

Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council
Meeting Date: April 8, 2025
Originated By: Stephanie Severin, Manager of Legislative and Information Services
Title: Bylaw No. 1896 Revising CAO Bylaw

PROPOSAL & BACKGROUND

In March Council passed a new bylaw establishing the position of Chief Administrative Officer of the municipality. A technical administrative error was found in the bylaw during the processing of the document following third reading, and in response to this error, Administration has prepared a bylaw making the necessary revisions to Bylaw No. 1893 Chief Administrative Officer Bylaw.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

Section 63 of the Alberta Municipal Government Act allows a municipality, by bylaw, to revise any of its bylaws, under specific criteria, including to *"make changes, without materially affecting the bylaw in principle or substance, (i) to correct clerical, technical, grammatical or typographical errors in a bylaw,"*

Following third reading of Bylaw No. 1893, Administration noticed that the incorrect Bylaw No. is referenced under Section 10 Repeal. Under subsections 10.1 and 10.2, where it says "Bylaw No. 1850", it should say "Bylaw No. 1893".

Administration has prepared and is presenting a revising bylaw to address these corrections.

Attached for Council's review:

- Appendix A: Proposed Bylaw No. 1896 Amending Bylaw 1893 Chief Administrative Officer Bylaw
- Appendix B: Current Bylaw No. 1893

REFERENCE TO STRATEGIC PLAN

N/A

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

Municipal Government Act, R.S.A 2000, Chapter M-26, section 63.2(g)

COSTS & SOURCE OF FUNDING

N/A

COMMUNICATIONS STRATEGY

If passed by Council, these revisions will be consolidated into Bylaw No. 1893 and made available on the M.D. website.

ADMINISTRATION RECOMMENDED ACTION

THAT Bylaw No. 1896, being a bylaw of the Municipal District of Bonnyville No. 87 to revise Bylaw No. 1893 Chief Administrative Officer Bylaw, be given first reading.

THAT Bylaw No. 1896 be given second reading.

THAT Council proceeds to third and final reading for Bylaw No. 1896.

THAT Bylaw No. 1896 be given third reading.

COUNCIL OPTIONS

1. THAT Bylaw No. 1896, being a bylaw of the Municipal District of Bonnyville No. 87 to amend Bylaw No. 1893 Chief Administrative Officer Bylaw, be given first reading. CARRIED (*bylaw will proceed*)
2. THAT Bylaw No. 1896, being a bylaw of the Municipal District of Bonnyville No. 87 to amend Bylaw No. 1893 Chief Administrative Officer Bylaw, be given first reading. DEFEATED (*bylaw will not proceed*)
3. THAT Bylaw No. 1896, being a bylaw of the Municipal District of Bonnyville No. 87 to amend Bylaw No. 1893 Chief Administrative Officer Bylaw, be amended by _____, and be given first reading.
4. THAT THAT Bylaw No. 1896, being a bylaw of the Municipal District of Bonnyville No. 87 to amend Bylaw No. 1893 Chief Administrative Officer Bylaw, be postponed until _____ for additional information.

Report Approval Details

Document Title:	Bylaw 1896 - Revising CAO Bylaw - all readings.docx
Attachments:	- Appendix A - Bylaw No. 1896 Revising CAO Bylaw.docx - Appendix B - Bylaw 1893 CAO Bylaw.pdf
Final Approval Date:	Apr 1, 2025

This report and all of its attachments were approved and signed as outlined below:

Stephanie Severin