



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

April 8, 2025

Present	Councillor Josh Crick, Ward 1 Deputy Reeve Darcy Skarsen, Ward 2 Councillor Mike Krywiak, Ward 3 Councillor Don Slipchuk, Ward 4 Councillor Ben Fadeyiw, Ward 6
Absent	Reeve Barry Kalinski Councillor Dana Swigart, Ward 5
Staff Present	Ben Berlinguette, Chief Administrative Officer Matt Janz, Deputy CAO/General Manager of Environmental and Protective Services Bryan Bespalko, General Manager of Infrastructure Services Susan Walker, General Manager of Corporate Services Glenn Barnes, General Manager of Planning and Community Services Luis Gandolfi, Director of Protective Services Stephanie Severin, Manager of Legislative and Information Services Lisa Folliott, Manager of Planning and Development Tracy Wasylow, Communications and Media Supervisor Kristy Poirier, Development Officer Lisa VandenBerg, Development Officer Kaitlyn Walzak, Planner Wendy Wiley, Legislative Services Clerk

1. Call to Order

Deputy Reeve Skarsen called the meeting to order at 9:00 a.m.

All attendees were present in Council Chambers with the meeting being recorded.

2. Adoption of Agenda

25.135

Moved by Councillor Krywiak

THAT Council approves adoption of the agenda with the following additions:

Under Section 9. New Business

9.3.2 Bylaw No. 1896 Revising Chief Administrative Officer Bylaw

9.3.3 2025 Budget Adjustment

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 March 25, 2025

25.136

Moved by Councillor Fadeyiw

THAT Council approves adoption of the minutes of the March 25, 2025 Regular Meeting of Council, as presented.

CARRIED

4. Public Hearings

5. Delegations

5.1 10:00 a.m. – Metrix Group LLP 2024 Audit Report

Jeff Alliston with Metrix Group LLP was in attendance to present Council with the Audited Consolidated Financial Statements for the year ended December 31, 2024.

Councillor Slipchuk joined the meeting at 10:12 a.m.

25.150

Moved by Councillor Krywiak

THAT this meeting goes into a closed session at 10:29 a.m. for the following reasons: FOIP Sections 24 and 25.

CARRIED

25.151

Moved by Councillor Crick

THAT this meeting returns to open session at 11:03 a.m.

CARRIED

25.152

Moved by Councillor Krywiak

THAT Council approves the 2024 Audited Consolidated Financial Statement for the Municipal District of Bonnyville, as presented.

CARRIED

25.153

Moved by Councillor Slipchuk

THAT Council approves the transfer of the 2024 operating surplus in the amount of \$6,896,775.00 to the Cash Flow Reserve, as per municipal policy.

CARRIED

5.2 10:30 a.m. – Lakeland Xtreme Broncs and Bulls

Chad Colbourne, Director, for the Lakeland Xtreme Broncs and Bulls, was in attendance to present Council with information on the first-ever Lakeland Xtreme event in Cold Lake, and to request sponsorship funding.

25.154

Moved by Councillor Crick

THAT Council accepts the presentation by the Lakeland Xtreme Broncs and Bulls regarding the Lakeland Xtreme event in Cold Lake as information and furthermore, directs Administration to bring their request for funding support for

the 2025 Lakeland Xtreme Broncs and Bulls event back to the April 22, 2025 Regular Meeting of Council for consideration.

CARRIED

6. Business Arising from Minutes

7. Development Applications

7.1 Development Application No. 2025-D-042 – General Industrial – Heavy Duty Truck and Ag Equipment Repair Facility

25.137

Moved by Councillor Slipchuk

THAT Council approves development permit application no. 2025-D-042 for a general industrial use for a heavy duty truck and ag equipment repair facility on Part of SE-2-62-4-W4M as a discretionary use as per Part 6, General Regulations, and Part 7, Section 76.2 of the Land Use Bylaw with the following conditions:

1. Alberta Transportation Approval is required;
2. SETBACKS FROM PUBLIC ROADS As per Section 42.1 of the Land Use Bylaw No. 1667, the minimum setbacks shall be:
 - a) External public road: 38.0 metres (125.0 feet) from the centre line
 - b) Primary Highways: 71.3 metres (234.0 feet) from the centre line;
3. HAMLET SETBACKS As per Section 76.4 of the Land Use Bylaw No. 1667, the minimum setbacks shall be:
 - a) Side yard: 1.5 metres (4.9 feet);
4. Building, electrical, gas, plumbing, and sewer permits are required as per Alberta Safety Codes Act.
5. Building waste materials shall be contained on site in a waste bin or a covered/enclosed trailer as per Section 2 of The Consolidated Public Safety Bylaw No. 1812;
6. As per Section 52 of the Land Use Bylaw No. 1667: Outdoor lighting shall be located so that rays of light:
 - a) are not directed at an adjacent site;
 - b) do not adversely affect an adjacent site; and,
 - c) do not adversely affect traffic safety;

7. Shall comply with Consolidated Public Safety Bylaw No. 1812 regarding noise control and nuisance.

CARRIED

7.2 Development Application No. 2025-D-048 – Natural Resource Extraction - Clay Pit

25.138

Moved by Councillor Crick

THAT Council approves development permit application no. 2025-D-048 for a natural resource extraction use for a clay pit on SW-6-62-5-W4M as a discretionary use as per Part 6, Section 62, and Part 7, Section 69.2 of the Land Use Bylaw with the following conditions:

1. Shall comply with all Provincial and Federal Regulations;
2. The pit shall be operated as per the submitted Reclamation Plan;
3. Shall comply with Consolidated Public Safety Bylaw No. 1812 regarding noise control and nuisance;
4. As per section 52 of the Land Use Bylaw No. 1667: Outdoor lighting shall be located so that rays of light:
 - a) are not directed at an adjacent site;
 - b) do not adversely affect an adjacent site; and,
 - c) do not adversely affect traffic safety;
5. This permit may be revoked at any time if, in the opinion of the Development Authority, the use is or has become non-compliant, detrimental, or a nuisance to the character and amenities of the neighbourhood.

CARRIED

8. Subdivision Applications

8.1 Subdivision Application No. 2025-S-004 – NW 18-63-6 W4M

25.139

Moved by Councillor Krywiak

THAT Council approves subdivision application no. 2025-S-001 to subdivide a 12-acre parcel from agricultural ¼ section NW 18-63-6 W4M for Tasha Turchyn, on behalf of Allan Mytrash as per the following conditions:

1. Pursuant to Section 655 of the Municipal Government Act, that the owner/developer install internal road, approaches, including culverts and crossings to the proposed parcel(s) and to the remnant parcel to be provided at the owner/developer's expense and to the specifications and satisfaction of the Municipal District of Bonnyville No. 87;
2. Pursuant to Section 655 of the Municipal Government Act, submission and review of a Real Property Report or Sketch Plan submitted from an Alberta Certified Land Surveyor to confirm all structures located on the proposed parcels comply with setbacks from all property lines as established by the Land Use District of the Land Use Bylaw;
3. Pursuant to Section 655 of the Municipal Government Act and Part One, Section 7 of the Subdivision and Development Regulation, the owner/developer, for the sewage disposal, shall install and comply to the Alberta Safety Codes Act and Part 2 of the Province of Alberta Public Health Act;
4. Pursuant to Section 654 of the Municipal Government Act, that all outstanding property taxes be paid.

CARRIED

9. New Business

9.1 Notice of Motion

9.2 Planning and Community Services

9.2.1 Bylaw No. 1887 Roadway Licensing Bylaw

25.140

Moved by Councillor Slipchuk

THAT Council approves Ron Brawn, Applicant, to address Council regarding Item 9.2.1 Bylaw No. 1887 Roadway Licensing Bylaw.

CARRIED

25.141

Moved by Councillor Fadeyiw

THAT this meeting goes into a closed session at 9:28 a.m. for the following reason: FOIP Section 17.

CARRIED

25.142

Moved by Councillor Crick

THAT this meeting returns to open session at 9:40 a.m.

CARRIED

25.143

Moved by Councillor Fadeyiw

THAT Bylaw No. 1887, being a bylaw of the Municipal District of Bonnyville No. 87, Roadway Licensing, be given first reading.

DEFEATED

9.3 Chief Administrative Officer

9.3.1 Alberta Bilingual Municipalities Association – Annual Membership

25.144

Moved by Councillor Slipchuk

THAT Council directs Administration to respond to the Alberta Bilingual Municipalities Association's proposal for implementing annual membership fees, requesting further information and clarity behind the membership fees proposed and benefits provided to members.

CARRIED

9.3.2 Bylaw No. 1896 Revising CAO Bylaw

25.145

Moved by Councillor Crick

THAT Bylaw No. 1896, being a bylaw of the Municipal District of Bonnyville No. 87 to revise Bylaw No. 1893 Chief Administrative Officer Bylaw, be given first reading.

CARRIED

25.146

Moved by Councillor Fadeyiw

THAT Bylaw No. 1896 be given second reading.

CARRIED

25.147

Moved by Councillor Krywiak

THAT Council proceeds to third and final reading for Bylaw No. 1896.

CARRIED UNANIMOUSLY

25.148

Moved by Councillor Slipchuk

THAT Bylaw No. 1896 be given third reading.

CARRIED

9.3.3 2025 Budget Adjustment

25.149

Moved by Councillor Slipchuk

THAT Council approves an increase of \$50,000 to the Council Public Relations line item in the 2025 Operating Budget.

CARRIED

Deputy Reeve Skarsen recessed the meeting at 10:00 a.m.

The meeting reconvened at 10:10 a.m. with all present as prior to the recess with the exception of Councillor Slipchuk and proceeded to scheduled item 5.1 Delegation – Metrix Group LLP 2024 Audit Report.

10. Correspondence and Information

Councillor Slipchuk left the meeting at 11:28 a.m.

Councillor Slipchuk joined the meeting at 11:29 a.m.

Councillor Krywiak left the meeting at 11:30 a.m.

Councillor Krywiak joined the meeting at 11:31 a.m.

25.155

Moved by Councillor Fadeyiw

THAT Council accepts the following correspondence as information:

1. Declaration of Relation by Chief Administrative Officer
2. Letter from Clayton Bellamy Foundation for the Arts – Invitation to Grand Opening Events (Revised Time)
3. Email from Alberta's Rural Health Professions Action Plan (RhPAP) – Alberta Rural Health Week
4. Letter from Youthwrite Society Canada – Program Information
5. Letter from Alberta Municipal Affairs – Use of Elector Assistance Terminals
6. Email from Healthy Aging Alberta – 2025 Regional Gathering Invitation
7. Email from Lakeland Industry and Community Association (LICA) – Clean Air Webinar re: Air Quality in Outdoor Sports and Recreation
8. Email from Alberta Municipal Affairs – Provincial Priorities Act and Municipal Sector Update
9. Card from Friends of the Lakeland – Thank You
10. Card from Age Friendly Cold Lake – Thank You
11. Email from Alberta Association of Nurses – Nursing Week
12. Email from LICA – Beaver River State of the Watershed Report and Scholarship Opportunity

CARRIED

25.156

Moved by Councillor Fadeyiw

THAT Council approves the purchase of four (4) tickets to the Stepping Stones Crisis Society Grand Opening Banquet at a cost of \$100.00 per ticket, to be funded from the 2025 Council Public Relations Budget.

CARRIED

25.157

Moved by Councillor Slipchuk

THAT Council approves the proclamation of May 12-18, 2025 as "National Nurses Week" in the Municipal District of Bonnyville.

CARRIED

25.158

Moved by Councillor Krywiak

THAT Council approves the proclamation of May 26-30, 2025 as “Alberta Rural Health Week” in the Municipal District of Bonnyville.

CARRIED

11. Reports from Members of Council

Councillors represented on various boards and/or committees and presented reports on the following:

1. Agriculture Service Board (ASB)
2. Bonnyville and District Family and Community Support Services (FCSS)
3. Bonnyville Municipal Library Board
4. Cold Lake and District Family and Community Support Services (FCSS)

12. Closed Session

25.159

Moved by Councillor Krywiak

THAT this meeting goes into a closed session at 11:45 a.m. for the following reason:
FOIP Section 17.

CARRIED

12.1 Metrix Group LLP – FOIP Sections 24 and 25

12.2 Board Member Conduct Review – FOIP Section 17

25.160

Moved by Councillor Slipchuk

THAT this meeting returns to open session at 12:18 p.m.

CARRIED

13. Business Arising from Closed Session

14. Adjournment

25.161

Moved by Councillor Krywiak

THAT this meeting adjourn.

Time of Adjournment 12:20 p.m.

CARRIED

REEVE

MANAGER,
LEGISLATIVE AND INFORMATION SERVICES