

# Municipal District of Bonnyville No. 87

## Request for Decision (RFD)

**Meeting:** Regular Meeting of Council  
**Meeting Date:** June 10, 2025  
**Originated By:** Janice Boden, Manager of Agricultural Services  
**Title:** M.D. Agricultural Service Board Terms of Reference – Amendment

### **PROPOSAL & BACKGROUND**

The Agricultural Service Board Terms of Reference were reviewed by the Agricultural Service Board on March 27<sup>th</sup>, 2025, as per the five (5) year review process. Administration has prepared an amending draft for Council's consideration.

### **DISCUSSION ON BENEFITS, DISADVANTAGES & OPTIONS**

The proposed amendments for the Agricultural Service Board Terms of Reference have been put forward to align the Terms of Reference with the Boards and Committees Bylaw No. 1748.

The Committee of the Whole reviewed the amendments on May 20, 2025, and is recommending that Council adopt the amended policy as presented.

Attached for Council's review:

- Appendix A: Agricultural Service Board Terms of Reference

### **REFERENCE TO STRATEGIC PLAN**

Goal 3 – Promote Community Development

### **REFERENCE TO PROVINCIAL/FEDERAL LEGISLATION**

Agricultural Service Board Act

## **COSTS & SOURCE OF FUNDING**

Funded through the 2025 Operating Budget

## **COMMUNICATIONS STRATEGY**

N/A

## **ADMINISTRATION RECOMMENDED ACTION**

THAT Council adopts the amended Agricultural Service Board Terms of reference, as recommended by the Committee of the Whole.

## **COUNCIL OPTIONS**

1. THAT Council adopts the amended Agricultural Service Board Terms of Reference, as recommended by the Committee of the Whole.
2. THAT Council adopts the amended Agricultural Service Board Terms of Reference, with further amendments to \_\_\_\_\_.
3. THAT Council refers the amended Agricultural Service Board Terms of Reference back to Administration for additional information regarding \_\_\_\_\_ and it bring it back to a future meeting of Council.