

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	March 25, 2025
Originated By:	Stephanie Severin, Manager of Legislative and Information Services
Title:	Policy No. C-1.010 Councillor, Committee and Board Member Remuneration Policy – Amendment

PROPOSAL & BACKGROUND

Administration is bringing forward Policy No. C-1.010 to update the monthly salary honorarium for members of Council to 2025 rates as well as add clarity around the annual cost of living adjustments.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

The monthly salary honorarium for members of Council in Policy No. C-1.010 has not been updated since 2022. Administration is proposing to update the policy to reflect the 2025 rates. Since 2022, elected official honorariums have been increased annually in conjunction with cost of living adjustments approved by Council through the annual budget approvals.

To enhance transparency and clarity, Administration is proposing to update the policy to reflect the 2025 rates as well as add verbiage clarifying how Council's cost of living adjustment is approved annually.

Additionally, Administration is proposing to adjust the review timeline for the document to be annually to ensure monthly honorariums for members of Council are updated in policy following the adoption of the budget and have included an amendment to increase the maximum amount reimbursed for internet services to \$120 as recommended by the Committee of the Whole.

The Committee of the Whole reviewed this amending policy on February 18, 2025 and passed a motion recommending that Council adopt the amending policy as presented with the additional amendment to Section 4(a), increasing the maximum monthly reimbursement amount for internet services as mentioned above.

Attached for Council's Review:

- Appendix A: Policy No. C-1.010 Councillor, Committee and Board Member Remuneration Policy

REFERENCE TO STRATEGIC PLAN

N/A

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

N/A

COSTS & SOURCE OF FUNDING

The increased monthly honorarium rates were approved as part of the 2025 Operating Budget.

The increase to monthly internet reimbursement rates is a potential maximum impact of \$140 increase per month / \$ 1,680 per year. These additional funds will be able to be covered under the existing 2025 Operating Budget.

COMMUNICATIONS STRATEGY

The amended policy will be posted on the M.D. Website for public access.

ADMINISTRATION RECOMMENDED ACTION

THAT Council adopts amending Policy No. C-1.010 Councillor, Committee and Board Member Remuneration Policy, as recommended by the Committee of the Whole.

COUNCIL OPTIONS

1. THAT Council adopts amending Policy No. C-1.010 Councillor, Committee and Board Member Remuneration Policy, as recommended by the Committee of the Whole.
2. THAT Council adopts amending Policy No. C-1.010 Councillor, Committee and Board Member Remuneration Policy, with further amendments as follows: _____.
3. THAT Council refers amending Policy No. C-1.010 Councillor, Committee and Board Member Remuneration Policy back to Administration for additional information regarding _____ and to bring it back to a future meeting of Council.
4. THAT Council accepts amending Policy No. C-1.010 Councillor, Committee and Board Member Remuneration Policy as information.

Report Approval Details

Document Title:	Policy No. C-1.010 Councillor, Committee and Board Member Remuneration - Amendment Mar 2025.docx
Attachments:	- Appendix A - Policy No. C-1.010 Councillor Committee and Board Member Remuneration Policy.docx
Final Approval Date:	Mar 17, 2025

This report and all of its attachments were approved and signed as outlined below:

Stephanie Severin