

**Beaver River Regional Waste Management Commission
Regular Meeting Held Monday April 07, 2025
Town of Bonnyville Council Chambers**

Members in Attendance	Chair Dana Swigart - M.D. of Bonnyville Vice-Chair Elisa Brosseau – Town of Bonnyville Member Craig Copeland – City of Cold Lake Member Gilles Lapointe – Summer Village of Pelican Narrows
Others in Attendance	Mark Power, C.A.O. - Commission Manager Brad Ollen, Manager of Waste Services - M.D. of Bonnyville Azam Khan, General Manager of Infrastructure Services – City of Cold Lake Brad Trimble, General Manager of Operations and Engineering – Town of Bonnyville Bonnie Van Hollen – Director of Operations – Town of Bonnyville
Call to Order	Chair Dana Swigart called the meeting to order at 8:30 A.M.
Adoption of Agenda	Vice-Chair Elisa Brosseau moved to adopt the agenda as presented. Carried Unanimously
2024 Year End Audited Financial Statements	Peter Johnson from Faber LLP reviewed the 2024 Year End Financial Statements via “TEAMS”. He noted that the audit for 2024 was “clean” and the December 31, 2024 statements present fairly, in all material aspects, the financial position of the Beaver River Regional Waste Management Commission. Member Craig Copeland moved to approve the Beaver River Regional Waste Management Commission Financial Statements for the year ending December 31, 2024 showing the 2024 Municipal Requisition on a separate line. Carried Unanimously
Adoption of Regular Meeting Minutes	Member Gilles Lapointe moved that the Regular Meeting Minutes of the Beaver River Regional Waste Management Commission Meeting held December 2, 2024, be accepted as presented. Carried Unanimously
Adoption of Organizational Meeting Minutes	Member Gilles Lapointe moved that the Organizational Meeting Minutes of the Beaver River Regional Waste Management Commission Meeting held December 2, 2024, be accepted as presented. Carried Unanimously
2024 Operational Financials	Member Craig Copeland moved that the 2024 Operational Financial Statement for the period ending December 31, 2024 be accepted as presented. Carried Unanimously

2025 Operational Financials

Vice-Chair Elisa Brosseau moved that the 2025 Operational Financial Statement for the period ending February 28, 2025 be accepted as presented.

Carried Unanimously

Bank Reconciliations

Member Gilles Lapointe moved that the Bank Reconciliations for the periods November 2024 through February 2025 be accepted as presented.

Carried Unanimously

EFT/Cheque Payable Listing – Period Ending December 31, 2024

Member Craig Copeland moved that the EFT/Cheque payable listing for the year ending December 31, 2024, be accepted as presented.

Carried Unanimously

EFT/Cheque Payable Listing – Period Ending March 31, 2025

Vice-Chair Elisa Brosseau moved that the EFT/Cheque payable listing for the period ending March 31, 2025, be accepted as presented.

Carried Unanimously

Trailer #9 Repair – New Cylinder

M. Power advised that the cylinder has been received and installed by Overdrive Heavy Duty. The trailer with the new cylinder is working well.

Trailer Replacement Funding Options

M. Power reviewed a number of possible funding scenarios for replacing the aging fleet of walking floor trailers over the next several years that included the following:

- Debt Financing
- Increase in Tonnage Rates
- Requisitioning Members
- Combination of the Above

Vice-Chair Elisa Brosseau moved that Administration prepare a tender for two replacement walking floor trailers and bring back a borrowing Bylaw to the next meeting for consideration by the Board to finance the purchases while at the same time implementing an additional \$2.00/tonne increase in the rate charged to members for waste hauled from the Transfer Stations and Transtors, effective April 1, 2025.

Carried Unanimously

2025 Operating Budget – Final

Draft #2 of the proposed operating Budget for 2025 was circulated with a forecasted deficit of \$22,650.75 which would be transferred from the accumulated surplus in order to be balanced was presented. The Budget does not include the \$2.00/tonne increase in the rate charged to the municipalities for the balance of the 2025 year which would make the rate \$60.50/tonne effective April 1, 2025.

2025 Operating
Budget - Final

Member Craig Copeland that Draft #2 of the 2025 Operating Budget be approved with the Tonnage Rate increase to \$60.50 per Tonne incorporated effective April 1, 2025.

Carried Unanimously

GFL Proposal to Name

An e-mail from GFL Environmental Ltd. Requesting approval from the Beaver River Regional Waste Commission to name both the Cold Lake and Bonnyville Transfer Stations / Landfills as "Receiving Facilities" for the purposes of a proposal being submitted to Circular Materials.

Extensive discussion ensued.

Vice-Chair Elisa Brosseau moved that the request from GFL Environmental be declined by the Commission for the use of our Transfer Stations at the Landfills, however, they are welcome to work out some other arrangement with the individual Municipalities.

Carried Unanimously

Waste Tonnage Report
January to December
2024

A Report of Tonnage hauled from January 2024 to December 2024, was presented showing the annual total tonnage of 13,067.88 was hauled, distributed as follows:

City of Cold Lake – 5,816.99 tonnes
Town of Bonnyville – 6,481.15 tonnes
M.D. of Bonnyville – 769.74 tonnes

Waste Tonnage Report
January to March
2025

A Report of Tonnage hauled from January 2025 to March 2024, was presented showing the YTD annual total tonnage of 2,923.63 was hauled, distributed as follows:

City of Cold Lake – 1,228.60 tonnes
Town of Bonnyville – 1,239.50 tonnes
M.D. of Bonnyville – 455.53 tonnes

Maintenance Tracking

The 2021 – 2025 maintenance tracking summary report was presented for information.

Correspondence

An e-mail from Paul Poulin – Evergreen Regional Landfill expressing interest in bidding on the haul contract when it comes up for review in the fall was accepted as information.

Next Meeting

It was agreed that the next meeting be held at the call of the Chair.

Adjournment

Member Craig Copeland moved that the meeting adjourn.

Time of adjournment: 9:58 A.M.

Chair

Chief Administrative Officer

DRAFT