



## **Municipal District of Bonnyville No.87**

### **Committee of the Whole Meeting**

#### **Minutes**

**May 20, 2025**

**Present**

Reeve Barry Kalinski  
Councillor Josh Crick, Ward 1  
Deputy Reeve Darcy Skarsen, Ward 2  
Councillor Don Slipchuk, Ward 4  
Councillor Dana Swigart, Ward 5  
Councillor Ben Fadeyi, Ward 6

**Absent**

Councillor Mike Krywiak, Ward 3

**Staff Present**

Ben Berlinguette, Chief Administrative Officer  
Matt Janz, Deputy CAO/General Manager of Environmental and Protective Services  
Bryan Bepalko, General Manager of Infrastructure Services  
Calvin Bepalko, Interim General Manager of Corporate Services  
Luis Gandolfi, Director of Public Safety  
Lisa Folliott, Director of Planning and Development  
Stephanie Severin, Manager of Legislative and Information Services  
Janice Boden, Manager of Agricultural Services  
Tracy Wasylow, Communications and Media Supervisor  
Scott Kovatch, Economic Development Officer  
Kristy Poirier, Development Officer  
Kaitlyn Walzak, Planner  
Charity Croker, Legislative Services Coordinator  
Wendy Wiley, Legislative Services Clerk

**1. Call to Order**

Deputy Reeve Skarsen called the meeting to order at 9:04 a.m.

All attendees were present in Council Chambers.

**2. Adoption of Agenda**

Moved by Councillor Crick

THAT the Committee approves adoption of the agenda with the following addition:

Under 5. Closed Session

5.1 Economic Interests - FOIP Section 25

**CARRIED**

**3. Delegations**

3.1 10:00 a.m. – Trevor Schaffrick

Trevor Schaffrick was in attendance to present an initiative in the initial stages for the rejuvenation of the Bonnyville Swimming Pool and request a letter of support.

Moved by Councillor Slipchuk

THAT the Committee accepts the presentation by Trevor Schaffrick regarding his Bonnyville Swimming Pool rejuvenation initiative as information.

**CARRIED**

**4. New Business**

4.1 Notice of Motion

4.2 Legislative Services

4.2.1 Policy Review

4.2.1.1 Policy No. 1.001 Council Meeting Attire Policy – Amendment

Moved by Councillor Fadeyiw

THAT the Committee recommends to Council adopting amended Policy No. C-1.001 Council Meeting Attire Policy, as presented.

**CARRIED**

4.2.1.2 Policy No. C-2A.034 Electronic Signatures Policy – Amendment

Moved by Councillor Crick

THAT the Committee recommends to Council adopting amended Policy No. C-2A.034 Electronic Signatures Policy, as presented.

**CARRIED**

4.2.1.3 Policy No. 3A.009 Antenna System Siting Policy - Amendment

Moved by Councillor Swigart

THAT the Committee recommends to Council adopting amended Policy No. 3A.009 Antenna System Siting Policy, as presented.

**CARRIED**

4.2.1.4 Policy No. C-3A.024 Naming of Municipal Roads, Trails and Facilities Policy – New

Moved by Councillor Swigart

THAT the Committee recommends to Council adopting new Policy No. C-3A.024 Naming of Municipal Roads, Trails and Facilities Policy, as presented.

**DEFEATED**

4.2.1.5 Policy No. C-5C.021 Surveillance System Policy – New

Moved by Councillor Fadeyiw

THAT the Committee recommends to Council adopting new Policy No. C-5C.021 Surveillance System Policy, as presented.

**CARRIED**

4.3 Environmental and Protective Services

4.3.1 M.D. Agricultural Service Board Terms of Reference – Amendment

Moved by Councillor Slipchuk

THAT the Committee recommends to Council adopting the amended M.D. Agricultural Service Board Terms of Reference, as presented.

**CARRIED**

4.4 Planning and Community Services

4.4.1 Approaches for Commercial/Industrial Lots

Moved by Councillor Crick

THAT the Committee accepts the Approaches for Commercial/Industrial Lots report as information.

**CARRIED**

4.5 Infrastructure Services

4.5.1 Cold Lake Regional Utility Services Commission – Sewage Dumping Rates Update

Deputy Reeve Skarsen left the meeting at 9:43 a.m.

Reeve Kalinski assumed the position of Chair for the meeting.

Deputy Reeve Skarsen joined the meeting at 9:47 a.m. and resumed the position of Chair.

Moved by Councillor Swigart

THAT the Committee recommends to Council proceeding with the creation of a rebate program for M.D. residents that have their sewage hauled to the Cold Lake Regional Utility Services Commission sewage treatment facility and present the details of the program at future Committee of the Whole Meeting.

**CARRIED**

Deputy Reeve Skarsen recessed the meeting at 9:55 a.m.

The meeting reconvened at 10:05 a.m. and proceeded to scheduled item 3.1 Trevor Shaffrick delegation.

4.6 Chief Administrative Officer

4.6.1 Committee of the Whole Terms of Reference – Annual Review

Moved by Councillor Fadeyiw

THAT the Committee recommends to Council adopting the amended Committee of the Whole Terms of Reference, as presented.

**CARRIED**

4.6.2 2022-2027 Council Strategic Plan – Progress Update

Reeve Kalinski left the meeting at 10:38 a.m.

Reeve Kalinski joined the meeting at 10:40 a.m.

Moved by Reeve Kalinski

THAT the Committee accepts the 2022-2027 Council Strategic Update Progress Update report as information.

**CARRIED**

**5. Closed Session**

Moved by Councillor Slipchuk

THAT this meeting goes into a closed session at 10:50 a.m. for the following reason:  
FOIP Section 25.

**CARRIED**

5.1 Economic Interests - FOIP Section 25

Moved by Councillor Slipchuk

THAT this meeting returns to open session at 11:55 a.m.

**CARRIED**

**6. Business Arising from Closed Session**

**7. Adjournment**

Moved by Councillor Crick

THAT this meeting adjourn.

Time of Adjournment 11:57 a.m.

**CARRIED**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
MANAGER,  
LEGISLATIVE AND INFORMATION SERVICES