



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

February 25, 2025

Present	Reeve Barry Kalinski Councillor Josh Crick, Ward 1 Councillor Mike Krywiak, Ward 3 Councillor Don Slipchuk, Ward 4 Councillor Dana Swigart, Ward 5 Councillor Ben Fadeyiw, Ward 6
Absent	Deputy Reeve Darcy Skarsen, Ward 2
Staff Present	Ben Berlinguette, Chief Administrative Officer Matt Janz, General Manager of Environmental and Protective Services Bryan Bespalko, General Manager of Infrastructure Services Susan Walker, General Manager of Corporate Services Glenn Barnes, General Manager of Planning and Community Services Stephanie Severin, Manager of Legislative and Information Services Lisa Follitt, Manager of Planning and Development Monty Doonanco, Manager of Transportation Greg Sheppard, Manager of Parks and Recreation Ian Frankton, Manager of Business Operations, Kinosoo Ridge Tracy Wasylow, Communications and Media Supervisor Scott Kovatch, Economic Development Officer Kristy Poirier, Development Officer Wendy Wiley, Legislative Services Clerk

1. Call to Order

Reeve Kalinski called the meeting to order at 9:00 a.m.

All attendees were present in Council Chambers with the meeting being recorded.

2. Adoption of Agenda

25.067

Moved by Councillor Krywiak

THAT Council approves adoption of the agenda with the following addition:

Under 12. Closed Session

12.1 Advice from Officials – FOIP Section 24

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 February 11, 2025

25.068

Moved by Councillor Crick

THAT Council approves adoption of the minutes of the February 11, 2025 Regular Meeting of Council, as presented.

CARRIED

3.2 Committee Meetings of Council

3.2.1 February 18, 2025

25.069

Moved by Councillor Fadeyiw

THAT Council approves adoption of the minutes of the February 18, 2025 Committee of the Whole Meeting, as presented.

CARRIED

4. Public Hearings

5. Delegations

5.1 10:00 a.m. – Bonnyville Gear Grabbers

Trent Law, Vice President for the Bonnyville Gear Grabbers was in attendance to present Council with a report on last year's event and request permission and financial support for 2025.

25.070

Moved by Councillor Crick

THAT Council accepts the presentation by the Bonnyville Gear Grabbers as information and furthermore directs Administration to bring their request for permissions and additional funding support for 2025 events to a future meeting of Council for consideration.

CARRIED

5.2 10:30 a.m. – Friends of the Lakeland

Judy Cabay, organizer and Sheri McCulay with the Friends of the Lakeland group were in attendance to present Council with information about a speaker coming to Bonnyville, speaking to students about drugs and homelessness, and request financial support for the event.

25.075

Moved by Councillor Crick

THAT Council accepts the presentation by the Friends of the Lakeland group as information and furthermore directs Administration to bring their request for event funding support to the March 11, 2025 Regular Meeting of Council for consideration.

CARRIED

6. Business Arising from Minutes

7. Development Applications

7.1 Development Application No. 2025-D-025 – Secondary Suite

25.071

Moved by Councillor Swigart

THAT Council approves development permit application no. 2025-D-025 for a secondary suite in an existing shop on lot 2 block 1 Plan 112 5864 within NW-2-64-3-W4M as a discretionary use as per Part 6, Section 59 and Part 7, Section 69.2 of the Land Use Bylaw with the following conditions:

1. Applicable building, electrical, gas, plumbing and sewer permits are required as per the Alberta Safety Codes Act.
2. Building waste materials shall be contained on site in a waste bin or a covered/enclosed trailer.
3. The suite shall be subordinate to the accessory building use when located within an accessory building.
4. As per Section 59 of the Land Use Bylaw No. 1667:
 - a. The suite shall have a Minimum Floor area of 500 sq. ft.
 - b. The suite shall have a Maximum Floor area of 1076 sq. ft.
 - c. The suite can contain up to four rooms (eg. 2 bedrooms, 1 Kitchen and a bathroom)
 - d. Comply with the Alberta Building Code and any Provincial regulations.

CARRIED

8. Subdivision Applications

9. New Business

9.1 Notice of Motion

9.2 Planning and Community Services

9.2.1 Bonnyville Child & Adolescent Mental Health Collaborative – Request for Funding Support

25.072

Moved by Councillor Swigart

THAT Council approves the funding request from the Bonnyville Child & Adolescent Mental Health Collaborative (BCAMHC) in the amount of \$50,000 to be funded from the Community Action Grant Reserve, and furthermore that Council approves sending a letter from the Reeve to the Minister of Mental Health and Addiction and MLA Scott Cyr regarding concerns with the reduction in funding for the initiative.

DEFEATED

25.073

Moved by Councillor Krywiak

THAT Council approves the funding request from the Bonnyville Child & Adolescent Mental Health Collaborative (BCAMHC) in the amount of \$25,000 to be funded from the Community Action Grant Reserve, and furthermore that Council approves sending a letter from the Reeve to the Minister of Mental Health and Addiction and MLA Scott Cyr regarding concerns with the reduction in funding for the initiative.

CARRIED

9.2.2 Removal of Municipal Reserve Designation - Plan 822 1629, Block 2, Lot 11MR

25.074

Moved by Councillor Fadeyiw

THAT Council directs Administration to proceed with the removal of the municipal reserve designation from Plan 822 1629, Block 2, Lot 11MR within NE-10-62-1-W4M.

CARRIED

Reeve Kalinski recessed the meeting at 9:42 a.m.

The meeting reconvened at 9:51 a.m. with all present as prior to the recess.

9.2.3 Planning and Community Services 2024 Fourth Quarter Report

Councillor Slipchuk left the meeting at 11:01 a.m.

Councillor Slipchuk joined the meeting at 11:02 a.m.

Discussion on this item was paused to address scheduled item 5.2 Friends of the Lakeland Delegation.

Discussion on this item resumed at 10:45 a.m.

25.076

Moved by Councillor Krywiak

THAT Council accepts the Planning and Community Services 2024 Fourth Quarter Report as information.

CARRIED

9.3 Infrastructure Services

9.3.1 Infrastructure Services 2024 Fourth Quarterly Report

Councillor Slipchuk left the meeting at 11:28 a.m.

Councillor Slipchuk joined the meeting at 11:29 a.m.

25.077

Moved by Councillor Slipchuk

THAT Council accepts the Infrastructure Services 2024 Fourth Quarterly Report as information.

CARRIED

9.4 Chief Administrative Officer

9.4.1 Bonnyville and District Leisure Facility Corporation – Part 9 (C2) – Board Appointment

25.078

Moved by Councillor Krywiak

THAT Council appoints Councillor Fadeyiw to the Bonnyville and District Leisure Facility Corporation – Part 9 (C2) Board effective immediately for the remainder of the current term, expiring October 2025.

CARRIED

10. Correspondence and Information

25.079

Moved by Councillor Krywiak

THAT Council accepts the following correspondence as information:

1. January 2025 Concerns List
2. Letter from Town of Bonnyville – Approval of Health Professions Attraction and Retention Committee Terms of Reference

3. Letter from Many Islands Pipe Lines (Canada) Limited – Emergency Procedures Manual Update
4. Letter from Alberta Municipal Affairs - 2025 Minister's Awards for Municipal and Public Library Excellence
5. Email from Lakeland Industry and Community Association (LICA) – Building a Strategy for Wetlands Webinar
6. Email from Cold Lake Regional Chamber of Commerce – Chamber Perks App
7. Email from LICA – Alberta Lake Management Society 2024 LakeWatch Report
8. Letter from Alberta Municipal Affairs – Joint Use and Planning Agreements (JUPA) Extension and Ministerial Order
9. Email from Rural Municipalities of Alberta (RMA) – Survey for Running for Municipal Office Campaign
10. Email from Cold Lake Regional Chamber of Commerce – 2025 AGM and Breakfast
11. Email from LICA – Move My License Initiative
12. Email from Lakeland Agricultural Research Association (LARA) – AGM Invitation
13. Council Action Report

CARRIED

11. Reports from Members of Council

Councillor Slipchuk left the meeting at 11:55 a.m.

Councillor Slipchuk joined the meeting at 11:56 a.m.

Councillors represented on various boards and/or committees and presented reports on the following:

1. Cold Lake Public Library Board
2. Bonnyville and District Chamber of Commerce
3. Lakeland Lodge and Housing Foundation
4. Bonnyville Municipal Library Board
5. Lakeland Agricultural Research Association (LARA)

12. Closed Session

25.080

Moved by Councillor Slipchuk

THAT this meeting goes into a closed session at 12:07 p.m. for the following reason:
FOIP Section 24.

CARRIED

12.1 Advice from Officials – FOIP Section 24

25.081

Moved by Councillor Crick

THAT this meeting returns to open session at 1:35 p.m.

CARRIED

13. Business Arising from Closed Session

14. Adjournment

25.082

Moved by Councillor Krywiak

THAT this meeting adjourn.

Time of Adjournment 1:37 p.m.

CARRIED

REEVE

MANAGER,
LEGISLATIVE AND INFORMATION SERVICES