



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

March 25, 2025

Present

Reeve Barry Kalinski
Councillor Josh Crick, Ward 1
Deputy Reeve Darcy Skarsen, Ward 2
Councillor Mike Krywiak, Ward 3
Councillor Don Slipchuk, Ward 4
Councillor Dana Swigart, Ward 5
Councillor Ben Fadeyi, Ward 6

Staff Present

Ben Berlinguette, Chief Administrative Officer
Matt Janz, General Manager of Environmental and Protective Services
Bryan Bepalko, General Manager of Infrastructure Services
Susan Walker, General Manager of Corporate Services
Glenn Barnes, General Manager of Planning and Community Services
Luis Gandolfi, Director of Public Safety
Stephanie Severin, Manager of Legislative and Information Services
Janice Boden, Manager of Agricultural Services
Lisa Folliott, Manager of Planning and Development
Calvin Bepalko, Manager of Assessment Services
Tracy Wasylow, Communications and Media Supervisor
Lisa VandenBerg, Development Officer
Kaitlyn Walzak, Planning and Development Technician
Wendy Wiley, Legislative Services Clerk

1. Call to Order

Reeve Kalinski called the meeting to order at 9:00 a.m.

All attendees were present in Council Chambers with the meeting being recorded.

2. Adoption of Agenda

25.109

Moved by Councillor Krywiak

THAT Council approves adoption of the agenda with the following amendment:

Under 12. Closed Session

12.1 Personal Privacy - FOIP Section 17

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 March 11, 2025

25.110

Moved by Councillor Crick

THAT Council approves adoption of the minutes of the March 11, 2025 Regular Meeting of Council, as presented.

CARRIED

4. Public Hearings

5. Delegations

5.1 10:00 a.m. – HM Aero Aviation Consulting

Ben Crooks and Andrew Macdonald, Airport Planning Consultants for HM Aero Aviation Consulting, were in attendance to present Council with an overview of the Bonnyville Regional Airport Master Plan Project.

25.121

Moved by Councillor Slipchuk

THAT Council accepts the presentation by HM Aero Aviation Consulting regarding an overview of the Bonnyville Regional Airport Master Plan Project, as information.

CARRIED

6. Business Arising from Minutes

7. Development Applications

8. Subdivision Applications

8.1 Subdivision File 2025-S-002 – NW 31-59-4 W4M

25.111

Moved by Councillor Crick

THAT Council approves subdivision application no. 2025-S-002 to subdivide a 10-acre parcel from agricultural quarter section NW 31-59-4 W4M for Diane Vachon, with the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 661 and 662 of the Municipal Government Act, that the owner/developer dedicate to the Municipal District of Bonnyville No. 87, a 5.18 meter (17 feet) wide strip of land for road widening along the entire North frontage of the proposed and remnant parcels to be registered by separate road plan;
3. Pursuant to Section 666, 667 and 669 of the Municipal Government Act, that the owner/developer pay to the Municipal District of Bonnyville No. 87 \$2238 per hectare cash-in-lieu of Municipal Reserve owing for 10% of the proposed parcels. A Deferred Reserve Caveat shall be registered against the remnant parcel for the balance of the Municipal Reserve owing as a means of recording outstanding reserves;
4. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

CARRIED

8.2 Subdivision File 2025-S-003 – NW 21-62-1 W4M

25.112

Moved by Councillor Fadeyiw

THAT Council approves subdivision application no. 2025-S-003 to subdivide a 20-acre parcel from Agricultural ¼ section NW 21-62-1 W4M for Vincent Burgess on behalf of Bryce and Vincent Burgess with the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87.

2. Pursuant to Section 661 & 662 of the Municipal Government Act, that: the owner/developer enter into a Land Acquisition Agreement with the Municipal District of Bonnyville No. 87 for a 5.18 metre (17feet) wide strip of land for road widening along the entire frontage of the North side of the proposed and remnant, and West side remnant parcel to be registered by caveat.
3. Pursuant to Section 664 of the Municipal Government Act, that the owner/developer dedicate a 30m Environmental Reserve from the high water mark of the unnamed body of water in the Northwest portion of the quarter to be registered with subdivision. Removal of any improvements that fall within the ER dedication is required.
4. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

CARRIED

9. New Business

9.1 Notice of Motion

9.2 Environmental and Protective Services

9.2.1 Policy No. 5A.012 Pest Control Policy – Amendment

25.113

Moved by Councillor Fadeyiw

THAT Council adopts amended Policy No. C-5A.012 Pest Control Policy, as recommended by the Committee of the Whole.

CARRIED

9.2.2 Policy No. 5C.013 Peace Office Standard Operating Procedure Policy – Amendment

25.114

Moved by Councillor Swigart

THAT Council adopts amended Policy No. C-5C.013 Peace Officer Standard Operating Procedure Policy, as recommended by the Committee of the Whole.

CARRIED

9.2.3 Bylaw No. 1874 Corridor Regulation Bylaw

25.115

Moved by Councillor Fadeyiw

THAT Bylaw No. 1874, being a Bylaw of the Municipal District of Bonnyville No. 87, to regulate the use of the corridor owned by North East Muni-Corr Ltd., be given first reading.

CARRIED

25.116

Moved by Councillor Swigart

THAT Bylaw No. 1874 be given second reading.

CARRIED

25.117

Moved by Councillor Krywiak

THAT Council proceeds to third and final reading for Bylaw No. 1874.

CARRIED

Did not proceed to third reading as per Section 187(4) of the Municipal Government Act, R.S.A. 2000, c. M-26, which stipulates for a bylaw to receive all three readings in one meeting, unanimous consent is required by Council to proceed to third reading in that meeting.

9.2.4 Sub-Division Egress Report

25.118

Moved by Councillor Crick

THAT Council adopts the project areas outlined within the Sub-Division Egress Report as presented, namely Crane Lake West, Moose Lake North, Muriel Lake, and the Moose Lake Peninsula, and furthermore directs Administration to prioritize these areas accordingly during egress mitigation efforts.

CARRIED

9.3 Planning and Community Services

9.3.1 Policy No. C-3A.022 Disposal of Roadway Policy – New

25.119

Moved by Councillor Crick

THAT Council adopts new Policy No. C-3A.022 Disposal of Roadway Policy, as recommended by the Committee of the Whole.

CARRIED

9.3.2 Policy No. C-3A.023 Provincial Dock Application and Municipal Consent Policy – New

Councillor Slipchuk left the meeting at 9:47 a.m.

Councillor Slipchuk joined the meeting at 9:48 a.m.

25.120

Moved by Councillor Fadeyiw

THAT Council adopts new Policy No. C-3A.023 Provincial Dock Application and Municipal Consent Policy, as recommended by the Committee of the Whole.

CARRIED

Reeve Kalinski recessed the meeting at 9:52 a.m.

The meeting reconvened at 10:03 a.m. with all present as prior to the recess and proceeded to scheduled item 5.1 Delegation - HM Aero Aviation Consulting.

9.3.3 Bonnyville and District Centennial Centre – Request for Additional Funding

25.122

Moved by Councillor Fadeyiw

THAT Council approves an unbudgeted expenditure in the amount of \$45,798.08 for the Bonnyville and District Centennial Centre (C2) 2024 operating deficit, to be funded from the C2 Operating Reserve.

CARRIED

25.123

Moved by Councillor Fadeyiw

THAT Council approves an unbudgeted expenditure in the amount of \$106,000 for a new Reverse Osmosis System at the C2, to be to be funded from the C2 Capital Reserve.

CARRIED

9.4 Corporate Services

9.4.1 Bylaw No. 1894 2025 Tax Rate Bylaw

Deputy Reeve Skarsen left the meeting at 11:02 a.m.

Reeve Kalinski recessed the meeting at 11:36 a.m.

The meeting reconvened at 12:11 p.m. with all present as prior to the recess and Deputy Reeve Skarsen joining the meeting.

25.124

Moved by Councillor Crick

THAT Bylaw No. 1894, being a bylaw of the Municipal District of Bonnyville No. 87, to authorize the rates of taxation to be levied against assessed properties within the municipality for the 2025 taxation year, be given first reading.

CARRIED

9.5 Chief Administrative Officer

9.5.1 Bylaw No. 1892 Procedural Bylaw

25.125

Moved by Councillor Crick

THAT Bylaw No. 1892, being a Bylaw of the Municipal District of Bonnyville No. 87, to provide for the orderly proceedings of Council Meetings and Committee of the Whole Meetings of the municipality, be given second reading.

CARRIED

25.126

Moved by Councillor Krywiak

THAT Bylaw No. 1892 be given third reading.

CARRIED

9.5.2 Bylaw No. 1893 Chief Administrative Officer Bylaw

25.127

Moved by Councillor Fadeyiw

THAT Bylaw No. 1893, being a bylaw of the Municipal District of Bonnyville No. 87, to establish the position of the Chief Administrative Officer for the municipality, be given second reading.

CARRIED

25.128

Moved by Councillor Swigart

THAT Bylaw No. 1893 be given third reading.

CARRIED

9.5.3 Policy No. C-1.010 Councillor, Committee and Board Member Remuneration Policy – Amendment

25.129

Moved by Councillor Slipchuk

THAT Council adopts amending Policy No. C-1.010 Councillor, Committee and Board Member Remuneration Policy, as recommended by the Committee of the Whole.

CARRIED

10. Correspondence and Information

Reeve Kalinski recessed the meeting at 12:34 p.m.

The meeting reconvened at 12:42 p.m. with all present as prior to the recess.

25.130

Moved by Councillor Krywiak

THAT Council approves registration of one (1) team of four (4) to the Ronald McDonald House Charities (RMHC) Charity Golf Classic at a cost of \$1,300 to be funded from the 2025 Council Grants to Individuals and Non-Government Organizations.

CARRIED

25.131

Moved by Councillor Slipchuk

THAT Council accepts the following correspondence as information:

1. February Cheque Registry
2. February Concerns List
3. Email from Northern Woods and Water Highway Association – 2025 Membership Request
4. Card from Cold Lake Minor Hockey – Thank You
5. Card from St. Paul-Cold Lake Metis District – Thank You
6. Email from Ronald McDonald House Charities (RMHC) – Charity Golf Classic Invitation and Registration
7. Letter from Bonnyville Oilmen's Society – Lobsterfest Invitation and Sponsorship Request
8. Letter from Alberta Municipal Affairs – 2025 Education Property Tax Requisitions
9. Email from Stepping Stones Crisis Society – Invitation to Grand Opening Events
10. Letter from MLA Scott Cyr – Appreciation for Concern Letter regarding Regional Economic Development Alliances (REDAs) Funding Reduction
11. Email from Diversity Magazine – Diversity Awards 2025

CARRIED

11. Reports from Members of Council

Councillors represented on various boards and/or committees and presented reports on the following:

1. Bonnyville and District Leisure Facility Corp. - Part 9 (C2)
2. Rural Municipalities of Alberta (RMA) 2025 Spring Conference
3. Bonnyville Regional Fire Authority (BRFA)

4. Lakeland Lodge and Housing Foundation
5. Greater North Foundation
6. Bonnyville and District Chamber of Commerce
7. Cold Lake Regional Chamber of Commerce

12. Closed Session

25.132

Moved by Councillor Krywiak

THAT this meeting goes into a closed session at 1:03 p.m. for the following reason: FOIP Section 17.

CARRIED

12.1 Personal Privacy - FOIP Section 17

25.133

Moved by Councillor Swigart

THAT this meeting returns to open session at 1:25 p.m.

CARRIED

13. Business Arising from Closed Session

14. Adjournment

25.134

Moved by Councillor Fadeyiw

THAT this meeting adjourn.

Time of Adjournment 1:27 p.m.

CARRIED

REEVE

MANAGER,

LEGISLATIVE AND INFORMATION SERVICES