



## **Septic Hauler Disposal Fee Rebate Program**

**POLICY NUMBER: 116-FN-09**

Approval Date: November 25, 2009

Repeal Date:

Motion Number: CM20091124.1004

Revise Date:

Supersedes Number:

Review Date:

### **1.0. Policy Statement**

The City of Cold Lake is committed to providing a fair level of service to residents connected to the wastewater collection and disposal system within the City of Cold Lake. This policy is designed to alleviate concerns related to household being charged both a utility rate by the City of Cold Lake and a septic hauler dumping fee by the Cold Lake Regional Utility Services Commission (RUSC).

### **2.0. Purpose**

The City of Cold Lake wishes to implement a rebate program for households that are required to utilize the Cold Lake Regional Utility Services Commission septic hauling dumping service and who are also being charged a wastewater collection and treatment fee through the City of Cold Lake's utility billing system.

### **3.0. Policy Statement**

The implementation of Septic Hauler Disposal fees by the Cold Lake Regional Utility Services Commission has impacted households within of the City of Cold Lake that must use this service to dispose of sanitary sewer waste. In cases where no connection to the City of Cold Lake's wastewater collection system exists the disposal charge passed on to the households by the septic hauler is to cover the cost of disposal and treatment of the sanitary sewer waste. In cases where residents are connected to the wastewater collection system this charge is levied through the utility bill. In cases where the resident must use both systems to fully dispose of sanitary sewer the charge is levied both on the utility bill and a charge is passed on by the septic hauler. Eligible households utilizing both systems are eligible for a rebate up to a maximum of the disposal fee outlined by the Cold Lake Regional Utility Services Commission.



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### **4.0. Managerial Guidelines**

#### **4.1. Eligibility**

Application for a rebate of the septic disposal fees levied by the RUSC may be submitted and are subject to the following requirements:

- 4.1.1 Rebates will only be provided for septic disposal fees levied by the RUSC after the approved date of this policy;
- 4.1.2. The application for a rebate has been received no later than one year after the charges were levied;
- 4.1.3. The applicant has provided proof that they incurred both a monthly utility rate and a septic hauler fee;
- 4.1.4. The applicant provides a itemized receipt from the Septic Hauler indicating the address, date, volume, disposal fees and permit number;
- 4.1.5. The applicant is a resident of the City of Cold Lake;
- 4.1.6. The charges relate to normal operation of the waste water disposal system; and
- 4.1.7. Rebate will be issued in the form of a cheque.

### **5.0. Persons Affected**

The City of Cold Lake's Infrastructure Services and Corporate Services Departments and residents of the City of Cold Lake will be affected.

### **6.0. Revision/Review History**

Motion Number: CM20091124.1004, November 25, 2009

November 25, 2009

Date

Chief Administrative Officer

November 25, 2009

Date

Mayor



**SEPTIC HAULER DISPOSAL FEE REBATE PROGRAM FORM**  
**Policy 116-FN-09**

Name: \_\_\_\_\_  
(Please Print)

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

I am making application for the Sewer Rebate Program. I understand the following requirements must be fulfilled in order to apply for the Sewer Rebate:

- |   |           |          |
|---|-----------|----------|
| 1. Property is the applicants principle residence         | Yes _____ | No _____ |
| 2. The applicant is a resident of the City of Cold Lake   | Yes _____ | No _____ |
| 3. Resident pays full rates for residential sewer service | Yes _____ | No _____ |
| 4. Applicant pays septic disposal fees as levied by RUSC  | Yes _____ | No _____ |
| 5. Applicant has provided all the needed documentation    | Yes _____ | No _____ |

Date Applied for: \_\_\_\_\_ Signed: \_\_\_\_\_  
Property Owner

**INFRASTRUCTURE SERVICES APPROVAL CRITERIA OFFICE USE ONLY**

Evidence of eligibility provided: \_\_\_\_\_

Itemized Septic Hauler Receipts : \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Infrastructure Services

**CORPORATE SERVICES OFFICE USE ONLY**

ROLL #: \_\_\_\_\_

Septic Hauler Fees \$ \_\_\_\_\_

Approved by: \_\_\_\_\_ Signature \_\_\_\_\_  
Print Name

Cheque #: \_\_\_\_\_ Date: \_\_\_\_\_

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