



## **Municipal District of Bonnyville No.87**

### **Regular Meeting of Council**

### **Minutes**

**January 28, 2025**

Present	Reeve Barry Kalinski Councillor Josh Crick, Ward 1 Deputy Reeve Darcy Skarsen, Ward 2 Councillor Don Slipchuk, Ward 4 Councillor Dana Swigart, Ward 5
Absent	Councillor Mike Krywiak, Ward 3 Councillor Ben Fadeyiw, Ward 6
Staff Present	Bryan Bepalko, General Manager of Infrastructure Services Susan Walker, General Manager of Corporate Services Lisa Foliott, Interim General Manager of Planning and Community Services Luis Gandolfi, Director of Public Safety Stephanie Severin, Manager of Legislative and Information Services Tracy Wasylow, Communications and Media Supervisor Darlene Krawchuk, Manager of Human Resources Todd Honkala, Capital Projects Foreman Victor Koluk, Property Assessor April Baxter, Accounting Analyst Kristy Poirier, Development Officer Lisa VandenBerg, Development Officer Charity Croker, Legislative Services Coordinator Wendy Wiley, Legislative Services Clerk

**1. Call to Order**

Reeve Kalinski called the meeting to order at 9:00 a.m.

All attendees were present in Council Chambers with the meeting being recorded.

**2. Adoption of Agenda**

**25.020**

Moved by Councillor Swigart

THAT Council approves adoption of the agenda with the following addition:

9. New Business

9.5.2 Industry Development Discussion

**CARRIED**

**3. Adoption of Minutes**

3.1 Regular Meetings of Council

3.1.1 January 14, 2025

**25.021**

Moved by Councillor Crick

THAT Council approves adoption of the minutes of the January 14, 2025 Regular Meeting of Council, as presented.

**CARRIED**

**4. Public Hearings**

**5. Delegations**

5.1 10:00 a.m. – Glendon Agricultural Society

Ken Pshyk, president and Ruth Isley, consultant for the Glendon Agricultural Society were in attendance to present Council with a request for financial support for the Glendon Arena 2025 modernization and renovation project, and provide Council with an update on the utilization of M.D. funding in 2024.

**25.031**

Moved by Deputy Reeve Skarsen

THAT Council accepts the presentation by the Glendon Agricultural Society regarding their utilization of M.D. funding in 2024 as information and furthermore directs Administration to bring their request for additional funding support for the Glendon Arena 2025 renovation project to a future meeting of Council for consideration.

**CARRIED**

Reeve Kalinski recessed the meeting at 10:44 a.m.

The meeting reconvened at 10:52 a.m. with all present as prior to the recess and resumed discussion of item No. 9.3.2 Corporate Services 2024 Fourth Quarterly Report.

**6. Business Arising from Minutes**

**7. Development Applications**

7.1 Development Application No. 2025-D-001 – Variance to Section 49 Keeping of Animals

**25.022**

Moved by Councillor Slipchuk

THAT Council approves development permit application no. 2025-D-001 for a variance to Bylaw No. 1667 Land Use Bylaw, Section 49 Keeping of Animals to allow 3 horses on Lot 5, Plan 982 3740, within NW-30-60-6-W4M, with the following conditions:

1. Shall comply with the consolidated Public Safety Bylaw No. 1812;
2. Shall comply with the submitted care and management plan;
3. The maximum number of horses shall be 3; and
4. If, in the opinion of the Development Authority, the conditions have not been complied with, the development permit shall be revoked.

**CARRIED**

7.2 Development Application No. 2025-D-004 – Request for 2nd Approach

**25.023**

Moved by Councillor Swigart

THAT Council approves Jessica Karasiuk (Applicant) to address Council regarding Item 7.2 Development Application No. 2024-D-004 - Request for 2nd Approach.

**CARRIED**

**25.024**

Moved by Councillor Slipchuk

THAT Council approves a variance from Policy No. 3A.007 Road Approach Policy for an agricultural use second approach within Pt of SE 33-63-6 W4M, as presented, to be constructed in accordance with the M.D. of Bonnyville approach Standards.

**CARRIED**

**8. Subdivision Applications**

8.1 Subdivision Application No. 2024-S-018 – NW 18-63-6 W4M

**25.025**

Moved by Councillor Swigart

THAT Council approves Subdivision Application No. 2024-S-018 to subdivide a 10-acre parcel from agricultural ¼ section NW 18-63-6 W4M for Tasha Turchyn on behalf of Allan Mytrash, as per the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 655 of the Municipal Government Act, submission and review of a Real Property Report or Sketch Plan submitted from an Alberta Certified Land Surveyor to confirm all structures located on the proposed parcels comply with setbacks from all property lines as established by the Land Use District of the Land Use Bylaw;
3. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the owner/developer, for the sewage disposal, shall install and comply to the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;

4. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

**CARRIED**

8.2 Subdivision Time Extension 2023-S-018 – NW 9-61-6 W4M

**25.026**

Moved by Councillor Crick

THAT Council approves the request for a one-year time extension on conditionally approved Subdivision File 2023-S-018 for 1801460 Alberta Ltd.

**CARRIED**

**9. New Business**

9.1 Notice of Motion

9.1.1 Consideration of Motion - To Create a Policy for Addressing Public Requests to Name Municipal Roads

This Notice of Motion was read into the record on January 14, 2025.

**25.027**

Moved by Councillor Swigart

Seconded by Deputy Reeve Skarsen

THAT Administration be directed to draft a new policy addressing public requests to apply a name or designation to a municipal road and bring it back to a future Regular Meeting Council for consideration.

**CARRIED**

9.2 Planning and Community Services

9.2.1 Bylaw No. 1890 Roadway Closure and Disposal Bylaw

**25.028**

Moved by Councillor Crick

THAT Bylaw No. 1890 being a bylaw of the Municipal District of Bonnyville No. 87, to close and sell at fair market value, all that portion of Registered Road Plan 872 2638, be given first reading.

**CARRIED**

9.3 Corporate Services

9.3.1 Bylaw No. 1891 Amending Master Rates Bylaw

**25.029**

Moved by Councillor Crick

THAT Bylaw No. 1891, being a Bylaw of the Municipal District of Bonnyville No. 87, to amend the Master Rates Bylaw, be given second reading.

**CARRIED**

**25.030**

Moved by Deputy Reeve Skarsen

THAT Bylaw No. 1891 be given third reading.

**CARRIED**

9.3.2 Corporate Services 2024 Fourth Quarterly Report

Reeve Kalinski recessed the meeting at 9:55 a.m.

The meeting reconvened at 10:07 a.m. with all present as prior to the recess and discussion on this item was paused to address item 5.1 Delegation – Glendon Agricultural Society scheduled for 10:00 a.m.

**25.032**

Moved by Councillor Slipchuk

THAT Council accepts the Corporate Services 2024 Fourth Quarterly Report as information.

**CARRIED**

9.4 Infrastructure Services

9.4.1 Bridge File 72515 Truman Bridge Damage Report

Reeve Kalinski paused discussion on this item and recessed the meeting at 11:48 a.m.

The meeting reconvened at 12:39 p.m. with all present as prior to the recess.

**25.033**

Moved by Councillor Slipchuk

THAT Council directs Administration to proceed with repairs for Bridge File 72515 by means of Option 2, as presented, to repair the bridge to pre-collision condition at a maximum cost of \$800,000 to be funded from the Bridge Reserve Fund.

**CARRIED**

9.4.2 Cold Lake Regional Utility Services Commission – Fee Increase for Septic Haulers

**25.034**

Moved by Councillor Swigart

THAT Council directs Administration to draft an agreement with the Cold Lake Regional Utility Services Commission to have the septic dumping fees remain at \$60.00/load for M.D. of Bonnyville residents, and bring the draft agreement back to a future meeting of Council for consideration.

**CARRIED**

9.5 Chief Administrative Officer

9.5.1 Appointment of Returning Officer – 2025 Municipal Election

**25.035**

Moved by Councillor Slipchuk

THAT Council appoints Stephanie Severin as the Returning Officer and Charity Croker as the Substitute Returning Officer for the Municipal District of Bonnyville 2025 Municipal Election, in accordance with the Local Authorities Election Act, effective immediately.

**CARRIED**

9.5.2 Industry Development Discussion

**10. Correspondence and Information**

**25.036**

Moved by Councillor Swigart

THAT Council approves the purchase of two (2) tickets to the Lakeland Agricultural Research Association (LARA) Farmer Appreciation Night at a cost of \$20.00 per ticket to be funded from the 2025 Council Public Relations Budget.

**CARRIED**

**25.037**

Moved by Councillor Slipchuk

THAT Council approves the proclamation of February 13, 2025 as "Wear Red Canada Day" in the Municipal District of Bonnyville.

**CARRIED**

**25.038**

Moved by Councillor Swigart

THAT Council accepts the following correspondence as information:

1. December 2024 Concerns List
2. Letter from Alberta Coordinated Action for Recycling Enterprises (CARE) – Thank You
3. Letter from Connections Course – Initiative Introductions
4. Email from Lakeland Industry and Community Association (LICA) – Air Quality and Aging Webinar
5. Email from Lakeland Society for Truth and Reconciliation – Letter of Support Request for National Day for Truth and Reconciliation 2025
6. Email from Lakeland Agricultural Research Association (LARA) – Farmer Appreciation Night Invitation
7. Email from Rural Municipalities of Alberta (RMA) – Unpaid Oil and Gas Taxes Survey
8. Email from Kinsoo Blizzards Alpine Ski Team – Blizzard Blast Youth Ski Race Invitation
9. Email from the Canadian Women's Heart Health Alliance – Wear Red Canada Day Proclamation Request
10. Letter from Alberta Forestry and Parks - Forest Resource Improvement Association of Alberta (FRIAA) Fireguard Program Funding for Community Fireguard Projects
11. Council Action Report

**CARRIED**



**11. Reports from Members of Council**

Councillors represented on various boards and/or committees and presented reports on the following:

1. Bonnyville Regional Fire Authority
2. Bonnyville and District Family and Community Support Services (FCSS)
3. Provincial Agricultural Service Board (ASB) Conference
4. Rural Municipalities of Alberta (RMA) District 5 Meeting
5. Lakeland Industry and Community Association (LICA)
6. Lakeland Lodge and Housing Foundation
7. Lakeland Agricultural Research Association (LARA)
8. Bonnyville and District Leisure Facility Corp. – Part 9 (C2)

**12. Closed Session**

**25.039**

Moved by Councillor Slipchuk

THAT this meeting goes into a closed session at 2:10 p.m. for the following reasons:  
FOIP Sections 17 and 27.

**CARRIED**

**25.040**

Moved by Councillor Crick

THAT this meeting returns to open session at 2:52 p.m.

**CARRIED**

**13. Business Arising from Closed Session**

**25.041**

Moved by Councillor Slipchuk

THAT Council approves amending the effective date for the appointment of Ben Berlinguette as the Chief Administrative Officer for the Municipal District of Bonnyville as well as the effective date for Ben Berlinguette to act as a Designated Signing Officer for the municipality to be Tuesday, January 28, 2025.

**CARRIED**

**14. Adjournment**

**25.042**

Moved by Deputy Reeve Skarsen

THAT this meeting adjourn.

Time of Adjournment 2:54 p.m.

**CARRIED**

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REEVE

\_\_\_\_\_  
MANAGER,  
LEGISLATIVE AND INFORMATION SERVICES

DRAFT