



Municipal District of Bonnyville No. 87

Request for Decision (RFD)

Meeting:	Regular Meeting of Council
Meeting Date:	May 13, 2025
Originated By:	Stephanie Severin, Manager of Legislative and Information Services
Title:	Health Professions Attraction and Retention Committee – Terms of Reference

PROPOSAL & BACKGROUND

On January 29, 2025, Administration received a letter from the Town of Bonnyville confirming their Council's approval of the Terms of Reference for the Health Professions Attraction and Retention Committee, formerly known as the Physician Retention and Recruitment Committee.

The Town of Bonnyville is also requesting approval of these Terms of Reference by the M.D. of Bonnyville.

DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS

On October 24, 2023 Council passed a motion appointing the Reeve as the representative of the Municipal District of Bonnyville to the Physician Recruitment and Retention Committee in perpetuity.

Discussions with the Bonnyville Health Centre and the Town of Bonnyville have confirmed that the Physician Retention and Recruitment Committee has been taken over by the Town of Bonnyville in the summer of 2023 and renamed to the Health Professions Attraction and Retention Committee.

The renamed Committee's Terms of Reference were approved by the Town of Bonnyville's Council at their Regular Meeting of Council on January 28, 2025.

Attached for Council's review:

- Appendix A: Health Professions Attraction and Retention Committee Terms of Reference

REFERENCE TO STRATEGIC PLAN

Goal 1: Building a viable and diversified regional economy

Goal 2: Enhance safety in the community

REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION

COSTS & SOURCE OF FUNDING

COMMUNICATIONS STRATEGY

Written notification of Council's decision will be provided to the Town of Bonnyville. The M.D. Committees/Boards List will also be updated accordingly for the M.D. website.

ADMINISTRATION RECOMMENDED ACTION

THAT Council approves the Health Professions Attraction and Retention Committee Terms of Reference, as presented, and furthermore appoints _____ and _____ (alternate), to this Committee effective immediately for the remainder of the current term, to expire October 2025.

COUNCIL OPTIONS

1. THAT Council approves the Health Professions Attraction and Retention Committee Terms of Reference, as presented, and furthermore appoints _____ and _____ (alternate), to this Committee effective immediately for the remainder of the current term, to expire October 2025.
2. THAT Council approves the Health Professions Attraction and Retention Committee Terms of Reference, as presented, and furthermore appoints the Reeve and Deputy Reeve (alternate), to this Committee effective immediately in perpetuity.
3. THAT Council refers the Health Professions Attraction and Retention Committee Terms of Reference back to Administration for additional information regarding _____ and to bring it back to a future meeting of Council.

Report Approval Details

Document Title:	Health Professions Attraction and Retention Committee – Terms of Reference.docx
Attachments:	- Appendix A - ARC Terms of Reference.pdf
Final Approval Date:	May 1, 2025

This report and all of its attachments were approved and signed as outlined below:

Stephanie Severin