



Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting: Regular Meeting of Council
Meeting Date: May 13, 2025
Originated By: Luis Gandolfi, Director of Protective Services
Title: 2025 Budget Reallocation – Incident Command Post

PROPOSAL & BACKGROUND

In 2024, after the completion of budget deliberations for the 2025 fiscal year, Council approved a \$68,600 capital expense for the Emergency Management department. These funds were set aside for renovations at the M.D.'s Public Safety building to make the space there more user friendly as an emergency management incident command post. Following the arrival of the new BFRA CAO Darren Sandbeck, Director Gandolfi met with Mr. Sandbeck and the topic of emergency management spaces was discussed. The possibility of using the new North Star BRFA facility then arose. Upon visiting and assessing it, the facility proved significantly more user-friendly than the M.D.'s planned development at the Public Safety building. It is for this reason that Administration is seeking Council's approval to reallocate the \$68,600 already assigned to the Public Safety renovations, towards renovations at the North Star facility.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

The exact plans for the renovations at North Star facility are not yet known, but by partnering with the BRFA and sharing expenses, it is anticipated that savings will be realized. Additional benefits could include enhanced collaboration between BRFA and M.D. departments and staff, enhanced collaboration and synergy between the BRFA and M.D. Public Safety, enhanced synergy and the timely sharing of information during a real-world incident, and potentially integrated emergency management training between both groups.

The BRFA also has funding set aside to enhance this space, so these renovations would indeed be a partnership between the BRFA and the M.D.

REFERENCE TO STRATEGIC PLAN

Goal 2: Enhancing Safety in the Community

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

N/A

COSTS & SOURCE OF FUNDING

The budget reallocation would not see the funds transferred to the BRFA, rather the M.D. would retain control and oversight of the funds in question. The request to Council is simply to permit those \$68,600 previously allocated to the Public Safety building be released for use at the North Star facility to enhance the furniture, shelving, IT infrastructure, and other elements necessary for the deployment of 25+ M.D. personnel to North Star during an incident.

Should all \$68,600 not be needed at the North Star facility, they would simply not be expended.

COMMUNICATIONS STRATEGY

Nothing anticipated.

ADMINISTRATION RECOMMENDED ACTION

THAT Council approves entering into a facility use agreement with the Bonnyville Regional Fire Authority (BRFA) for emergency management purposes and furthermore, that Council approves the re-allocation of funds previously approved as a capital expense for renovations to the Public Safety building in the amount of \$68,600 for renovations at the BRFA North Star facility in relation to establishing an Incident Command Post.

COUNCIL OPTIONS

1. THAT Council approves entering into a facility use agreement with the Bonnyville Regional Fire Authority (BRFA) for emergency management purposes and furthermore, that Council approves the re-allocation of funds previously approved as a capital expense for renovations to the Public Safety building in the amount of \$68,600 for renovations at the BRFA North Star facility in relation to establishing an Incident Command Post.
2. That Council denies the request by Administration to establish the Incident Command Post for the M.D. of Bonnyville at the Bonnyville Regional Fire Authority North Star facility and directs Administration to proceed with renovations at the Public Safety Building for this purpose, as approved in the 2025 Capital Budget.
3. That Council refers the request by Administration to establish the Incident Command Post for the M.D. of Bonnyville at the Bonnyville Regional Fire Authority North Star facility back to Administration for additional information regarding _____ and to bring it back to a future meeting.

Report Approval Details

Document Title:	Budget Reallocation - Emergency Management Incident Command Post.docx
Attachments:	
Final Approval Date:	Apr 29, 2025

This report and all of its attachments were approved and signed as outlined below:

Matt Janz

Stephanie Severin