent landowners. ANSWER: no correspondence was submitted from adjacent landowners; and
3. The reason for the proposed license. ANSWER: as per the November 12, 2024, application, the purpose/reason of this application is to continue to maintain the licensing area to reduce fire hazard and deter unsolicited traffic and abandoning of vehicles.

Attached for Council Information:

- Appendix A - Bylaw No. 1885 with first reading
- Appendix B - Adjacent Landowner / Provincial Leaseholder Map
- Appendix C - Licensing of Roadways Policy No. 3A.018

## **REFERENCE TO STRATEGIC PLAN**

Goal 3: Promote Community Development

## **REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION**

Section 13 of the *Traffic Safety Act*, Chapter T-6, Revised Statutes of Alberta 2000, as amended.

## **COSTS & SOURCE OF FUNDING**

A \$150.00 Roadway License Agreement fee has been paid by the applicant for the next 3-year term (January 1, 2025, to December 31, 2027).

## **COMMUNICATIONS STRATEGY**

Correspondence will be sent to the applicant advising them of Council's decision.

## **ADMINISTRATION RECOMMENDED ACTION**

THAT Bylaw No. 1885, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading.

THAT Bylaw No. 1885 be given third reading.

## **COUNCIL OPTIONS**

1. THAT Bylaw No. 1885, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading. CARRIED (*Bylaw will proceed to third reading*)
2. THAT Bylaw No. 1885, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given second reading. DEFEATED (*Bylaw will NOT proceed to third reading*)
3. THAT Bylaw No. 1885, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be amended by \_\_\_\_\_, and be given second reading.
4. THAT Bylaw No. 1885, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be postponed until \_\_\_\_\_ for additional information.

## Report Approval Details

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| Document Title:      | Bylaw No. 1885 Roadway Licensing Bylaw - 2nd - 3rd Reading.docx  |
| Attachments:         | - 20250211 - Appendix A - Bylaw 1885 with first reading.pdf<br>- 20250211 - Appendix B - Adj. Map.pdf<br>- 20250211 - Appendix C - Policy 3A.018 - Roadway Licensing.pdf |
| Final Approval Date: | Feb 3, 2025  |

This report and all of its attachments were approved and signed as outlined below:

Lisa Folliott

Lisa Folliott

Stephanie Severin