



Municipal District of Bonnyville No.87

Regular Meeting of Council

Minutes

April 22, 2025

Present	Reeve Barry Kalinski Councillor Josh Crick, Ward 1 Deputy Reeve Darcy Skarsen, Ward 2 Councillor Mike Krywiak, Ward 3 Councillor Dana Swigart, Ward 5 Councillor Ben Fadeyiw, Ward 6
Absent	Councillor Don Slipchuk, Ward 4
Staff Present	Ben Berlinguette, Chief Administrative Officer Matt Janz, Deputy CAO/General Manager of Environmental and Protective Services Bryan Bepalko, General Manager of Infrastructure Services Susan Walker, General Manager of Corporate Services Stephanie Severin, Manager of Legislative and Information Services Lisa Folliott, Manager of Planning and Development Calvin Bepalko, Manager of Assessment Services Robin Bartlett, Executive Assistant Tracy Wasylow, Communications and Media Supervisor Kristy Poirier, Development Officer Kaitlyn Walzak, Planner Charity Croker, Legislative Services Coordinator

1. Call to Order

Reeve Kalinski called the meeting to order at 9:00 a.m.

All attendees were present in Council Chambers with the meeting being recorded.

2. Adoption of Agenda

25.162

Moved by Councillor Crick

THAT Council approves adoption of the agenda as presented.

CARRIED

3. Adoption of Minutes

3.1 Regular Meetings of Council

3.1.1 April 8, 2025

25.163

Moved by Councillor Crick

THAT Council approves adoption of the minutes of the April 8, 2025, Regular Meeting of Council, as presented.

CARRIED

3.2 Committee Meetings of Council

3.2.1 April 15, 2025

25.164

Moved by Councillor Krywiak

THAT Council approves adoption of the minutes of the April 15, 2025, Committee of the Whole Meeting, as presented.

CARRIED

4. Public Hearings

4.1 9:30 a.m. – Removal of Municipal Reserve Designation - Plan 822 1629, Block 2, Lot 11MR

25.168

Moved by Councillor Swigart

THAT the public hearing for item 4.1 be opened at 9:34 a.m.

CARRIED

Persons who presented: Lisa Folliott, Interim General Manager of Planning and Community Services on behalf of the M.D. of Bonnyville, Applicant.

Persons who presented in favour: None

Persons who presented in opposition: None

Persons who presented rebuttal: None

25.169

Moved by Councillor Fadeyiw

THAT the public hearing for item 4.1 be closed at 9:39 a.m.

CARRIED

5. Delegations

5.1 10:00 a.m. – Eastern Alberta Regional Victim Serving Society

Melody Littell, Director of Operations for the Eastern Alberta Regional Victim Serving Society, was in attendance to present Council with an overview of the victim services program working to support the M.D.

25.173

Moved by Councillor Krywiak

THAT Council accepts the presentation by the Eastern Alberta Regional Victim Serving Society providing information on the region's victim services programs and supports as information.

CARRIED

5.2 10:30 a.m. – Northern Lights Library System

James MacDonald, Executive Director of the Northern Lights Library System, was in attendance to provide Council with a 2024 overview and to review projected 2025 planning and budget considerations.

25.174

Moved by Councillor Crick

THAT Council accepts the presentation by the Northern Lights Library System on the 2024 overview and projected 2025 planning and budget considerations as information.

CARRIED

6. Business Arising from Minutes

6.1 Lakeland Xtreme Broncs and Bulls – Sponsorship Request

25.165

Moved by Councillor Swigart

THAT Council approves the request for support from the Lakeland Xtreme Broncs and Bulls for their 2025 event in the amount of \$10,000.00 to be funded from Community Action Grant Reserve.

CARRIED

7. Development Applications

7.1 Development Application No. 2025-D-054 – Front and Side Yard Variance Request

25.166

Moved by Councillor Fadeyiw

THAT Council approves development permit application no. 2025-D-054 for a front yard variance from 25 ft to 16 ft, and a south side yard variance from 5 ft to 4 ft for a new garage within SE-4-64-4-W4M as a discretionary use pursuant to Part 3, Section 20, Part 6, Section 32, and Part 7 Section 71.2 of the Land Use Bylaw with the following conditions:

1. As per Section 71.4 of the Land Use Bylaw No. 1667, the minimum setbacks shall be:
 - North Side yard: 1.5 metres (5.0 feet)
 - Rear yard: 7.6 metres (25.0 feet)
 - Building Height (Maximum): 7.0 metres (23 feet) for accessory buildings;
2. Building waste materials shall be contained on site in a waste bin or a covered/enclosed trailer as per Section 2 of The Consolidated Public Safety Bylaw No. 1812;
3. Building location to be staked out by an Alberta Land Surveyor and submitted for approval by the M.D. of Bonnyville prior to the commencement of construction;
4. Upon foundation completion, but prior to inspection, an Alberta Land Surveyor Building Certificate shall be provided to the Development Authority;

5. Applicable electrical, gas, plumbing, and sewer permits are required as per Alberta Safety Codes Act;
6. An approved building permit is required as per the Alberta Safety Codes Act.

CARRIED

8. Subdivision Applications

9. New Business

9.1 Notice of Motion

9.2 Planning and Community Services

9.2.1 Bonnyville and District Chamber of Commerce – 2025 Oil and Gas Show

25.167

Moved by Deputy Reeve Skarsen

THAT Council approves the request for sponsorship by the Bonnyville and District Chamber of Commerce for the 2025 Oil and Gas Show in the amount of \$15,000.00 as an Opening Ceremonies sponsor, to be funded from Community Action Grant Reserve.

CARRIED

9.3 Corporate Services

9.3.1 Bylaw No. 1894 2025 Tax Rate Bylaw

Reeve Kalinski recessed the meeting at 9:27 a.m. and discussion was paused to address item 4.1 Removal of Municipal Reserve Designation - Plan 822 1629, Block 2, Lot 11MR Public Hearing scheduled for 9:30 a.m.

The meeting reconvened at 9:33 a.m. with all present as prior to the recess and proceeded to address item 4.1 Removal of Municipal Reserve Designation - Plan 822 1629, Block 2, Lot 11MR Public Hearing.

Discussion on this item resumed at 9:40 a.m.

25.170

Moved by Deputy Reeve Skarsen

THAT Council tables 9.3.1 Bylaw 1894 2025 Tax Rate Bylaw until the next Regular Meeting of Council, May 13, 2025.

CARRIED

9.3.2 Policy No. C-2B.055 Trail Infrastructure Reserve Policy – New

25.171

Moved by Councillor Crick

THAT Council adopts new Policy No. C-2B.055 Trail Infrastructure Reserve Policy, as presented.

CARRIED

9.3.3 Policy No. C-2B.056 Emergency Management Reserve Policy – New

25.172

Moved by Deputy Reeve Skarsen

THAT Council adopts new Policy No. C-2B.056 Emergency Management Reserve Policy, as presented.

CARRIED

Reeve Kalinski recessed the meeting at 9:51 a.m.

The meeting reconvened at 10:03 a.m. with all present as prior to the recess, and proceeded to scheduled item 5.1 Eastern Alberta Regional Victim Serving Society Delegation.

9.3.4 Policy No. C-2B.057 Parks and Recreation Infrastructure Reserve Policy – New

25.175

Moved by Councillor Krywiak

THAT Council adopts new Policy No. C-2B.057 Parks and Recreation Infrastructure Reserve Policy, as presented.

CARRIED

9.3.5 Policy No. C-2B.058 Road Infrastructure Reserve Policy – New

25.176

Moved by Councillor Crick

THAT Council adopts new Policy No. C-2B.058 Road Infrastructure Reserve Policy, as presented.

CARRIED

9.3.6 Policy No. C-2B.059 Solid Waste Infrastructure Reserve Policy – New

25.177

Moved by Councillor Fadeyi

THAT Council adopts new Policy No. C-2B.059 - Solid Waste Infrastructure Reserve Policy, as presented.

CARRIED

9.3.7 Policy No. C-2B.060 Storm Water Drainage Reserve Policy – New

25.178

Moved by Councillor Crick

THAT Council adopts new Policy No. C-2B.060 Storm Water Drainage Reserve Policy, as presented.

CARRIED

9.3.8 Allocation of Reserve Funds

Reeve Kalinski left the meeting at 10:39 a.m. and Deputy Reeve Skarsen assumed position of Chair.

Reeve Kalinski joined the meeting at 10:40 a.m. and resumed the position of Chair.

25.179

Moved by Councillor Fadeyi

THAT Council approves the allocation of reserve funds as presented in Appendix A attached to, and forming part of this meetings minutes.

CARRIED

9.4 Infrastructure Services

9.4.1 Cold Lake Regional Utility Services Commission – Fee Increase for Septic Haulers Update

25.180

Moved by Councillor Crick

THAT Council refers the Cold Lake Regional Utility Services Commission fee increase report back to Administration for additional information regarding potential options for subsidy to M.D. of Bonnyville residents and to bring it back to a future meeting.

CARRIED

10. Correspondence and Information

Reeve Kalinski left the meeting at 10:56 a.m., and Deputy Reeve Skarsen assumed the position of Chair.

Reeve Kalinski joined the meeting at 10:59 a.m. and resumed the position of Chair.

25.181

Moved by Councillor Swigart

THAT Council directs Administration to draft a letter from the Reeve to the Bonnyville Flying Club in response to their Fuel Sales Proposal indicating that the M.D. of Bonnyville is not interested in taking over the sale of fuel at this time.

CARRIED

25.182

Moved by Councillor Fadeyiw

THAT Council accepts the following correspondence as information:

1. March 2025 Concerns List
2. March 2025 Cheque Registry
3. Letter from Ratepayer – Road Completion Request
4. Email from Alberta's Rural Health Professions Action Plan (RhPAP) – Update
5. Email from Bonnyville Flying Club – Fuel Sales Proposal

6. Beaver River Regional Waste Management Commission (BRRWMC) – April 7, 2025 Draft Meeting Minutes
7. Email from Ecole des Beaux-Lacs – Graduation 2025 Invitation and Request to Speak
8. Letter from Alberta Municipal Affairs – Bill 50, the Municipal Affairs Statutes Amendment Act, 2025
9. Letter from TC Energy – NGTL GP Saint Lina North and Truman Sales Lateral Divestiture – CER Application
10. Letter from Ecole Notre Dame High School – Graduation 2025 Invitation and Request for Video Message
11. Email from Lakeland Industry and Community Association (LICA) – Fish and Fish Habitat Protection Program's Wave 3 Engagement Feedback
12. Email from LICA - Clean Air Strategic Alliance (CASA) Best Practices Survey
13. Retirement Announcement

CARRIED

11. Reports from Members of Council

Councillors represented on various boards and/or committees and presented reports on the following:

1. Cold Lake and District Family and Community Support Services (FCSS)
2. M.D. Rural Policing Committee
3. Bonnyville Regional Fire Authority (BRFA)
4. Beaver River Regional Waste Management Commission (BRRWMC)
5. Bonnyville and District Chamber of Commerce

12. Closed Session

25.183

Moved by Deputy Reeve Skarsen

THAT this meeting goes into a closed session at 11:23 a.m. for the following reasons:
FOIP Sections 17, 19, and 25.

CARRIED

12.1 Land Purchase – FOIP Section 25

12.2 Member at Large Appointments - FOIP Sections 17 and 19

25.184

Moved by Councillor Crick

THAT this meeting returns to open session at 11:57 a.m.

CARRIED

13. Business Arising from Closed Session

25.185

Moved by Councillor Krywiak

THAT Council appoints Edwin Ducharme, Reginald Roy, and Katlyn Degenhardt as Members at Large for the Intermunicipal Subdivision and Development Appeal Board for a four (4) year term effective immediately, to expire April 2029.

CARRIED

14. Adjournment

25.186

Moved by Councillor Krywiak

THAT this meeting adjourn.

Time of Adjournment 12:03 p.m.

CARRIED

REEVE

MANAGER,

LEGISLATIVE AND INFORMATION SERVICES